

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA JUNE 15, 2017

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Ann Andrachuk
Trustee Ward 2

Patrizia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Jo-Ann Davis
Trustee Ward 9

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Joseph Martino
Trustee Ward 1

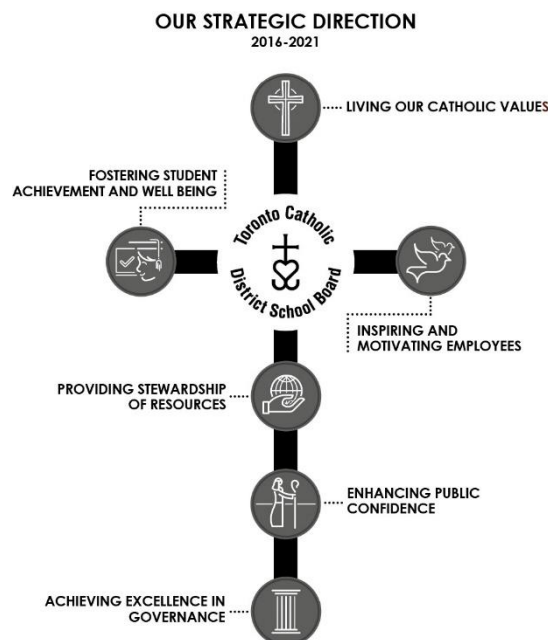
Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Karina Dubrovskaya
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Asst. Recording Secretary: Karen Eastburn, 416-222-8282 Ext. 2298

Angela Gauthier
Director of Education

Angela Kennedy
Chair of the Board

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



REGULAR MEETING OF THE TORONTO CATHOLIC DISTRICT SCHOOL BOARD PUBLIC SESSION

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, June 15, 2017

7:00 P.M.

Pages

1. Call to Order
2. Memorials and Opening Prayer
3. Singing of O Canada A Capella
4. Roll Call & Apologies
5. Approval of the Agenda
6. Reports from Private Session
7. Notices of Motions
8. Declarations of Interest
9. Approval and Signing of Minutes of the Previous Meetings 1 - 28
 - 9.a Special Board (Student Achievement) - May 4, 2017
 - 9.b Regular Board - May 18, 2017
10. Presentations
 - 10.a Monthly Report from the Chair of the Board 29

10.b	Monthly Report from the Director of Education	30 - 32
10.c	Monthly Report from the Student Trustee(s)	33 - 35
10.d	Farewell to Karina Dubrovskaya, Outgoing Student Trustee	
10.e	Verbal Presentation by Annalisa Crudo-Perri, OAPCE Toronto President, regarding OAPCE's Year-End Report	
11.	Delegations	
12.	Consideration of Motions for which previous notice has been given	
13.	Unfinished Business from Previous Meetings	
14.	Matters recommended by Statutory Committees of the Board	
14.a	Approved Minutes of the Special Education Advisory Committee Meeting held on May 17, 2017	36 - 44
	SEAC recommends to the Board of Trustees that all schools be required to have a paragraph in their first newsletters of the school year with a link to the Special Services webpage and to state that parents who are unable to access the site could speak with the Principal or visit the Toronto Public Library.	
14.b	Approved Minutes of the Catholic Parents Involvement Committee Meeting held on May 2, 2017	45 - 52
15.	Matters referred/deferred from Committees/Board	
16.	Reports of Officials for the Information of the Board of Trustees	
16.a	Financial Status Update - April 2017	53 - 69
16.b	Waitlist for all Elementary Schools (All Wards)	70 - 77
16.c	Conflict Resolution Department Annual Report	78 - 98
16.d	Catholic Social Justice Committee Report	99 - 107
16.e	Status of TDSB Site Purchasing (To Be Distributed)	
16.f	Final Report on the Results of the Consultation Process on the Draft Parent and Draft Student Charter of Rights	108 - 113

17.	Reports of Officials Requiring Action of the Board of Trustees	
17.a	Revised Criteria for Not-for-Profit Youth Sports Organization Permit Fee Reduction Application	114 - 118
17.b	Indigenous Education Advisory Committee	119 - 125
17.c	Liquor Permit Request for Michael Power/St. Joseph High School's 60th Anniversary Pub Night Event on Saturday, September 30, 2017	126 - 127
17.d	Liquor Permit Request for Senator O'Connor for Staff Social Event on Thursday, September 7, 2017	128 - 129
17.e	Liquor Permit Request for Blessed Cardinal Newman Catholic Secondary School's Retiree Event on June 30, 2017	130 - 131
18.	Listing of Communications	
19.	Inquiries and Miscellaneous	
20.	Updating of Pending Items List	132 - 134
21.	Closing Prayer	
22.	Adjournment	

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, MAY 4, 2017

STUDENT ACHIEVEMENT

PRESENT:

Trustees: P. Bottoni, Chair
A. Andrachuk
F. D'Amico – by teleconference
J.A. Davis – by teleconference
M. Del Grande
A. Kennedy
S. Piccininni
M. Rizzo
G. Tanuan – by teleconference

Staff A. Gauthier
R. McGuckin
A. Sangiorgio

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

Apologies were tendered on behalf of Trustees Crawford and Poplawski.

The items dealt with at the Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting in PRIVATE and PUBLIC sessions were deemed presented.

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that the items dealt with in PRIVATE and PUBLIC sessions be approved.

Results of the Vote taken as follows:

In Favour

Opposed

Trustees Bottoni
Andrachuk
D'Amico
Davis
Del Grande
Kennedy
Piccininni
Rizzo
Tanuan

The Motion was declared

CARRIED

**(Private Session Minutes Distributed
Under Separate Cover)**

**MATTERS AS CAPTURED IN THE ABOVE MOTION FOR PUBLIC
SESSION**

- 8) Minutes of the Regular Meeting held April 6, 2017 – approved.**
- 9a) Miguel Figueiredo regarding Navy League Cadet Corps Ark
Royal Ward 11 – received and referred to staff to facilitate the
distribution of the pamphlets and the video in all schools in Ward 11.**

Amendment that all schools within our system be able to share the pamphlets and video.

Amendment that staff look at the electronic distribution of the materials.

9b) Iola Fortino regarding Catholic Education and the request for distribution of the Catechism of the Catholic Doctrine to each high school student – received.

10a) City of Toronto Ward Boundary Changes and Impacts to Trustee Wards - received.

Amendment that city ward numbers be included on the maps when considering the City of Toronto Ward Boundary Changes.

15a) Ratification of Student Trustee Nominee 2017 – 2019 received and that the Board of Trustees appoint Ivy Joel Ndongmi from Brebeuf College School as Student Trustee for the term August 1, 2017 through to July 31, 2019.

15b) 2017 – 2018 Budget Survey Results - received.

15c) Liquor Permit Request for St. Pius X CSPC's Event on June 17, 2017 - received and that a permit be approved to waive Regulation 6, or Appendix A of the Permits Policy B.R.05, in order for St. Pius X to be able to serve alcohol at its Year End Family Run Community event on Saturday, June 17, 2017 from 11:00 am to 4:00 pm.

15d) Liquor Permit Request for St. Anselm Catholic School's Event on June 23, 2017 - received and that a permit be approved to waive Regulation 6, or Appendix A of the Permits Policy B.R.05, in order for St. Anselm Catholic School to be able to serve alcohol at its Spring Music Night event on Friday, June 23, 2017, from 5:00 pm to 9:00 pm.

17a) Inquiry from Trustee Piccininni received and that staff bring back a legal opinion from Legal Counsel on whether Trustees advancing their political careers could create a potential conflict of interest.

17b) Inquiry from Trustee Del Grande regarding Media Coverage on Toronto Catholic District School Board employee – received.

Staff was directed to come back with a proposed protocol on how to deal with matters dealing with reputational damages to Toronto Catholic District School Board and an appropriate element of timing as it relates to informing Trustees.

MOVED by Trustee Del Grande, seconded by Trustee Bottoni, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR

**MINUTES OF THE REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD MAY 18, 2017
PUBLIC SESSION**

PRESENT:

Trustees

A. Kennedy, Chair
F. D’Amico, Vice Chair
A. Andrachuk
P. Bottoni – by teleconference
N. Crawford
J. Davis – by teleconference
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
M. Rizzo
G. Tanuan

Student Trustees

K. Dubrovskaya
R. Carlisle

A. Gauthier
A. Sangiorgio
R. McGuckin
C. Jackson
P. Matthews
P. Aguiar
V. Burzotta
S. Campbell
M. Caccamo
P. De Cock

N. D'Avella
A. Della Mora
L. Di Marco
C. Fernandes
K. Malcolm
M. Puccetti
M. Silva
D. Yack
J. Wujek
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

5. **Approval of the Agenda**

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the Agenda, as amended to include the Addendum, Inquiries from Trustees Rizzo and Davis, and to reorder Item 17a) St. John the Evangelist Catholic School Capital Project Tender Award after Delegation 11a) Dave Bennett, Chair of St. John the Evangelist Catholic School, as well as Items 17b) 2017-18 Budget Estimates, 17c) Greenhouse Gas Reduction Fund 2016-2017 Renewal Projects and 16a) Results of Stakeholder Consultations on the Draft Parent Charter of Rights and Draft Student Charter of Rights as priority items, be approved.

Results of the Vote taken, as follows:

In favour

Trustees Andrachuk
Crawford

Opposed

D'Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion to approve the Agenda, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 6) be adopted as follows:

- 6. Reports from Private Session** that the items dealt with in PRIVATE SESSION regarding the report from the Director of Education regarding her meeting with Friends and Advocates of Catholic Education and the report regarding Legal Fees paid for the year ended August 31, 2016 with reference to various litigation matters, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande

Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

7. **Notice of Motion**

Trustee Davis submitted a Notice of Motion regarding School-based Revenue Sharing.

8. **Declarations of Interest**

Trustee Kennedy declared an interest in Items 16b) Financial Status Update – March 2017 and 17b) 2017-18 Budget Estimates, while Trustee Del Grande declared an interest in Item 17b), Parts One and Two of the staff recommendations, as their family members are employees of the Board. Trustees Kennedy and Del Grande indicated that they would not participate in such discussions nor vote on the items.

MOVED by Trustee Piccininni, seconded by Trustee Andrachuk, that Item 9) be adopted as follows:

9. **Approval and Signing of Minutes of the Previous Meetings** that the Minutes of the following Meetings be approved, as amended below:

9a) Special Board (Student Achievement) – April 6, 2017

9b) Regular Board – April 19, 2017:

- Page 18, Item 12b) – Insert the word ...go.. before the words *to a central reserve*...

- Page 21, Item 14b):
- Insert the word *approved* before the words ...*the following*...
- Replace the word *to* with the word *the* before the words *SEAC Special Education*

9c) Special Board – April 26, 2017

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D’Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

10. Presentations

MOVED by Trustee Andrachuk, seconded by Trustee D'Amico, that Items 10a), 10b) and 10c) be adopted as follows:

- 10a) Monthly Report from the Chair of the Board – received.**
- 10b) Monthly Report from the Director of Education – received.**
- 10c) Monthly Report from the Student Trustee (s) – received.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 10d) be adopted as follows:

10d) Verbal Update from Trustee Kennedy regarding ShareLife – received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D’Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

11. Delegations

MOVED by Trustee Piccininni, seconded by Trustee Rizzo, that the delegation receive an additional two minutes to speak.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that Item 11a) be adopted as follows:

11a) Dave Bennett, Chair of St. John the Evangelist Catholic School Parent Committee regarding St. John the Evangelist New School – received and referred to staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico

Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee D'Amico, seconded by Trustee Piccininni, that Item 17a) be adopted as follows:

17. Reports of Officials Requiring Action

MOVED by Trustee D'Amico, seconded by Trustee Piccininni, that Item 17a) be adopted as follows:

17a) St. John the Evangelist Catholic School Capital Project Tender Award – received and

1. That subject to the receipt of a conditional building permit, the construction contract for St. John the Evangelist Catholic School be awarded to Pre-Eng Construction Ltd. in the amount of \$14,873,000.00, plus net HST of \$321,256.80 for a total of \$15,194,256.80, utilizing the CCDC2 (2008) standard construction contract, funded as follows:

	Ministry of Education Funds	Other (City of Toronto, Metrolinx and EDC)	Total
Capital Priorities /FDK	\$9,150,077.20		\$9,150,077.20
Capital Priorities Unique Costs	\$ 553,707.20		\$ 553,707.20
City of Toronto		\$1,787,800.00	\$1,787,800.00
Metrolinx		\$ 270,630.00	\$ 270,630.00
Education Dev. Charges		\$3,432,042.40	\$3,432,042.40
Total	\$9,703,784.40	\$5,490,472.40	\$15,194,256.80

2. That an increase to the consulting services contract with IBI in the amount of \$74,200.00 plus net HST of \$1,602.72 for a total cost of \$75,802.72, for additional services related to Toronto Water approval of the Metrolinx culvert, the addition of air conditioning and costing for additional EDU funding, plus \$2,836 (no HST) for Municipal fees paid by the consultant, be approved and funded as detailed in Table 3; and
3. That the revised project budget of \$18,748,825.00 for St. John the Evangelist Catholic School replacement be approved as detailed in Table 3.

Table 3

St. John the Evangelist Catholic School Project Budget at Tender (all amounts include net HST)	Funding Sources					Total Cost
	Capital Priorities + FDK	EDC Funding 100%	City of Toronto Children's Services	Metrolinx	Ministry Unique Site & TGS Funding	
A. Design Consulting Costs (not incl Demolition & Feasibility studies)						
Total Approved Consulting Fees	\$412,810	\$481,892	\$106,420	\$0	\$30,864	\$1,031,986
Additional Fees:						
Third Floor Cost Premium analysis					\$8,684	\$8,684
Addition of Air Conditioning	\$31,670					\$31,670
SPA Revisions for Culvert/MOE Re-Submission		\$35,450				\$35,450
Total Additional Fees	\$31,670	\$35,450	\$0	\$0	\$8,684	\$75,803
A. Total Design Consulting Fees/ Expenses	\$444,479	\$517,341	\$106,420	\$0	\$39,548	\$1,107,789
B. Other Soft Costs						
Municipal Permits and Fees						
SPA + Preliminary Plan Review		\$20,154				\$20,154
Committee of Adjustment		\$3,896				\$3,896
Permits related to Culvert (MOE approval)		\$4,800				\$4,800
Building Permit	\$136,166		\$11,933			\$148,099
Urban Forestry		\$1,884				\$1,884
Hydro Design Fee		\$5,500				\$5,500
Additional Municipal fees paid by consultant	\$2,836					\$2,836
Subtotal Municipal Permits and Fees	\$139,001	\$36,234	\$11,933	\$0	\$0	\$187,169
TCDSB Allowances:						
Furniture/Equipment/Caretaking	\$220,000		\$82,000			\$302,000
Data Integration	\$35,000		\$1,000			\$36,000
Fire Safety Plan/Temp site signage/Moving	\$20,000		\$5,000			\$25,000
Project Management	\$125,287	\$46,658	\$23,686			\$195,632
Subtotal TCDSB Allowances	\$400,287	\$46,658	\$111,686	\$0	\$0	\$558,632
B. Total Other Soft Costs	\$539,289	\$82,892	\$123,619	\$0	\$0	\$745,800
C. Construction Costs						
Superculvert		\$1,287,310		\$270,630		\$1,557,940
Tree protection		\$10,216				\$10,216
Site removals		\$71,512				\$71,512
Additional excavation/fill/foundations due to poor soils		\$215,558				\$215,558
Additional structural due to earthquake requirements		\$429,072				\$429,072
Rough grading to establish finished floor level and		\$59,253				\$59,253
Transformer pad, ductbank, soak away pit		\$66,404				\$66,404
Retaining walls		\$51,080				\$51,080
Storm water management including retention tank		\$398,424				\$398,424
Sanitary, water services		\$28,605				\$28,605
Off-site Municipal upgrades		\$51,080				\$51,080
City Connections Allowance gas/phone/water/sanitary		\$510,289				\$510,289
Transformer/primary ductback Cash Allowance		\$153,240				\$153,240
Site Condition Cash Allowance		\$100,000				\$100,000
Subtotal Site Preparation and Metrolinx Culvert	\$0	\$3,432,042	\$0	\$270,630	\$0	\$3,702,672
Benchmark School (incl. site development)	\$9,111,256					\$9,111,256
Childcare Centre (incl. playground & parking)			\$1,787,800			\$1,787,800
3rd Storey Premium					\$316,696	\$316,696
TGS Premium (Bird Friendly Glazing)					\$234,968	\$234,968
Wood Fence at Women's Shelter					\$12,259	\$12,259
Landscaping of Metrolinx tunnel deck	\$28,605					\$28,605
Subtotal Building & Site Development	\$9,139,861	\$0	\$1,787,800	\$0	\$563,923	\$11,491,584
Total Construction Contract Bid Price	\$9,139,861	\$3,432,042	\$1,787,800	\$270,630	\$563,923	\$15,194,257
Contingency Allowance	\$500,000	\$432,823	\$350,744	\$58,423	\$27,685	\$1,369,675
Fibre optics (data) connection		\$200,744				\$200,744
Green Roof cash in lieu					\$130,560	\$130,560
C. Total Construction Cost	\$9,639,861	\$4,065,610	\$2,138,544	\$329,053	\$722,168	\$16,895,236
TOTAL PROJECT COST	\$10,623,629	\$4,665,843	\$2,368,583	\$329,053	\$761,716	\$18,748,825
APPROVED FUNDING	\$11,465,180	\$4,665,843	\$2,368,583	\$229,569	\$833,985	\$19,563,160
Surplus/(Deficit)	\$841,551	(\$0)	(\$0)	(\$99,484)	\$72,269	\$814,335

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Trustee Kennedy relinquished the Chair to Trustee D'Amico.

11. Delegations

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 11b) be adopted as follows:

- 11b) **Gary Signarowski, Co-Chair of the Catholic School Parent Council, Father John Redmond Catholic Secondary School, regarding Toronto Catholic District School Board Boundary Proposal - Impact to our Children** – received and referred to staff to be included in the ongoing consultations.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 11c) be adopted as follows:

- 11c) **Julia Menezes regarding Toronto Catholic District School Board Boundary Proposal - Impact to our Children** – received and referred to staff to be included in the ongoing consultations.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford

D'Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 11d) be adopted as follows:

- 11d) **Miranda Belen regarding Toronto Catholic District School Board Boundary Proposal - Impact to our Children** – received and referred to staff to be included in the ongoing consultations.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski

Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 11e) be adopted as follows:

- 11e) **Mohana Sarmiento, representative of the Filipino Canadian Youth Alliance, Ontario, regarding St. Margaret Catholic School** – received and referred to staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
D'Amico
Davis
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

The Chair declared a ten-minute recess.

The meeting resumed with Trustee D'Amico in the Chair.

MOVED by Trustee Poplawski, seconded by Trustee Andrachuk, that Item 11f) be adopted as follows:

- 11f) **Danielle Hough, Co-Chair, St. Piux X Catholic Elementary School, regarding Proposed Changes to High School Boundaries** – received and referred to staff.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that Item 11g) be adopted as follows:

- 11g) **Victor Lishchyna, representative of the Ukrainian Canadian Congress, Toronto Branch, regarding the Impact of Secondary School Boundaries on Eastern Rite Elementary Schools** – received and referred to staff to be included in the ongoing consultations.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D’Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that Item 11h) be adopted as follows:

11h) **Bastian Leones, representative of the Filipino Canadian Youth Alliance, regarding St. Margaret Catholic School** – received and referred to staff to be included in the ongoing consultations.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D’Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the meeting resolve into PRIVATE SESSION and resolve back into PUBLIC SESSION as soon as possible.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford

Davis

D'Amico
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

The meeting reconvened with Trustee Kennedy in the Chair.

PRESENT:

Trustees	A. Kennedy, Chair F. D'Amico, Vice Chair A. Andrachuk N. Crawford J. Davis – by teleconference M. Del Grande B. Poplawski M. Rizzo G. Tanuan
Student Trustees	K. Dubrovskaya R. Carlisle
Staff	A. Gauthier A. Sangiorgio R. McGuckin C. Jackson P. Matthews P. Aguiar

V. Burzotta
S. Campbell
M. Caccamo
P. De Cock
N. D'Avella
A. Della Mora
L. Di Marco
C. Fernandes
K. Malcolm
M. Puccetti
M. Silva
D. Yack
J. Wujek
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary

K. Eastburn, Assistant Recording Secretary

6. Reports from Private Session

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that all matters dealt with in PRIVATE Session regarding a legal opinion with respect to a litigation matter, the approval and awarding of the tender and the increase in the budget of Bishop MacDonell Catholic Elementary School and a verbal update from the Director of Education regarding Multi-Language School, and in TRIPLE PRIVATE Session regarding an Update from the Executive Search Committee, be approved.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

17. Reports of Officials Requiring Action

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 17b) be adopted as follows:

17b) 2017-18 Budget Estimates that this item be referred to the May 31, 2017 Student Achievement and Wellbeing Catholic Education and Human Resources Committee Meeting.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford

D'Amico
Davis
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 17c) be adopted as follows:

- 17c) Greenhouse Gas Reduction Fund 2016-2017 Renewal Projects** - received and that the Renewal projects as listed in Appendix A be approved for a total estimated budget of \$7,092,190.00, funded through the Greenhouse Gas Reduction Fund.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

19. Inquiries and Miscellaneous

19a) Trustee Rizzo had an inquiry regarding Dante Alighieri Academy.

19b) Trustee Rizzo had an inquiry regarding Villa Charities Joint Venture going to the Ontario Municipal Board.

19c) Trustee Davis had an inquiry regarding the Implementation of the School Cash Online System.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting adjourn.

