

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE REGULAR MEETING Public Session

AGENDA NOVEMBER 9, 2017

Jo-Ann Davis, Chair
Trustee Ward 9

Maria Rizzo, Vice Chair
Trustee Ward 5

Ann Andrachuk
Trustee Ward 2

Patrizia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Frank D'Amico
Trustee Ward 6

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Angela Kennedy
Trustee Ward 11

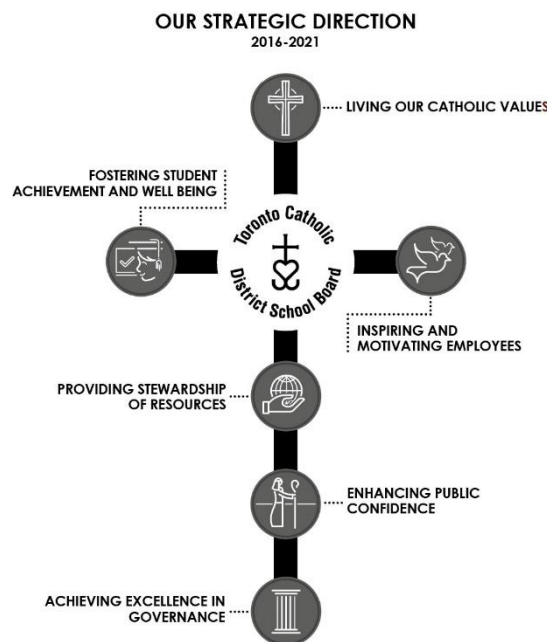
Joseph Martino
Trustee Ward 1

Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Garry Tanuan
Trustee Ward 8

Joel Ndongmi
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Asst. Recording Secretary: Karen Eastburn, 416-222-8282 Ext. 2298

Rory McGuckin
Director of Education

Angela Kennedy
Chair of the Board

TERMS OF REFERENCE FOR CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

The Corporate Services, Strategic Planning and Property Committee shall have responsibility for considering matters pertaining to:

- (a) Business services including procurement, pupil transportation risk management/insurance and quarterly financial reporting
- (b) Facilities (buildings and other), including capital planning, construction, custodial services, design, maintenance, naming of schools, enrolment projections and use permits
- (c) Information Technology including, computer and management information services
- (d) Financial matters within the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee including budget development
- (e) Policy development and revision in the areas of responsibility of the Corporate Services, Strategic Planning and Property Committee
- (f) Policies relating to the effective stewardship of board resources in the specific areas of real estate and property planning, facilities renewal and development, financial planning and information technology
- (g) The annual operational and capital budgets along with the financial goals and objectives are aligned with the Board's multi-year strategic plan
- (h) Any matter referred to the Corporate Services, Strategic Planning and Property Committee by the Board
- (i) Intergovernmental affairs and relations with other outside organizations
- (j) Advocacy and political action
- (k) Partnership development and community relations
- (l) Annual strategic planning review and design

OUR MISSION

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through witness, faith, innovation and action.*



AGENDA THE REGULAR MEETING OF THE CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

PUBLIC SESSION

Jo-Ann Davis, Chair

Maria Rizzo, Vice-Chair

Thursday, November 9, 2017

7:00 P.M.

Pages

1. Call to Order
2. Opening Prayer (Chair or Designate)
3. Singing of O Canada A Capella
4. Roll Call and Apologies
5. Approval of the Agenda
6. Report from Private Session
7. Declarations of Interest
8. Approval & Signing of the Minutes of the Meeting held October 12, 2017
for Public Session 1 - 22
9. Delegations
10. Presentation
- 10.a Net Zero Energy Hackathon
11. Notices of Motion

12. Consent and Review

13. Unfinished Business

14. Matters referred or deferred

From October 12, 2017 Corporate Services Strategic Planning and Property
Committee Meeting

- | | | |
|------|--|---------|
| 14.a | Application of Gym Matrix Criteria (All Wards) | 23 - 33 |
| 14.b | Minutes of Previous Meeting held September 14, 2017 for Public Session | 34 - 47 |

15. Staff Reports

- | | | |
|------|--|-----------|
| 15.a | Comprehensive Review of Programming for the Long-Term Accommodation Plan | 48 - 84 |
| 15.b | St. Margaret Catholic School Accommodation Options (Ward 5) (Recommendation) | 85 - 103 |
| 15.c | Revised Pupil Accommodation Review Guidelines and Community Planning and Partnership Guidelines - Ministry Consultation Process (Recommendation) | 104 - 111 |
| 15.d | St. Augustine of Canterbury Catholic School Capital Project Tender Award and Revised Project Budget (Ward 3) (Recommendation) | 112 - 123 |
| 15.e | Capital Projects Tender Process Update (All Wards) (Information) | 124 - 132 |
| 15.f | Trustee Honorarium Fiscal 2017-18 (Information) | 133 - 138 |

16. Listing of Communications

17. Inquiries and Miscellaneous

18. Updating of the Pending List 139 - 140

19. Resolve into FULL BOARD to Rise and Report

20. Closing Prayer

21. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE**

HELD OCTOBER 12, 2017

PUBLIC SESSION

PRESENT:

Trustees:

J. A. Davis, Chair
M. Rizzo, Vice-Chair
A. Andrachuk
N. Crawford
F. D’Amico – by teleconference
A. Kennedy
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

Staff:

R. McGuckin
A. Sangiorgio
D. Koenig
P. Matthews
N. D’Avella
P. De Cock
A. Della Mora
L. DiMarco
G. Iuliano Marrello
M. Puccetti
J. Volek
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

4. Roll Call and Apologies

Apologies were received on behalf of Trustees Bottoni and Del Grande, as well as Student Trustees Carlisle and Ndongmi who were unable to attend the meeting.

5. Approval of the Agenda

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that the Agenda, as amended, to include the Addendum and the deferral of Item 15a) Application of Gym Matrix Criteria to the November 9, 2017 Corporate Services, Strategic Planning and Property Committee meeting be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tantuan

The Motion was declared

CARRIED

6. Report from Private Session

Trustee Rizzo advised that a report regarding the Potential Redevelopment of Bishop Marrocco/Thomas Merton Catholic Secondary School was discussed in the PRIVATE Session.

8. Approval & Signing of the Minutes

MOVED by Trustee Crawford, seconded by Trustee Tanuan, that the Minutes of the Regular Meeting held September 14, 2017 for PUBLIC Session be deferred to the November 9, 2017 Corporate Services, Strategic Planning and Property Committee meeting, pending a review of and possible revision to the Rise and Report information on pages 8 and 12.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Kennedy, that the Agenda be reopened to include two Inquiries from Trustee Rizzo regarding Regional Programs Criteria and the Restructuring of Classrooms and Teachers Criteria.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanan

The Motion was declared

CARRIED

12. Consent and Review

The Chair reviewed the Order Paper Items and all the items were questioned as follows:

| | |
|-----------|-------------------|
| Item 15b) | Trustee Rizzo |
| Item 15c) | Trustee Andrachuk |
| Item 15d) | Trustee Davis |
| Item 15e) | Trustee Andrachuk |
| Item 15f) | Trustee Andrachuk |
| Item 15g) | Trustee Kennedy |

15. Staff Reports

MOVED by Trustee Rizzo, seconded by Trustee Piccininni, that Item 15b) be adopted as follows:

15b) St. Antoine Daniel Capital Project – Consultant Appointment and Project Budget Approval received and:

1. That the appointment of LGA Architectural Partners to provide consulting services for the new St. Antoine Daniel Catholic School be approved in the amount of \$884,980.00, plus net HST of \$19,115.57 for a total cost of \$904,095.57 funded as follows:

| | Current EDU Approved Funding | Potential Funding Breakdown Subject to EDU Approval |
|----------------------------------|------------------------------------|--|
| CPG and FDK Grants | \$802,613.88 | \$687,426.95 |
| Child Care Capital Grant | \$101,481.69 | \$101,481.69 |
| Capital Land/Demo Funding | | \$115,186.93 |
| Total Consulting Contract | \$904,095.57 | \$904,095.57 |

2. That a preliminary project budget of \$15,070,104.00, including net HST, be approved for the new elementary school at the site of St.

Antoine Daniel Catholic School, as outlined in Table 1 in this report, including demolition of the existing St. Antoine Daniel School.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 15c) be adopted as follows:

15c) Impact of Permit Rate Fee Change on Childcare Operations received.

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that the Agenda be reopened.

Results of the Vote taken, as follows:

In favour

Opposed

| | |
|-------------------|------------|
| Trustees Crawford | Andrachuk |
| Davis | Martino |
| Kennedy | Piccininni |
| Poplawski | Tanuan |
| Rizzo | |

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that Item 15c) Impact of Permit Rate Fee Change on Childcare Operations be laid on the table.

Results of the Vote taken, as follows:

In favour

Opposed

| | |
|-------------------|------------|
| Trustees Crawford | Andrachuk |
| Davis | Piccininni |
| Kennedy | |
| Martino | |
| Poplawski | |
| Rizzo | |
| Tanuan | |

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, to include Delegation from Jane Mercer regarding the Impact of Permit Rate Fee Change on Childcare Operations.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Crawford
Davis
Kennedy
Poplawski
Rizzo
Tanuan

Andrachuk
Martino
Piccininni

The Motion was declared

CARRIED

9. Delegations

MOVED by Trustee Crawford, seconded by Trustee Rizzo, that Item 9a) be adopted as follows:

9a) Jane Mercer regarding Impact of Permit Rate Fee Change on Childcare Operations received and referred to staff.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Kennedy, seconded by Trustee Rizzo, that Item 15c) Impact of Permit Rate Fee Change on Childcare Operations be lifted from the table.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford

Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

15. Staff Reports

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 15c) be adopted as follows:

- 15c) Impact of Permit Rate Fee Change on Childcare Operations** received and that permit administrative and facility fees be waived for all childcare operators retroactively from June 1, 2016.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Martino
Piccininni
Poplawski
Rizzo

Tanuan

The Motion was declared

CARRIED

Trustee Davis relinquished the Chair to Trustee Rizzo.

MOVED by Trustee Davis, seconded by Trustee Andrachuk, that Item 15d) be adopted as follows:

15d) Education Quality and Accountability (EQAO) Primary Division, Junior Division, Grade 9 and Ontario Secondary School Literacy Test (OSSLT) Assessment Results that the Professional Development report that is coming back in November include a breakdown of major strains for Grades 3, 6 and 9 Mathematics and a plan for how we are seeking to increase the percentage of students that have an understanding of the learning expectations.

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Andrachuk, that we include a breakdown of students at all levels on a cohort basis for the past five years.

Trustee Martino left the meeting at 8:10 p.m.

Trustee Martino returned to the meeting at 8:12 p.m.

Time for business expired and was extended by 15 minutes, as per Article 12.6, by majority consent as follows:

Results of the Vote taken, as follows:

In favour

Opposed

| | |
|-------------------|------------|
| Trustees Crawford | Andrachuk |
| Kennedy | Davis |
| Poplawski | Martino |
| Rizzo | Piccininni |
| Tanuan | |

The Motion was declared

CARRIED

Staff was directed to include information on how Trustees could assist in improving Mathematics scores in the report.

Results of the Vote, taken on the Amendment, as follows:

In favour

Opposed

| | |
|--------------------|----------|
| Trustees Andrachuk | Crawford |
| Davis | |
| Kennedy | |
| Martino | |
| Piccininni | |
| Poplawski | |
| Rizzo | |
| Tanuan | |

The Amendment was declared

CARRIED

MOVED by Trustee Martino that the Question be called.

Results of the Vote taken, as follows:

In favour

Trustees Andrachuk
Martino
Piccininni
Rizzo

Opposed

Crawford
Davis
Kennedy
Poplawski
Tanuan

The Motion was declared

LOST

Time for business expired and was extended by 15 minutes by majority consent, as per Article 12.6 as follows:

Results of the Vote taken, as follows:

In favour

Trustees Crawford
Davis

Opposed

Andrachuk
Martino

Kennedy
Poplawski
Tanuan

Rizzo

The Motion was declared

CARRIED

Trustee Martino left the meeting at 8:35 p.m.

