

**OUR MISSION**

*The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ..  
We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity*

**OUR VISION**

*At Toronto Catholic, we transform the world  
through witness, faith, innovation and action.*



**AGENDA ADDENDUM  
THE REGULAR MEETING OF THE  
GOVERNANCE AND POLICY COMMITTEE**

**PUBLIC SESSION**

**Nancy Crawford, Chair**

**Ann Andrachuk, Vice Chair**

Monday, June 5, 2017

7:00 P.M.

---

	Pages
<b>13. Staff Reports</b>	
<i>13.f Policy Priority Review - June 2017</i>	<i>1 - 6</i>



REPORT TO

## GOVERNANCE AND POLICY COMMITTEE

### POLICY PRIORITY UPDATE- JUNE 2017

Created, Draft	First Tabling	Review
May 31, 2017	June 5, 2017	
Caitlin Kavanagh, Employee Relations & Policy Development		
<b>INFORMATION REPORT</b>		

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



R. McGuckin  
Associate Director of Academic Affairs

A. Sangiorgio  
Associate Director of Planning and Facilities

C. Jackson  
Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier  
Director of Education

## **A. EXECUTIVE SUMMARY**

This report serves as a follow-up to the Policy Priority Review information report brought to the Governance and Policy Committee on March 21, 2017. It provides the status of the policies identified in the March 2017 report and sets out new policies as priority review and a tentative work plan.

## **B. PURPOSE**

This Information Report is on the Order Paper of the Governance and Policy Committee through a Trustee request on May 30, 2017.

## **C. BACKGROUND**

1. On March 21, 2017, staff presented the Policy Priority Review information report to Trustees.
2. On May 30, 2017, trustees requested an update to the policies identified as priority as well as an updated go-forward plan.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The following is a list of policies identified as priority in March 2017 which have subsequently been updated or are pending approval at the Governance and Policy Committee meeting or Board.

<b>NO.</b>	<b>POLICY NAME</b>	<b>Status</b>
S.16	Access to Pupil Information	On Board agenda
S.A.02	Placement of Pupils	Public Consultation
S.P.09	School Safety Patrols	Rescinded at Board
S.T.05	Program Transportation	June 2017 Governance and Policy Meeting
R.01	Sharing	On Board agenda
R.02	Demolition of Existing Buildings and Portables	June 2017 Governance and Policy Meeting
R.03	Demolition of Purchased Real Property	June 2017 Governance and Policy Meeting
R.04	Site Acquisition	On Board agenda

R.05	School Sites Expansion	On Board agenda
R.07	Expropriation of Real Property	On Board agenda
R.08	Disposal of Surplus Real Property	On Board agenda
R.09	Alternative Arrangements for School Facilities	On Board agenda
R.10	School Sites--Operating Budget Surplus	On Board agenda
A.20	Records Management	Updated at Board
S.T.03	Transportation procedure for annual review and removal of non-qualifying bus routes	June 2017 Governance and Policy Meeting
H.M.33	Acceptance of Hospitality or Gifts	June 2017 Governance and Policy Meeting

2. The following is a list of policies identified in March 2017 remaining to be reviewed.

<b>NO.</b>	<b>POLICY NAME</b>
S.P.11	Credit Courses Outside Canada
S.P.08	Driver Education Programs
S.P.05	International Languages Program (Elementary)
S.P.01	Special Education Programs
S.P.07	Athletic Activities within the Physical and Health Education Programs
A.03	Advertising
A.16	Emergency School Closure
A.18	Development Proposals, Amendments of Official Plans and bylaws
A.29	Electronic Communication Systems
A.31	Hand-Held (Mobile) Wireless Communication Device
A.32	First Nations, metis and Inuit Voluntary Self-Identification
B.R.01	Rental of surplus school space
B.R.02	Child Care Centres
B.R.03	Rental properties
B.R.04	Rental of school accommodation
B.R.06	Use of school facilities in emergency situations
F.M.03	Assessment
F.M.04	Release of holdbacks
F.P.04	Sweatshop free purchasing policy
H.M.04	Sabbatical leave for Post Graduate study
H.M.05	Sabbatical leave for undergraduate or non-degree study

H.M.07	Continuing Education instructors
H.M.19	Conflict resolution
H.M.31	Conflict of Interest: Employees
H.M.34	Conventions, Conferences and Professional Development
S.23	Prayer in schools

3. The following policies have recently been identified as priority for review.

NO.	POLICY NAME	LAST REVIEW
NEW	Whistleblower	NEW
F.M.01	Employee Expenses	2011
H.M.39	Negotiation Procedures	2008
B.B.05	Key Control	1988
A.36	Multi-Year Accessibility Plan	2013
A.35	Accessibility Standards	2013

4. Staff have set out the tentative work plan for the policies identified above:

#### September 2017

Whistleblower	NEW
Employee Expenses	F.M.01
Key Control	B.B.05

#### October 2017

Rental of surplus school space	B.R.01
Child Care Centres	B.R.02
Rental properties	B.R.03
Rental of school accommodation	B.R.04
Use of school facilities in emergency situations	B.R.06
Emergency School Closure	A.16

#### November 2017

International Languages Program (Elementary)	S.P.05
Credit Courses Outside Canada	S.P.11
Driver Education Programs	S.P.08
Athletic Activities within the Physical and Health Education Programs	S.P.07
Negotiation Procedures	H.M.39

## December 2017

Special Education Programs	S.P.01
Assessment	F.M.03
Release of holdbacks	F.M.04
Sweatshop free purchasing policy	F.P.04
Development Proposals, Amendments of Official Plans and bylaws	A.18
Multi-Year Accessibility Plan	A.36
Accessibility Standards	A.35

## January 2018

Sabbatical leave for Post Graduate study	H.M.04
Sabbatical leave for undergraduate or non-degree study	H.M.05
Continuing Education instructors	H.M.07

## February 2018

Conflict resolution	H.M.19
Conflict of Interest: Employees	H.M.31
Conventions, Conferences and Professional Development	H.M.34

## March 2018

Advertising	A.03
Electronic Communication Systems	A.29
Hand-Held (Mobile) Wireless Communication Device	A.31
First Nations, metis and Inuit Voluntary Self-Identification	A.32
Prayer in Schools	S.23

## METRICS AND ACCOUNTABILITY

1. The information in this report will be monitored by policy development staff.
2. Further reports to the Governance and Policy Committee regarding priority policies and work plans will be brought as deemed necessary.

## E. CONCLUDING STATEMENT

This report is for the consideration of the Board and Governance and Policy Committee.