Results of the Vote taken, as follows:

In Favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



Chair's Monthly Report May 23 – June 30

Following are highlights for the period of May 23 to June 30, 2017

Tuesday, May 30th

- Along with the Director attended the 175th Anniversary of the Archdiocese of Toronto at St. Michael's Cathedral Basilica

Saturday, June 3rd

- Along with the Director delivered greetings at St. Isaac Jogues Catholic School 50th Anniversary at Annunciation of the Blessed Virgin Mary Parish
- Attended the Filipino Canadian Parents Association 3rd Annual Conference of Parents, Teachers and Students at St. Maria Goretti Elementary School

Sunday, June 4th

- Along with the Director and Trustees attended the Centro Scuola Italy-ammo event

Wednesday, June 7th

- Along with the Director delivered greetings at the TCPVA annual Appreciation and Awards Dinner



Director's Monthly Report

May 23 – June 30

Following are highlights for the period of May 23 to June 30, 2017

Tuesday, May 23rd

- Held meeting with WE to review partnership opportunities for 2017/2018
- Attended Niagara University of Ontario Commencement Convocation

Wednesday, May 24th

- Attended the Year of the School celebrations at Our Lady of Mount Carmel
- Attended meeting at St. Margaret Elementary School

Thursday, May 25th

- Held meeting with Parent Expo to review potential partnership
- Along with the Senior Team, School Administrators and Teaching Staff, had the pleasure of attending this year's TLP Tribute Dinner

Friday, May 26th

- Had the pleasure to attend James Culnan's pot luck dinner

Saturday, May 27th

- Along with the Associate Director had the pleasure of attending the OSTA Ontario Trustee Alumni Gala

Tuesday, May 30th

- Along with the Chair attended the 175th Anniversary of the Archdiocese of Toronto at St. Michael's Cathedral Basilica
- Had the pleasure of meeting with the Consul General of China and his staff

Wednesday, May 31st

- Participated in the Sod turning ceremony at St. John the Evangelist
- Along with Trustee Andrachuck attended this year's Mini Special Olympics at the Downsview Hanger
- Attend Father Henry Carr's mock trial

Thursday, June 1st

- Had the pleasure of attending St. John Paul II Safe Schools Council Strategic Planning presentation
- Met with the Director of Trust 15 at the CEC
- Along with other Senior Staff, met with the founder of the Spelling Bee of Canada, at the CEC, to review possible partnership
- Attended the Italian Heritage Dinner celebrating Italian Heritage month with friends and colleagues of the TCDSB and TDSB

Friday, June 2nd

- Attended the Year of the School celebrations at St. Andrew Elementary School
- Along with Senior Staff, held Toronto Public Health Directors Meeting at the CEC

Saturday, June 3rd

- Along with the Chair delivered Greetings at St. Isaac Jogues Catholic School 50th Anniversary at Annunciation of the Blessed Virgin Mary Parish

Sunday, June 4th

- Was honoured to receive the award for contributions made to promote and support the Italian language and culture at the Italy-ammo event for Centro Scuola

Monday, June 5th

- Delivered greetings at the unveiling of the “On This Rock” sculpture by the Cardinal Carter students at the CEC

Wednesday, June 7th

- Along with the Chair delivered greetings at the TCPVA annual Appreciation and Awards Dinner

Monday, June 12th

- Attended the Ground breaking Ceremony for St. Joseph Morrow Park

Tuesday, June 13th

- Attended the Doodle 4 Google Event

Wednesday, June 14th

- Attended Brebeuf’s Secondary School’s Virtues Celebration

Friday, June 16th

- Will attend the Year End Mass and Potluck lunch at the CEC
- Along with Trustee Crawford will attend the Art show at St. Agatha Elementary School

Saturday, June 17th

- Will attend the Faith in Your child event at St. Timothy's Parish
- Will attend St. Pius X community event

Thursday, June 22nd

- Will attend St. Raymond's Year End Mass

Wednesday, June 28th

- Will deliver greetings to the graduating class of Chaminade College Secondary School

Thursday, June 29th

- Will deliver greetings to the graduating class of Madonna's Secondary School
- Will deliver greetings to the graduating class of Bishop Allen Secondary School

Friday, June 30th

- Will attend the annual CEC Year End Picnic

June Student Trustee Report



June General Assembly:

On Tuesday, May 30th, CSLIT held its final formal General Assembly of the year. This GA was filled with opportunities for students to network and talk about the various issues they face in their school communities. Trustee Davis came to speak to the GA members about the importance of being politically engaged while incorporating our Catholic values. The students were then encouraged to come to the end of the year BBQ scheduled for June 27th and the CSLIT weekend at Camp Olympia before the new school year starts.

Ontario Student Trustees' Association AGM:

From Thursday, May 25th to Sunday, May 28th, the Student Trustees attended the Ontario Student Trustees' Association's Annual General Meeting at the Renaissance Hotel. The conference consisted of a keynote address from the Hon. Mitzie Hunter, Minister of Education on the importance of student voice and on issues within education system. The OSTA-AECO executive also held a workshop on sharing best practices to transition incoming student trustees on board etiquette all the way to running successful leadership initiatives. Additionally, OSTA had a student trustee alumni panel, where former TCDSB student trustee, Natalie Rizzo was a panelist. There was also a roundtable with Educational Stakeholders for incoming student trustees giving them an opportunity to ask questions to different staff members. Most notably, former Leadership Director of the TCDSB, Greg Rogers held a workshop on student engagement in student leadership and fostering positive change.

The OSTA-AECO Gala was a night to acknowledge various students across the province for their contribution to their communities through the Ontario Student Voice Awards and the keynote address came from Karl Baldauf, Vice President of Policy and Government Relations Ontario Chamber of Commerce and founding president of OSTA-AECO.

The OSTA-AECO Executive Council bids farewell to Karina Dubrovskaya, their 2016-2017 French Relations Officer and congratulates Rhea Carlisle on her election as the Operations Officer for the 2017-2018 term.

OSTA-AECO has met with various parties at Queens Park this past year, including a meeting with Premier Wynne. The organization is sending a letter with recommendations to further solidify the presence of student voice in boardrooms, here is a summary of what the Ontario Student Trustees' Association asks of the government surrounding the student trustee position.

- 1. That the Ontario Government further the dynamicity and effectiveness of student representation across Ontario by supporting a recorded, binding vote for student trustees at the Board table on a policy formation and decision making level and;**
- 2. That the Ontario Government allow students to begin the discussions surrounding items that they feel are most pertaining to their constituency, by allowing student trustees the right to independently move and second motions during board meetings**

It is the goal of the Ontario Student Trustees' Association that these recommendations will motivate the Ontario government to engage in discussions surrounding the student trustee position.

Superior North Program:

During May, 26 students from across the TCDSB traveled to Geraldton, ON in partnership with Superior North Catholic School Board. There were 3 online skype meetings between students prior to the trip. During their visit, the students visited 3 different schools and were immersed in First Nations culture (food, customs, clothing, dance, history and traditions). The TCDSB students had the opportunity to share their leadership best practices with the elementary students of the SNCDSB and together, they built long lasting relationships.

Subcommittee Updates:**Social Affairs:**

The Director of Social Affairs along with the subcommittee are finalizing plans for the annual Gala, Once Upon a Gala, a gathering that creates a fun and lively atmosphere for student leaders to meet and socialize and reunite with student leaders they have met through the course of the year of leadership initiatives. The team has finalized their venue at the Toronto Botanical Gardens. Over 240 students are expected to attend this event. The team is also organizing the annual BBQ taking place on June 27th. This will be the final event of the year closing the 2016-2017 term of Catholic student leadership impact team.

Equity:

The Inclusion and Belonging retreat took place on May 26th, 2017. It was a day for Student Leaders to educate themselves and voice their opinions on different issues students face throughout the board (homophobia, racism, autism, mental illness). The day was a success, with over 10 schools and 100 students who participated. The day lasted from 9-3, where students got to interact through different workshops, with role models and were able to educate themselves with interactive games themed around the major topics.

Elementary Affairs:

During the month of May, ECSLIT was very busy with the Camp Olympia weekends. It was a great success, as many students left with many leadership tools/skills and many memorable memories. This Thursday, ECSLIT will be ending off the year with a fishing retreat at Bird's Family Fishing Place. It will be a little end of the year celebration to congratulate all elementary student leaders and what leadership initiatives they have accomplished this year.

Faith:

In the month of May, the Faith Subcommittee has worked to wrap up any outstanding duties, as the year is quickly coming to an end. In doing so, transitional files have been created with input of the committee, to help next year's Faith committee to properly execute their role on CSLIT and be prepared for all the tasks at hand.

**MINUTES OF THE REGULAR MEETING
OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE**

HELD WEDNESDAY, MAY 17, 2017

PUBLIC SESSION

PRESENT:

Marilyn Taylor, Chair
Ashleigh Molloy, Vice Chair – by teleconference
Rosanna Del Grosso
Sandra Mastronardi
Tyler Munro
Giselle Romanino
Mary Pugh
Raul Vomisescu
Glenn Webster

Trustees A. Andrachuk
 A. Kennedy
 G. Tanuan – by teleconference

Staff R. McGuckin
 C. Fernandes
 A. Coke
 M. Kokai
 D. Reid
 P. Stachiw

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

1. Roll Call and Apologies

Apologies were tendered on behalf of Dario Imbrogno, John MacKenzie and Gizelle Paine who were unable to attend the meeting.

2. Approval of the Agenda

MOVED by Trustee Andrachuk, seconded by Ashleigh Molloy, that Item 6a) SEAC Orientation be deferred to the September 13, 2017 SEAC Meeting.

The Motion was declared

CARRIED

MOVED by Mary Pugh, seconded by Ashleigh Molloy, that the Agenda, as amended to include the Addendum, a Verbal Update from Rosanna Del Grosso regarding Association Report and a Miscellaneous Item from Sandra Mastronardi, be approved.

The Motion was declared

CARRIED

3. Declarations of Interest

Trustee Kennedy declared an interest in Item 6b) 2017-18 Budget Estimates as her family members are employees of this Board. Trustee Kennedy indicated that she would neither vote nor participate in the discussion of this item.

4. Approval and Signing of the Minutes of the Meeting Held on April 12, 2017 for Public Session

MOVED by Giselle Romanino, seconded by Tyler Munro, that the Minutes of the Regular Meeting held April 12, 2017 be approved with an amendment to change the name *Hugh* to *Pugh* on Page 3.

The Motion was declared

CARRIED

Trustee Kennedy left the meeting due to a Declaration of Interest, as earlier indicated.

5. Presentations

MOVED by Giselle Romanino, seconded by Tyler Munro, that Item 6b) be adopted as follows:

6b) 2017-18 Budget Estimates – Received.

The Motion was declared

CARRIED

13. Inquiries and Miscellaneous

There was an inquiry from Sandra Mastronardi regarding Autism Funding.

MOVED by Sandra Mastronardi, seconded by Rosanna Del Grosso, that staff come back with a report on whether or not the program to assist with social thinking could be expanded to the secondary panel.

The Motion was declared

CARRIED

Trustee Kennedy returned to the meeting.

9. Communications

MOVED by Ashleigh Molloy, seconded by Glenn Webster, that Item 9a) be adopted as follows:

9b) **SEAC Monthly Calendar Review** – received.

The Motion was declared

CARRIED

MOVED by Mary Pugh, seconded by Ashleigh Molloy, that Item 9b) be adopted as follows:

9b) **Special Education Superintendent Update May 2017** – received.

The Motion was declared

CARRIED

MOVED by Mary Pugh, seconded by Trustee Andrachuk, that Item 9c) be adopted as follows:

9c) **Special Education Parent Handbook** – received.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Trustee Tanuan, that email addresses for all SEAC members be included in the Special Education Parent Handbook.

Results of the Vote taken on the Amendment, as follows:

In Favour

Trustee Kennedy
Trustee Tanuan
Rosanna Del Grosso
Sandra Mastronardi
Tyler Munro
Mary Pugh

Opposed

Trustee Andrachuk
Raul Vomisescu
Glenn Webster

Giselle Romanino
Marilyn Taylor

The Amendment was declared

CARRIED

The Motion, as amended, was declared

CARRIED

MOVED by Mary Pugh, seconded by Trustee Andrachuk, that SEAC recommend to the Board of Trustees that all schools be required to have a paragraph in their first newsletters of the school year with a link to the Special Services webpage and to state that parents who are unable to access the site could speak with the Principal or visit the Toronto Public Library.

MOVED in AMENDMENT by Rosanna Del Grosso, seconded by Sandra Mastronardi, that the information should be included in the September and January newsletters.

The Amendment was declared

CARRIED

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Sandra Mastronardi, that Item 9d) be adopted as follows:

- 9d) **Secondary School Safe Procedures Report** received and that each school community implement a process to communicate the attendance procedures to families with students attending ISP classes in order to continue to ensure student safety.

The Motion was declared

CARRIED

MOVED by Giselle Romanino, seconded by Mary Pugh, that Item 9e) be adopted as follows:

- 9e) **Verbal Update on Changes to ISP Classes** – received.

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Giselle Romanino, that Item 9f) be adopted as follows:

9f) **Gifted Programs** – received.

MOVED in AMENDMENT by Trustee Kennedy, seconded by Rosanna Del Grosso, that the Superintendent of Education review the status of the recommendation that was made to the Board of Trustees and bring back that information to the next SEAC meeting.

The Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Rosanna Del Grosso, that Item 9g) be adopted as follows:

9g) **Pro Grant** - received.

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Giselle Romanino, that Item 9h) be adopted as follows:

9h) **Report on the Impact of Coordinated Service Planning** - received.

The Motion was declared

CARRIED

13. Miscellaneous

Sandra Mastronardi informed the meeting that she was now a member of the Special Education Committee with the Archdiocese.

17. Adjournment

MOVED by Giselle Romanino, seconded by Trustee Andrachuk, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

Meeting Time & Location:	8:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	W1 – O P E N W2 – Geoffrey Feldman – Chair W3 – W4 – Annalisa Crudo-Perri W5 – W6 – W7 – David Rodriguez W8 – Ruth Oliveros W9 – W10 – W11 – W12 – <hr/> PMAL 1 – PMAL 3 – Ana Bela Da Silva (W5) <hr/> Com Rep 1 – (OAPCE-T) Com Rep 3 – Dennis Hastings - Communications	W1 – O P E N W2 – Sandra Mastronardi 📞 W3 – W4 – Joe Fiorante – Treasurer W5 – Vice Chair W6 – W7 – O P E N W8 – W9 – W10 – O P E N W11 – W12 – <hr/> PMAL 2 – Desmond Alvares PMAL 4 – <hr/> Com Rep 2 – O P E N 📞 Telephone Symbol
Other Members In Attendance (ex officio and non-voting):	TCDSB Director of Education or Designate –Angela Gauthier and John Wujek TCDSB Trustee Representative or Designate – Garry Tanuan TCDSB Parent Engagement & Toronto CPIC Liaison – Carla Marchetti	
Apologies for Absence:	Nilo Ang (W3), Cheryl Bristol-Matte (W5), Manny Ching (W9), Kana Muthiah (W10), Ben Xavier (W11), Paulina Corpuz Rosanna Del Grosso (PMAL1),	
Absent:	Luciano Asenjo (W3), Jana Seymour (W5), Melissa Hardwyk (W6), Nelson Goncalves (W6), Monina Lim Serrano (W8), Lalit Lobo (W11), John Del Grande (W12), Shayann Boodoo (CR1)	

Guests and Public in Attendance:	John Yan (TCDSB Communications); Yvonne Yeung, Sabina Braedon, Joel Joseph, Matt Cavanaugh, Chair Angela Kennedy No other guests present
Next Meeting:	Monday May 15, 2017 Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	<p>A pre-meeting town hall was held at the CEC Boardroom. TCDSB 2017-18 Budget Information Session and ICE Consultation on Catholic Education</p> <p>The Chair welcomed everyone, called the formal meeting to order and led the roll call at 08:02 PM.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p>Superintendent Michael Caccamo led the opening prayer in the CEC Boardroom.</p>
2 Adoption of Proposed Agenda	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p>Motion 16/05-01 MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</p> <p>Adopted by Consent Carried</p>

APPROVED MONDAY MAY 15, 2017 MOTION 17/05-XX

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
<p>3 Review, Approval & Confirmation of Minutes of Prior CPIC Meetings</p>	<p>The Minutes of the Meeting of Monday, March 06, 2017 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p>Motion 16/05-02 MOVED THAT the Minutes of the Meeting of March 06, 2017, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</p> <p>Mover: D. Hastings CM1 Seconded: D. Alvares PMAL2</p> <p>Carried</p> <p>Recorded Vote Requested</p> <p>5 Yea: J. Fiorante, D. Rodriguez, R. Oliveros, D. Alvares, D. Hastings.</p> <p>2 Nay: S. Mastronardi, A. Crudo-Perri</p> <p>1 Abstain: A. DaSilva</p>
<p>4 Report from the Chair</p>	<p>Treasurer presided over the Meeting.</p> <p>G. Feldman reported:</p> <p>Chair attended meetings and events on behalf of Toronto Catholic PIC of which the most exciting was the showing of the movie "Screenagers" in Ward 7.</p> <p>The PIC Symposium was well represented by the TCDSB parents. The Director was also present and hosted one of the workshops.</p> <p>Chair presided over the Meeting.</p>
<p>5 Report from the Trustee Representative or Designate</p>	<p>Trustee Tanuan reported.</p> <p>Attended OCSTA Annual AGM – April 27 to 29. Keynote speaker – re: Christians in the Public Square. Very interesting, speaks to relevance of our faith and how we project that in the public square.</p> <p>For students, very timely, encountering educating and evangelizing - how to be Catholic leaders after high school – how to engage our youth in the post-secondary realm.</p> <p>The Ministry of Education ADM Bruce Rodrigues spoke about key Ministry initiatives.</p> <p>Regional meetings: talked about rural and remote education consultation, and talked about challenges of closing schools.</p> <p>New proposal by the City of Toronto for Ward boundary changes – Trustees will be reviewing at the Thursday May 4 meeting.</p>
<p>6 Report from the Director of Education or Designate</p>	<p>Director Gauthier reported:</p> <ul style="list-style-type: none"> • April is the start-up month for next academic year and central Staffs are busy with registrations. • Attended the 2017 PIC Symposium –TCDSB had a large representation - it was very impressive. • Attended the OCSTA conference which was also very good. • Three major Community Engagement Projects are ongoing– 2017-18 Budget, Ice, and the Secondary School Admissions Policy. • Catholic Education Week is a busy week with lots of activities in all of our schools. We try to get to as many as possible. Overwhelmed by excellence of students and staff, and the degree to how we integrated more community events. This year for the first time a Citizenship Ceremony for newcomers was held at St Simon. • The TCDSB first multi-language school will finally happen. We cannot guarantee that children will be fluent in all languages because concentration is not there, but they will have a good working knowledge.



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>Superintendent Wujek Reported: The Annual Awards was held last night wherein we recognized students of note in elementary and secondary schools, but also friends in Catholic education, public folks who recognize what a special school system we have, and have dedicated time, and sometimes money, to help support Catholic schools. The event also recognized system alumni who are our role models. This was a great snippet of what Catholic education is all about.</p> <p>Children's Mental Health Awareness Week is held this week and Superintendent Patricia Marra-Stapleton put together a great booklet for all principals with emphasis on different areas of mental health. This booklet is also available on the Board website.</p> <p>May is also Asian Canadian heritage month and we have a planned an all day expose at Brebeuf College on May 10. Of special note is the partnership with Toronto Police Services and an art contest to create poster to publicize the event.</p> <p>2017 Share Life Parish Campaign continuing – focus attention with Share Life this year, through that the schools have raised over \$60,000.00.</p> <p>Carla Marchetti Reported: The Bill of Rights Community Engagement took place a year and a half ago and we did have online survey. That draft didn't incorporate the suggestions from OAPCE or CPIC discussions. The original CEC committee has been reformed and all suggestions will be reviewed and a final draft is planned to be presented to the Board of Trustees in June.</p> <p>St Mother Theresa will host an appreciation luncheon for all volunteers of the nutrition program. Sponsors: Angel Foundation, Food Share, and Student Nutrition Program</p>
<p>7 Financial Report from the Treasurer</p>	<p>CPIC Treasurer reported. An overview of spending (attached as Appendix "A") as reported by the TCDSB for March 30, 2017 was provided and discussed by the members.</p> <p>Motion # 16/05-03 MOVED THAT the Financial Report as presented be accepted. Mover: R. Oliveros W8 Seconded: D. Alvares PMAL2 Carried</p>
<p>8 Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings</p>	<p><u>Unfinished Business/Items Deferred from Prior Meeting</u> A. Crudo-Perri left the meeting at 9:07 pm</p> <p>8.1 Suggested Changes to Community Engagement Policy T.07: A copy of the Community Engagement Policy T07 with its Appendix will be sent out prior to to all members before the Monday May 15, 2017 meeting. Members should review the Policy and be prepared with suggestions to make changes so that the CPIC recommendation motions (reprinted below) may become part of this Policy:</p> <p style="padding-left: 40px;">Motion 16/12-07: MOVED THAT the Toronto Catholic Parent Involvement Committee hereby recommends to TCDSB Trustees and the Director of Education in the interests of parent involvement and engagement that:</p> <p style="padding-left: 40px;">a) When any level of parent consultation is required by the TCDSB that the consultation strategies be discussed with the Toronto Catholic PIC in advance, and that the Toronto Catholic PIC be allowed to recommend to the TCDSB Trustees the parent consultation strategy appropriate to the intended objectives; and,</p> <p style="padding-left: 40px;">b) Prior to the start of the consultation process, OAPCE Toronto be consulted on the appropriate method of deploying the selected consultation strategy.</p>