Trustee D'Amico joined the meeting by teleconference at 8:38 p.m.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Kennedy, that the Chair of the Board and the Director of Education write a letter to the Ministry of Education asking them to increase their efforts to improve the Grade 9 Applied curriculum and to examine the effectiveness of the current assessment tool, the EQAO test.

Trustee Piccininni left the meeting at 8:45 p.m.

With the consent of the Board, Trustee Crawford withdrew her motion.

Trustee Piccininni returned to the meeting at 8:50 p.m.

Trustee Piccininni left the meeting at 8:51 p.m.

Trustee Piccininni returned to the meeting at 8:53 p.m.

Results of the Vote taken on the main Motion, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Main Motion was declared

CARRIED

Trustee Davis reassumed the Chair.

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 15e) be adopted as follows:

15e) Annual Report: International Language Programs in Toronto Catholic District School Board Elementary Schools received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that Item 15f) be adopted as follows:

- 15f) Update Report on the Pilot Project for Jump Mathematics 2016-2017** received and that we continue the JUMP math program for another year, and survey results be brought back along with the EQAO results to the **Corporate Services Committee meeting in October 2018.**

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo

The Motion was declared

CARRIED

The Chair declared a five-minute recess.

The meeting resumed with Trustee Davis in the Chair.

Trustee D'Amico left the meeting at 9:20 p.m.

MOVED by Trustee Kennedy, seconded by Trustee Crawford, that Item 15g) be adopted as follows:

15g) Enrolment Status Report received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

17. Inquiries and Miscellaneous

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that Item 17a) be adopted as follows:

- 17a) From Trustee Andrachuk regarding the Rescheduling of the Caucus Meeting** received and referred to staff to survey all Trustees to determine whether Thursday, November 23, 2017 or Thursday, November 30, 2017 is suitable for the rescheduled Caucus meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

17b) Inquiry from Trustee Kennedy regarding the End of September Reorganisation of Classrooms noted.

17c) Inquiry from Trustee Rizzo regarding Regional Programmes Criteria noted.

Staff was directed to respond to queries from Trustee Rizzo.

Trustee D'Amico returned to the meeting at 9:40 p.m.

17d) Inquiry from Trustee Rizzo regarding Restructuring of Classrooms and Teachers Criteria noted.

19. Resolve into FULL BOARD to Rise and Report

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that the meeting resolve into FULL BOARD to Rise and Report.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Poplawski, that the meeting approve all matters dealt with in PRIVATE and PUBLIC Sessions.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford

D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Tanuan, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee Meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

21. Adjournment

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that the meeting adjourn.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Kennedy
Piccininni
Poplawski
Rizzo
Tanan

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

APPLICATION OF GYM MATRIX CRITERIA (ALL WARDS)

*"I can do all this through Him who gives me strength."
Philippians 4:13 (NIV)*

| Created, Draft | First Tabling | Review |
|------------------|------------------|--------|
| October 31, 2017 | November 9, 2017 | |

F. Cifelli, D. Yack, J. Shanahan, J. Wujek, K. Malcolm, M. Caccamo, P. Aguiar, S. Campbell
Superintendents of Learning, Student Achievement and Well-Being
J. Volek, (Acting) Comptroller of Planning
M. Puccetti, Superintendent of Facilities Services

RECOMMENDATION REPORT

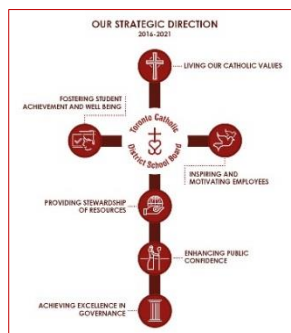
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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

On June 8, 2017, the Board approved a criteria matrix to prioritize schools system-wide for possible gymnasium additions. In total, ten criteria were to be considered. As noted in previous reports, the majority of Toronto Catholic District School Board gymnasiums are below the Ministry of Education space standard.

The ranking of schools differs from the original ten criteria in two ways; by focusing on schools with smallest combined areas (stage plus gymnasiums or gymnasiums plus exercise room) and by separating elementary and secondary school rankings.

Appendix A-1 provides system-wide ranking of the top twenty (20) elementary schools, where the combined area of the stage plus gymnasium is 3,000 square feet (sq. ft.) or less, with high scores in the other approved criteria including – facility condition index (FCI), Long Term Accommodation Plan (LTAP), exterior play area, current and future utilization rates, availability of alternative physical activity space, building footprint to site size, as well as barrier-free access.

The top ten (10) ranked secondary schools, with the smallest combined area of gymnasiums and exercise room, are listed in Appendix A-2.

Appendix B provides a list of the top three (3) elementary schools as well as the top secondary school per Trustee Ward. At this time, none of the schools received points for external funding towards a gymnasium expansion.

The cumulative staff time dedicated to developing this report was 45 hours.

B. PURPOSE

Following approval of the Criteria Matrix and the evaluation points per criteria, staff were directed to provide a follow up report ranking the top schools system-wide and the top three schools per Trustee Ward. In addition, Staff were directed to seek clarification from the Ministry of Education, regarding availability of funding for program upgrades, including gymnasium expansions/additions.

C. BACKGROUND

1. On June 8, 2017, the Board approved a criteria matrix to prioritize schools system-wide for possible gymnasium additions. The approved evaluation matrix is as follows:

| | Criteria | Points |
|----|---|--------|
| | Combined stage & gymnasium s.f. area as compared to EDU Space Benchmark based on OTG | Yes/No |
| 1 | External funding opportunities to fully or partially fund gymnasium addition (minimum 50%) | 30 |
| 2 | Combined stage & gymnasium s.f. area/by OTG | 10 |
| 3 | Facility Condition Index of School (FCI) | 10 |
| 4 | LTAP recommends a major addition or replacement school | 10 |
| 5 | Space deficiency of exterior play space based on 175 s.f./pupil | 5 |
| 6 | Current school utilization rate | 4 |
| 7 | School utilization rate by 2026 | 4 |
| 8 | Access to other play or physical activity space in building | 3 |
| 9 | Barrier-free access to existing gymnasium, from within the building and from the site/exterior. | 3 |
| 10 | Site Size | 2 |

2. Current Ministry of Education space standard for new elementary school gymnasium and stage area combined is 0.929 m²/pupil (10 s.f./pupil). The current EDU space standard for a gymnasium and exercise room is 1.12 m²/pupil (12 s.f./pupil). The Ministry of Education's minimum size for an elementary school gymnasium and stage is 3,000 sq. ft. For secondary schools, the minimum gymnasium and exercise room area is 7,000 sq. ft.
3. The criteria matrix was applied to all schools – however, elementary schools with combined area for stage + gymnasium that is equal or below 3,000 sq. ft. received the highest score under Criteria # 2. Similarly, secondary schools with combined gymnasiums and exercise room area, 7,000 sq. ft. or less also receive the highest score under Criteria # 2.

4. Previous reports have provided information to the Board that 171 schools, approximately 86% of the Board's existing schools, do not meet current Ministry of Education (EDU) space standards for gymnasiums based on OTG.
5. The development of a criteria matrix is necessary to evaluate and prioritize schools for possible future gymnasium expansions.
6. The estimated cost to build a new gymnasium addition for an elementary school is \$2.0 M to \$3.0 M and \$3.0 M to \$4.5 M for a secondary school, depending on various factors such as site size and site conditions.
7. Since 2010, the Board's Capital Program has resulted in six (6) new elementary schools with gymnasiums in the range of 4,000 square ft., including the stage area. Currently there are eight (8) new elementary and three (3) new secondary schools either in construction or in design development. These new schools will have larger gymnasiums as permitted under the current EDU space plan template. In addition, there are two (2) elementary school additions completed and two (2) others that are in construction, which include new, larger gymnasiums. By 2020, upon completion of the current Capital program, notwithstanding any additional capital projects approved in 2018, there will be a total of twenty-one (21) new schools with larger gymnasiums.
8. Currently, boards must request approval from the Ministry of Education for any capital projects, and for the use of Proceeds of Disposition (POD) funds to expand an existing school or to add a new gymnasium. Boards may submit a business case to the EDU, requesting an exemption to O. Reg.193/10 in order to use POD funds in support of a Capital initiative.
9. Other program space and equipment-related deficiencies may also impact program delivery in particular at the secondary school level such as science rooms, technology spaces such as automotive or construction shops, and hospitality programs. A more detailed survey of existing facilities and program needs is underway as part of the Board's Long Term Program Plan.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Given the extent of schools that have under-sized gymnasiums, this report recommends focusing on the smallest gymnasiums, under 3,000 sq. ft. in the elementary panel (combined stage and gymnasium) and under 7,000 sq. ft. in the secondary panel (combined area of exercise room and gymnasium).

2. There are a total of 107 elementary schools with combined stage + gymnasiums area under 3,000 sq. ft. There are 17 secondary schools with combined gymnasium and exercise room area under 7,000 sq. ft.
3. **Appendix A-1** lists the top twenty (20) ranked schools, with combined space under 3,000 sq. ft. **Appendix A-2** lists the top ten (10) ranking secondary schools, with combined space under 7,000 sq. ft. The average square footage per pupil in relation to the OTG capacity of the school for the top 20 elementary schools is 5.1 ft²/pupil place. These are all far below the Ministry standard of 10 ft²/pupil place of available gym space.
4. A gymnasium of 4,000 sq. ft. can be divided and used by two classes at the same time. The impact of a small gymnasium on a 400+ pupil place school is significant, limiting the amount of physical education (P.E.) classes available to students. In the case of one elementary school, which has 670 students with a 2,000 sq. ft. gymnasium, most students only have access to the gymnasium once a week for P.E. classes. Kindergartens, who are to have P.E. four times/week, sometimes do not have access to the gym at all during the week (there are 5 kindergarten classes in this school). In order to compensate, whenever possible kindergarten P.E. classes have been taking place during the staggered lunch hour for approximately 15 minutes only in the gym. The remainder of the school's P.E. activities are conducted outdoors or in the hallway if the weather is not favourable.
5. St. Joseph Morrow Park and Dante Alighieri Secondary School are approved for replacement buildings and therefore not considered at this time within the evaluation matrix for secondary schools.
6. **Appendix B** provides the top three (3) ranking elementary schools and top secondary school per Trustee Ward.
7. None of the schools have received points for external funding of a new gymnasium. In the event of a school receiving external funding, this would give the school the highest score/ranking.
8. Minister of Education staff have provided clarification that Boards may request Ministry of Education approval to use Proceeds of Disposition (POD) funding, on a case-by-case basis, to undertake gymnasium expansions, and other program-related facility improvements at schools. The Ministry would consider the Board's deferred maintenance backlog needs as POD is intended for school renewal.

E. METRICS AND ACCOUNTABILITY

1. The Ministry of Education reviews and approves the number and area of spaces/rooms for every new capital project, (new school and major addition), including the gymnasium, to ensure the size/area meets the minimal requirements as set out in the Space Plan Template.
2. The gymnasium square foot area for a new school or addition may be increased by approximately 10% to 15% subject to Ministry of Education approval, provided that the overall building area remains within the EDU approved area benchmark. This information is provided to the local design committee, during the design development stage of the new building/addition.
3. The estimated project budgets for all new capital projects are submitted to the Board for approval. In addition, as per the Purchasing Policy, the Board also approves the award of the contracts associated with any capital projects.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. Requests for capital priorities funding will continue to highlight the challenges of program-related space deficiencies with older, smaller schools, in particular, the need for larger gymnasiums for any new school or major addition project. Boards may apply to the Ministry for Capital Priorities funding once a year to build new or replacement schools, as well as apply for funding for a major addition.
2. An information letter will be provided to the principals, in the schools that have been identified as having under-sized combined gymnasium spaces, for purposes of sharing with their school community. The letter will include a link to the various gymnasium reports presented to Board since 2016 as well as a Board staff contact email address in the event there are any questions regarding the letter. The local Trustee and Area Superintendent will be copied in any email responses.
3. A subsequent report to Board will be provided regarding the Ministry of Education's response regarding funding for future gymnasium and other program-related upgrades. At that time, subject to funding, the Board would be in a position to proceed with a capital program to build gymnasium additions at the top ranked schools.