APPROVED MONDAY MAY 15, 2017 MOTION 17/05-XX



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>*****</p> <p>Motion 16/12-08: MOVED THAT the Toronto Catholic Parent Involvement Committee hereby recommends to TCDSB Trustees and the Director of Education in the interests of parent involvement and engagement that when parent or stakeholder consultation is required by the TCDSB, that the information on the meeting dates, the rules and how to make a delegation to the Trustees be widely disseminated to parents.</p> <p>8.2 CPIC's Pro-Grant Submission for SY 2017-18: At the meeting held on Mar 6, 2017 you were asked for PRO-Grant 2017-18 ideas for submission to the Ministry of Education. As a Regional body, we can request a maximum funding of \$30,000.00 for our PRO-Grant project. Usually Toronto Catholic PIC is approved for an amount to be used on parent engagement events between \$10,000.00 and up to \$15,000.00.</p> <p>Three suggestions were proposed that would be voted upon at our May 15, 2017 meeting..</p> <ol style="list-style-type: none">1. Have a dinner Parent Engagement meeting with all the TCDSB CSPC Chairs/Co-chairs, with keynote talks and discussions aimed to encourage greater parent involvement throughout the TCDSB.2. If it cannot be negotiated as part of this year's PRO-Grant, to arrange for a showing of the movie "Screenagers" throughout the TCDSB system by webcast and/or strategic high schools in each quadrant.3. Pairing or teaming with an agency who specialized in different Parent- such as Triple P - Positive Parenting Program; the Learning Disability Workshops, Self-Regulation, etc. <p>8.3 Suggested changes to TDCSB Delegation Flyer: The flyer prepared by Communications was a reiteration of what was on the web. Members discussed alternatives and decided that the flyer served the intended purpose but needed to be more parent-friendly. A suggestion that flowed from the conversation was that what Toronto Catholic PIC should suggest to the Trustees was for Staff to prepare an APP or Flyer with information on the steps to follow before forming a delegation. Information should also be circulated to Parents on the groups that can assist parents with delegation on matters that affect more than one school. A. DaSilva and D. Rodriguez volunteered to discuss this matter further and bring suggestions back to the committee for approval and/or further discussion.</p>
9 Subcommittee Reports & Recommendations	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u> No report was presented</p> <p><u>9.2 Governance & Procedure Subcommittee</u> No report was presented</p> <p><u>9.3 Nominating & Election Subcommittee</u> It was noted on the March 6, 2017 minutes that staff were forming a CPIC Elections Committee. D. Hastings as the Chair of the Nominations and Elections subcommittee would like to be kept in informed of these meetings. He invited Superintendent J. Wujek who agreed to join in the subcommittee meeting. Schools need to be informed about the Toronto Catholic PIC elections.</p> <p><u>9.4 Conference Planning Subcommittee</u> The Screenagers event in Ward 7 was well attended with lots of positive comments. This documentary is also good for elementary schools as well as high school. We will try and negotiate to see if we can get the documentary for a longer period of time next year. Maybe use funds this year to show it next year. The fee paid was for a one-time parent screening but it was</p>

APPROVED MONDAY MAY 15, 2017 MOTION 17/05-XX



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>also screened to Mary Ward CSS students in the morning and the afternoon.</p> <p>The Company was reasonably flexible with the screening; permitted one parent screening, but was flexible on screening for kids. The evening parent event was open to teachers and seven attended. The documentary is very appropriate for Grades 7 to 10. The feedback received from the students was that if you're in Grade 12 you're long past the discussion with your parents about the rules around technology.</p> <p>The feedback from the parents that attended was that it's great for parents to see it, but it's actually the kids who need to see it. Other schools have asked how they could show it at their school; there is a definite an interest in having a screening sometime in October.</p> <hr/> <p><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.5 Communications & Dissemination</u> No report was presented</p> <p><u>9.6 CPIC-OAPCE(T) Visioning Statement</u> No report was presented</p>
10 Reports from Parent Members: Ward Representatives	No Reports were presented
11 New Business and Motions Arising Therefrom	<p><u>11.1 Develop a CPIC Parent Involvement Survey:</u></p> <p>We have an outstanding Motion 16/09-06 to host an annual CPIC parent involvement survey but this has not yet been done organized. We cannot address this further as the John Del Grande who requested this item is absent.</p>
12 Announcements & Date, Time & Location of Next Meeting	<p>Announcements:</p> <p>Parent Expo 2017 – will be held at the Olympiad Centre on Rathburn Road in Etobicoke on Saturday, May 6, 2017 – see Chair for tickets. All members are invited at no cost.</p> <p>Saturday, May 13 – St. Margaret CS (Beatrice Campus) – Proudly Pinoy – no cost. Leasing public school at 450 Ameer Ave, North York.</p> <p>Golden Jubilee Conference - June 24 and 25, 2017 - extension of Lift Jesus Higher</p> <p><u>Next Meeting on Monday, May 15, 2017</u></p> <p>The formal meetings to be held in the CPIC FY 2016/17 are on:</p> <p><i>Meeting #6 Monday, May 15, 2017</i> <i>Meeting #7 Monday, June 19, 2017</i> <i>Meeting #8 Monday, September 18, 2017</i></p> <p>The formal meetings to be held in the CPIC FY 2017/18 will be on:</p> <p><u>Elections 2017:</u> Elections for Odd Wards Monday Oct 2, 2017 By-Elections for Even Wards Wednesday Oct 4, 2017 2017/18 Orientation Meeting Monday Oct 16, 2017 2017/18 Inaugural Meeting Monday Oct 16, 2017 2017/18 Meeting 1 Monday Nov 20, 2017 2017/18 Meeting 2 Monday Dec 18, 2017</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p>All at the: Catholic Education Centre, 80 Sheppard Avenue East.</p>

APPROVED MONDAY MAY 15, 2017 MOTION 17/05-XX



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	Room to be announced.
13 Adjournment	Motion # 16/05-04 MOVED THAT the meeting stand adjourned. Mover: J. Fiorante W4 Seconded: R. Oliveros W8 Carried The Chair declared the meeting adjourned and Members rose at 09:35 PM

Respectfully submitted to the Members of Toronto CPIC,

Geoffrey Feldman, Chair

By resolution of the assembly 17/05s-02 on
Monday May 15, 2017



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2016-17	PRO GRANT 2016-17
As at March 31, 2017	FR 1344	FR 1369
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	43,833.90	-
TOTAL FUNDING	63,939.90	10,000.00
EXPENSES:		
Childcare & Supplies	891.05	
Election-Parent Recruitment Expenses	-	
Media Advertising	-	
Transcriptions	-	
Mileage	-	
Parent Resources	400.00	873.45
Printing & Supplies	6,478.54	108.33
Promotional Materials	2,233.47	
Refreshments - Events	2,145.36	113.00
Refreshments - Meeting	844.25	
Speaker Expenses	1,668.45	1,850.00
Telecommunication	2,022.24	
Translation Services	-	
TTC Tokens - Buses	-	
TOTAL EXPENDITURES	16,683.36	2,944.78
BALANCE	47,256.54	7,055.22

APPROVED MONDAY MAY 15, 2017 MOTION 17/05-XX



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday MAY 02, 2017

~ Catholic Education Centre ~

8:00 P.M.

Appendix "B" CPIC PRO-Grant Events

Ward	Title	Speaker	Reps	Date	School	Spent or Budget	Report
W1							
W2							
W3							
W4	A Night of Motivation	Wes Williams	A. Crudo-Perri & J. Fiorante	23-Nov-16	St Jane Francis CS	\$ 800.00	W4 - 30 people attended that represented five different schools in Ward 4. The expenditure for this event was just under \$800.00 - Refreshments, Printing, and Speaker. We used the TCDSB Communication Department to publicize the event. We also had a local newspaper attend with the article being published in "The Mirror" newspaper. This event did bring together the school, the CSPCs and this committee. We also obtained positive parent comments on the event
W5							
W6	Diabetes Information	Diabetes Education Centre		24-Nov-16	Stella Maris CS	\$ 400.00	Event was held and involved the Unison Health Community Services, with the help of a celebrity cook.
W7	Screenagers Movie		D. Rodriguez	05-Apr-17	Mary Ward CS	\$1,000.00	Event held 95 plus attendees, Great Feedback, Other Schools are interested in screening it for their Parents and Students
W8	Benefits of small Vs large schools for Student Success	Annie Kidder	R. Oliveros	18-Jan-17	The Divine Infant CS	\$500	30 people attended
W9							
W10							
W11	Faith in Our Child		B. Xavier & L. Lobos	01-Apr-17		\$1,500.00	Event being actively planned
W12							



REPORT TO

REGULAR BOARD

FINANCIAL STATUS UPDATE - APRIL

Proverbs 20:3

It is to a man's honor to avoid strife, but every fool is quick to quarrel

Created, Draft	First Tabling	Review
May 31, 2017	June 6, 2017	June 15, 2017

D. Bilenduke, Senior Coordinator of Finance

P. De Cock, Comptroller of Business Services & Finance

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This Budget Status Report as at April 30, 2017 provides a detailed review of both revenues and expenditures. A more detailed variance summary is attached (Appendix A & B).

The Board is experiencing positive results when compared against both the revised budget and last year's actuals for both revenues and expenditures. Additional revenues are forecasted for English as a Second Language (ESL) grants and lease revenue. In addition, salaries and benefits are tracking under budget. Staff is conservatively estimating a \$5.7 million budget surplus at August 31, 2017.

There are no significant budget risks identified at this time, however, there is a growing and urgent need to address deficiencies in IT infrastructure and Religious Program Resources. In addition, risks associated with Occasional Teacher costs remain and will be carefully tracked and monitored. Any surplus that remains at year end after addressing any potential risks could be used to reduce the accumulated deficit.

The cumulative staff time dedicated to developing this report was 10 hours.

B. PURPOSE

The Budget Status report reviews expenditures, revenues, enrolment and staffing. The report tracks expenditures and revenues by category and compares YTD results to current budget and prior year actuals. Business Services staff investigate and analyse variances in order to detect, correct and report any unfavourable trends and events. The Ministry of Education (EDU) also uses this report to track the Board's compliance to its recovery plan. At March 31 the Board is required to submit its financial information for consolidation with the province of Ontario's year end submission. This April report has been prepared after sending the information to the Province in March and the required specified procedures performed by our external auditors.

C. BACKGROUND

1. As part of the regular reporting cycle and consistent with best practices as outlined by both the Ministry of Education and District School Board

Reporting Workgroup, a monthly Financial Report is prepared detailing any in-year expenditure variances and savings identified by analysing the 2016-17 year-to-date actual expenditures compared to the Revised Budget Estimates. The current year's percentage spent of total budget is compared to the previous year's percentage spent for the same period.

2. All April YTD revenues and expenses have been adjusted for known EDU Public Sector Accounting Board (PSAB) requirements.

Attached as Appendix A and B is the April YTD Revenue and Expenditure forecast which has been established as our method of reporting interim financial results. A high level Revenue and Expenditure summary is presented in the following table:

(000's)	2015/16 Actual	2016/17 Rev. Est.	Change
Expenditure	1,103,071	1,118,652	15,581
Revenue	1,107,005	1,119,418	12,413
Surplus/(Deficit)	3,934	765	(3,168)

The projected Revised Estimate surplus in 16/17 was \$765K which is \$3.2 million less than the 2015/16 actual. The 2015/16 surplus had been projected at \$548K but finished the year with a \$3.9 million surplus due to higher than projected revenues and one-time cost savings, primarily in benefits.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Business Services closely monitors the 2016-17 budget performance to identify areas of potential savings as well as any areas of potential cost pressures to the Board. There were small variances across most expenditure categories based on the 8 months' performance at April 30, 2017 as outlined in Appendix A & B (attached). Most classroom expenditures occur over a 10-month period while administrative and facilities expenditures are more likely to follow a 12-month model. There are many factors that affect monthly expenditures, but as a rule and as a simple starting point, classroom expenditures are generally 80% spent (8/10) and expenditures associated with administration and facilities are usually 67% spent (8/12) in April.

2. Enrolment remains the key driver for generating Grants for Student Needs (GSNs). The GSNs for the Revised Budget Estimates are calculated using a weighted average of enrolment projections for two count dates, actual enrolment on October 31st 2016 and projected enrolment for March 31st 2017. A table of enrolment trends is as follows:

	ADE	ADE	ADE
Average Daily Enrolment (ADE) Pupils of the Board	2015-16 Actual	2016-17 Budget Estimates	2016-17 Revised Estimates
ELEMENTARY	60,434	60,919	61,181
SECONDARY	29,827	29,810	29,547
TOTAL	90,261	90,729	90,728

The Board is expecting a \$1.4 million increase in ESL revenue due to a higher than expected number of students enrolling from non-English speaking countries. Staff will conduct an ESL review to determine how to allocate the additional ESL resources across the system.

E. METRICS AND ACCOUNTABILITY

In the following examples, when the percentage of budget comparison is used it means actual YTD expenditure divided by total Revised Budget for 2016/17 and actual YTD expenditure divided by total expenditure for 2015/16. This provides us with a more accurate comparator for 2015/16 and assumes any explained variance in 2015/16 has been corrected in the 2016/17 Revised Estimates.

The following are trends and issues that have been identified, current month expenditure has been compared to the previous two periods only, in order to keep the graph scale relevant:

1. Teacher Salaries

The following graphs illustrate teacher salaries against the same period last year both in dollars and as a percent of budget:

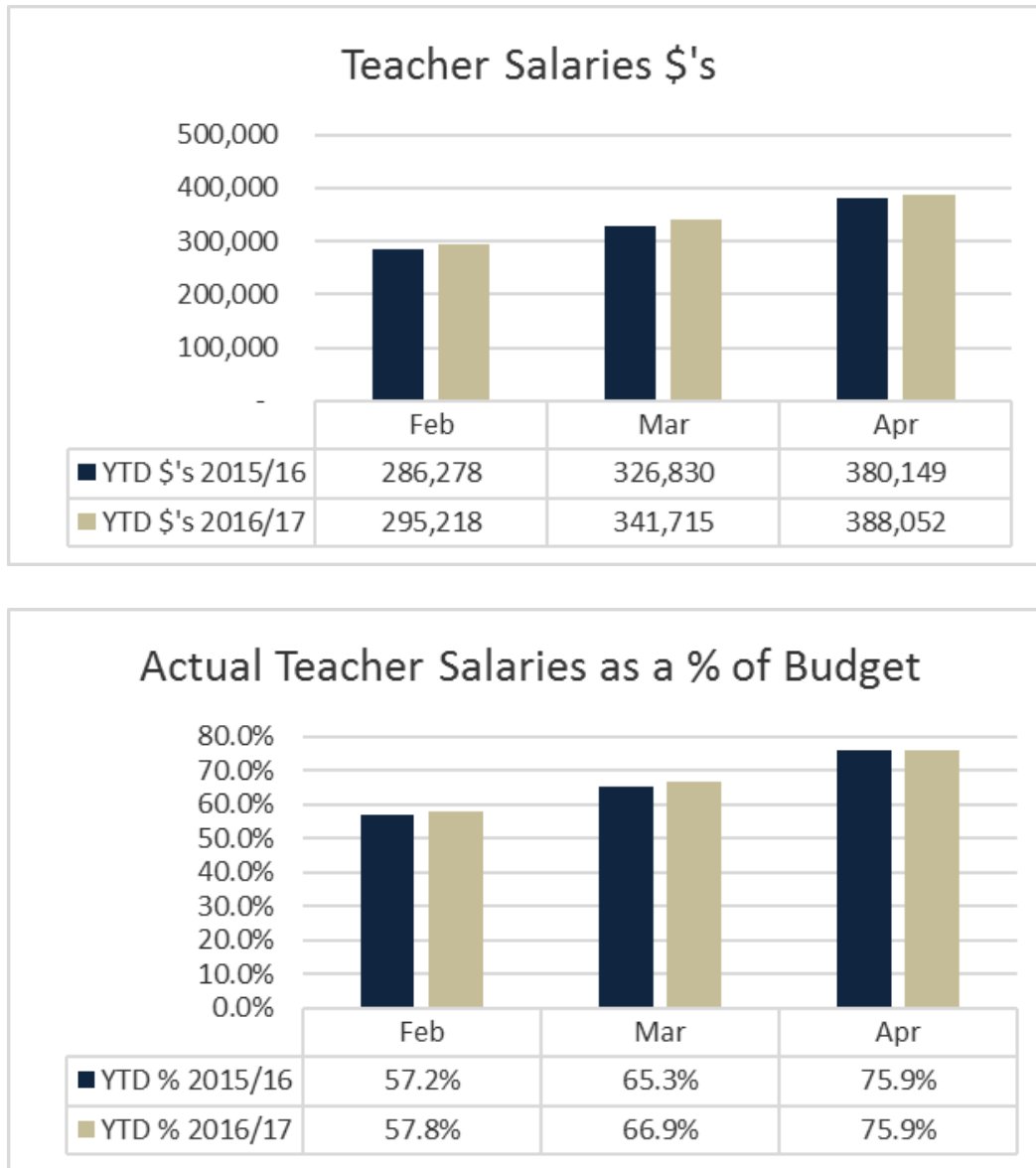


Figure 1 – 15/16 Budget \$512M, 15/16 Actual \$501M, 16/17 Budget \$511M

The table in the second graph indicates that teacher salaries this year are running at exactly the same percentage spent as last year. In conclusion, teacher salaries are running the same as last year which is 4% under the expected rate of 80%. Last year salaries and wages finished the year with a favourable variance and this year appears to be following the same trend.

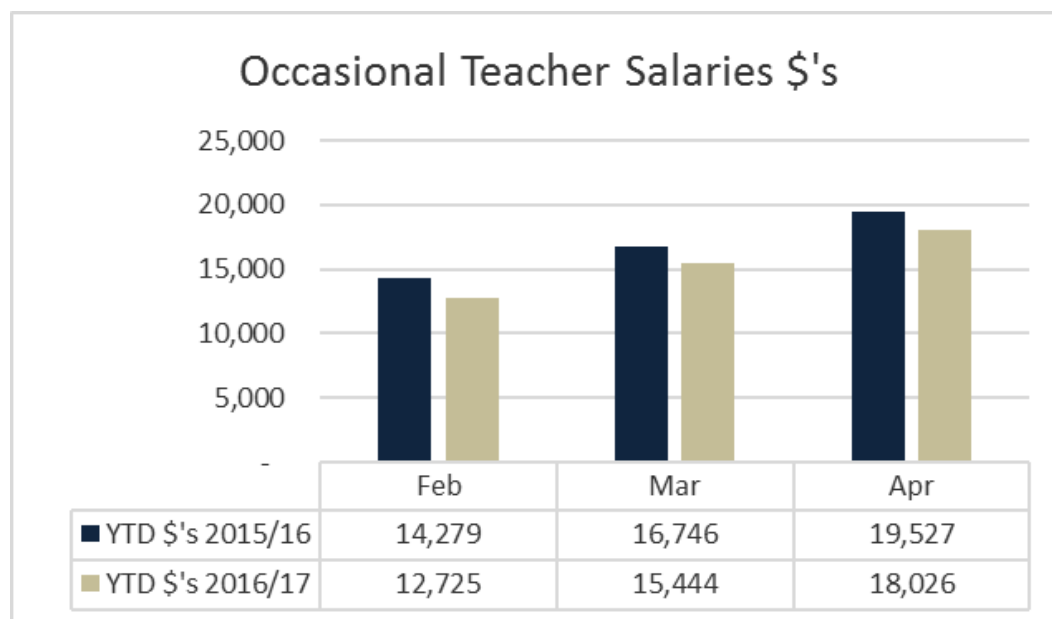
2. Occasional Teachers

Occasional Teacher expense is \$1.5 million less than the same period last year, however, since the budget this year is \$2M less than last year's actual, the percentage of budget spent on the reduced base budget is 12% higher than the same period last year. The percentage spent of 83% is over the 80% classroom expenditure benchmark one would expect at this time and the forecast has been increased by \$0.75 million YTD in anticipation of a deficit in Occasional Teacher salaries.

The financial situation does not directly reflect teacher absenteeism rates which has seen a larger increase. This increase in absenteeism has not translated into an equivalent increase in financial costs due to the higher number of long term absences and the corresponding inability to fill daily absences by Occasional Teachers.

It is management's commitment to fill teacher vacancies due to illness and efforts have been made and will continue to be made to add more Occasional Teachers to the roster. As a result, it is likely that this will cause an additional cost pressure, and will require constant monitoring.

The following graphs illustrate occasional teacher salaries against the same period last year both in dollars and as a percent of budget/actual:



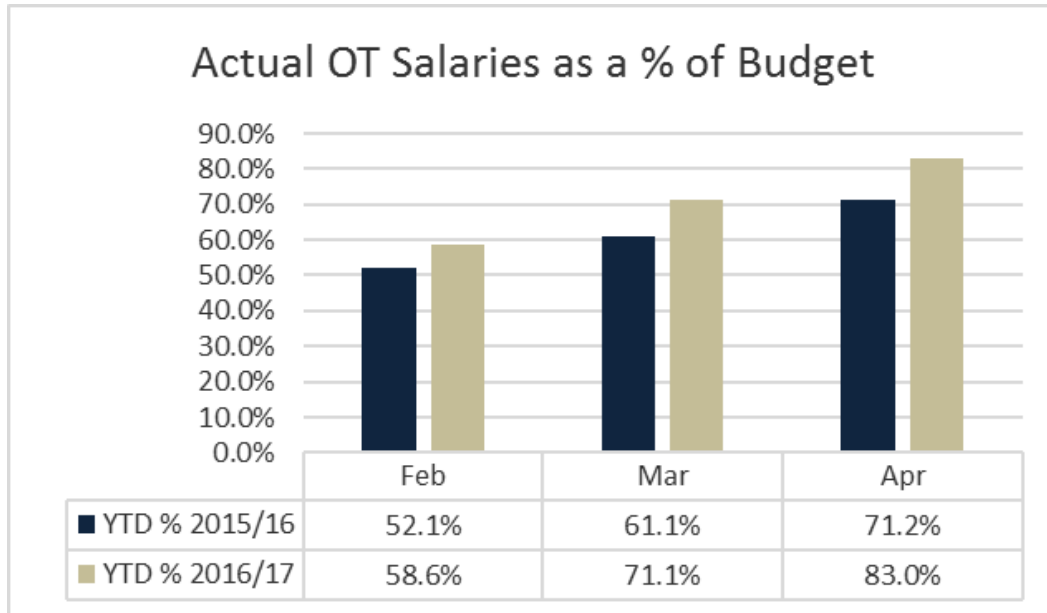
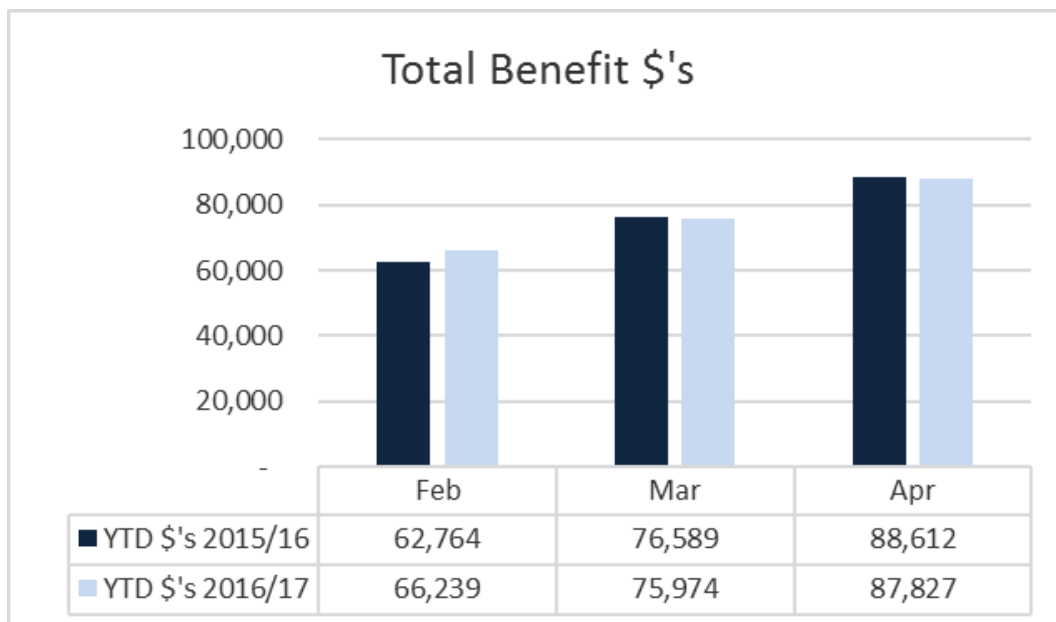


Figure 2 – 15/16 Budget \$20.5M, 15/16 Actual \$29.9M, 16/17 Budget \$26.1M

3. Benefits

The following graphs illustrate Board wide benefit costs against the same period last year both in dollars and as a percent of budget/actual:



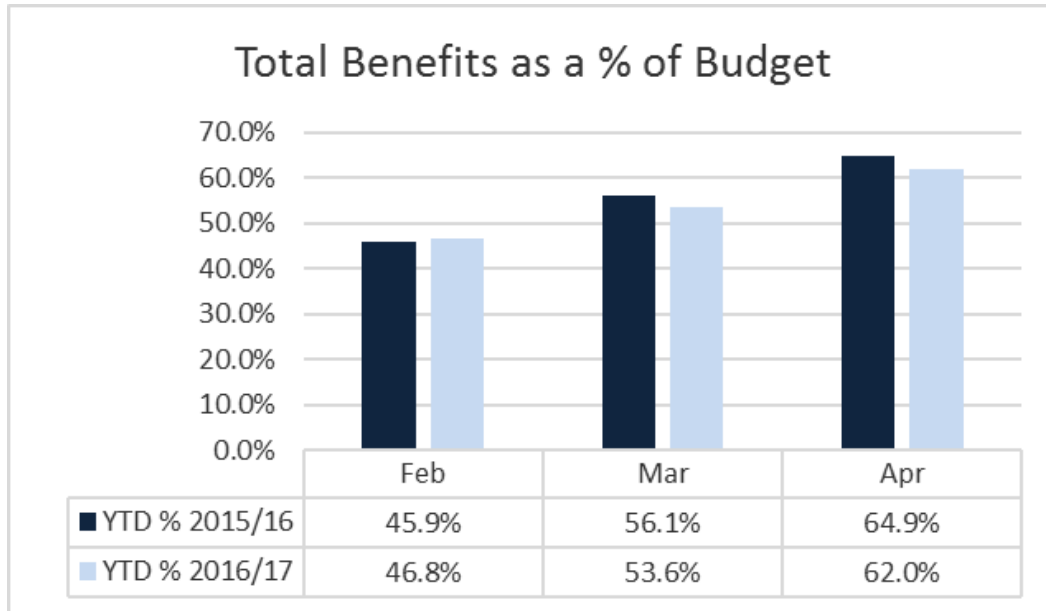


Figure 3 – 15/16 Budget \$141M, 15/16 Actual \$137M, 16/17 Budget \$142M

The above graphs indicate that spending has slowed this year compared to last year at this time. Payments to the benefits trusts began at the end of March and the change in spending pattern is likely due to timing issues. We are expecting the % spent to catch up over the summer months. To date only 62% of the budget has been spent when we are 67 - 80% through the year. This indicates that we are tracking to finish under budget, however, this budget line is contingent on staff's use of their benefits creating a higher level of unpredictability.

4. Transportation

Transportation expense is \$3.4 million higher than the same period last year and the percentage of budget spent is 0.5% less than last year. There are many variables in transportation this year including, snow days, new contracts, higher rates and varying volumes of accommodations and utilizations for special needs students. At 64.8%, transportation expense is very close to the 66.7% that would be expected for the 8 months.

The following graphs illustrate transportation expense against the same period last year both in dollars and as a percent of budget/actual:

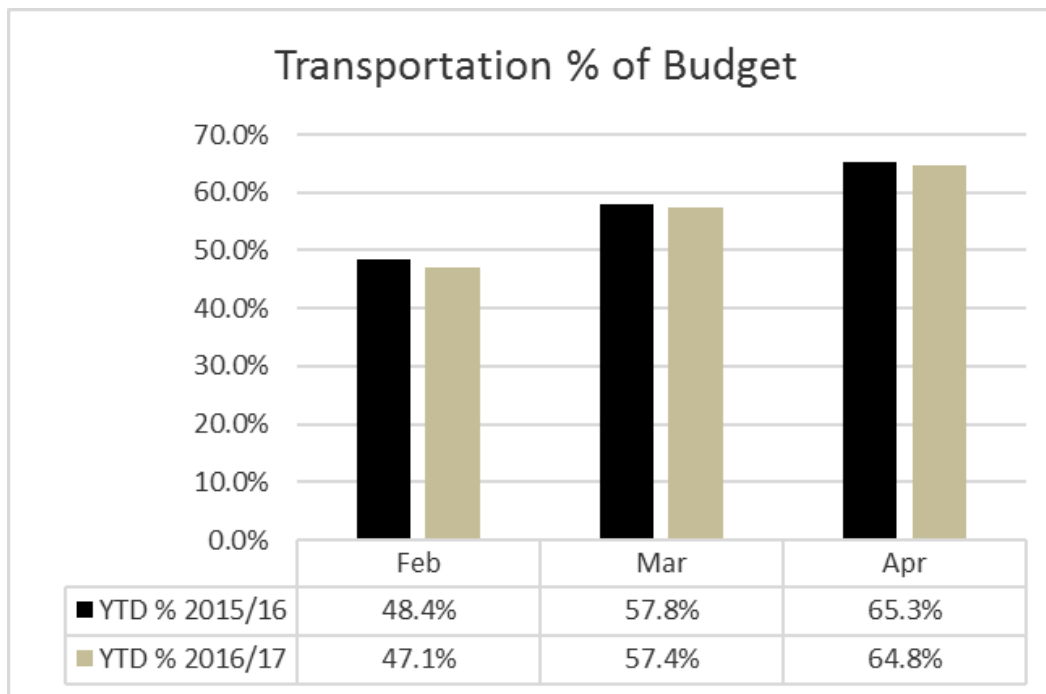
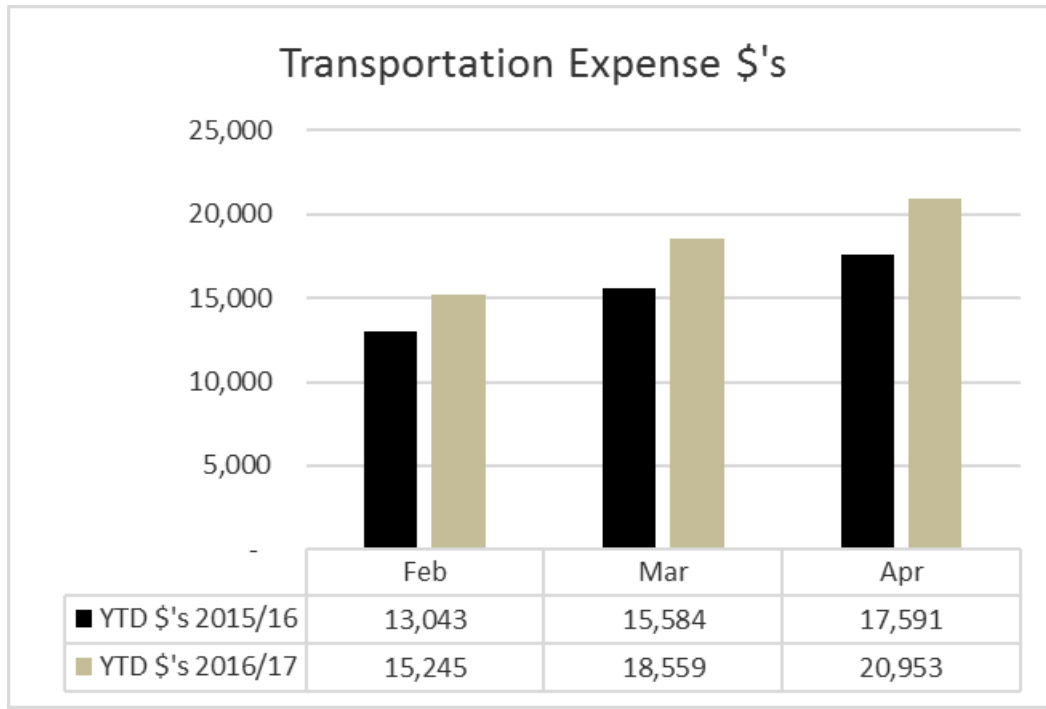


Figure 4 – 15/16 Budget \$27.7M, 15/16 Actual \$27.0M, 16/17 Budget \$32.3M

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

For the Month Ending April 30, 2017
(\$ thousands)

2015-16		
Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance

Grant Revenues (Section 1)

Pupil Foundation	472,853	474,502	0.3%
School Foundation	62,812	63,098	0.5%
Special Education	121,563	121,926	0.0%
Language	31,406	34,472	0.0%
Outlying, Remote and Rural Learning Opportunities	-	-	0.0%
Continuing and Adult Education	46,422	46,643	0.0%
Teacher Q&E	14,892	15,882	0.0%
Teacher Q&E	78,846	91,041	15.5%
New Teacher Induction program	847	693	-18.1%
ECE Q&E Allocation	4,358	4,880	12.0%
Restraint Savings	(402)	(402)	0.0%
Transportation	23,818	23,326	-2.1%
Admin and Governance	22,203	22,562	1.6%
School Operations	87,678	88,245	0.6%
Community Use of Schools Grant	1,226	1,226	0.0%
Declining Enrolment	1,420	517	-63.6%
First Nation, Metis and Inuit	3,472	3,758	8.2%
Safe Schools Supplement	2,653	2,659	0.2%
Permanent Financing - NPF	3,765	3,765	0.0%
Adjustment to Entitlement - Minor Capital	(24,496)	(24,970)	1.9%
Other	3,525	3,525	0.0%
Total Operating Allocation	958,858	977,344	1.9%

Grants for Capital Purposes

Capital - non-Land	15,788	7,520	-52.4%
Capital - Land	-	18,926	0.0%
Minor Tangible Capital Assets	24,496	24,970	1.9%
School Renewal	15,488	17,320	11.8%
School Condition Improvement	-	-	0.0%
Temporary Accommodations	-	-	0.0%
Retrofitting	-	-	0.0%
Short-term Interest	-	217	0.0%
Debt Funding for Capital	15,989	16,050	0.4%
Total Capital Allocation	71,761	85,003	18.5%

TOTAL ALLOCATIONS (Section 1)

1,030,620	1,062,347	3.1%
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Revenue Budget Assessment					
a	e = (d-b) / b	b	c = b - a	d = c/a	
2016-17		2016-17			
Estimates	% Change from Prior Year Actuals	Revised Estimates	Forecast	Change	
				\$ Increase (Decrease)	% Increase (Decrease)

481,016	1.4%	481,035	481,250	215	0.0%
63,714	1.0%	63,643	63,643	-	0.0%
121,103	-0.7%	121,216	121,232	16	0.0%
34,119	-1.0%	36,205	37,139	934	2.6%
-	0.0%	-	-	-	0.0%
48,095	3.1%	48,049	48,052	3	0.0%
15,605	-1.7%	15,398	15,398	-	0.0%
84,003	-7.7%	85,322	85,229	(93)	(0.1%)
441	-36.3%	441	716	274	62.2%
5,336	9.3%	5,533	5,525	(8)	(0.1%)
(402)	0.0%	(402)	(402)	-	0.0%
24,238	3.9%	24,532	24,544	12	0.0%
22,652	0.4%	22,656	22,665	10	0.0%
88,430	0.2%	88,189	88,241	53	0.1%
1,224	-0.2%	1,224	1,224	-	0.0%
211	-59.1%	163	163	-	0.0%
3,769	0.3%	3,997	3,997	0	0.0%
2,682	0.9%	2,682	2,682	1	0.0%
3,765	0.0%	3,765	3,765	-	0.0%
(25,000)	0.1%	(25,091)	(25,091)	-	0.0%
43	-98.8%	43	43	-	0.0%
975,042	-0.2%	978,596	980,013	1,417	0.1%

60,291	701.7%	44,096	44,096	-	0.0%
18,682	-1.3%	503	503	-	0.0%
25,000	0.1%	25,091	25,091	-	0.0%
15,417	-11.0%	17,155	17,155	-	0.0%
-	0.0%	-	-	-	0.0%
3,751	0.0%	3,751	3,751	-	0.0%
-	0.0%	-	-	-	0.0%
230	6.2%	89	89	-	0.0%
16,007	-0.3%	15,640	15,640	-	0.0%
139,379	64.0%	106,325	106,325	-	0.0%

1,114,421	4.9%	1,084,921	1,086,338	1,417	0.1%
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Revenue Risk Assessment				
i	e	k	f	g = e - f
Actual Revenue 2016-17	Actual to Apr 30/17	Actual Revenue 2015-16	Actual to Apr 30/16	Year-to year Increase (Decrease)
to Apr 30/17	% of Revised Estimates	to Apr 30/16	% of Actual Received	

342,480	71.20%	330,363	69.62%	1.6%
45,311	71.20%	43,885	69.55%	1.6%
86,301	71.20%	84,931	69.66%	1.5%
25,776	71.20%	21,942	63.65%	7.5%
-	0.00%	-	0.00%	0.0%
34,209	71.20%	32,433	69.54%	1.7%
10,963	71.20%	10,404	65.51%	5.7%
60,746	71.20%	55,087	60.51%	10.7%
314	71.20%	591	85.32%	(14.1%)
3,939	71.20%	3,044	62.39%	8.8%
(286)	71.20%	(281)	69.87%	1.3%
17,466	71.20%	16,641	71.34%	(0.1%)
16,130	71.20%	15,512	68.75%	2.4%
62,787	71.20%	61,257	69.42%	1.8%
871	71.20%	857	69.87%	1.3%
116	71.20%	992	192.01%	(120.8%)
2,846	71.20%	2,425	64.55%	6.6%
1,909	71.20%	1,853	69.71%	1.5%
2,680	71.20%	2,630	69.87%	1.3%
(17,864)	71.20%	(17,114)	68.54%	2.7%
31	71.20%	2,462	0.00%	71.2%
696,726	71.20%	669,916	68.54%	2.7%

1,908	4.33%	1,510	20.07%	(15.7%)
358	71.20%	-	0.00%	0.0%
17,864	71.20%	17,114	68.54%	2.7%
12,214	71.20%	10,821	62.48%	8.7%
-	0.00%	-	0.00%	0.0%
2,671	71.20%	-	0.00%	71.2%
-	0.00%	-	0.00%	0.0%
63	71.20%	-	0.00%	71.2%
14,430	92.26%	21,075	131.31%	(39.0%)
49,508	46.56%	50,520	59.43%	(12.9%)

746,233	68.78%	720,436	67.82%	1.0%
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2015-16		
Budget (Rev. Estimates)	Financial Statement (August 31, 2016)	Variance
Adjustments: (Sec 1A)		
Amounts flowed to DCC	(15,788)	(7,520) -52.4%
Amounts flowed to Deferred Revenue	(187,529)	(190,696) 1.7%
Tax Revenues	(404,321)	(416,103) 2.9%
TOTAL LEGISLATIVE GRANTS	422,982	448,028 5.9%
Other Revenues		
School Generated Funds	29,472	29,184 -1.0%
Rentals	2,798	3,436 22.8%
Continuing Education Fees	53	63 17.9%
Other Grants	26,439	15,156 -42.7%
Staff on Loan	3,504	3,347 -4.5%
Tuition Fees	18,718	17,969 -4.0%
Miscellaneous Revenues	60,739	34,369 -43.4%
Non Grant Revenue	141,723	103,524 -27.0%
Total Taxation	404,321	416,103 2.9%
Deferred Revenues		
Deferred Revenues - Legislative Grants	170,650	167,996 -1.6%
Amortization of DCC	46,668	45,410 -2.7%
DCC on disposal of assets	-	- 0.0%
Net Deferred Revenue / Capital Contrib	217,318	213,406 -1.8%
TOTAL REVENUES (Schedule 9)	1,186,344	1,181,062 -0.4%

Sch 9 Rev Est

Revenue Budget Assessment					
a	e = (d-b) / b	b	c = b - a	d = c/a	
2016-17		2016-17			
Estimates	% Change from Prior Year Actuals	Revised Estimates	Forecast	Change	
				\$ Increase (Decrease)	% Increase (Decrease)
(132,944)	1667.8%	(44,096)	(44,096)	-	0.0%
(189,499)	-0.6%	(190,888)	(190,888)	-	0.0%
(420,086)	1.0%	(421,124)	(421,124)	-	0.0%
371,892	-17.0%	428,814	430,231	1,417	0.3%
(0)	-100.0%	-	-	-	-
3,298	-4.0%	3,535	4,237	702	19.9%
53	-15.3%	63	63	-	0.0%
15,309	1.0%	16,511	16,511	-	0.0%
3,615	8.0%	2,877	2,877	-	0.0%
18,449	2.7%	18,449	18,449	-	0.0%
64,223	86.9%	7,623	7,623	-	0.0%
104,947	1.4%	49,057	49,759	702	1.4%
420,086	-1%	421,124	421,124	-	0.0%
171,351	2.0%	169,540	169,540	-	0.0%
51,114	12.6%	50,883	50,883	-	0.0%
-	0.0%	-	-	-	0.0%
222,466	4.2%	220,423	220,423	-	0.0%
1,119,391	-5.2%	1,119,418	1,121,536	2,119	1.8%

1,149,816

Revenue Risk Assessment				
i	e	k	f	g = e - f
Actual Revenue 2016-17	Actual to Apr 30/17	Actual Revenue 2015-16	Actual to Apr 30/16	Year-to year Increase (Decrease)
to Apr 30/17	% of Revised Estimates	to Apr 30/16	% of Actual Received	
(29,373)	66.61%	(11,105)	148%	(81.1%)
(136,171)	71.3%	(131,903)	69%	2.2%
(291,084)	69.1%	(269,547)	65%	4.3%
289,606	67.54%	307,881	68.72%	(1.2%)
-	0.00%	-	0.00%	0.0%
3,500	99.01%	2,095	60.96%	38.0%
34	54.16%	38	60.28%	(6.1%)
7,357	44.56%	8,610	56.81%	(12.3%)
1,305	45.37%	1,700	50.81%	(5.4%)
14,759	80.00%	14,974	83.33%	(3.3%)
22,002	288.63%	23,629	68.75%	219.9%
48,957	99.80%	51,045	49.31%	50.5%
291,084	69.12%	269,547	64.78%	4.3%
120,943	71.34%	120,328	71.63%	(0.3%)
33,922	66.67%	30,112	66.31%	0.4%
-	0.00%	-	0.00%	0.0%
154,865	70.26%	150,441	70.49%	(0.2%)
784,511	70.08%	778,914	65.95%	4.1%

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(\$ thousands)

(\$ thousands)				Budget Assessment					
				b		c = b - a		d = c/a	
				2016-17					
	Budget (Rev Estimates)	Financial Statements (August 2016)	Variance	Revised Estimates Budget	Forecast	\$ Increase (Decrease)	% Increase (Decrease)		
OPERATING									
Classroom Instruction									
Teachers									
Salary	511,954	500,544	(2.2%)	510,960	510,090	(870)	(0.2%)		
Benefits	70,367	71,976	2.3%	70,629	69,709	(920)	(1.3%)		
Other	610	444	(27.2%)	610	610	-	0.0%		
Occasional Teachers									
Salary	16,927	27,425	62.0%	21,715	22,465	750	3.5%		
Benefits	3,585	2,463	(31.3%)	4,843	3,795	(1,048)	(21.6%)		
Other	-	-		-	-	-	0.0%		
Educational Assistants and ECEs									
Salary	58,673	59,358	1.2%	58,496	58,496	-	0.0%		
Benefits	19,060	17,598	(7.7%)	19,082	18,892	(190)	(1.0%)		
Other	-	-	0.0%	-	-	-	0.0%		
Classroom Computers	8,596	2,190	(74.5%)	8,663	8,663	-	0.0%		
Textbooks and Supplies	21,107	22,472	6.5%	22,826	22,826	-	0.0%		
Professionals and Paraprofessionals									
Salary	35,030	36,518	4.2%	34,885	34,885	-	0.0%		
Benefits	9,141	9,250	1.2%	9,400	9,306	(94)	(1.0%)		
Other	5,340	3,107	(41.8%)	5,241	5,241	-	0.0%		
Library and Guidance									
Salary	14,464	15,904	10.0%	14,381	14,381	-	0.0%		
Benefits	2,010	2,114	5.2%	2,534	2,507	(27)	(1.1%)		
Other		1	0.0%		-	-	0.0%		
Staff Development									
Salary	1,705	2,099	23.1%	2,089	2,089	-	0.0%		
Benefits	413	276	(33.0%)	227	202	(25)	(11.0%)		
Other	861	228	(73.5%)	861	861	-	0.0%		
Department Heads									
Salary	2,433	1,125	(53.7%)	2,433	2,433	-	0.0%		
Benefits	-	1	0.0%	-	-	-	0.0%		
Other	-	-	0.0%	-	-	-	0.0%		
Principal and Vice-Principals									
Salary	36,716	37,732	2.8%	36,352	36,352	-	0.0%		
Benefits	4,883	5,195	6.4%	5,165	5,112	(53)	(1.0%)		
Other	139	14	(90.1%)	141	141	-	0.0%		
School Office									
Salary	17,798	17,167	(3.5%)	17,389	17,389	-	0.0%		