G. STAFF RECOMMENDATION

1. That the top-ranked schools as detailed in Appendix A-1 and A-2, be approved and prioritized for future phased gymnasium expansion program, subject to available funding.
2. That the Chair of the Board send a letter to the Minister of Education seeking funding for a multi-year phased program of gymnasium additions, and other program-related facilities improvements.

Top 20 - Elementary Schools - Gym Size Analysis

| RANK | School Name | Ward |
|------|-------------------------------|------------|
| 1 | Our Lady of Perpetual Help CS | Davis |
| 2 | St Rose of Lima CS | Crawford |
| 3 | St Anselm CS | Kennedy |
| 4 | Blessed Sacrament CS | Rizzo |
| 5 | St Pius X CS | Poplawski |
| 6 | Josyf Cardinal Slipyj CS | Andrachuk |
| 7 | St Bernard CS | Piccininni |
| 8 | St Isaac Jogues CS | Kennedy |
| 9 | Holy Spirit CS | Del Grande |
| 10 | St Vincent de Paul CS | Poplawski |
| 11 | Our Lady of Peace CS | Andrachuk |
| 12 | St Cecilia CS | Poplawski |
| 13 | St Norbert CS | Bottoni |
| 14 | St John XXIII C S | Kennedy |
| 15 | St Kevin CS | Del Grande |
| 16 | St John Vianney | Martino |
| 17 | Canadian Martyrs C S | Kennedy |
| 18 | St Aidan CS | Del Grande |
| 19 | Holy Cross CS | Kennedy |
| 20 | St Raphael CS | Bottoni |

Top 10 - Secondary Schools - Gym Criteria Analysis

| RANK | School Name | Ward |
|-------------|--------------------------------------|-------------|
| 1 | Loretto Abbey CSS | Rizzo |
| 2 | Cardinal Carter Academy for the Arts | Rizzo |
| 3 | Notre Dame CHS | Kennedy |
| 4 | Bishop Allen Academy | Andrachuk |
| 5 | Neil McNeil CHS | Crawford |
| 6 | Jean Vanier Catholic CSS | Del Grande |
| 7 | Madonna Catholic SS | Bottoni |
| 8 | Bishop F Marrocco/T Merton CSS | Poplawski |
| 9 | Blessed Archbishop Romero CSS | D'Amico |
| 10 | Francis Libermann Catholic HS | Tanuan |

Top 3 Elementary and 1 Secondary Schools by Ward - Gym Criteria Analysis

| RANK | School Name | Ward |
|------|-------------------------------|------------|
| 6 | Josyf Cardinal Slipyj CS | Andrachuk |
| 12 | Our Lady of Peace CS | Andrachuk |
| 51 | St Elizabeth CS | Andrachuk |
| 10 | Bishop Allen Academy | Andrachuk |
| 14 | St Norbert CS | Bottoni |
| 22 | St Raphael CS | Bottoni |
| 70 | St Jerome CS | Bottoni |
| 4 | Madonna Catholic SS | Bottoni |
| 2 | St Rose of Lima CS | Crawford |
| 32 | St Joachim CS | Crawford |
| 38 | St Thomas More CS | Crawford |
| 8 | Neil McNeil CHS | Crawford |
| 26 | Stella Maris | D'Amico |
| 53 | St John Bosco CS | D'Amico |
| 54 | St Clare CS | D'Amico |
| 1 | Blessed Archbishop Romero CSS | D'Amico |
| 1 | Our Lady of Perpetual Help CS | Davis |
| 52 | Holy Rosary CS | Davis |
| 83 | Our Lady of Lourdes | Davis |
| 29 | St Joseph's College | Davis |
| 10 | Holy Spirit CS | Del Grande |
| 16 | St Kevin CS | Del Grande |
| 19 | St Aidan CS | Del Grande |
| 7 | Jean Vanier Catholic CSS | Del Grande |
| 3 | St Anselm CS | Kennedy |
| 9 | St Isaac Jogues CS | Kennedy |
| 15 | St John XXIII C S | Kennedy |
| 2 | Notre Dame CHS | Kennedy |
| 17 | St John Vianney | Martino |
| 29 | Father Serra CS | Martino |
| 37 | St Stephen CS | Martino |
| 15 | Father Henry Carr | Martino |
| 8 | St Bernard CS | Piccininni |
| 27 | St Matthew CS | Piccininni |

Top 3 Elementary and 1 Secondary Schools by Ward - Gym Size Analysis

| RANK | School Name | Ward |
|-------------|--|-------------|
| 28 | St Jude CS | Piccininni |
| 23 | Chaminade College S | Piccininni |
| 5 | St Pius X CS | Poplawski |
| 11 | St Vincent de Paul CS | Poplawski |
| 13 | St Cecilia CS | Poplawski |
| 9 | Bishop F Marrocco/T Merton CSS | Poplawski |
| 4 | Blessed Sacrament CS | Rizzo |
| 7 | Regina Mundi CS | Rizzo |
| 21 | St Margaret CS | Rizzo |
| 3 | Cardinal Carter Academy for the Arts (Sec) | Rizzo |
| 35 | St Barnabas CS | Tanuan |
| 60 | St Malachy S | Tanuan |
| 62 | Sacred Heart CS | Tanuan |
| 6 | Francis Libermann Catholic HS | Tanuan |

**MINUTES OF THE REGULAR MEETING OF THE
CORPORATE SERVICES, STRATEGIC PLANNING
AND PROPERTY COMMITTEE**

HELD SEPTEMBER 14, 2017

PUBLIC SESSION

PRESENT:

Trustees:

J. A. Davis, Chair
M. Rizzo
A. Andrachuk
N. Crawford
F. D'Amico – by teleconference
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

Staff:

R. McGuckin
A. Sangiorgio
D. Koenig
P. Matthews
P. Aguiar
P. De Cock
M. Puccetti
J. Volek
J. Yan

A. Robertson, Parliamentarian
S. Harris, Recording Secretary
C. Johnston, Acting Assistant Recording Secretary

4. **Roll Call and Apologies**

Apologies were received on behalf of Trustees Kennedy and Bottoni and Student Trustees Carlisle and Ndongmi who were unable to attend the meeting.

5. **Approval of the Agenda**

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that the Agenda, as amended, to include Inquiries from Trustee Andrachuk, Martino and Piccininni, be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanan

The Motion was declared

CARRIED

8. Approval & Signing of the Minutes

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that the Minutes of the Regular Meeting held June 8, 2017 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Crawford
D'Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

12. Consent and Review

The Chair reviewed the Order Paper Items and all the items were questioned as follows:

Item 15a) Trustee Rizzo

| | |
|-----------|-------------------|
| Item 15b) | Trustee Andrachuk |
| Item 15c) | Trustee Martino |

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that Item 15a) be adopted as follows:

15a) Initiation – Elementary Boundary Review – St. Edward, St. Gabriel and St. Antoine Daniel Catholic Schools received and that a boundary review for the St. Edward, St. Gabriel and St. Antoine Daniel school communities be approved for initiation and implementation in accordance with the *Elementary School Attendance Boundary Review Policy (S.A.03)*.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Poplawski, that St. Paschal Baylon Catholic School be included in the boundary review.

Results of the Vote taken on the Amendment, as follows:

In favour

Opposed

| | | |
|----------|------------|------------|
| Trustees | Andrachuk | Del Grande |
| | Crawford | |
| | D'Amico | |
| | Davis | |
| | Martino | |
| | Piccininni | |
| | Poplawski | |
| | Rizzo | |
| | Tanuan | |

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

In favour**Opposed**

| | | |
|----------|------------|------------|
| Trustees | Andrachuk | Del Grande |
| | Crawford | |
| | D'Amico | |
| | Davis | |
| | Martino | |
| | Piccininni | |
| | Poplawski | |
| | Rizzo | |
| | Tanuan | |

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 15b) be adopted as follows:

- 15b) St. Gregory Boundary Review: Follow-up to Delegation from Bernice Cahute** received and that staff provide local Trustee with information on students who had to be redirected to other schools.

Results of the Vote taken, as follows:

In favour**Opposed**

Trustees Andrachuk
Crawford
D'Amico

Davis
 Del Grande
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Martino, seconded by Trustee Andrachuk, that Item 15c) be adopted as follows:

15c) Financial Update June 2017 received.

Results of the Vote taken, as follows:

In favour

Opposed

| | |
|----------|------------|
| Trustees | Andrachuk |
| | Crawford |
| | D'Amico |
| | Davis |
| | Del Grande |
| | Martino |
| | Piccininni |
| | Poplawski |
| | Rizzo |
| | Tanuan |

The Motion was declared

CARRIED

17. Inquiries and Miscellaneous

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Item 17a) be adopted as follows:

- 17a) From Trustee Andrachuk regarding O Canada** received and referred to staff to make arrangements to have the student rendition of O Canada played at every meeting.

Results of the Vote taken, as follows:

In favour

Opposed

| | | |
|----------|------------|------------|
| Trustees | Andrachuk | Del Grande |
| | Crawford | |
| | D'Amico | |
| | Davis | |
| | Martino | |
| | Piccininni | |
| | Poplawski | |
| | Rizzo | |
| | Tanuan | |

The Motion was declared

CARRIED

Both Trustees Piccininni and Martino withdrew their Inquiries.

MOVED by Trustee Poplawski, seconded by Trustee Andrachuk, that the meeting resolve into FULL BOARD.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D' Amico
 Davis
 Del Grande
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the meeting Rise and Report to approve all matters dealt with in PRIVATE and PUBLIC Sessions.

Results of the Vote taken, as follows:

In favour**Opposed**

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee Meeting.

Results of the Vote taken, as follows:

In favour**Opposed**

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Martino
 Piccininni

Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the meeting resolve into DOUBLE PRIVATE Session.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

The PUBLIC Session reconvened with Trustee Davis in the Chair.

PRESENT:

Trustees: J. A. Davis, Chair
M. Rizzo
A. Andrachuk
N. Crawford
F. D’Amico – by teleconference
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

Staff: R. McGuckin

MOVED by Trustee Crawford, seconded by Trustee Poplawski, that the meeting resolve into FULL BOARD with Trustee Crawford as Acting Chair.

Results of the Vote taken, as follows:

In favour**Opposed**

Trustees Andrachuk
Crawford
D’Amico
Davis
Del Grande
Martino
Piccininni
Poplawski
Rizzo
Tanuan
The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Poplawski, that the meeting Rise and Report to approve all matters dealt with in DOUBLE PRIVATE Session.

Results of the Vote taken, as follows:

In favour

Opposed

| | |
|----------|--|
| Trustees | Andrachuk Crawford D'Amico Davis Del Grande Martino Piccininni Poplawski Rizzo Tanuan |
|----------|--|

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee Del Grande, that the meeting resolve back into Corporate Services, Strategic Planning and Property Committee Meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Piccininni, seconded by Trustee Del Grande, that the meeting adjourn.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Crawford
 D'Amico
 Davis
 Del Grande
 Martino

Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

COMPREHENSIVE REVIEW OF PROGRAMMING FOR THE LONG-TERM ACCOMMODATION PLAN

"Let the wise hear and increase in learning, and the one who understand obtain guidance."
Proverbs 1:5

| Created, Draft | First Tabling | Review |
|------------------|------------------|-----------------------------|
| October 30, 2017 | November 9, 2017 | Click here to enter a date. |

Gina Iuliano Marrello, Superintendent of Student Success
John Volek, Senior Coordinator Planning Accountability, Admissions and Assessment
Vince Burzotta, Superintendent of Safe Schools, SSI, Alternative, Continuing & International Education
John Yan, Senior Coordinator, Communications

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report provides the Board of Trustees with an overview of Delegations' comments in response to the results of consultation on proposed draft changes to the Secondary Admissions Policy, as well as additional information as it relates to academic programming and co-curricular activities, international student admission and admission of students from outside the City of Toronto.