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Appendix B

				Budget Assessment					
				b		c = b - a		d = c/a	
				2016-17					
				Change					
				Revised Estimates Budget	Forecast	\$ Increase (Decrease)	% Increase (Decrease)		
Benefits				5,561	5,504	(57)	(1.0%)		
Other				1,700	1,700	-	0.0%		
Co-ordinators and Consultants				-	-	-	-		
Salary				4,468	4,468	-	0.0%		
Benefits				851	851	-	0.0%		
Other				64	64	-	0.0%		
Continuing Education				-	-	-	-		
Salary				17,905	17,905	-	0.0%		
Benefits				2,799	2,771	(28)	(1.0%)		
Other				2,450	2,450	-	0.0%		
Amortization and Write-downs				4,840	4,840	-	0.0%		
Total Instruction				889,561	886,999	(2,562)	(0.3%)		
Administration									
Trustees									
Salary				255	255	-	0.0%		
Benefits				11	11	-	0.0%		
Other				590	590	-	0.0%		
Director/Supervisory Officers				-	-	-	-		
Salary				2,890	2,890	-	0.0%		
Benefits				897	897	(0)	(0.0%)		
Other				84	84	-	0.0%		
Board Administration				-	-	-	-		
Salary				12,724	12,724	-	0.0%		
Benefits				3,442	3,407	(35)	(1.0%)		
Other				3,359	3,359	-	0.0%		
Amortization and Write-downs				255	255	-	0.0%		
Total Administration				24,507	24,471	(35)	(0.1%)		
Transportation									
Salary				982	982	-	0.0%		
Benefits				237	235	(2)	(0.8%)		
Other				32,343	32,343	-	0.0%		
Total Transportation				33,562	33,560	(2)	(0.0%)		

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	2015-16			2016-17			
	Budget (Rev Estimates)	Financial Statements (August 2016)	Variance			Change	
				Revised Estimates Budget	Forecast	\$ Increase (Decrease)	% Increase (Decrease)
Pupil Accommodation							
School Operations and Maintenance							
Salary	45,702	43,952	(3.8%)	46,532	46,532	-	0.0%
Benefits	14,396	13,379	(7.1%)	14,309	14,162	(147)	(1.0%)
Other	33,032	31,435	(4.8%)	32,635	32,635	-	0.0%
School Renewal	2,701	2,263	(16.2%)	729	729	-	0.0%
Other Pupil Accommodation	19,761	19,460	(1.5%)	19,511	19,511	-	0.0%
Amortization and Write-downs	41,983	43,797	4.3%	45,850	45,850	-	0.0%
Total Pupil Accommodation	157,577	154,286	-2.1%	159,565	159,418	(147)	(0.1%)
Other							
School Generated Funds -Expenditures	29,472	28,389	-3.7%	-	-	-	0.0%
Salary	8,591	9,592	11.7%	8,591	8,591	-	0.0%
Benefits	2,654	831	(68.7%)	1,701	1,681	(20)	(1.2%)
Other	-	11,382	0.0%	1,165	1,165	-	0.0%
Amortizations		-	-			-	0.0%
Loss on disposal of assets		-	0.0%			-	0.0%
Other			0.0%	-	-	-	0.0%
Total Other Expenditures	40,717	50,195	23.3%	11,458	11,438	(20)	(0.2%)
TOTAL EXPENDITURES	1,134,996	1,131,460	(0)	1,118,652	1,115,886	(2,766)	(0.2%)
Total Revenue				(1,119,418)	(1,121,536)	(2,119)	
				(765)	(5,650)	(4,885)	

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For the Month Ending April 30, 2017 (\$ thousands)		8/12 66.7%		8/10 80.0%		
		Risk Assessment				
		i	e	k	f	g = f - e
		Actual Spending 2016-17	Actual to Apr 30/17	Actual Spending 2015-16	Actual to Apr 30/16	Year-to year Increase (Decrease)
		to Apr 30/17	% of Revised Estimate	to Apr 30/16	% of Actual Spent	
OPERATING						
Classroom Instruction						
Teachers						
Salary		388,052	75.95%	380,149	75.95%	(0.0%)
Benefits		44,730	63.33%	44,824	62.28%	1.1%
Other		309	50.70%	293	66.04%	(15.3%)
Occasional Teachers						
Salary		18,026	83.01%	19,527	71.20%	11.8%
Benefits		1,472	30.40%	1,642	66.68%	(36.3%)
Other		-	0.00%	-	0.00%	0.0%
Educational Assistants and ECEs						
Salary		44,031	75.27%	44,549	75.05%	0.2%
Benefits		12,331	64.62%	12,482	70.93%	(6.3%)
Other		-	0.00%	-	0.00%	0.0%
Classroom Computers		2,492	28.77%	2,304	105.21%	(76.4%)
Textbooks and Supplies		13,888	60.84%	15,131	67.34%	(6.5%)
Professionals and Paraprofessionals						
Salary		26,514	76.01%	26,884	73.62%	2.4%
Benefits		6,238	66.36%	6,325	68.38%	(2.0%)
Other		2,044	39.00%	1,956	62.94%	(23.9%)
Library and Guidance						
Salary		10,487	72.93%	12,190	76.65%	(3.7%)
Benefits		1,265	49.92%	1,417	67.01%	(17.1%)
Other		1	0.00%	1	51.80%	(51.8%)
Staff Development						
Salary		2,495	119.41%	2,151	102.48%	16.9%
Benefits		222	98.03%	234	84.48%	13.6%
Other		197	22.85%	156	68.64%	(45.8%)
Department Heads						
Salary		907	37.29%	903	80.24%	(43.0%)
Benefits		-	0.00%	1	102.06%	(102.1%)
Other		-	0.00%	0	0.00%	0.0%
Principal and Vice-Principals						
Salary		27,874	76.68%	28,803	76.34%	0.3%
Benefits		3,205	62.05%	3,400	65.44%	(3.4%)
Other		7	4.67%	7	47.52%	(42.9%)
School Office						
Salary		11,960	68.78%	12,287	74.57%	(2.8%)

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For the Month Ending April 30, 2017 (\$ thousands)		8/12 66.7%		8/10 80.0%		Risk Assessment	
		i	e	k	f	g = f - e	
		Actual Spending 2016-17	Actual to Apr 30/17	Actual Spending 2015-16	Actual to Apr 30/16		
						Year-to-year Increase (Decrease)	
		to Apr 30/17	% of Revised Estimate	to Apr 30/16	% of Actual Spent		
Benefits		3,456	62.15%	3,450	68.35%	(6.2%)	
Other		652	38.34%	768	59.91%	(21.6%)	
Co-ordinators and Consultants							
Salary		3,240	72.52%	3,580	79.68%	(7.2%)	
Benefits		471	55.30%	585	60.72%	(5.4%)	
Other		5	7.56%	16	105.80%	(98.2%)	
Continuing Education							
Salary		8,923	49.83%	9,454	51.88%	(2.1%)	
Benefits		1,786	63.79%	1,891	61.77%	2.0%	
Other		1,836	74.94%	1,578	69.81%	5.1%	
Amortization and Write-downs		-	0.00%	-	0.00%	0.0%	
Total Instruction		639,116	71.85%	638,937	73.01%	(1.2%)	
Administration							
Trustees							
Salary		163	63.96%	164	66.00%	(2.0%)	
Benefits		6	53.84%	6	65.90%	(12.1%)	
Other		286	48.49%	296	87.55%	(39.1%)	
Director/Supervisory Officers							
Salary		1,962	67.89%	1,901	63.25%	4.6%	
Benefits		549	61.23%	549	64.13%	(2.9%)	
Other		18	21.29%	31	58.92%	(37.6%)	
Board Administration							
Salary		8,152	64.07%	8,083	64.14%	(0.1%)	
Benefits		2,314	67.24%	2,161	64.79%	2.4%	
Other		1,977	58.85%	1,756	59.30%	(0.5%)	
Amortization and Write-downs		-	0.00%	-	0.00%	0.0%	
Total Administration		15,428	62.95%	14,946	63.19%	(0.2%)	
Transportation							
Salary		581	59.18%	599	61.79%	(2.6%)	
Benefits		154	64.79%	150	62.97%	1.8%	
Other		20,953	64.78%	17,591	65.27%	(0.5%)	
Total Transportation		21,688	64.62%	18,339	65.13%	(0.5%)	

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8/12 66.7%			8/10 80.0%			
Risk Assessment						
i		e	k		f	g = f - e
Actual Spending 2016-17		Actual to Apr 30/17	Actual Spending 2015-16		Actual to Apr 30/16	Year-to year Increase (Decrease)
to Apr 30/17		% of Revised Estimate	to Apr 30/16		% of Actual Spent	
Pupil Accommodation						
School Operations and Maintenance						
Salary		30,186	64.87%	30,689	69.82%	(5.0%)
Benefits		9,026	63.08%	8,931	66.75%	(3.7%)
Other		21,966	67.31%	18,836	59.92%	7.4%
School Renewal		1,553	213.07%	5,064	223.83%	(10.8%)
Other Pupil Accommodation		6,895	35.34%	10,108	51.94%	(16.6%)
Amortization and Write-downs		33,183	72.37%	31,799	72.61%	(0.2%)
Total Pupil Accommodation		102,809	64.43%	105,427	68.33%	(3.9%)
Other						
School Generated Funds -Expenditures			0.00%		0.00%	0.0%
Salary		4,713	54.86%	5,355	55.82%	(1.0%)
Benefits		601	35.32%	566	68.05%	(32.7%)
Other		3,039	260.78%	4,140	36.37%	224.4%
Amortizations			0.00%		0.00%	0.0%
Loss on disposal of assets			0.00%		0.00%	0.0%
Other			0.00%		0.00%	0.0%
Total Other Expenditures		8,354	72.91%	10,061	20.04%	52.9%
TOTAL EXPENDITURES		787,394	70.4%	787,710	69.62%	0.8%
Total Revenue						



REPORT TO

REGULAR BOARD

STATUS OF WAITLIST FOR ELEMENTARY SCHOOLS, ALL WARDS

*You also, be patient. Establish your hearts, for the coming of the Lord is at hand.
James 5:8 / NIV /*

Created, Draft	First Tabling	Review
June 5, 2017	June 15, 2017	Click here to enter a date.
J. Volek, Senior Coordinator, Planning and Accountability J. Brighton, Senior Coordinator, ICT Trillium/Student Services K. Malcolm, Superintendent of Student Achievement and Well-Being, Area 7 M. Silva, Comptroller of Planning and Development Services		
INFORMATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

Planning, Admissions and IT staff have assembled and summarized current student waitlist information, with a particular focus on identifying oversubscribed elementary schools with larger numbers of waitlisted students.

As of May 29, 2017, 5638 new and 5675 returning FDK students, for a total of 11,313 FDK students, have been registered across the system. The projected FDK enrolment for the 2017-18 school year, as reported at the March 2, 2017 meeting of the Student Achievement and Well Being, Catholic Education and Human Resources Committee in the report “*2017-2018 to 2019-2020 Consensus Enrolment Projections*”, is 11,807 FDK students. This represents 494 FDK students required to meet projected enrolment numbers.

An analysis of current FDK student waitlist information indicates that many students who were not accommodated in their first school of choice, but offered redirection to a nearby school with available space, opted to remain on a waitlist. A total of 791 FDK students remain on FDK waitlists Priority #1 through #7; 513 Regular program students and 278 French Immersion (FI) program students. Of these, approximately 33% represent Priorities #1 and #2 who will/have been offered redirection options.

Approximately 40% of the FDK waitlist represent Priority #3 applicants. This category is made up of students who require admission based on their registered child care address for Regular program as well as FI applicants who reside in the larger FI boundary. The FI applicants in this category often have placement in home schools in the regular program but have opted to remain on the FI waitlists.

At the beginning of the registration process 56 schools were identified as oversubscribed and monitored accordingly. Current FDK to Grade 8 registration at these schools indicates that 467 Regular program and 248 FI program students remain on waitlists for a total of 715 students. Of these, approximately 32% represent Priorities #1 and #2 who will/have been offered redirection options.

B. PURPOSE

The purpose of this report is to provide the Board of Trustees with an update on the number of students currently on FDK waitlists in all TCDSB elementary schools as well as the overall waitlist for FDK to Grade 8 at 56 identified oversubscribed schools for the 2017-18 academic year

C. BACKGROUND

1. **September 8, 2016** – At the Student Achievement and Well Being, Catholic Education and Human Resources Committee, a Trustee motion directed staff to report on the waitlists for all elementary schools that are oversubscribed. This report is part of an on-going mandate to regularly update the Board of Trustees on the status of waitlists.
2. As of May 29, 2017, projected FDK enrolment of 11,807 students for the 2017-18 school year exceeds the number of currently placed and returning students by 494. A total of 791 FDK students remain on FDK waitlists Priority #1 through #7; 513 Regular program students and 278 French Immersion (FI) program students. This indicates that FDK enrolment projections could be met and/or exceeded prior to the start of the 2017-18 school year.
3. Students who have applied to their home school and are unsuccessful in gaining admission due to capacity limitations are offered redirection to the closest school with available FDK capacity. Waitlists are managed at the school level with support from the Registration Team which consists of representatives from the Admissions, Early Years, HR and IT departments.
4. There are no guarantees of admission at any level of priority, however, every effort is made to ensure that space at any school is fully utilized. Portable classrooms are assessed on an annual basis in conjunction with the approval of enrolment projections and staffing models for each school year. Planning and Facilities staff will also assess schools with pupil accommodation challenges and make any suggestions for internal modifications in an effort to increase overall capacity to accommodate students where necessary. The overriding objective is to accommodate as many students as possible.
5. Opportunities for elementary boundary adjustments will continue to be considered in an effort to keep pace with demographic change in accordance with the *Elementary School Attendance Boundary Review Policy S.A.03*. Boundary adjustments will not have a sizeable or significant impact on enrolment for several years as students who gain access through an out-of-boundary request and their siblings are allowed to graduate out of the school. Boundaries ensure that the TCDSB is first serving students in their community school.

D. EVIDENCE/RESEARCH/ANALYSIS

6. As of May 29, 2017, a total of 791 FDK students remain on FDK waitlists Priority #1 through #7; 513 Regular program students and 278 French Immersion (FI) program students.
7. Of the 791 total FDK waitlisted students the following is true:
 - 37 represent Priority 1 (siblings)
 - 221 represent Priority 2 (in-boundary), and
 - 320 represent Priority 3 (in regional FI program boundary/registered child care in boundary – regular program)
 This equates to 578 students or 73% of waitlisted FDK students.
8. An analysis of the FDK to Grade 8 waitlists at 56 identified oversubscribed schools provides the following information:
 - Table 1 Regular program waitlist by priority
 - Table 2 Regular program waitlist-schools with waitlists of 6 or more
 - Table 3 French Immersion (FI) program waitlist by priority
 - Table 4 FI waitlist – schools with waitlists of 18 or more

Regular Program

<u>Table 1</u> <u>Regular Program</u>	Number of New Students Registered and Attending		Current Total Number of Students on a Waitlist		Current Number of Students on a Waitlist – Placement in Another TCDSB School		Current Number of Students on a Waitlist No Placement in a TCDSB School	
Admissions Priority (description)	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK
1 (siblings)	0	10	1	1			1	1
2 (in-boundary)	50	804	137	86	7	17	130	69
3 (out-of-boundary, licenced child care)	421	1075	15	48	4	18	11	30
4 (out-of-boundary, unlicensed child care)	10	24	10	9	2	7	8	2
5 (out-of-boundary)	3	8	85	70	17	31	68	39

6 (outside the City of Toronto)	53	41	3	2			3	2
Total (1-8)	536		251		30		221	
Total (FDK)	1,963		216		73		143	
TOTAL	2499		467		103		364	

<u>Table 2</u> <u>Regular Program</u> Oversubscribed School Name	Number of New Students Registered and Attending		Current Total Number of Students on a Waitlist		Current Number of Students on a Waitlist – Placement in Another TCDSB School		Current Number of Students on a Waitlist No Placement in a TCDSB School	
	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK
All Saints	30	78	6	4	2	1	4	3
Holy Angels	25	71	5	6			5	6
Holy Rosary	6	11	2	4			2	4
James Culnan		26	4	3	1	2	3	1
Josyf Cardinal Slipyj		4	2	5		2	2	3
Our Lady of Lourdes	13	67	6	10		4	6	6
Our Lady of Perpetual Help	12	44	19	11	2	3	17	8
Our Lady of Sorrows	39	64	20	26	6	18	14	8
St. Anselm	10	25	2	6	1	0	1	6
St. Benedict	22	56	4	13		3	4	10
St. Boniface	16	32	1	5		2	1	3
St. Brendan	12	46	5	6		2	5	4
St. Cecilia	10	22	10	4	3	2	7	2
St. Clement	15	47	2	5		2	2	3
St. Denis	10	31	13	8		1	13	7
St. Edward	10	54	26	16	3	5	23	11
St. Gregory	8	67	17	17	5	2	12	15
St. John the Evangelist	10	45	10	7		6	10	1
St. Lawrence	8	35	8	2			8	2

St. Marcellus	6	49	9	2			9	2
St. Maria Goretti	25	80	5	4	1	1	4	3
St. Paschal Baylon	32	73	10	4	1	1	9	3
St. Pius X	12	47	11	5		1	11	4
Transfiguration	7	31	8	6	1	5	7	1
Total (1-8)	328		205		26		179	
Total (FDK)	1105		179		63		116	
TOTAL	1433		384		89		295	

French Immersion (FI) Program

<u>Table 3</u> Admissions Priority (description)	Number of New FI Students Registered and Attending		Current Total Number of FI Students on a Waitlist		Current Number of Students on a Waitlist – Placement in Another TCDSB School		Current Number of Students on a Waitlist No Placement in a TCDSB School	
	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK
1 (siblings)	2	97	1				1	
2 (in regular program boundary)	5	79	3	3	1	1	2	2
3 (in regional FI program boundary)	10	43	52	166	13	77	39	89
4 (out-of-boundary, licenced child care)				4		2		2
5 (out-of-boundary, unlicensed child care)			2				2	
6 (out-of-boundary)	3		3	13		5	3	8
7 (outside the City of Toronto)			1				1	
Total (1-8)	20		62		14		38	
Total (FDK)	219		186		85		101	
TOTAL	239		248		99		149	

The following five (5) **oversubscribed** elementary schools have a French Immersion program student waitlist of 18 or more students, with nearly all of these students falling within their respective regional FI program boundaries (Priority 3).

Table 4 Oversubscribed School Name	Number of New FI Students Registered and Attending		Current Total Number of FI Students on a Waitlist		Current Number of Students on a Waitlist – Placement in Another TCDSB School		Current Number of Students on a Waitlist No Placement in a TCDSB School	
	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK	Gr. 1-8	FDK
Holy Rosary	4	20	1	35		20	1	15
Our Lady of Peace	7	36	25	56	7	33	18	23
St. Benedict		29		25				25
St. Cecilia	8	47	14	19	3	1	11	18
St. Cyril	1	41	16	42	2	24	14	18
Total(1-8)	20		56		12		44	
Total(FDK)		173		177		78		99
TOTAL	193		233		90		143	

9. As part of due diligence, Admissions staff regularly follow-up with schools in an effort to assist in managing their waitlists. It is noted that some parents are not interested in redirection and have elected to remain on the waitlist, in private schools or in their local Catholic and public school until the next TCDSB registration period.

E. METRICS AND ACCOUNTABILITY

10. **February 23, 2017** – At the Regular Board meeting, the Board approved the Long-Term Accommodation Plan (LTAP). The LTAP calls for significant Capital investments over 15 years (subject to Ministry funding) to increase OTG capacity in areas where there is oversubscription—this includes “right-sized” replacement schools, additions, and retrofits.

11. Careful analysis of historical enrolment trends helped to inform future program direction in the Long-Term Program Plan (LTPP). In addition to the five (5) new elementary French Immersion (FI) programs and one (1) new secondary FI program successfully implemented this year, another five (5) new elementary FI programs and one (1) new secondary FI program are planned to be implemented in the fall of 2018—this is anticipated to have a net effect of reducing FI enrolment pressures across the system over time.
12. The Board will also continue to seek solutions to increase capacity in schools that are oversubscribed through its ongoing efforts to secure new Ministry funding for Capital construction and/or balancing enrolment and maximizing available classroom space.
13. Admissions and IT staff, in consultation with Education Council and Early Learning, developed a voluntary waitlist survey that is automatically e-mailed to all families on waitlists via the SOAR application. Staff will report to Board on the results of the survey in a future report.
14. In addition to the Waitlist survey, Entry and Exit surveys were implemented on January 18, 2017. Survey results are currently being analysed by staff and a report to Board is anticipated in the fall.

This report will be updated by the Admissions Department in the fall in consultation with IT, Early Learning and Education Council in order to track success in the accommodation of all students

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

REGULAR BOARD

ANNUAL CONFLICT RESOLUTION DEPARTMENT REPORT

"If another member of the church sins against you, go and point out the fault when the two of you are alone. If the member listens to you, you have regained that one." Matthew 18:15

Created, Draft	First Tabling	Review
June 5, 2017	June 15, 2017	Click here to enter a date.

Dan Koenig, Superintendent of Human Resources & Employee Relations
Isolina Varano, Coordinator of Conflict Resolution- Human Resources Department

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin

Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

This annual report summarizes the Conflict Resolution Department data, services and initiatives from April 1, 2016 to March 31, 2017.

B. PURPOSE

1. To provide an overview of the Conflict Resolution Department tasks and services concerning the differentiated support offered to TCDSB stakeholders from April 1, 2016 to March 31, 2017.

C. BACKGROUND

1. **April 2014-** The Student Achievement and Wellbeing, Catholic Education and Human Resources Committee requested that an annual report be presented to the Board of Trustees.
2. **October 9, 2014** – The Board received a report outlining the services and the policies that guide the Conflict Resolution department, including the Conflict Resolution Department brochure that was provided to the entire TCDSB community.
3. During the **2014-2015** academic year, the Board's policy, H.M. 14 Harassment and Discrimination in the Workplace, as well as the Operational Procedures known as The Respectful Workplace document, were revised given recent legislative requirements under the Occupational Health and Safety Act. Consultation with all union groups was achieved through email as well as meetings with the respective Joint Occupational Health and Safety committees. The revised policy was amended and passed by the Board of Trustees on **August 25, 2016**.
4. At the **June 4, 2015** Board meeting the Trustees passed a motion requesting that the Annual Report of the Conflict Resolution Department be supplemented to include the following information:
 - i. *A summary of the types of complaints/inquiries;*
 - ii. *That the report identify any patterns which indicate either systemic issues for the Director to action or policy issues which the Board should review;*

- iii. *That it provide a summary of direct feedback via surveys completed by individuals who have contacted the department regarding the effectiveness, fairness and privacy of the Conflict Resolution Department;*
 - iv. *That the above be provided as part of the annual report presented by the Conflict Resolution Department to the Student Achievement and Well Being Committee moving forward.*
5. **November 24, 2014**-The department launched an educative podcast about H.M. 14. on the TCDSB portal and website. The goal was to raise awareness of the policy and the services provided by the Conflict Resolution Department.
 6. **May 2016**- Due to budget reductions, the Supervisor of Conflict Resolution was eliminated resulting in a reduction in staffing. The Coordinator of Conflict Resolution has received some administrative support from the Supervisor Legal Support.
 7. **March-2017**-A new podcast related to H.M. 14 was launched.
 8. **April 28, 2017**- All employees are required to acknowledge agreement to having viewed the podcast on the Board's Intranet site. Alternatively, employees can navigate to: <https://intranet.tcdsb.org/HM14video>

D. EVIDENCE/RESEARCH/ANALYSIS

1. On a regular basis, the Conflict Resolution Department continues to receive inquiries/consults/referrals from TCDSB staff members, school administrators, management staff, union representatives and parents.
2. The majority of inquiries/complaints from parents are resolved through consultations, CSPC in-services and facilitated meetings.
3. The following is a summary of inquiries that involved TCDSB employees:
 - i. Gossip and innuendo (breaches of H.M.30 Complaint Against a Staff Member);
 - ii. Conflicts regarding professional roles and responsibilities (e.g Teacher/ Designated Early Childhood Educators);
 - iii. Personality conflicts and behaviours that were viewed as harassment; and
 - iv. The exercise of supervisory responsibilities being viewed as harassment.

4. The following is a summary of conflicts that involved non-TCDSB employees:

- i. Alleged harassment involving parents who are also board employees;
- ii. CSPC related issues;
- iii. Dissatisfaction regarding the development and/or student-related programming, (i.e. IEP, custody/access related issues, safety plans, etc).
- iv. A total of 59 facilitation meetings were conducted during this recording period. The majority of the facilitation meetings involved personality conflicts, confusion about professional roles, and allegations of harassment. Most of the facilitation meetings were between staff members, some included parents, or parents and staff members.
- v. In addition, a total of 49 additional staff in-services and/or individual training sessions regarding HM 14 were conducted. Most sessions were held for newly hired employees, and some training sessions were for particular schools where repeated breaches of the policy were noted despite staff viewing the podcast in a previous staff meeting. One-to-one sensitivity sessions for specific staff were conducted as a condition related to discipline issued by management in regards to breaches of the policy.
- vi. A total of 4 formal investigations were conducted by external investigators in relation to harassment and/or discrimination formal complaints filed under H.M 14. The approximate cost of the four external investigations was \$40,000.

The following is a summary of the formal investigations and the total number of billable hours required to complete the investigations by the external investigators:

- a) Parent filed formal complaint against an employee. The total number of hours to complete the investigation: 85hours
- b) Poisoned work environment investigation. The total number of hours to complete the investigation: 40 hours
- c) Formal complaint of harassment filed against Administrator. The total number of hours to complete the investigation: 50 hours
- d) Formal complaint against Administrator regarding allegations of Occupational Health and Safety and collective agreement breaches. The total number of hours to complete the investigation: 65 hours

- vii. Upon completion of the external investigations, all recommendations were reviewed and appropriate actions were taken by the Board staff.
- 5. In the past, the Conflict Resolution Department sought feedback regarding facilitating resolution to a conflict. Formal surveys were not considered due to confidentiality concerns voiced by users.
- 6. As per the Board's direction, a survey was developed in conjunction with the Research Department to gather information related to:
 - users of the services;
 - nature of the conflict;
 - level of satisfaction with the interaction;
 - any additional comments.
- 7. The Survey Monkey program allowed for 100 free confidential questionnaires to be distributed to the various stakeholders who had been involved with the department. Due to recent budget cuts, the department did not have an identified funding source to allow for additional surveys to be distributed. It is worth noting that several stakeholders who were sent the survey were reluctant and/or unwilling to provide feedback due to their concern regarding breaches of confidentiality. A full analysis of the findings is attached. **(Appendix A)**
- 8. Overall, the results of the survey were favorable. In the category of Fairness, **95.35%** of survey participants were very satisfied or satisfied overall.
- 9. In the category of Effectiveness, **90.36%** of survey participants were very satisfied or satisfied overall.
- 10. In the category of Privacy, **95.55%** of survey participants were very satisfied or satisfied overall.

E. METRICS AND ACCOUNTABILITY

- 1. The Conflict Resolution Department requests to move the annual report to the August meeting to better capture a full academic year of data (e.g. September-June). The current reporting period occurs at the busiest time of year for the Department, making it extremely difficult to balance the responsibilities of generating the report and continuing to provide timely service to our stakeholders.

2. As part of the cyclical policy review/revision process at TCDSB, the H.M.14 Harassment and Discrimination in the Workplace policy will be reviewed and revised to reflect current practices and legislative changes.

The Coordinator of Conflict Resolution has already attended or is scheduled to attend the Joint Health and Safety Committees as part of the annual review process.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board.

Q1 What type of TCDSB stakeholder are you? Choose all that apply

- Answered: 100
- Skipped: 0

Answer Choices –	Responses –
– Parent	3.00% 3
– Student (Over 18 years of age)	0.00% 0
– Superintendent	3.00% 3
– Administrator	85.00% 85
– Teacher	4.00% 4
– Early Childhood Educator	1.00% 1
– Child and Youth Worker	1.00% 1
– Educational Assistant	0.00% 0
– Secretary	2.00% 2
– Clerk Typist	0.00% 0
– Custodian	0.00% 0
– Maintenance	0.00% 0
– Administrative Assistant	0.00% 0
– Officer	1.00% 1
– Supervisor	0.00% 0
– Manager	2.00% 2
– Senior Manager	0.00% 0
– Coordinator	1.00% 1
– Senior Coordinator	0.00% 0

Answer Choices	Responses
— Social Worker	0.00% 0
— Psychologist	0.00% 0
— Speech and Language Pathologist	0.00% 0
— Responses Other (please specify)	1.00% 1
Total Respondents: 100	

Q2 Choose one of the following related to your inquiry to the Conflict Resolution Department

- Answered: 100
- Skipped: 0

Answer Choices –	Responses –
– Harassment inquiry	13.00% 13
– Discrimination inquiry	2.00% 2
– Complaint against a staff member	21.00% 21
– Request for Conflict Resolution meeting (Facilitation Meeting or Mediation)	47.00% 47
– Personal inquiry or referral to community service	0.00% 0
– Consultation regarding policy or process	6.00% 6
– Request for educational in-service	2.00% 2
– Investigation related inquiry	2.00% 2
– Responses Other (please specify)	7.00% 7
Total	100

Q3 Please rate your level of satisfaction regarding the following categories

- Answered: 100
- Skipped: 0

	Very Satisfied	Satisfied	Somewhat satisfied	Somewhat unsatisfied	Unsatisfied	Very unsatisfied	Total
Fairness	61.63% 53	26.74% 23	6.98% 6	2.33% 2	0.00% 0	2.33% 2	86
Effectiveness	42.17% 35	36.14% 30	12.05% 10	2.41% 2	3.61% 3	3.61% 3	83
Privacy	66.67% 60	24.44% 22	4.44% 4	3.33% 3	0.00% 0	1.11% 1	90

Q4

Please elaborate on the reasons for your ratings

- Answered: 55
- Skipped: 45

Answer Choices	Responses
Responses Fairness not always consultative with all parties 8/22/2016 3:40 PM View respondent's answers Mediator listened to both accounts of the issues. 7/21/2016 7:47 PM View respondent's answers Professional interactions and responses. 7/20/2016 6:33 AM View respondent's answers very fair 7/17/2016 4:03 AM View respondent's answers remained neutral 7/13/2016 3:52 PM View respondent's answers each party was treated respectfully and was able to share their perspective 7/13/2016 7:34 AM View respondent's answers Isolina treated all parties fairly and with respect. 7/13/2016 6:41 AM View respondent's answers isolina took the time to listen and validate both sides of the teacher and EA. Representation from both unions was present. 7/12/2016 11:42 AM View respondent's answers both teachers treated with equal respect and given equal time to express themselves 7/12/2016 10:10 AM View respondent's answers The process was followed and it afforded all parties an opportunity to express themselves. 7/12/2016 9:13 AM View respondent's answers	90.91 % 50

Answer Choices –	Responses –
All parties were given ample opportunity to provide their opinions and no one party overstepped their bounds. 7/12/2016 8:31 AM View respondent's answers	
The inservice was conducted in an equitable and just manner 7/12/2016 8:23 AM View respondent's answers	
Good meeting - expectations clearly laid out 7/12/2016 8:20 AM View respondent's answers	
nonjudgemental 7/12/2016 8:05 AM View respondent's answers	
Excellent advice, a calming and refreshing person to bounce ideas off/ non-judgemental 7/7/2016 3:12 AM View respondent's answers	
All sides were given equal access, time, attention, etc... 6/7/2016 11:04 PM View respondent's answers	
Isolina helped me and treated me as if this had happened to her or someone she knew 4/27/2016 4:28 AM View respondent's answers	
All the unions were present and the rules of engagement were clear and equitable for everyone involved. 4/22/2016 6:36 AM View respondent's answers	
Conflict Resolution staff are very neutural. Listens to all concerns. 4/19/2016 9:46 AM View respondent's answers	
I believe that Isolina was able to create a fair balance for each of the individuals who were present at the meeting. 4/19/2016 1:13 AM View respondent's answers	
Everyone involved was given fair representation at conflict resolution meetings 4/18/2016 4:30 AM View respondent's answers	
All had the chance to speak. 4/17/2016 9:42 PM View respondent's answers	
everyone is given an opportunity to speak and not hold judgement 4/17/2016 2:32 PM View respondent's answers	
I never really received an answer so I can't judge if it was fair or not. 4/17/2016 1:40 PM View respondent's answers	
no issues 4/15/2016 1:30 AM View respondent's answers	
The conflict resolution session was conducted in a balanced and professional manner. 4/14/2016 2:26 PM View respondent's answers	
Both parties were listened to and respected. 4/14/2016 1:08 PM View respondent's answers	
When the parent did not attend our scheduled meeting, a letter was mailed by priority post to the grandparent clearly stating the consequences if she ever harassed anyone on TCDSB property.	

Answer Choices –	Responses –
<p>4/14/2016 10:06 AM View respondent's answers</p> <p>Both parties had the opportunity to tell their stories. Discussion between parties was not allowed to become a "blame" game. Mediator asked questions that enabled the parties to explore their breakdown communication.</p> <p>4/14/2016 9:40 AM View respondent's answers</p> <p>both sides were able to communicate their concerns</p> <p>4/14/2016 9:29 AM View respondent's answers</p> <p>I found that all information provided supported each staff member and I was able to make an effective decision</p> <p>4/14/2016 9:25 AM View respondent's answers</p> <p>excellent</p> <p>4/14/2016 9:00 AM View respondent's answers</p> <p>Appeared everyone felt they were heard and treated fairly.</p> <p>4/14/2016 8:51 AM View respondent's answers</p> <p>Both sides were listened to fairly.</p> <p>4/14/2016 8:17 AM View respondent's answers</p> <p>unbiased advice</p> <p>4/14/2016 7:32 AM View respondent's answers</p> <p>Overall, the session was thorough and was successful at getting to the heart of the matter.</p> <p>4/14/2016 7:06 AM View respondent's answers</p> <p>the process seemed fair</p> <p>4/14/2016 6:40 AM View respondent's answers</p> <p>Staff knowledgeable with regard to legislation and fact-based</p> <p>4/14/2016 6:24 AM View respondent's answers</p> <p>open to hearing all sides of the issues</p> <p>4/14/2016 6:21 AM View respondent's answers</p> <p>It was not dealt with in a timely and discreet fashion</p> <p>4/14/2016 6:16 AM View respondent's answers</p> <p>Conditions of the Collective Agreements are always met</p> <p>4/14/2016 6:14 AM View respondent's answers</p> <p>A balanced conversation was the norm.</p> <p>4/14/2016 6:11 AM View respondent's answers</p> <p>issue was dismissed and not dealt with; became a very divisive element on staff</p> <p>4/14/2016 5:55 AM View respondent's answers</p> <p>We were very satisfied because it addressed all the stakeholders in a fair way.</p> <p>4/14/2016 5:26 AM View respondent's answers</p> <p>The person who came in was fair in the dealings</p> <p>4/14/2016 4:32 AM View respondent's answers</p>	

Answer Choices –	Responses –
<p>all parties were given the chance to present their case 4/14/2016 4:08 AM View respondent's answers</p> <p>Both parties had the opportunity to share their concerns and felt they were listened to . 4/14/2016 3:52 AM View respondent's answers</p> <p>followed board policies and protocols for the invitation to the meeting and the meeting process 4/14/2016 3:48 AM View respondent's answers</p> <p>Options were provided in a fair manner and I had the opportunity to reflect. 4/14/2016 3:48 AM View respondent's answers</p> <p>staff expressed that they were fairly treated, process was methodical and fair 4/14/2016 3:30 AM View respondent's answers</p>	
<p>Responses <u>Effectiveness</u></p> <p>always busy and in a bind with too many other issues 8/22/2016 3:40 PM View respondent's answers</p> <p>No resolution was achieved. No agreement was reached. 7/21/2016 7:47 PM View respondent's answers</p> <p>Straightforward, important facts & information given in a timely manner. 7/20/2016 6:33 AM View respondent's answers</p> <p>Call was returned promptly 7/17/2016 4:03 AM View respondent's answers</p> <p>got back to me reasonably quick 7/13/2016 3:52 PM View respondent's answers</p> <p>I had two mediations one went very well and the other less so it is hard to respond to two individually so I am combining for my response 7/13/2016 7:34 AM View respondent's answers</p> <p>Isolina was very effective in assisting Corporate Services with our inquiry/work. 7/13/2016 6:41 AM View respondent's answers</p> <p>Isolina set the boundaries of what is acceptable and what is not. She referred to the Respectful workplace policy. I personally emailed many times and she always responded. 7/12/2016 11:42 AM View respondent's answers</p> <p>mediation resulted in an elimination of suspected bullying 7/12/2016 10:10 AM View respondent's answers</p> <p>Once again, the process gave a voice to all parties and it also gave clear direction in terms of next steps. 7/12/2016 9:13 AM View respondent's answers</p> <p>Parties are talking but have yet to reach a settlement that all parties feel is equitable. 7/12/2016 8:31 AM View respondent's answers</p> <p>The resulting intent was practical to the process and informative</p>	<p>98.18 % 54</p>

Answer Choices –	Responses –
<p>7/12/2016 8:23 AM View respondent's answers</p> <p>conflict remains as all parties not committed to change</p> <p>7/12/2016 8:20 AM View respondent's answers</p> <p>very</p> <p>7/12/2016 8:05 AM View respondent's answers</p> <p>Dealt with the situation promptly</p> <p>7/7/2016 3:12 AM View respondent's answers</p> <p>Extremely helpful</p> <p>6/7/2016 11:04 PM View respondent's answers</p> <p>She emailed and called me very quickly and delt with the matter</p> <p>4/27/2016 4:28 AM View respondent's answers</p> <p>I think it help us come to a resolution that was beneficial to all the members.</p> <p>4/22/2016 6:36 AM View respondent's answers</p> <p>Conclusions are mostly effective.</p> <p>4/19/2016 9:46 AM View respondent's answers</p> <p>Isolina gave everyone an opportunity to share their opinion and feelings. We all presented tough things to say to one another and she was able to really get down to the issues at hand and ask questions that provoked discussion.</p> <p>4/19/2016 1:13 AM View respondent's answers</p> <p>Problems still persist to a lesser degree even after several group and individual meetings with the individuals.</p> <p>4/18/2016 4:30 AM View respondent's answers</p> <p>Not all details were discussed by administration; the issues span beyond 2 children.</p> <p>4/17/2016 9:42 PM View respondent's answers</p> <p>limited depth and scope of disucssions because of parameters</p> <p>4/17/2016 2:32 PM View respondent's answers</p> <p>Same as above, no answer and/or help really was provided.</p> <p>4/17/2016 1:40 PM View respondent's answers</p> <p>staff continue to gossip even after the facilitation meeting.</p> <p>4/17/2016 6:06 AM View respondent's answers</p> <p>took time to respond</p> <p>4/16/2016 6:11 AM View respondent's answers</p> <p>parent dissatisfied with team response for a CSPC issue</p> <p>4/15/2016 1:30 AM View respondent's answers</p> <p>While the session was informative and helpful, having more follow up/support woudl have been beneficial.</p> <p>4/14/2016 2:26 PM View respondent's answers</p> <p>Both parties appreciated the process.</p> <p>4/14/2016 1:08 PM View respondent's answers</p>	

Answer Choices –	Responses –
<p>The grandmother does not come often to the school and when she has come she is on her best behaviour. 4/14/2016 10:06 AM View respondent's answers</p> <p>Mediator enabled parties to dialogue their concerns /issues without fear of retribution. 4/14/2016 9:40 AM View respondent's answers</p> <p>things improved between the co-workers 4/14/2016 9:29 AM View respondent's answers</p> <p>Support was offered in my school situation and found this very helpful and effective. I knew I did not have to deal with this on my own. 4/14/2016 9:25 AM View respondent's answers</p> <p>response time excellent 4/14/2016 9:00 AM View respondent's answers</p> <p>I conclude it will just take time for people to recover from issues from the past. Wondering if there is a process for follow-up other than leaving it with the individuals to contact the Conflict Resolution Dept. 4/14/2016 8:51 AM View respondent's answers</p> <p>There was no resolution after the meeting. 4/14/2016 8:17 AM View respondent's answers</p> <p>prompt response and follow up 4/14/2016 7:32 AM View respondent's answers</p> <p>It succeeded in getting the parties to speak with one another and express their feelings. 4/14/2016 7:06 AM View respondent's answers</p> <p>I did not feel that the copnflct resolution process actually resolved the conflict... 4/14/2016 6:40 AM View respondent's answers</p> <p>Helpful in gaining perspective 4/14/2016 6:24 AM View respondent's answers</p> <p>when issue arose, received immediate response from the department 4/14/2016 6:21 AM View respondent's answers</p> <p>Poor communications with alleged victim 4/14/2016 6:16 AM View respondent's answers</p> <p>Timely advice and decision making 4/14/2016 6:14 AM View respondent's answers</p> <p>The 'issue' at hand was ALWAYS resolved! 4/14/2016 6:11 AM View respondent's answers</p> <p>not dealth with so no effectiveness 4/14/2016 5:55 AM View respondent's answers</p> <p>We felt it would have needed a more detailed presentation. 4/14/2016 5:26 AM View respondent's answers</p> <p>Case ending up in Human Rights Commission 4/14/2016 5:04 AM View respondent's answers</p>	

Answer Choices –	Responses –
<p>It was not effective because the situation was left in my hands to resolve, with no help. The person was supposed to be re-assigned to another school and it never happened. 4/14/2016 4:32 AM View respondent's answers</p> <p>-since it is often one person's word against another, and no witnesses are involved, often times meetings result in both parties offering their different perspectives and limited long-term effectiveness 4/14/2016 4:12 AM View respondent's answers</p> <p>all had a chance to hear each other and understand each other case 4/14/2016 4:08 AM View respondent's answers</p> <p>Solution has worked so far. 4/14/2016 3:52 AM View respondent's answers</p> <p>both parties are aware of the professionalism requirements 4/14/2016 3:48 AM View respondent's answers</p> <p>I used some of the strategies given to sort out the situation. 4/14/2016 3:48 AM View respondent's answers</p> <p>very accessible, consultative, resolution oriented 4/14/2016 3:30 AM View respondent's answers</p>	
<p>Responses <u>Privacy</u></p> <p>no comment for privacy overall 8/22/2016 3:40 PM View respondent's answers</p> <p>Meeting held in library. Staff aware of meeting and of the concerned parties. 7/21/2016 7:47 PM View respondent's answers</p> <p>Self explanatory - I felt satisfied appropriate confidential information was kept confidential. 7/20/2016 6:33 AM View respondent's answers</p> <p>confidentiality was kept 7/17/2016 4:03 AM View respondent's answers</p> <p>assured me that no parties would be contacted unless i agreed to it 7/13/2016 3:52 PM View respondent's answers</p> <p>Excellent 7/13/2016 7:34 AM View respondent's answers</p> <p>Isolina has continuously maintained the privacy of all parties involved. 7/13/2016 6:41 AM View respondent's answers</p> <p>Isolina made it very clear that no discussion was to take place with anyone outside this meeting room. This is the first time thatt I was part of the mediation process between two staff members. It is reeasurring to know that there is due process to follow. Isolina was a tremendous help and her expertise was greatly appreciated. As a Principal it is reassuring to know that there is someone to assist during difficult situations. 7/12/2016 11:42 AM View respondent's answers</p>	<p>90.91 % 50</p>