Please note that there will be no change in terms of the Secondary Admissions Policy in the 2017-2018 School Year. Once the additional consultation process has been completed, Staff will be reporting back to Trustees at the March *Corporate Services, Strategic Planning and Property Committee Meeting*.

The cumulative staff time dedicated to developing this report was 55 hours.

B. PURPOSE

At the June 8th, 2017, Corporate Affairs Committee, Trustees received the report: *"Consultation Results: Proposed Draft Changes to the Secondary School Admissions Policy"* and referred to staff to come back with a report to include Delegations' comments, and to include the following:

- *"A comprehensive review of all programming as it exists and long-term programming options"*
- *Review of the international student admission by school;*
- *The plan around broader consultations from those communities we have not heard from;*
- *Comprehensive report on secondary schools that the Audit Committee requested; and*
- *Review of the 905 area code students."*

This report addresses each of the aforementioned action items.

C. BACKGROUND

1. The response to the online survey and face-to-face consultations with respect to proposed draft changes to the Secondary Admissions Policy was overwhelming. The Board also received numerous e-mail messages and

letters containing hundreds of comments presenting local perspectives and offering suggestions regarding the proposed policy changes.

2. At the June 8th, 2017, Corporate Affairs Committee, Trustees received the report: *“Consultation Results: Proposed Draft Changes to the Secondary School Admissions Policy”* and referred to staff to come back with a report in October 2017 to include Delegations’ comments, and to include the following:
 - *“A comprehensive review of all programming as it exists and long-term programming options”*
 - *Review of the international student admission by school;*
 - *The plan around broader consultations from those communities we have not heard from;*
 - *Comprehensive report on secondary schools that the Audit Committee requested; and*
 - *Review of the 905 area code students.”*
3. The Board received 13 delegations spanning 3 public meetings:
 - May 18th, 2017 Regular Meeting of the Board (4 delegations)
 - May 31st, 2017 Student Achievement and Well Being Committee (5 delegations)
 - June 8th, 2017 Corporate Services, Strategic Planning and Property Committee (4 delegations)

In addition, local site meetings that took place in late May and early June provided additional insight.

A summary of the common themes and concerns from the Delegations are found below in *D: Evidence/Research/Analysis*

D. EVIDENCE/RESEARCH/ANALYSIS

1. The following table provides an overview of the common themes and concerns addressed by Delegations that presented to Board, as well as from e-mails and letter correspondence to date.

I. Perception: Loss of Choice

Families worry about losing their choice of specialty programs and ability to attend dual programs. Boundaries would mean students and parents would have to choose between a school strictly for Congregated Advanced Placement (AP) or a school strictly for the Arts; no pathway would combine both programs. The community believes special programs should be based solely on merit and not rely on geographic location, thus ensuring that the most qualified students are granted admission to these competitive special programs.

II. Perception: Grandfathering of Siblings

There is confusion regarding siblings of students in specialty programs not being grandfathered. Clarification is required in the policy. There is a belief amongst some community members that grandfathering will not have a significant impact on enrolment.

III. Perception: Divided Communities

There is a concern that boundaries will cut through the heart of a community built around a school with a potential to disrupt existing friendships, social networks and the school community. This may result in parents moving to the public or private system.

In addition, suggestions were made that the board would implement restrictions on international student admission for grade 9 in oversubscribed schools and that local students be prioritized

IV. Perception: Admission of GTA and VISA Students at Oversubscribed Schools

Out of area students from the GTA, as well as international students continue to be admitted to oversubscribed schools. The community is concerned that these students are taking up local students' spots.

V. Perception: Lack of Adequate Teaching Space and Need for Additional Program Availability

The community in central Etobicoke expressed their need for a new secondary school to accommodate the academic needs of all students in the area. Until specialty-type programs are introduced at additional schools, the community

believes boundaries should not be implemented. Instead, they believe the Board should implement boundaries for the comprehensive program first to see how right sizing is taking effect and then determine if boundaries for specialty programs are needed.

2. Currently, there are 7 Congregated Advanced Placement programs spread throughout the city (Bishop Allen, Father Henry Carr, Father John Redmond, Marshall McLuhan, Senator O'Connor, St. Joseph College School, and Saint Mother Teresa). In addition, most schools provide opportunities for students to prepare for and to write AP tests. There are three IB programs (Michael Power/St. Joseph, St. Mary, and St. John Paul II). There are certain areas of the city (northwest quadrant) where access to an IB program is still lacking. Science based programs such as STEM, STEAM, MSE and MST are offered at schools throughout the city (Chaminade, Madonna, Loretto College, Francis Libermann, Marshall McLuhan, Neil McNeil). There are currently 5 schools offering a specialized Arts Program (Cardinal Carter, Father John Redmond, Bishop Marrocco/Thomas Merton, St. Mother Teresa, and St. Patrick). Please see Program Summary Chart (*Appendix 'A'*) for a full listing of school offerings.
3. The following table provides a breakdown on the number of international students currently attending TCDSB secondary schools by grade.
(Refer to *Appendices 'B' and 'C'*)

TCDSB is committed to and aligned with the Province of Ontario's International Education Strategy and as such supports its 4 main goals namely:

1. Future-oriented learning for Ontario students
2. High-quality programs and services for K-12 students studying in Ontario
3. Opportunities for sharing and developing Ontario education expertise, and
4. Pathways to post-secondary education, work and living in Ontario.

With these 4 goals in mind, TCDSB markets the exemplary programs of all schools and recruits students based on future residence, program preference and available seats in all grades in elementary and in grades 10 through 12 in secondary. International students do not typically enter high schools in grade 9 unless they are transitioning from grade 8 from a local elementary school. Regardless of which grade international students enter, the number of available seats are confirmed by the Planning Department, in consultation

with each day school, early in the New Year. The International Education Department fills empty seats based on availability and demand and is always cognizant that in many cases there is usually a 4-6 month waiting period for a student to apply and receive all necessary documentation for a Canadian Study Visa.

In the past, agents and families have preferred a select number of schools in the TCDSB and, where there is space, they have been accommodated. When available seats have been exceeded, families are redirected to other TCDSB schools. Families and agents usually accept redirection or make alternate plans to study elsewhere. Over the last 12-16 months, TCDSB International Education staff has been successful in redirecting international students to schools where seats are available.

In keeping with the Ontario International Education Strategy, TCDSB is a preferred destination because it provides high-quality programs and services and a safe, welcoming environment for international students. We promote achievement and well-being and stimulate intercultural learning.

4. **Broader Consultation Plan for Draft Revised Secondary Admissions Policy.**

- i. Trustees voted to maintain the status-quo regarding the draft revised Secondary Admissions Policy for the 2017-18 academic year at the June 8, 2017 Corporate Services Meeting. However, due to the fact that a significant portion of the 2,931 responses submitted via the online-survey, recorded comments during the special Face-Face Consultation in the Round and formal delegations at Board meetings were from Toronto west end school communities (Etobicoke), staff was directed by a Trustee motion to report back with:

“The plan around broader consultations from those communities we have not heard from.”

- ii. A high level of community engagement continues to be critical to ensuring the draft revised Secondary School Admissions Policy reflect the views of the entire TCDSB community as the proposed changes have the potential to impact a student’s future choice of high schools.
- iii. The lessons learned during the initial community engagement held last winter has helped to form the foundation for this broader consultation plan which focuses efforts on digging deeper into extracting input from

under-engaged areas of the Board by striving for higher quality of engagement input rather than simply focusing on quantity. As well, this consultation plan is designed to comply with the Board's Community Engagement Policy (T.07) to facilitate the need to be inclusive to reflect views of all TCDSB community members by overcoming language, cultural and socio-economic access barriers.

- iv. Community engagement is recommended at the level of "INVOLVE" which is the same level as the initial consultation and commits the Board: *"to work directly with community members throughout the process to ensure that their concerns and aspirations are consistently understood and considered in the decision making process"*.
- v. The detailed, broader consultation plan, from those areas of the city that were underrepresented, features:
 - Regional, Face-Face Consultations in the Round (December, 2017-January 30, 2018) at four locations, with 2 being held on a Saturday to accommodate working parents:
 - **East:** St. Patrick CSS
 - North East:** St. John Paul II CSS
 - North/Central:** James Cardinal McGuigan CSS (Saturday)
 - West/Central:** Bishop Marrocco/Thomas Merton Catholic Secondary School and Regional Arts Centre
 - Online survey hosted on school websites instead of being centrally hosted on the main Board website (as was the case for initial community consultation).
 - Special letter of invitation to participate in engagement by Director and Chair to school and parent communities from whom we have not received significant response.
 - Specific direction and instructions to Principal to engage with their respective CSPC Chair and Executive Members to coordinate the submission of at least one completed survey is submitted from each school from whom the Board has not received a response.

- The broader consultation plan will be supported by the full inventory of communications tools: Director’s Bulletin, Weekly Wrap Up, web (TCDSB’s external and internal portal), social media (Twitter) and TCDSB E-News, posters to engage and inform internal and external audiences and stakeholders. This will be augmented by prepared stories for school newsletters and Church Bulletins (via the Archdiocese). Staff will also work with our official parent engagement organizations (CPIC, OAPCE-Toronto) to ensure outreach to specific under-engaged school communities.
- vi. All feedback received through public consultation activities related to the proposed draft changes to the Secondary Admissions Policy will be gathered, tabulated and presented to Trustees in March.
5. Responses to a recent survey indicate that our 32 secondary schools offer students a wide variety of Co-curricular Activities. Below is a summary of the most popular Co-curricular Activities, by category, found in our secondary schools. For a full list of Co-curricular Activities, refer to *Appendix ‘D’ & ‘E’*.

Academic Enrichment

Art/Anime, Drama, Brass Band, Vocal Music, Math Club, Photography

Competitive Sports – Boys

Basketball, Volleyball, Soccer, Tennis, Swimming

Competitive Sports – Girls

Basketball, Volleyball, Soccer, Tennis, Swimming

Intramural Sports – Boys

Basketball, Volleyball, Soccer

Intramural Sports – Girls

Basketball, Volleyball, Soccer

Leadership

WE (Free the Children), Student Council, Anti-bullying, Leadership

Social/Leisure

Prom, Dance

Academic Competitions

Waterloo Math, DECA (Bus. Studies), Robotics, Chess, Reach for the Top

6. The following table provides a breakdown on the number of students (all grades, 9-12) who reside outside the City of Toronto who attend TCDSB secondary schools. This includes all specialty programs. Please note, these students attended TCDSB elementary schools, are eligible for admission, and

were only admitted where space permitted--in accordance with the current Secondary Admissions policy (S.A.01). (Appendix 'F')

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto who attended a TCDSB Elementary School

| Secondary School Program | Number of Students |
|---|---------------------------|
| Regular Program Students | 695 |
| French Immersion Students | 8 |
| Extended French Students | 36 |
| International Baccalaureate Students | 17 |
| Congregated Advanced Placement Students | 242 |
| STEM Students | 2 |
| MST Students | 4 |
| Regional Arts Students | 179 |
| Total: | 1020 |

The following table provides a breakdown of non-metro students who attended a TCDSB secondary school but did not attend a TCDSB elementary school. Again, these students did not displace local area students.