Answer Choices –	Responses –
mediation was kept private 7/12/2016 10:10 AM View respondent's answers	
All dialogue was/remains confidential. 7/12/2016 9:13 AM View respondent's answers	
Only those impacted were discussed and those issues impacting others was minimiized since they were not part of the discussion. 7/12/2016 8:31 AM View respondent's answers	
The level of confidentiality was upheld throughout the process 7/12/2016 8:23 AM View respondent's answers	
boundaries maintained 7/12/2016 8:20 AM View respondent's answers	
very private 7/12/2016 8:05 AM View respondent's answers	
Kept the information private 7/7/2016 3:12 AM View respondent's answers	
No question! 6/7/2016 11:04 PM View respondent's answers	
She kept everything confidential and private 4/27/2016 4:28 AM View respondent's answers	
It was as private as any meeting can be given that it took place on school property. there is always speculation when outside personnel are present on the property. 4/22/2016 6:36 AM View respondent's answers	
consitently emphsize that all information shared are private and confidentiality and must remain that way. 4/19/2016 9:46 AM View respondent's answers	
Isolina stated that all matters discussed would remain confidential and I will maintain that confidentiality. 4/19/2016 1:13 AM View respondent's answers	
Privacy was maintained. 4/18/2016 4:30 AM View respondent's answers	
This is a small community, rumors have already been circling. 4/17/2016 9:42 PM View respondent's answers	
confidential... but notes are not taken 4/17/2016 2:32 PM View respondent's answers	
no issues 4/15/2016 1:30 AM View respondent's answers	
I did not have any concerns regarding privacy 4/14/2016 2:26 PM View respondent's answers	
Not an issue. 4/14/2016 1:08 PM View respondent's answers	

Answer Choices –	Responses –
<p>Only Isolina, my superintendent, the teacher, the parent and I were involved in this situation. 4/14/2016 10:06 AM View respondent's answers</p> <p>Ground rules were explained by Mediator as to the importance of privacy. 4/14/2016 9:40 AM View respondent's answers</p> <p>very professional and discreet. 4/14/2016 9:29 AM View respondent's answers</p> <p>I am very comfortable knowing that all information will be kept confidential. 4/14/2016 9:25 AM View respondent's answers</p> <p>excellent 4/14/2016 9:00 AM View respondent's answers</p> <p>No reason to believe privacy was compromised 4/14/2016 8:51 AM View respondent's answers</p> <p>Privacy was respected during the process. 4/14/2016 8:17 AM View respondent's answers</p> <p>n/a 4/14/2016 7:32 AM View respondent's answers</p> <p>not sure 4/14/2016 6:40 AM View respondent's answers</p> <p>Assume privacy standards are adhered to. 4/14/2016 6:24 AM View respondent's answers</p> <p>everyone's privacy well respected 4/14/2016 6:21 AM View respondent's answers</p> <p>names were thrown around. 4/14/2016 6:16 AM View respondent's answers</p> <p>Freedom of Information and Protection of Privacy Issues implemented well 4/14/2016 6:14 AM View respondent's answers</p> <p>The matter remained confidential each and every time. 4/14/2016 6:11 AM View respondent's answers</p> <p>n/a 4/14/2016 5:55 AM View respondent's answers</p> <p>It was presented skillfully, so that everyone's privacy was assured. 4/14/2016 5:26 AM View respondent's answers</p> <p>Very discreet. 4/14/2016 4:32 AM View respondent's answers</p> <p>- as complaints against a staff member and results of meetings are not kept on record, some staff can have mulptile complaints against them filed by different staff members with little or no repercussions 4/14/2016 4:12 AM View respondent's answers</p> <p>all was kept confidential 4/14/2016 4:08 AM View respondent's answers</p>	

Answer Choices –	Responses –
<p>Was very satisfied ...check mark would not allow me to indicate that. Situation was kept quiet. 4/14/2016 3:52 AM View respondent's answers</p> <p>no discussion of the details with other staff 4/14/2016 3:48 AM View respondent's answers</p> <p>I felt confident that our discussion was private and much appreciated this level of trust. 4/14/2016 3:48 AM View respondent's answers</p> <p>very honorable, follow code of ethics 4/14/2016 3:30 AM View respondent's answers</p> <p>There has been no consequence to date. 4/14/2016 3:27 AM View respondent's answers</p>	

Additional comments or suggestions (Optional)

- Answered: 30
- Skipped: 70

I can only choose one item for very satisfied when I want to choose all three items

4/14/2016 3:29 AM [View respondent's answers](#)

Really rely on this department!

4/14/2016 3:30 AM [View respondent's answers](#)

timely; flexible to reschedule times for people to meet; problem with ratings . won't let you put very satisfied for the 3 categories

4/14/2016 3:48 AM [View respondent's answers](#)

Keep up the great work!

4/14/2016 3:48 AM [View respondent's answers](#)

Sometimes recommendations are difficult to follow given the Collective Agreement.

4/14/2016 5:04 AM [View respondent's answers](#)

The department has been available, knowledgeable and very supportive.

4/14/2016 6:11 AM [View respondent's answers](#)

There should be some better way of dealing with complaints and action should be taken against the perpetrators.

4/14/2016 6:16 AM [View respondent's answers](#)

Great job dealing with difficult situations.

4/14/2016 6:21 AM [View respondent's answers](#)

1. topics related to inquiry are multiple - you asked for only one but there are several: process / conflict resolution/ 2. The process is very time intensive ...

4/14/2016 6:40 AM [View respondent's answers](#)

While the session itself was very successful, the roots of the problem are deep. A rift between the parties still exists. They will not work with one another, and since they are all full time in the same department, Special Education, it is problematic in several ways.

4/14/2016 7:06 AM [View respondent's answers](#)

Thank you for providing this essential service and support!

4/14/2016 10:06 AM [View respondent's answers](#)

Keep up the good work!

4/14/2016 1:08 PM [View respondent's answers](#)

I think the department is under resourced - more trained, experienced staff are needed given the size of this organization.

4/14/2016 2:26 PM [View respondent's answers](#)

More professional development for administrators and staff is required.

4/14/2016 11:17 PM [View respondent's answers](#)

Never had to use these services to date have resolved everything locally or with SO assistance. Ignore #3 won't let me submit unless I check something. Should have N/A button.

4/15/2016 1:27 AM [View respondent's answers](#)

Workshops for principals using actual examples from each area of need. Beginning of the year would be great.

4/17/2016 6:06 AM [View respondent's answers](#)

Individual debriefing for clarification of full scope of issues should have been considered.

4/17/2016 9:42 PM [View respondent's answers](#)

I sent an email to Isolina to let her know that I found the facilitation meeting very helpful. I had been carrying around a lot of stress and anxiety regarding the issue we had to discuss. After this meeting I have felt much better and I hope that things will work out.

4/19/2016 1:13 AM [View respondent's answers](#)

Isolina helped me in this situation and was very fast to do so.

4/27/2016 4:28 AM [View respondent's answers](#)

Thanks.

6/7/2016 11:04 PM [View respondent's answers](#)

I am very thankful and appreciative to have Isolina to speak to issues that arise. She is so knowledgeable and extremely efficient and effective at what she does. It is comforting to know she is available for advice.

7/7/2016 3:12 AM [View respondent's answers](#)

Very satisfied with the services that Suzy and Isolina provide for our members.

7/12/2016 8:05 AM [View respondent's answers](#)

What is "best practice" as follow up

7/12/2016 8:20 AM [View respondent's answers](#)

Very professional

7/12/2016 8:23 AM [View respondent's answers](#)

The department has done an exceptional job in educating Administrators with regards to the 'Dos and Don'ts' of conflict mediation.

7/12/2016 9:13 AM [View respondent's answers](#)

Thanks. This is a excellent service for us.

7/13/2016 7:34 AM [View respondent's answers](#)

Calling the department helps me do my job.

7/17/2016 4:03 AM [View respondent's answers](#)

I am disappointed in the following: Conflict resolution department provided services only after my Union strongly suggested that my principal request a meeting on my behalf. All acknowledgements of inquiries should be made within 48 hours. After listening to both sides of the issue no real resolution was achieved. There was no "shaking hands" or verbal agreement that both parties understood how the situation escalated unnecessarily. No apologies were given for making a derogatory statement against me.

7/21/2016 7:47 PM [View respondent's answers](#)



REPORT TO

REGULAR BOARD

CATHOLIC SOCIAL JUSTICE COMMITTEE: CLOSING THE LEARNING OPPORTUNITY GAP

"THEN THE RIGHTEOUS WILL ANSWER HIM, 'LORD, WHEN DID WE SEE YOU HUNGRY AND FEED YOU, OR THIRSTY AND GIVE YOU SOMETHING TO DRINK? WHEN DID WE SEE YOU A STRANGER AND INVITE YOU IN, OR NEEDING CLOTHES AND CLOTHE YOU? WHEN DID WE SEE YOU SICK OR IN PRISON AND GO TO VISIT YOU?' THE KING WILL REPLY, 'TRULY I TELL YOU, WHATEVER YOU DID FOR ONE OF THE LEAST OF THESE BROTHERS AND SISTERS OF MINE, YOU DID FOR ME.'"

MATTHEW 25:37-40

AMONG OUR TASKS AS WITNESSES TO THE LOVE OF CHRIST IS THAT OF GIVING A VOICE TO THE CRY OF THE POOR.

POPE FRANCIS (ADDRESS TO THE ARCHBISHOP OF CANTERBURY, JUNE 2013)

Created, Draft	First Tabling	Review
June 1, 2017	June 15, 2017	Click here to enter a review date

Nick D'Avella, Superintendent of Student Success

Agatha-Julia Nemes, Coordinator II, Human Resources

Marina Vanayan, Senior Coordinator, Educational Research

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ. We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Angela Gauthier
Director of Education

R. McGuckin
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A. EXECUTIVE SUMMARY

This report summarizes the progress made by the Catholic Social Justice Committee since its report to the Student Achievement and Well-Being Committee on September 11, 2014, and updates the work undertaken in the 2016-2017 school year. The committee implemented its *Spotlight Schools Initiative* in 12 schools across the TCDSB, with a focus on mitigating the effects of poverty and the impact on the learning opportunity gap. Supports were offered in professional learning opportunities, partnerships, and parental and parish engagement.

The cumulative staff time required for the preparation for this report was 15 hours.

B. PURPOSE

To provide an update on the work of the Catholic Social Justice Community Advisory Committee into the 2016-2017 school year.

C. BACKGROUND

1. **September 5, 2013** – the mandate of the *Catholic Social Justice Community Advisory Committee* approved by Board on is ‘to advise the Board on Policies, Programs and Services, which close the learning opportunity gap for school communities through the lens of Catholic Social Teaching.’
2. **September 11, 2014** - at the Student Achievement and Well-Being Committee on, a recommendation report, “Closing the Learning Opportunities Gap”, was presented, moved by Trustee Davis (seconded by Trustee D’Amico) and passed. The report included the following recommendations:
 - i. *That the TCDSB develops professional learning opportunities for staff to meet on a regular basis and interact with community partners with the view to learning how best to close the learning opportunity gap.*
 - ii. *That the TCDSB continue to further develop the school-parish connection as a welcoming community hub for families.*

iii. That a communication plan be developed to disseminate the good news story to the wider community.

3. The Catholic Social Teachings of the Church have been foundational to our understanding of learning opportunity. Catholic Social Teachings include: human dignity, rights and responsibilities, peace, preferential option for the poor and vulnerable, solidarity, common good, role of government, stewards of creation, dignity of work, and participation (subsidiarity).

D. EVIDENCE/RESEARCH/ANALYSIS

1. As a working definition, the **learning opportunity gap** was defined as: the gap in opportunity for learning that our most advantaged students (and communities) have over our least advantaged. Through dialogue and learning during its first year, the committee determined that within our school communities, learning opportunity gaps may exist in multiple domains: social, emotional, spiritual, health, physical, linguistic, cultural, academic, and economic.
2. TCDSB schools have access to a variety of data about students and school communities to help identify learnings needs. The school learning and improvement cycle requires that all schools collaboratively review the evidence and create a School Learning Improvement Plan (SLIP) to guide the work in support of student achievement and well-being. The TCDSB Multi-Year Strategic Plan (MYSP) and the Board Learning Improvement Plan (BLIP) are foundational to all school planning.
3. Data sources are comprehensive and address aspects in all domains for example, academic, cultural-linguistic, economic, social-emotional. These include **achievement data** from Ministry assessments (e.g., EQAO); **demographic data** from Statistics Canada (e.g., median family income); **perceptual data** from student surveys (e.g., Safe and Caring Catholic School Climate Survey).
4. While the wealth of data available to schools is helpful to inform planning, there is much complexity to understanding learning opportunity gaps. As our school communities often represent a wide range of needs both within and across domains, an in-depth, holistic consideration of multiple sources of

information, both quantitative and qualitative, is required of School Improvement Teams to reflect the unique challenges of each school community.

Identifying poverty mitigation to address learning opportunity gaps

5. Following extensive discussions in committee, the consideration of feedback from schools, and the review of literature, the committee decided to focus on one important learning opportunity gap, namely, poverty.
6. Poverty is a reality for 1 in 3 children in Toronto and affects an estimated 30,000 Toronto Catholic District School Board students. Research has shown that poverty can have long-lasting and devastating effects on students and their families, including impact that is physiological, social, emotional, and academic.
7. Having identified poverty as a central theme, the committee agreed that the approach to be adopted needs to be actionable, sustainable, and scalable. The following documents were considered foundational to our understanding:
 - *Closing the Achievement Gap (Ontario Leadership Strategy, 2012)*
 - *Poverty and Schools in Ontario: How Seven Elementary Schools Are Working to Improve Education (ETFO, 2011)*
 - *Possibilities: Addressing Poverty in Elementary Schools (ETFO, 2012)*
 - *Engaging Students with Poverty in Mind (Eric Jensen, 2013)*
8. There are many programs, services, resources and practices used by TCDSB schools that can help to address learning opportunity gaps. These include programs developed by the school (e.g., after-school tutoring), those facilitated centrally (e.g., Angel Foundation for Learning), and those offered through the community (e.g., Parenting and Family Literacy Centres, Ontario Early Years Centres, newcomer services).

E. ACTION PLAN

1. In 2016-2017, the committee implemented the *Spotlight Schools Initiative* featuring professional learning, partnerships, and parental and parish engagement to address poverty in 12 schools.

2. The initiative was built on the following research-informed themes: teacher inquiry, school leadership, community connections, school climate and culture. All these themes support an approach that is “*good for all, necessary for some*”. The committee recognizes the importance of respect, sensitivity and avoiding a deficit-based approach as critical in supporting our students and families living in poverty.
3. For sustainability, during the first year of the initiative, 9 elementary schools and 3 secondary schools were selected, (one school per Ward). This representation is intended to help to build capacity across all schools in our Board. Learning could be shared at Principal meetings and lay the foundations for possible future expansion of the *Spotlight Schools Initiative*.
4. The following criteria were used for school selection:
 - a) affected by poverty;
 - b) demonstrated need in terms of EQAO achievement;
 - c) administration and staff who are willing and welcoming partners.
5. It is recognized that there is no “one size fits all” solution which will mitigate the effects of poverty across all TCDSB schools. The most effective solutions will be locally-based and representative of the community and the school. Administrators, staff, and parents will all be encouraged to share their ideas and to work together to improve student achievement and well-being. Stakeholder buy-in and ownership are cornerstones to ensuring sustainability of the *Spotlight Schools Initiative*.
6. School selection process included:
 - Step 1: For each TCDSB school, we reviewed the following data: demographic data from Statistics Canada (e.g., median family income) and achievement data (e.g., EQAO). Based on this information, we identified a potential list of schools (40 elementary and 8 secondary) that met the requirements.
 - Step 2: The list of potential schools was presented at Education Council on May 16, 2016. Superintendents were asked to provide input with regard to

supports and initiatives that may already be taking place in the school to avoid duplication.

- Step 3: Conversations with each Superintendent took place regarding which schools would best qualify at this time. One school in each of our 12 Wards was selected. The 3 secondary schools are *St Basil-the-Great*, *Jean Vanier* and *St Mary Catholic Academy*. The 3 elementary schools are *St Dorothy*, *St Leo*, *St Jane Frances*, *St Thomas Aquinas*, *Our Lady of Victory*, *St Columba*, *St Paul*, *Our Lady of Guadalupe* and *St Nicholas*.
- Step 4: Conversations took place with each Trustee to describe the initiative and school selection process.
- Step 5: Principals for the 12 schools were contacted and preliminary discussions about the initiative began.
- Step 6: On October 25, 2016, a meeting of the *Spotlight Schools* principals was held to share an outline of the initiative. Networking opportunities were offered and feedback on unique school needs was elicited.

7. Keeping student achievement and well-being at the core, the *Spotlight Schools Initiative* focused on 3 Ps of support:

Professional Learning:

- engage the schools in identifying critical learning needs;
- offer professional development opportunities for staff and administrators within an assets-based approach to understanding poverty and its effects;
- encourage staff to implement strategies that are effective, pedagogically sound, and culturally relevant, to close the learning opportunity gap.

Partnership:

- connect schools with the TCDSB Partnership Department to identify grant opportunities;
- encourage awareness of supports such as the Angel Foundation for Learning;
- investigate community-based supports facilitated by the city of Toronto (e.g., free dental care, low cost food options) and the Province of Ontario (e.g., Early Years Centres).

Parental and Parish Engagement

- engage parents in authentic decision-making opportunities; ensure that their voices are heard and honoured;
- connect families to their children's schools through meaningful dialogue;
- liaise with the priest to encourage parish participation.

8. Key resources used in the *Spotlight Initiative* included:

Toronto

- *The Hidden Epidemic: A Report on Child and Family Poverty in Toronto* (2014)
- *TO Prosperity: Toronto Poverty Reduction Strategy, 2015-2018*
- *Divided City: Life in Canada's Child Poverty Capital* (2016)

Ontario

- *Realizing Our Potential: Ontario's Poverty Reduction Strategy 2014-2019*
- What Works? Research into Practice: *Poverty and Schooling: Where Mindset Meets Practice* (Ministry of Education, 2015)
- What Works? Research into Practice: *Bringing Marginalized Parents and Caregivers into Their Children's Schooling* (Ministry of Education, 2012)
- Capacity Building Series K-12: *Parent Engagement* (Ministry of Education 2012)

Other

- *Ten Opportunities: Practical Ideas for Supporting Students and Their Families Living in Poverty* (TCDSB, 2014)
- *A Journey of Hope: Understanding Poverty in Our Catholic Schools* (TCDSB, 2014).

F. METRICS AND ACCOUNTABILITY

During the 2016-2017 school year, the Catholic Social Justice Community Advisory Committee met 4 times to monitor and discuss the ongoing implementation of the *Spotlight Schools Initiative*.

As of June 2017:

- five of the schools availed themselves of offered **professional learning** opportunities (including staff PD and principal participation in an Early Years symposium)
- all 12 schools applied for **partnership** grants addressing a range of needs unique to schools (e.g., learning technology, literacy, nutrition, arts, capital, physical activity, enrichment opportunities and mental health)
- 10 schools were successful in securing grants (totalling approximately \$95,000) with the support of the Partnership Department
- as this is the *Year of the Parish* as per the Pastoral, many of the schools were already involved in enhancing **parish-school** connection and engagement
- a **year-end survey** was sent to the participating schools to garner feedback to inform next steps

G. CONCLUDING STATEMENT

This report is for the consideration of the Board.



REPORT TO

REGULAR BOARD

FINAL REPORT ON THE RESULTS OF THE CONSULTATION PROCESS ON THE DRAFT PARENT AND DRAFT STUDENT CHARTER OF RIGHTS

*So Peter opened his mouth and said: "Truly I understand that God shows no partiality,
Acts 10:34*

Created, Draft	First Tabling	Review
June 8, 2017	June 15, 2017	Click here to enter a date.

Nick D'Avella, Superintendent - Student Success

Carla Marchetti, Coordinator Community Relations/International Languages/Parent Engagement

INFORMATION REPORT

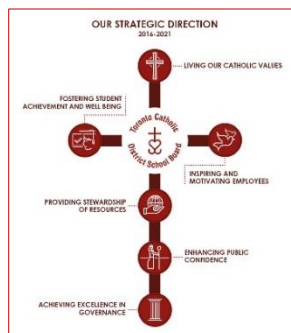
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Director of Education

R. McGuckin
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

C. Jackson
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The results of a broad-based consultation on the Draft Parent and Draft Student Charter of Rights were presented in a report to Board tabled May 18, 2017. Following the consultation process, the original Ad Hoc Parent Committee responsible for the creation of the Draft Parent and Draft Student Charter of Rights was reconvened in order to consider the results of the consultation. A further review of the Draft Student Charter of Rights was conducted by a student focus group.

This report presents the final version of the Parent Chart of Rights and Student Charter of Rights.

The cumulative staff time required for the preparation of this report was 12 hours

B. PURPOSE

1. To present the final version of the Parent Charter of Rights and Student Charter of Rights.

C. BACKGROUND

1. The original Ad Hoc Parent Committee met on Tuesday, May 23, 2017 and Thursday, June 1, 2017 to review stakeholder input and consider revisions to the Parent Charter of Rights and Student Charter of Rights.
2. The committee discussed the stakeholder-suggested edits to each item on the Draft Parent and Draft Student Charter of Rights.
3. A focus group of students was assembled to ensure that the student voice was represented in the editorial process.
4. The student-focus group met on Tuesday, June 6, 2017 and Thursday, June 8, 2017.

D. EVIDENCE/RESEARCH/ANALYSIS

1. In considering stakeholder input, discussion focused on the clarity and intent of each charter item.
2. The committee was sensitive to the fact that Parent and Student Charter of Rights exist in a broader context and are subject to such reasonable limits as prescribed by law and Toronto Catholic District School Board Policies and are subject to the financial resources provided by the Ministry of Education in Ontario.
3. The committee created a final edited version of the Student and Parent Charter of Rights for legal review.
4. Similarly, the student focus group prepared a final version of the Student Charter of Rights for legal review.
5. The TCDSB Legal department reviewed the final edited versions of the Parent and Student Charter of Rights and made necessary revisions.
6. The final version of the Parent Charter of Rights is presented in **Appendix A**.
7. The final version of the Student Charter of Rights is presented in **Appendix B**.

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.

Parent Charter of Rights

These rights are subject to such reasonable limits as prescribed by law and Toronto Catholic District School Board Policies and are subject to the financial resources provided by the Ministry of Education in Ontario to the Toronto Catholic District School Board.

1. The right to a faith based publically funded school with education grounded in Catholic doctrine, traditions and teachings for your child.
2. The right to opportunities for involvement in your child's education.
3. The right to reasonably expect that your child is learning in a safe, healthy, caring and accessible school, free of discrimination, prejudice, bullying and harassment.
4. The right to reasonably expect that your child's spiritual, physical, emotional, mental, social and academic needs are met.
5. The right to delivery of the curriculum consistent with our Catholic faith and provincial requirements.
6. The right for your child to receive appropriate materials, resources, and technologies consistent with the requirements of the curriculum.
7. The right to communicate, to comment, to raise concern(s), or to register complaint(s) in a respectful manner to TCDSB staff, and to the Board of Trustees without fear of unjust repercussions and have your question, concern or complaint acknowledged with a response within a reasonable time in a respectful manner.
8. The right to confidentiality of your child's records in accordance with TCDSB policies and applicable legislation.
9. The right to access all of your child's education records and to meet with TCDSB staff to discuss your child's progress.
10. The right to have any special needs assessments addressed by Board-designated professionals within reasonable timelines.

11. The right to access and understand available information, consistent with privacy laws, about your child's school, school board, teachers, administrators, facilities, policies, procedures, and programs within a reasonable time.
12. The right to have TCDSB rules and regulations and individual school policies applied and adhered to with transparency, consistency, fairness and compassion.

Student Charter of Rights

These rights are subject to such reasonable limits as prescribed by law and Toronto Catholic District School Board Policies and are subject to the financial resources provided by the Ministry of Education in Ontario to the Toronto Catholic District School Board.

1. The right to reasonably participate in decisions that affect a student's education and school life.
2. The right to equity and inclusion amongst all students in the Toronto Catholic District School Board.
3. The right to spiritually, socially, emotionally and physically safe, and positive school environment where one is respected and treated in a manner consistent with our Catholic values and teachings.
4. The right to have yearly access to available extra-curricular activities.
5. The right to effective and qualified instruction, including having reasonable access to the resources and adequate learning environment necessary for success.
6. The right to elect student representation.
7. The right for students, where legally permitted, to advocate for themselves or to choose another representative without a fear of ageism or any other form of discrimination.
8. The right to make a phone call or communicate with their parents, designated guardian or school staff in case of personal distress or emergency.
9. The right to have school rules, regulations and policies applied and adhered to with consistency, fairness, and compassion.
10. The right to engage in a respectful dialogue with the school Principal and staff, to raise concerns and to have them addressed.



REPORT TO

REGULAR BOARD

REVISED CRITERIA FOR NOT-FOR-PROFIT YOUTH SPORTS ORGANIZATIONS FEE REDUCTIONS

"For my thoughts are not your thoughts, neither are your ways my ways," declares the Lord. Isaiah 55:8 / NIV /

Created, Draft	First Tabling	Review
June 6, 2017	June 15, 2017	Click here to enter a date.

A. DiMondo, Senior Manager Community Use of Schools
 M. Loberto, Senior Coordinator Development Services
 M. Silva, Comptroller Planning and Development Services

RECOMMENDATION REPORT

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Associate Director of Academic Affairs

A. Sangiorgio

Associate Director of Planning and Facilities

C. Jackson

Executive Superintendent of Business Services and Chief Financial Officer

Angela Gauthier

Director of Education

A. EXECUTIVE SUMMARY

Arising from concerns received from not-for-profit youth sports group regarding the revised permit fee structure, on February 15, 2017, the Board approved criteria for eligible organizations who have claimed financial hardship to apply for a reduction in permit fees by submitting the documents outlined below:

- Copy of Letters Patent;
- Audited Fiscal Financial Statement;
- Affidavit from the Executive Director (or equivalent) confirming status as a not-for-profit organization;
- List of postal codes and age of participants; and
- Percentage of TCDSB students in the program

Since the approval of the permit fee reduction application process for Category B2 youth sport organizations, staff have received feedback regarding the onerous costs associated with securing audited financial statements in order to meet the Board approved criteria.

Following consultation with Business Services staff, it has been determined that a copy of the organization's most recent T2 Corporation Income Tax Return form supported by unaudited financial statements provides sufficient information to assist with the determination of eligibility for permit fee reductions. Furthermore, the criteria have also been revised to include the requirement of the organization's most recent Notice of Assessment.

As such, this report recommends that Category B2 youth sports organizations permit holders who have claimed financial hardship be invited to apply for a fee reduction as outlined in this report.

B. BACKGROUND

1. On October 15, 2015, the Corporate Affairs, Strategic Planning, and Property Committee approved a new per-hour fee structure and rate schedule in order to fully recover the costs associated with permitting Board facilities. This new

rate structure replaces the former “per-use” rate structure, with the new rates applying to all permits occurring after May 1, 2016.

2. These changes were required due to the combination of the increased number of permit bookings and the fixed Ministry funding amount resulting in grants depleting sooner, reducing the amount of funding available to address increasing operational and maintenance costs.
3. Since its implementation in May 2016, new rates have been effective in successfully recovering costs associated with permitting out TCDSB facilities. However, the Community Use of Schools department has received complaints from 12 Category B2 not-for-profit youth sports organizations regarding the impact of the increased permit rates on their operations.
4. Given youth sports organizations positive effect on school communities, staff reviewed potential options to accommodate not-for-profit groups experiencing financial duress. On February 15, 2017, The Corporate Services, Strategic Planning, and Property Committee approve a fee reduction application process for impacted permit holders, which included the requirement for audited fiscal financial statements.
5. Since the approval of these fee reduction requirements, staff have received a number of complaints regarding the costs associated with providing audited financial statements to be eligible for a fee reduction.

C. EVIDENCE/RESEARCH/ANALYSIS

1. Based on discussion with representatives of not-profit sports organizations, the average cost of an audited financial statements is approximately \$5,000, which is cost prohibitive for these groups, and impacts their ability to deliver services.
2. Upon further investigation and consultation with the Finance department, it has been determined that a copy of the organization’s most recent T2 Corporation Income Tax Return form supported by unaudited financial statements provides sufficient information to assist with the determination of eligibility for permit fee reductions.

This would replace the need for audited financial statements, and does not create an undue burden on the organizations, as the T2 is a requirement of their annual income tax filing.

3. In addition, the organization's most recent Notice of Assessment will also be required to be submitted as part of the application for permit fee reductions.
4. The TCDSB fee reduction form approved by Board on February 15, 2017 will now require the following mandatory documents in order to be eligible for fee reduction (Appendix 'A'):
 - Copy of Letters Patent;
 - **T2 Return Form and Unaudited Financial Statement;**
 - **Notice of Assessment;**
 - Affidavit from the Executive Director (or equivalent) confirming status as a not-for-profit organization;
 - List of postal codes and age of participants; and
 - Percentage of TCDSB students in the program.
5. Once completed, the form will be submitted to the attention of the Community Use of Schools department, who will review the documents in collaboration with Business Services for eligibility.
6. Permit holders eligible for fee reduction will receive a rebate in the form of a credit for Permits booked on, and after January 1, 2017. This rebate can be used for any future permit needs at their newly assigned rate. This fee reduction must be requested annually.

B. STAFF RECOMMENDATION

That Category B2 youth sports organizations Permit holders who have claimed financial hardship be invited to apply for a fee reduction as outlined in this report.



COMMUNITY USE OF SCHOOLS

CATEGORY B2 YOUTH SPORTS ORGANIZATIONS FEE REDUCTION FORM

Location:

Organization

Name & address:

Permits Department Administrator

Review/Approval:

Copy of Permit and Statement of Account Attached:

☐ YES

☐ NO

Supporting Documentation

Checked by:

Letters Patent

☐

T2 Return Form and Unaudited Financial Statement

☐

Notice of Assessment

☐

Affidavit from Executive Director or
Designate Confirming Not-For-Profit Status

☐

List of postal codes and age of participants

☐

Percentage of TCDSB students in the program

☐

Recommended for Signature:

Michael Loberto

Date: _____

Approved for Signature:

Paul De Cock

Date: _____

OR

Business Services Designate

Date: _____

SPECIAL INSTRUCTIONS:

Please return to the attention of Angela DiMondo, angela.dimondo@tcdsb.org, 416.222.8282 x2300



REPORT TO

REGULAR BOARD

RECOMMENDATION REPORT FOR MEMBERSHIP ON THE TCDSB INDIGENOUS EDUCATION ADVISORY COMMITTEE

Never be lacking zeal, but keep your spiritual fervour, serving the Lord (Romans 12:11)

Created, Draft	First Tabling	Review
June 1, 2017	June 15, 2017	Click here to enter a date.

Nick D'Avella – Superintendent of Student Success
Vanessa Pinto – Central FNMI Resource Teacher K-12

RECOMMENDATION REPORT

Vision:

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Angela Gauthier
Director of Education

R. McGuckin
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

C. Jackson
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

Establishing the TCDSB Indigenous Education Advisory Committee (IEAC) will help the TCDSB to meet Ministry mandates for Indigenous Education. It will also help identify and address the needs of the Indigenous community. The IEAC will further assist in developing, supporting, and maintaining Board programming for Indigenous Education, and addressing challenges such as the issue of self-identification.

This report outlines the composition of the Indigenous Education Advisory Committee (IEAC).

The Ministry-mandated requirement to create an Indigenous Education Advisory Committee was initially introduced at the fall 2016 TCDSB Board Caucus meeting.

The cumulative staff time required for the preparation of this report was 12 hours.

B. PURPOSE

1. The Ministry of Education has mandated that an Indigenous Education Advisory Committee (IEAC) be established in Ontario school boards by September 2017. This report recommends that the persons named herein be approved as members of the IEAC for 2017-2018.

C. BACKGROUND

1. In accordance with the Ministry of Education's mandate as expressed through the Ontario Education First Nation, Métis, and Inuit (FNMI) Policy, the Implementation Plan, and subsequent Ministry communications, on April 1, 2017, the FNMI Program began its search for members to participate on the Indigenous Education Advisory Committee.

2. As specified in the instructions from the Ministry of Education, the objective and expectation for seeking membership include the following:

- To engage with Indigenous members of the community, both within the TCDSB, and outside of the TCDSB;
- To fulfill specific roles;
- To engage individuals who had a level of connection to the TCDSB.
- To reflect of education stakeholders;
- Membership should primarily be of Indigenous members who identify with the Indigenous cultural groups of: First Nations, Métis, and Inuit;
- One of the primary roles for the IEAC is to give advice, comment, and sign-off on the Board Action Plan for Indigenous Education.

3. The following process was used:

- An application was created.
- The Communication Department sent out the communiqué Board wide, as well as through social media.
- The FNMI program sent out requests for membership to all Principals in the Secondary and Elementary panel, Social Media, and made individual requests to people who may have been overlooked in the communication and emails.
- A three-week window of opportunity was given for a response April 1- 21, 2017.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Thirteen applications were received. Application information is provided in **Appendix A**. Four applicants were non-indigenous and were disqualified. All other applicants were acclaimed. The position of Trustee was previously decided at the TCDSB Caucus Meeting of November 28, 2016. Most of the members are Indigenous identifying as either First Nations, Métis, or Inuit. All members have a relationship with the Toronto Catholic District School Board.

2. The recommended Indigenous Education Advisory Committee members are as follows:

Non-Indigenous (Facilitators)

Gary Tanaun (Trustee)

Nick D'Avella (TCDSB Superintendent of Student Success)

Sandra Mudryj (TCDSB Principal)

Frank Pio/Vanessa Pinto (TCDSB FNMI Lead)

First Nations

Wendy Agnew-former Principal of TCDSB

Clayton Shirt-Knowledge Keeper/Elder-in-Residence

Dr. Suzanne Stewart-Works on U of T/TCDSB Indigenous Student Mentorship Program

Alex Antle-Parent

Marguerite Jack-Vermey-Teacher Notre Dame

Métis

Alis Kennedy-Senator (Elder-equivalent in the First Nations Community)

Diane Montreuil-Artist and community member

Jamie Morin – community member

Inuit

Peter Ittinuar-First Inuit MP

E. METRICS AND ACCOUNTABILITY

1. The Committee's terms of reference will be established at its first meeting in September of 2017.
2. The IEAC will maintain accountability in accordance with the policies established for all Advisory Committee.
3. An annual report will be written to outline the work undertaken and goals achieved.

F. STAFF RECOMMENDATION

Staff recommend that the Board of Trustees approve the persons listed in this report for membership on the Indigenous Education Advisory Committee for 2017-2018.



Selection Process for Membership on the TCDSB Indigenous Education Advisory Committee



MEMBER APPLICATION FORM FOR INDIGENOUS EDUCATION ADVISORY COMMITTEE

Individuals are requested to complete the following application form for consideration to be a member of the TCDSB Indigenous Education Advisory Committee:

Application ☐ Parent Representative ☐ Community Representative
 Position: ☐ Board Representative ☐ School Administrator Representative
 ☐ Teacher Representative ☐ Education Support Staff Representative

Surname:		First Name:	
Home Phone:		Cell Phone:	
E-mail address:			
Child(ren)'s School(s):			
1. List the TCDSB or other community organizations/groups in which you are currently a member and provide a brief outline of your role within each of these organizations.			
2. Briefly outline the reasons why you are interested in being a member of this committee:			
3. Would your personal and/or professional experiences place you in a Conflict of Interest in regards to being a member of this Committee: <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <input type="checkbox"/> NO <input type="checkbox"/> YES Explain </div>			

1



Selection Process for Membership on the TCDSB Indigenous Education Advisory Committee



4. Have you been selected to be part of another TCDSB Committee within the past 12 months?

☐ NO ☒ YES Please specify the Committee

5. Provide any additional comments to be considered in regards to your participation on this committee.

6. Do you support the Catholic Mission/Vision of TCDSB?

7. ****Optional: Please indicate****

☐ First Nations ☒ Métis ☐

Inuit



REPORT TO

REGULAR BOARD

LIQUOR WAIVER FOR MICHAEL POWER/ST. JOSEPH 60TH ANNIVERSARY PUB NIGHT

Proverbs 3:10 Then your barns will be filled with plenty, and your vats will be bursting with wine.

Created, Draft

June 2, 2017

First Tabling

June 15, 2017

Review

[Click here to enter a review date](#)

Ann Andrachuk, Trustee Ward 2

RECOMMENDATION REPORT

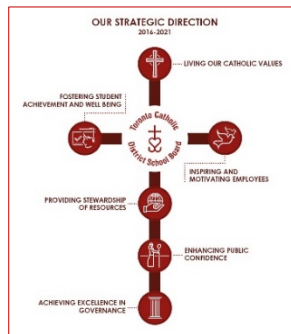
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A. EXECUTIVE SUMMARY

Notification was received from Trustee Ann Andrachuk that the staff of Michael Power/St. Joseph High school are planning a 60th Anniversary Pub Night Event at Michael Power/St. Joseph High School on Saturday, September 30, 2017.

B. PURPOSE

A request was received from Michael Power/St. Joseph to serve alcohol at a 60th Anniversary Pub Night Event, from 5:00pm until 11:00pm on Saturday, September 30, 2017

C. BACKGROUND

Notification was received from Ann Andrachuk to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Michael Power/ St. Joseph on Saturday, September 30, 2017, for the 60th Anniversary Pub Night Event.

D. STAFF RECOMMENDATION

Staff recommends that this report be presented for the action of the Board.



REPORT TO

REGULAR BOARD

LIQUOR WAIVER FOR STAFF SOCIAL AT SENATOR O'CONNOR

1 Corinthians 10:31 So, whether you eat or drink, or whatever you do, do all to the glory of God.

Created, Draft	First Tabling	Review
May 23, 2017	June 15, 2017	Click here to enter a review date

Angela Kennedy, Trustee Ward 11

RECOMMENDATION REPORT

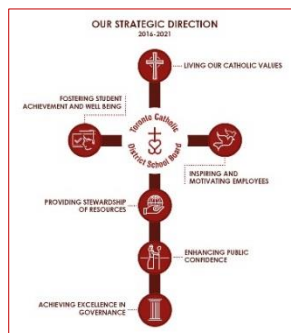
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A. EXECUTIVE SUMMARY

Notification was received from Trustee Angela Kennedy that the Staff at Senator O'Connor is planning a event at Senator O'Connor Estate House on Thursday, September 7, 2017

B. PURPOSE

A request was received from Tracey Parish to serve alcohol at the Staff Social event, from 3:00pm – 7:00pm on Thursday, September 7, 2017

C. BACKGROUND

Notification was received from Angela Kennedy to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Senator O'Connor on Thursday September 7, 2017, for the Staff Social event.

D. STAFF RECOMMENDATION

Staff recommends that this report be presented for the action of the Board.



REPORT TO

REGULAR BOARD

LIQUOR WAIVER FOR BLESSED CARDINAL NEWMAN RETIREE EVENT

Proverbs 3:10 Then your barns will be filled with plenty, and your vats will be bursting with wine.

Created, Draft

June 9, 2017

First Tabling

June 15, 2017

Review

[Click here to enter a review date](#)

Nancy Crawford, Trustee Ward 12

RECOMMENDATION REPORT

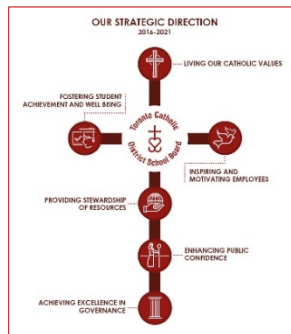
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A. EXECUTIVE SUMMARY

Notification was received from Trustee Nancy Crawford that the social committee at Blessed Cardinal Newman CSS is planning an event at Blessed Cardinal Newman CSS on Friday, June 30, 2017.

B. PURPOSE

A request was received from Kristine Carey, Principal at Blessed Cardinal Newman CSS to serve alcohol at the Retiree event, from 11:00am – 2:00pm on Friday, June 30, 2017

C. BACKGROUND

Notification was received from Nancy Crawford to waive Regulation 6, of Appendix A of the Permits Policy B.R. 05, in order to be able to serve alcohol at Blessed Cardinal Newman CSS on FRIDAY, JUNE 30, 2017, for the Retiree's event.

D. STAFF RECOMMENDATION

Staff recommends that this report be presented for the action of the Board.

MASTER PENDING LIST AND ROLLING CALENDAR TO JUNE 15, 2017

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Dec-14 Corporate Services	Deferred until such time that deficit is under control	Corporate Services	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	Jan -16 Corporate Services	Apr-17 June-17 Sep-17	Corporate Services	Request to the TTC to reduce transit rates for our students.	Associate Director Planning and Facilities
3	June-16 Corporate Services	Nov-16	Corporate Services	Comparison of new leasing rate model vs the old model	CFO and Executive Superintendent, Business Services
4	Nov-16 Corporate Services	Apr-17 June-17 Oct-17	Corporate Services	Report regarding Toronto and York Region Labour Council	Associate Director Planning and Facilities

5	Nov-16 Regular Board	Jun-17 May-17	Regular Board	The final committee submission regarding the Parent/Student Bill of Rights, as vetted by the Board's legal counsel to the Board of Trustees and that the documents be sent out for public feedback before coming back to the Board.	Director of Education
6	Jan-17 Student Achievement	Jun-17 Nov-17	Regular Board	Report regarding an update on the Strategic Objectives and Priorities identified in the background of the Report of October 20, 2016 regarding Trustee and Staff Strategic Planning Session at the May 2017 Strategic Planning Session and in a report to Full Board in June 2017.	Director of Education
7	June-16 Student Achievement	In advance of setting the Budget for future years	Student Achievement	Report regarding costs for materials and how they can be reduced by department in the future	CFO, Executive Superintendent, Business Services
8	Oct-16 Student Achievement	May-17 Oct-17	Student Achievement	Staff to implement a survey for the parents and students involved in the Pilot Project for Jump Mathematics	Associate Director Planning and Facilities
9	Feb-17 Regular Board	May-17 Nov-17	Student Achievement	Report regarding a plan to engage staff and parents in investigating a pilot project for elementary and secondary year-long learning	Associate Director Academic Affairs

10	May-17 Student Achievement	Sep-17	Student Achievement	Legal Opinion on whether Trustees advancing their political careers could create a potential conflict of interest	Legal Counsel
11	May-17 Student Achievement	Sep-17	Student Achievement	Report regarding proposed protocol on how to deal with matters dealing with reputational damages to TCDSB and an appropriate element of timing as it relates to informing Trustees	Associate Director Academic Affairs
12	May-17 Student Achievement	Sep-17	Student Achievement	Report regarding figures that compare our operating budget with Ministry funding for the total classroom instruction of \$909.7M (budgeted vs. funded) with a breakdown of where the learning opportunity grant budget is being spent	CFO, Executive Superintendent, Business Services