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto, and that did NOT Attend a TCDSB Elementary School

| Secondary School Program | Number of Students |
|---|---------------------------|
| Regular Program Students | 269 |
| French Immersion Students | 0 |
| Extended French Students | 21 |
| International Baccalaureate Students | 14 |
| Congregated Advanced Placement Students | 120 |
| STEM Students | 0 |
| MST Students | 1 |
| Regional Arts Students | 97 |
| Total: | 422 |

E. METRICS AND ACCOUNTABILITY

1. Staff will report back to the board in March after broader consultation has been completed.

F. CONCLUDING STATEMENT

1. This report is for the information of the Board.

APPENDIX B

| ACTIVE VISA STUDENTS AS OF OCTOBER 17, 2017 | | | | | | | | | | | | | | |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Count of Grade | | | | | | | | | | | | | | |
| | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Grand |
| SCHOOLS | JK | SK | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| All Saints Catholic School | | 1 | | | 1 | | 1 | | | | | | | 3 |
| Annunciation | | | | | | | 1 | | | | | | | 1 |
| Bishop Allen Academy | | | | | | | | | | | 2 | 24 | 47 | 50 |
| Bishop Marrocco/Thomas Merton S.S. | | | | | | | | | | | 5 | 6 | 13 | 16 |
| Blessed Archbishop Romero Catholic Secondary School | | | | | | | | | | | 2 | 6 | 8 | 6 |
| Blessed Cardinal Newman Catholic School | | | | | | | | | | | 4 | 25 | 33 | 33 |
| Blessed Sacrament Catholic School | | | 1 | | | | | | | | | | | 1 |
| Blessed Trinity Catholic School | | | | | 2 | | 2 | 1 | | | | | | 5 |
| Brebeuf College School | | | | | | | | | | | 8 | 11 | 12 | 26 |
| Cardinal Carter Academy for the Arts | | | | | | | | | 1 | | | 1 | 1 | 3 |
| Chaminade College School | | | | | | | | | | | | 1 | | 1 |
| Dante Alighieri Academy | | | | | | | | | | | | 5 | 10 | 7 |
| Epiphany of Our Lord Catholic Academy | | | | | | 1 | | | | | | | | 1 |
| Father Henry Carr Catholic Secondary | | | | | | | | | | | | 1 | | 1 |
| Father John Redmond Catholic Secondary and Regional Arts Centre | | | | | | | | | | | 3 | 18 | 30 | 36 |
| Father Serra Catholic School | | | | | | | | | 2 | | | | | 2 |
| Francis Libermann Catholic High School | | | | | | | | | | | 4 | 14 | 13 | 16 |
| Holy Angels Catholic School | | | | | | | | 1 | | | | | | 1 |
| James Cardinal McGuigan Catholic Sec. | | | | | | | | | | | 1 | | 2 | 3 |
| Jean Vanier Catholic Secondary School | | | | | | | | | | | 1 | 5 | 7 | 6 |
| Loretto Abbey Catholic Secondary School | | | | | | | | | | | | 11 | 34 | 17 |
| Loretto College School | | | | | | | | | | | 1 | 1 | 1 | 3 |
| Madonna Catholic Secondary School | | | | | | | | | | | 1 | | 1 | 4 |
| Marshall McLuhan Catholic Sec. | | | | | | | | | | | 2 | 16 | 18 | 14 |
| Mary Ward Catholic Secondary | | | | | | | | | | | 5 | 14 | 26 | 22 |
| Michael Power/St. Joseph High School | | | | | | | | | | | 20 | 35 | 50 | 28 |
| Monsignor Fraser - Midtown | | | | | | | | | | | | | | 2 |
| Monsignor Percy Johnson Catholic Secondary | | | | | | | | | | | | | 2 | 3 |
| Msgr. Fraser - Midland | | | | | | | | | | | | | | 2 |
| Nativity of Our Lord Catholic School | | | | | | | | | 1 | | | | | 1 |
| Neil McNeil High School | | | | | | | | | | | 2 | 8 | 15 | 12 |
| Notre Dame High School | | | | | | | | | | | 2 | 7 | 5 | 10 |
| Our Lady of Grace Catholic School | | | | | | | | | 1 | | | | | 1 |
| Our Lady of Lourdes Catholic School | | | 1 | | 1 | | | | 2 | | | | | 4 |
| Our Lady of Sorrows Catholic School | | | | | | | | 1 | 1 | | | | | 2 |
| Prince of Peace Catholic School | | | | 1 | | | | | | | | | | 1 |
| Senator O' Connor College School | | | | | | | | | | | 8 | 17 | 32 | 29 |
| St. Agnes Catholic School | | | | | 1 | 1 | | 1 | 1 | | | | | 4 |
| St. Albert Catholic School | | | | | | | 1 | | | | | | | 1 |

APPENDIX B

| ACTIVE VISA STUDENTS AS OF OCTOBER 17, 2017 | | | | | | | | | | | | | | |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Count of Grade | | | | | | | | | | | | | | |
| | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Gr. | Grand |
| SCHOOLS | JK | SK | 1 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| St. Andre Catholic School | | | | | | | | 1 | | | | | | 1 |
| St. Antoine Daniel Catholic School | | | | | 1 | | 1 | | | | | | | 2 |
| St. Bartholomew Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Basil-the-Great Catholic Sec. School | | | | | | | | | | 3 | 1 | 5 | 5 | 14 |
| St. Bonaventure Catholic School | | | | | | | 1 | | 1 | | | | | 2 |
| St. Bruno/St. Raymond Catholic School | | | | | | | | 1 | | | | | | 1 |
| St. Clement Catholic School | | | | | | | 1 | 1 | | | | | | 2 |
| St. Edward Catholic School | | | | | 2 | | 1 | | 3 | | | | | 6 |
| St. Eugene Catholic School | | | | 1 | | | | | | | | | | 1 |
| St. Francis de Sales Catholic School | | | | | 1 | | | | | | | | | 1 |
| St. Gabriel Catholic School | | | 2 | | 1 | 2 | 1 | 1 | 1 | | | | | 8 |
| St. Gregory Catholic School | | | | | | | | 1 | 1 | | | | | 2 |
| St. Helen Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Henry Catholic School | | | | 1 | | 1 | | 3 | 2 | | | | | 7 |
| St. Jean De Brebeuf | | | | | | | | 1 | | | | | | 1 |
| St. John Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. John Paul II Catholic Secondary School | | | | | | | | | | 6 | 6 | 9 | 12 | 33 |
| St. Joseph Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Joseph's College School | | | | | | | | | | 10 | 35 | 48 | 28 | 121 |
| St. Joseph's Morrow Park Catholic Sec. School | | | | | | | | | | 12 | 12 | 14 | 14 | 52 |
| St. Leo Catholic | | | | | | | | | 1 | | | | | 1 |
| St. Marcellus Catholic School | 1 | | | | | | | | | | | | | 1 |
| St. Maria Goretti Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Mary Catholic Academy | | | | | | | | | | 4 | 12 | 16 | 10 | 42 |
| St. Mary Catholic School | | | | | | | 1 | 1 | | | | | | 2 |
| St. Matthias Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Michael Catholic School | | | 1 | | | | | | | | | | | 1 |
| St. Monica Catholic School | | | | | 1 | | | | | | | | | 1 |
| St. Mother Teresa Catholic Academy | | | | | | | | | | 1 | | 2 | 2 | 5 |
| St. Paschal Baylon Catholic School | | | | | | | | 1 | | | | | | 1 |
| St. Patrick Catholic Secondary School | | | | | | | | | | 7 | 16 | 17 | 24 | 64 |
| St. Rene Goupil Catholic School | | | | | | | | | 1 | | | | | 1 |
| St. Sylvester Catholic School | | | | 1 | | | 1 | | 1 | | | | | 3 |
| St. Victor Catholic School | | | | | | 1 | | | | | | | | 1 |
| St. Vincent de Paul Catholic School | | | | | | | | 1 | | | | | | 1 |
| St. Wilfrid Catholic School | | | | | | | | | 1 | | | | | 1 |
| Grand Total | 1 | 1 | 5 | 4 | 11 | 6 | 12 | 19 | 24 | 114 | 308 | 471 | 439 | 1415 |

APPENDIX C

| PROJECTIONS FOR FEBRUARY 2018 REGISTRATIONS | | | | | | | | | |
|---|-------|-------|-------|------|------|------|-------|------|-------|
| | Grade | Grade | Grade | Grad | Grad | Grad | Grade | Grad | Grand |
| | 3 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
| School | | | | | | | | | |
| Bishop Allen Academy | | | | | 3 | 10 | 15 | 11 | 39 |
| Bishop Marrocco/Thomas Merton S.S. | | | | | 1 | | 2 | | 3 |
| Blessed Archbishop Romero Catholic Secondary School | | | | | 1 | 1 | | 1 | 3 |
| Blessed Cardinal Newman Catholic School | | | | | | 4 | 7 | 3 | 14 |
| Brebeuf College School | | | | | 1 | 1 | 1 | | 3 |
| Chaminade College School | | | | | 1 | 2 | | 1 | 4 |
| Dante Alighieri Academy | | | | | | 1 | 2 | 1 | 4 |
| Father Henry Carr Catholic Secondary School | | | | | 2 | | | | 2 |
| Father John Redmond Catholic Secondary and Regional Arts Centre | | | | | | 5 | 9 | 3 | 17 |
| James Cardinal McGuigan Catholic Secondary School | | | | | | | | 1 | 1 |
| Jean Vanier Catholic Secondary School | | | | | 1 | | | 1 | 2 |
| Loretto Abbey Catholic Secondary School | | | | | | | | 1 | 1 |
| Madonna Catholic Secondary School | | | | | | | 1 | 1 | 2 |
| Michael Power/St. Joseph High School | | | | | 5 | 6 | 7 | 2 | 20 |
| Monsignor Percy Johnson Catholic Secondary School | | | | | | | 1 | | 1 |
| Msr. Fraser - Midland | | | | | | | | 1 | 1 |
| Neil McNeil High School | | | | | 1 | | 1 | 1 | 3 |
| Prince of Peace Catholic School | 1 | | 1 | | | | | | 2 |
| Senator O' Connor College School | | | | | 1 | 2 | | 1 | 4 |
| St. Basil-the-Great Catholic Secondary School | | | | | | | | 1 | 1 |
| St. Catherine Catholic School | | | | 1 | | | | | 1 |
| St. Clement Catholic School | | 2 | | 1 | | | | | 3 |
| St. Edward Catholic School | | 2 | | | | | | | 2 |
| St. Henry Catholic School | | | 1 | 1 | | | | | 2 |
| St. John Paul II Catholic Secondary School | | | | | 1 | 1 | 1 | 1 | 4 |
| St. Joseph's College School | | | | | 2 | 2 | 3 | 1 | 8 |

APPENDIX C

| PROJECTIONS FOR FEBRUARY 2018 REGISTRATIONS | | | | | | | | | |
|--|----------|----------|----------|----------|-----------|-----------|-----------|-----------|------------|
| | Grade | Grade | Grade | Grad | Grad | Grad | Grade | Grad | Grand |
| | 3 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | TOTAL |
| School | | | | | | | | | |
| St. Joseph's Morrow Park Catholic Secondary School | | | | | | | 1 | 1 | 2 |
| St. Mark Catholic Catholic School | | | | 1 | | | | | 1 |
| St. Mary Catholic Academy | | | | | | 1 | 2 | 1 | 4 |
| St. Matthew Catholic School | | | | 1 | | | | | 1 |
| St. Monica Catholic School | | | 1 | | | | | | 1 |
| St. Mother Teresa Catholic Academy | | | | | | 1 | | | 1 |
| St. Paschal Baylon Catholic School | | | 1 | | | | | | 1 |
| St. Patrick Catholic Secondary School | | | | | | 1 | 6 | 1 | 8 |
| Grand Total | 1 | 4 | 4 | 5 | 20 | 38 | 59 | 35 | 166 |

APPENDIX D

Secondary Schools Co-Curricular Survey

32 responses

School Name:

32 responses

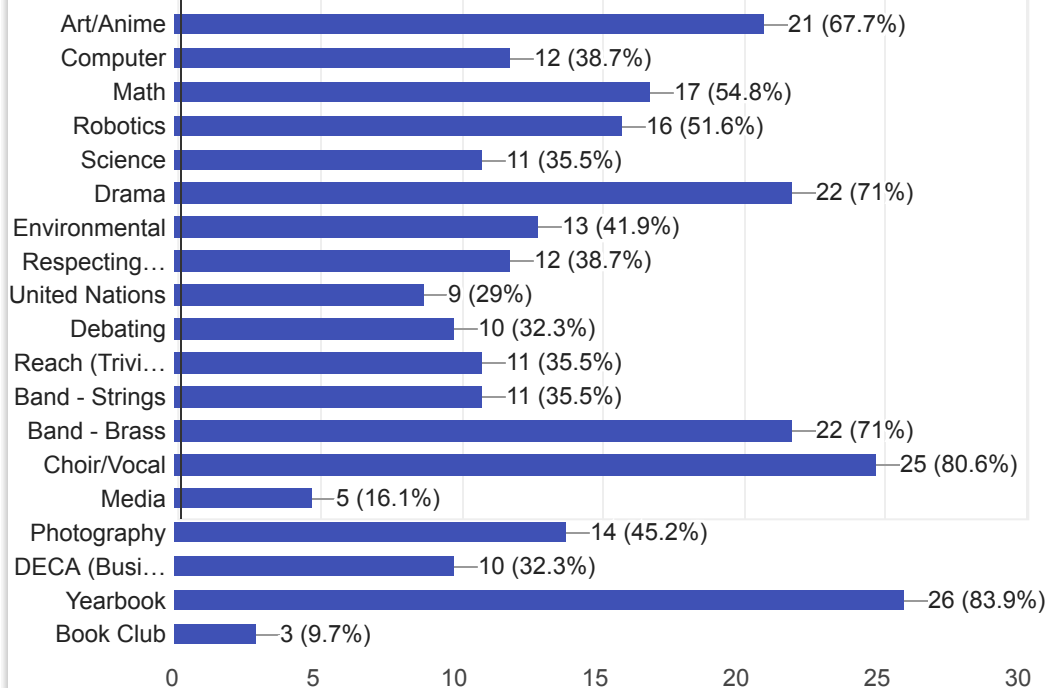


- Area 02, Bishop Allen Acad...
- Area 05, Bishop Marrocco/...
- Area 02, Blessed Archbish...
- Area 08, Blessed Cardinal...
- Area 07, Blessed Mother T...
- Area 04, Brebeuf, Chen
- Area 04, Cardinal Carter A...
- Area 03, Chaminade Colle...

1/4

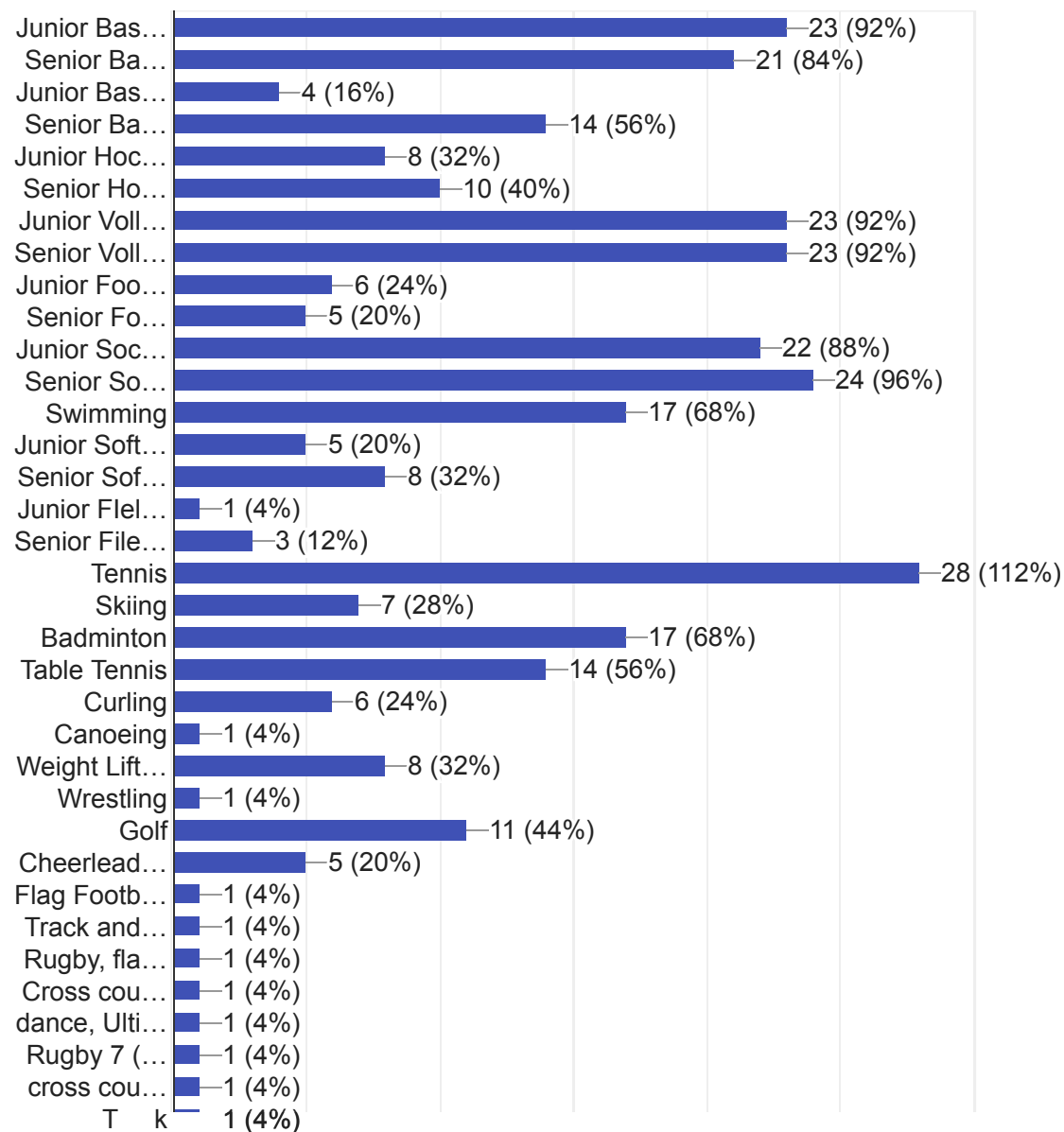
APPENDIX D

Academic Enrichment (Select any that apply)

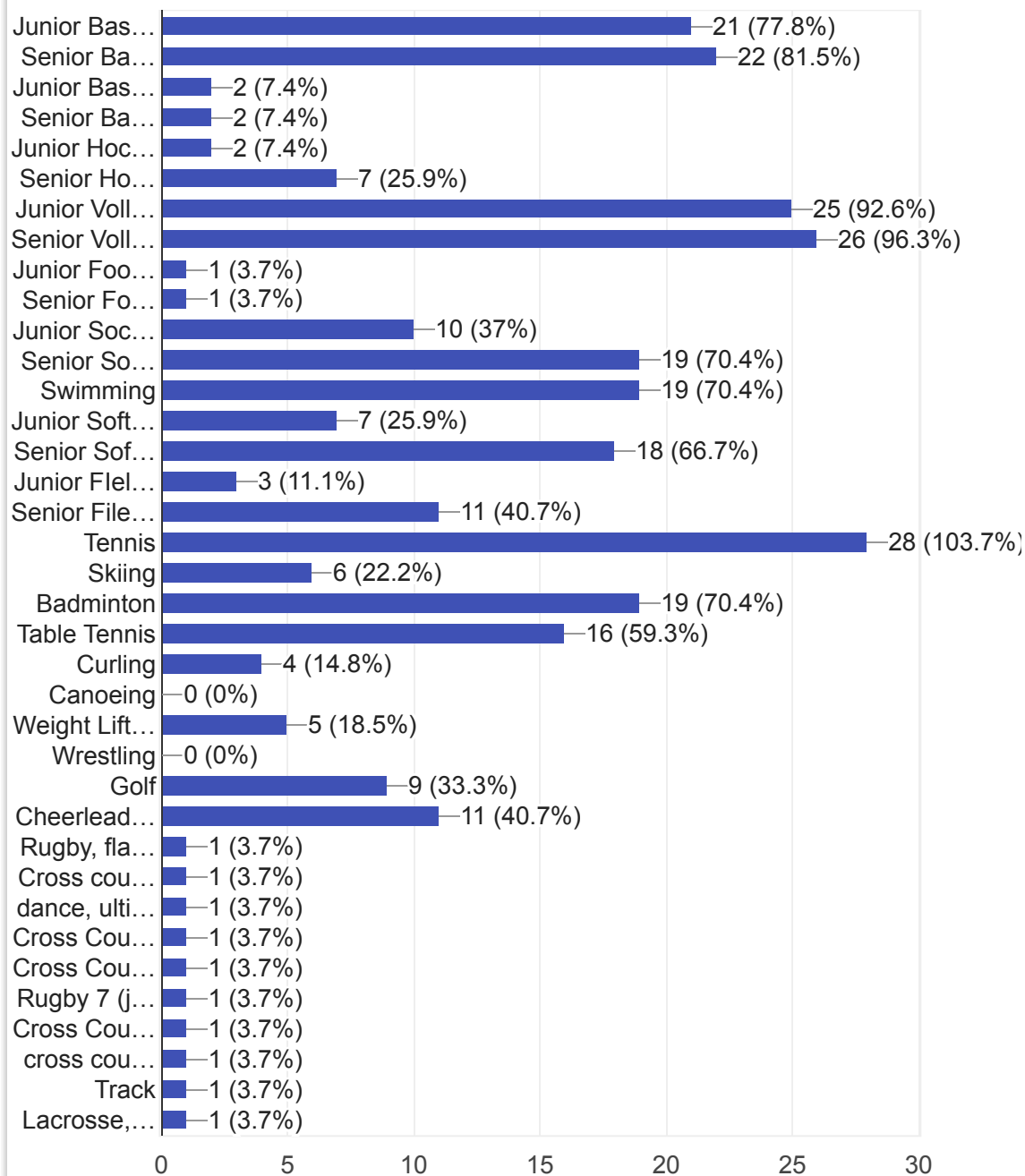


APPENDIX D

Competitive Sports - Boys (Select any that apply)

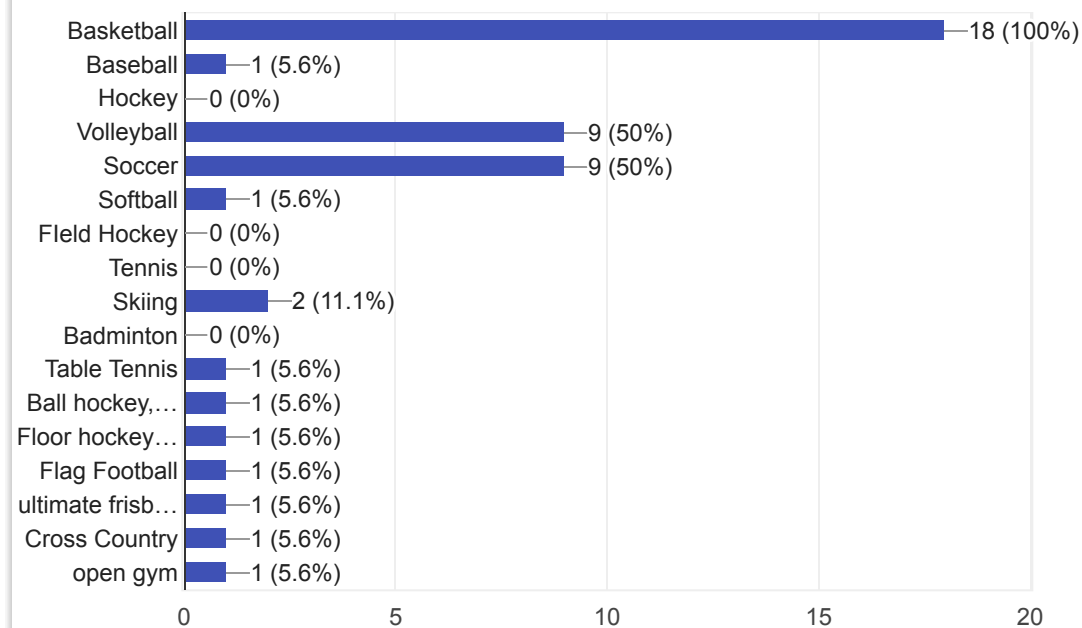


Competitive Sports - Girls (Select any that apply)



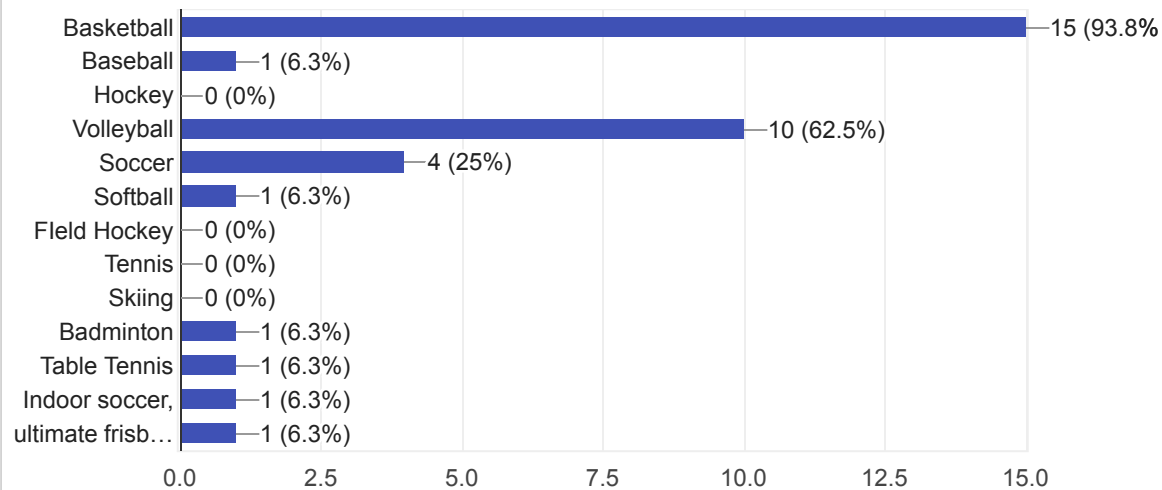
APPENDIX D

Intramural Sports - Boys (Select any that apply)



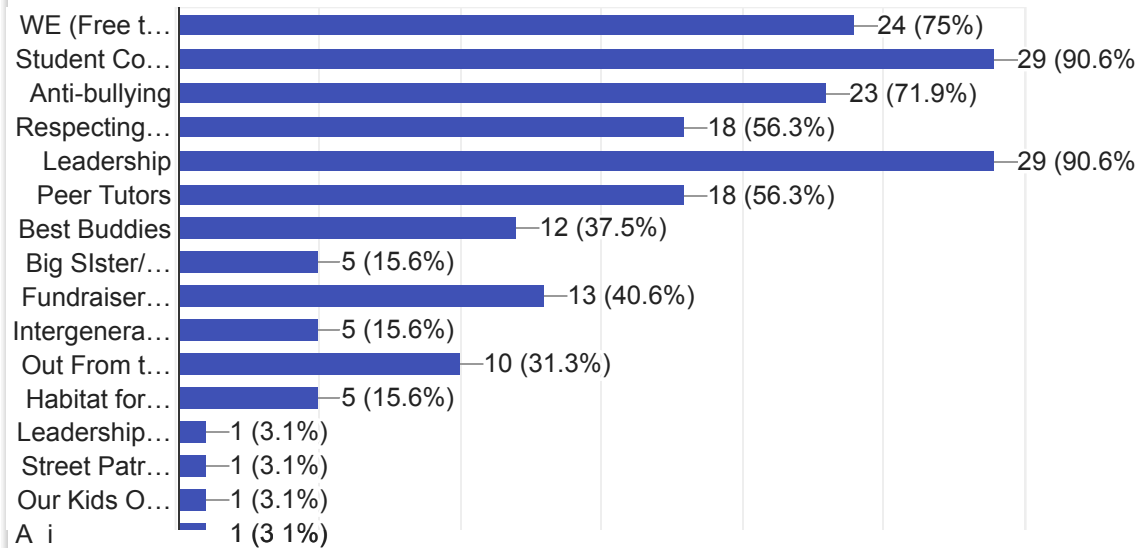
APPENDIX D

Intramural Sports - Girls (Select any that apply)



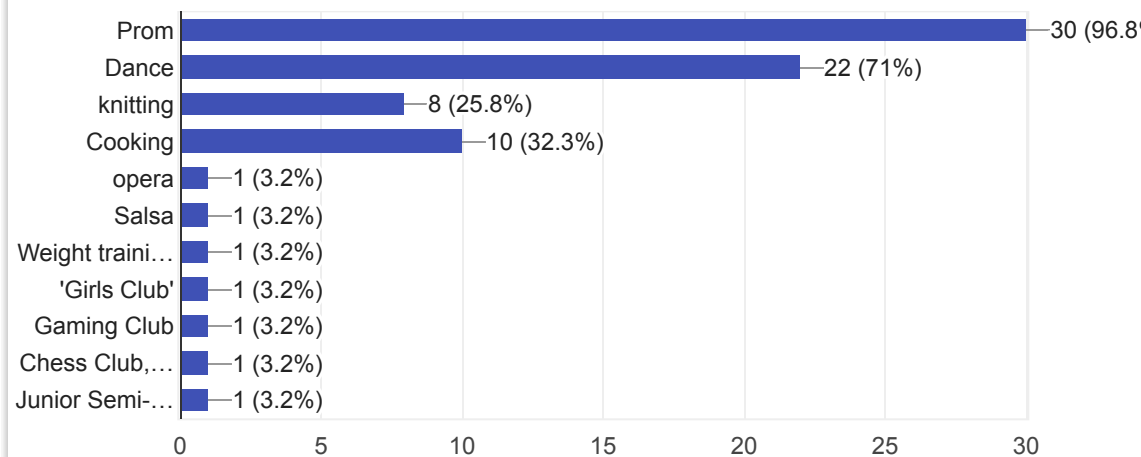
APPENDIX D

Leadership - Social Justice & Equity



Social/Leisure

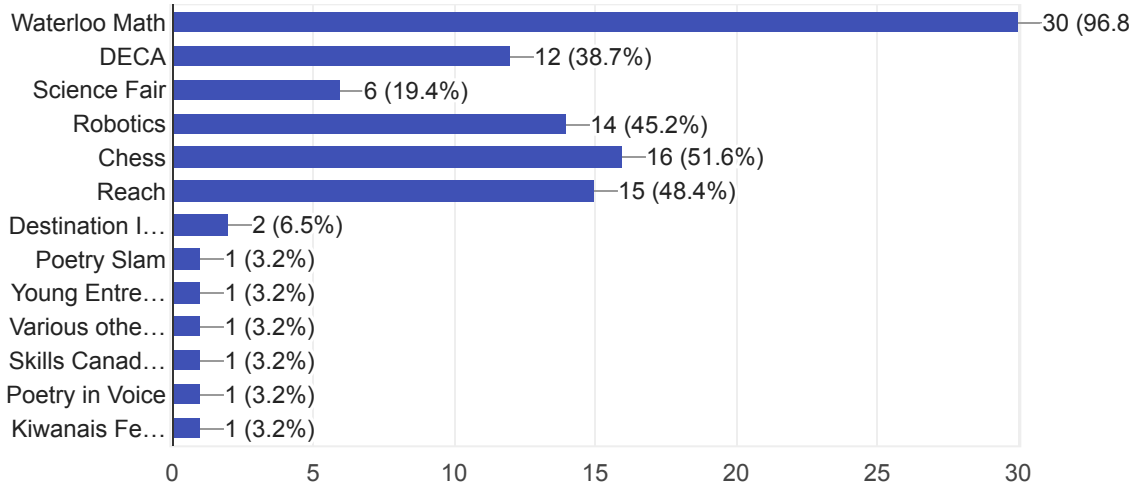
31 responses



APPENDIX D

Academic Competitions

31 responses



Please list any additional activities taking place at your school, which were not listed above

21 responses

International Student Association.

Arts Show, Music show, Dance team (co-ed); Safe School Team; Grade 9 Camp, Theology and Tea; Indoor soccer (boys and girls); Uganda support; Breakfast Club; Change for Change;

Most of the activities are co-curricular and attached to the Choral Program - Massey Hall, Run-Out Concerts, Tour, Singing at the Cathedral Basilica

Big Brother Leadership Program, catholic leadership group, Young Spiritans,

Automotive club, homework clubs (various subject depts), NOW (Newcomer Orientation Week) Program in August, Mini-Now (mentorship) Program throughout the year; Board/Video Games Club (various Board and electronic games played), 12 Days of Christmas Baskets, Thanksgiving food drive, previous regular involvement in CSUNA when it was running, Peotry in Motion, Student Nutrition Program, Multicultural Night, Festivals of Sight and Sound, Tamil Heritage, Weight Room.

School Store - Dragon's Den Business Club

Youth Group, 'Socks 'n Sandwiches', 30 hour Famine

Multicultural Evening, International Picnic, Daughters of the Immaculate Heart of Mary, Pasta Night, Multicultural Clubs (Italian, African/Canadian, and so on), Women's Rights Club, Food Club, LAT Xchange, Bytes Club

History Club, Math Camp, Study Studio (tutors available), Newspaper

Charity drives, Christmas baskets for needy families in our community, Clothes, shoe donations, Angel Foundation civvies day, Orange shirt day, Explore "Loretto" with our elementary feeder schools.

One Community (Multi-cultural celebration), Talent Show, School Play, Christmas Concert, Walk-a-thon, Milk Bag Mats, Safe School Ambassadors, BCN Café, AV Club, International Student Club, Breakfast Club, Athletic Association, Dance Crew, Wellness Club, Girl Talk, Craft Club, Chaplaincy, Eco Club

Varied after school activities by campus including Greening (FoodShare), Boys and Girls Groups, Engagement Groups (Repsons-a-bility),

Theater Productions, Anime Club

K-Pop, M-Squad (dancing), BBC (bulletin board club)

We have an extensive extra-curricular list. I will email you the link to our list.

Developmental Assets - House System

Sears Drama Festival, Arts outreach in various disciplines, drop in Volleyball, cinema society, as well as a variety of recitals, concerns and drama performances

Poetry Fair

- Men of Distinction, Style,

Girls' Indoor Soccer,

Secondary Schools Co-Curricular Survey

1. School Name: *

Mark only one oval.

Activities taking place outside of the school day are considered Co-curricular.

- | | |
|--|--|
| <input type="radio"/> Area 02, Bishop Allen Academy, Carey | <input type="radio"/> Area 04, St Joseph Morrow Park, Coburn |
| <input type="radio"/> Area 05, Bishop Marrocco/Thomas Merton, Wilson | <input type="radio"/> Area 05, St Mary's Secondary, Velocci |
| <input type="radio"/> Area 02, Blessed Archbishop Romero, Mancini | <input type="radio"/> Area 06, St Michael Choir (Sr), Soares |
| <input type="radio"/> Area 08, Blessed Cardinal Newman, Carey | <input type="radio"/> Area 06, St Patrick Secondary, Mudryj |
| <input type="radio"/> Area 07, Blessed Mother Teresa, Young | |
| <input type="radio"/> Area 04, Brebeuf, Chen | |
| <input type="radio"/> Area 04, Cardinal Carter Academy, Topping-Keenan | |
| <input type="radio"/> Area 03, Chaminade College, Augello | |
| <input type="radio"/> Area 03, Dante Alighieri, Bellisario | |
| <input type="radio"/> Area 01, Fr Henry Carr, Merolle | |
| <input type="radio"/> Area 02, Fr John Redmond, Tomeczek | |
| <input type="radio"/> Area 07, Francis Libermann, McGuckin | |
| <input type="radio"/> Area 03, James Cardinal McGuigan, Bisceglia | |
| <input type="radio"/> Area 07, Jean Vanier, Maselli-Jackman | |
| <input type="radio"/> Area 04, Loretto Abbey, Bartolini | |
| <input type="radio"/> Area 05, Loretto College, Russiello | |
| <input type="radio"/> Area 03, Madonna, Tschernow | |
| <input type="radio"/> Area 04, Marshall McLuhan, Cangelosi | |
| <input type="radio"/> Area 07, Mary Ward, Magee | |
| <input type="radio"/> Area 02, Michael Power/St Joseph, Brisbois | |
| <input type="radio"/> Area 09, Msgr Fraser, Mancuso | |
| <input type="radio"/> Area 01, Msgr Percy Johnson, Melo | |
| <input type="radio"/> Area 08, Neil McNeil, Hunt | |
| <input type="radio"/> Area 06, Notre Dame, Hickey | |
| <input type="radio"/> Area 06, Senator O'Connor, Parish | |
| <input type="radio"/> Area 01, St Basil-The-Great, Rossi | |
| <input type="radio"/> Area 08, St John Paul II, Wetzel | |
| <input type="radio"/> Area 06, St Joseph College, Lesniak | |

2. Academic Enrichment (Select any that apply)*Check all that apply.*

- ☐ Art/Anime
- ☐ Computer
- ☐ Math
- ☐ Robotics
- ☐ Science
- ☐ Drama
- ☐ Environmental
- ☐ Respecting Differences Club
- ☐ United Nations
- ☐ Debating
- ☐ Reach (Trivia Team)
- ☐ Band - Strings
- ☐ Band - Brass
- ☐ Choir/Vocal
- ☐ Media
- ☐ Photography
- ☐ DECA (Business Competitions)
- ☐ Yearbook
- ☐ Book Club

3. Competitive Sports - Boys (Select any that apply)*Check all that apply.*

- ☐ Junior Basketball
- ☐ Senior Basketball
- ☐ Junior Baseball
- ☐ Senior Baseball
- ☐ Junior Hockey
- ☐ Senior Hockey
- ☐ Junior Volleyball
- ☐ Senior Volleyball
- ☐ Junior Football
- ☐ Senior Football
- ☐ Junior Soccer
- ☐ Senior Soccer
- ☐ Swimming
- ☐ Junior Softball
- ☐ Senior Softball
- ☐ Junior Field Hockey
- ☐ Senior Field Hockey
- ☐ Tennis
- ☐ Skiing
- ☐ Tennis
- ☐ Badminton
- ☐ Table Tennis
- ☐ Curling
- ☐ Canoeing
- ☐ Weight Lifting
- ☐ Wrestling
- ☐ Golf
- ☐ Cheerleading
- ☐ Other: _____

4. Competitive Sports - Girls (Select any that apply)*Check all that apply.*

- ☐ Junior Basketball
- ☐ Senior Basketball
- ☐ Junior Baseball
- ☐ Senior Baseball
- ☐ Junior Hockey
- ☐ Senior Hockey
- ☐ Junior Volleyball
- ☐ Senior Volleyball
- ☐ Junior Football
- ☐ Senior Football
- ☐ Junior Soccer
- ☐ Senior Soccer
- ☐ Swimming
- ☐ Junior Softball
- ☐ Senior Softball
- ☐ Junior Field Hockey
- ☐ Senior Field Hockey
- ☐ Tennis
- ☐ Skiing
- ☐ Tennis
- ☐ Badminton
- ☐ Table Tennis
- ☐ Curling
- ☐ Canoeing
- ☐ Weight Lifting
- ☐ Wrestling
- ☐ Golf
- ☐ Cheerleading

☐ Other: _____

5. Intramural Sports - Boys (Select any that apply)

Check all that apply.

- ☐ Basketball
- ☐ Baseball
- ☐ Hockey
- ☐ Volleyball
- ☐ Soccer
- ☐ Softball
- ☐ Field Hockey
- ☐ Tennis
- ☐ Skiing
- ☐ Tennis
- ☐ Badminton
- ☐ Table Tennis
- ☐ Other: _____

6. Intramural Sports - Girls (Select any that apply)*Check all that apply.*

- ☐ Basketball
- ☐ Baseball
- ☐ Hockey
- ☐ Volleyball
- ☐ Soccer
- ☐ Softball
- ☐ Field Hockey
- ☐ Tennis
- ☐ Skiing
- ☐ Tennis
- ☐ Badminton
- ☐ Table Tennis
- ☐ Other: _____

7. Leadership - Social Justice & Equity*Check all that apply.*

- ☐ WE (Free the Children)
- ☐ Student Council
- ☐ Anti-bullying
- ☐ Respecting Differences
- ☐ Leadership
- ☐ Peer Tutors
- ☐ Best Buddies
- ☐ Big Sister/Big Brother
- ☐ Fundraisers (inside Ride,
- ☐ Intergenerational Community Outreach
- ☐ Out From the Cold
- ☐ Habitat for Humanity
- ☐ Other: _____

8. Social/Leisure*Check all that apply.*

- ☐ Prom
- ☐ Dance
- ☐ knitting
- ☐ Cooking
- ☐ Other: _____

9. Academic Competitions*Check all that apply.*

- ☐ Waterloo Math
- ☐ DECA
- ☐ Science Fair
- ☐ Robotics
- ☐ Chess
- ☐ Reach
- ☐ Destination Immagination
- ☐ Other: _____

10. Please list any additional activities taking place at your school, which were not listed above

Powered by



APPENDIX F

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto, and who did NOT Attend a TCDSB Elementary School

| Secondary School Program | Number of Students |
|---|---------------------------|
| Regular Program Students | 269 |
| French Immersion Students | 0 |
| Extended French Students | 21 |
| International Baccalaureate Students | 14 |
| Congregated Advanced Placement Students | 120 |
| STEM Students | 0 |
| MST Students | 1 |
| Regional Arts Students | 97 |
| Total: | 422 |

APPENDIX F

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto, and who did NOT Attend a TCDSB Elementary School

| Secondary Schools | Regular Program Students | French Immersion Students | Extended French Students | International Baccalaureate Students | Advanced Placement Students | STEM Students | MST Students | Regional Arts Students | Total Students** |
|--|--------------------------|---------------------------|--------------------------|--------------------------------------|-----------------------------|---------------|--------------|------------------------|------------------|
| Bishop Allen Academy | 3 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 6 |
| Bishop Marrocco/Thomas Merton Catholic S. S. | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 |
| Blessed Archbishop Romero Catholic Secondary School | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Blessed Cardinal Newman Catholic School | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 3 |
| Brebeuf College School | 38 | 0 | 0 | 0 | 9 | 0 | 0 | 0 | 47 |
| Cardinal Carter Academy for the Arts | 0 | 0 | 0 | 0 | 95 | 0 | 0 | 96 | 96 |
| Dante Alighieri Academy | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Don Bosco Catholic Secondary School | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Father Henry Carr Catholic Secondary School | 12 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 15 |
| Father John Redmond Catholic Secondary School and Regional Arts Centre | 4 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 7 |
| Francis Libermann Catholic High School | 7 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 9 |
| James Cardinal McGuigan Catholic Secondary School | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Jean Vanier Catholic Secondary School | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Loretto Abbey Catholic Secondary School | 7 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 8 |
| Madonna Catholic Secondary School | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 3 |
| Marshall McLuhan Catholic Secondary School | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Mary Ward Catholic Secondary School | 26 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 26 |
| Michael Power-St Joseph High School | 74 | 0 | 19 | 12 | 0 | 0 | 0 | 0 | 100 |
| Monsignor Fraser College (Isabella Campus) | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Monsignor Fraser College (Alternative Campus) | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Monsignor Fraser College (Midland Campus) | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| Monsignor Fraser College (Midtown Campus) | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Monsignor Fraser College (Norfinch Campus) | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Monsignor Percy Johnson Catholic Secondary School | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Neil McNeil High School | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Senator O'Connor College School | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| St. Basil-The-Great Catholic Secondary School | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| St. John Paul II Catholic Secondary School | 14 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 16 |
| St. Joseph Morrow Park Catholic Secondary School | 24 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24 |
| St. Joseph's College School | 3 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 6 |
| St. Mary Catholic Academy | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| St. Michael's Choir (Sr) School | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 |
| St. Mother Teresa Catholic Academy | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| St. Patrick Catholic Secondary School | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Grand Total: | 269 | 0 | 21 | 14 | 120 | 0 | 1 | 97 | 422 |

**Schools with Greater than 10 students that reside outside the City of Toronto highlighted in yellow

APPENDIX F

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto who attended a TCDSB Elementary School

| Secondary School Program | Number of Students |
|---|--------------------|
| Regular Program Students | 695 |
| French Immersion Students | 8 |
| Extended French Students | 36 |
| International Baccalaureate Students | 17 |
| Congregated Advanced Placement Students | 242 |
| STEM Students | 2 |
| MST Students | 4 |
| Regional Arts Students | 179 |
| Total: | 1020 |

APPENDIX F

Total Number of TCDSB Secondary School Students Residing Outside the City of Toronto who Attended a TCDSB Elementary School

| Secondary Schools | Regular Program Students | French Immersion Students | Extended French Students | International Baccalaureate Students | Advanced Placement Students | STEM Students | MST Students | Regional Arts Students | Total Students** |
|---|--------------------------|---------------------------|--------------------------|--------------------------------------|-----------------------------|---------------|--------------|------------------------|------------------|
| Bishop Allen Academy | 30 | 5 | 1 | 0 | 12 | 0 | 0 | 0 | 47 |
| Bishop Marrocco/Thomas Merton Catholic S. S. | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 10 |
| Blessed Archbishop Romero Catholic Secondary School | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Blessed Cardinal Newman Catholic School | 12 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 18 |
| Brebeuf College School | 79 | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 94 |
| Cardinal Carter Academy for the Arts | 0 | 0 | 0 | 0 | 153 | 0 | 0 | 174 | 174 |
| Chaminade College School | 9 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 11 |
| Dante Alighieri Academy | 11 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 14 |
| Don Bosco Catholic Secondary School | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Father Henry Carr Catholic Secondary School | 30 | 0 | 0 | 0 | 8 | 0 | 0 | 0 | 38 |
| Father John Redmond Catholic Secondary School and Regional Arts | 26 | 0 | 0 | 0 | 16 | 0 | 0 | 4 | 46 |
| Francis Libermann Catholic High School | 17 | 0 | 0 | 0 | 4 | 0 | 3 | 0 | 24 |
| James Cardinal McGuigan Catholic Secondary School | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| Jean Vanier Catholic Secondary School | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| Loretto Abbey Catholic Secondary School | 15 | 0 | 2 | 0 | 5 | 0 | 0 | 0 | 21 |
| Loretto College School | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Madonna Catholic Secondary School | 6 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 7 |
| Marshall McLuhan Catholic Secondary School | 8 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 9 |
| Mary Ward Catholic Secondary School | 67 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 67 |
| Michael Power-St Joseph High School | 136 | 0 | 20 | 14 | 0 | 0 | 0 | 0 | 165 |
| Monsignor Fraser College (Isabella Campus) | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Monsignor Fraser College (Alternative Campus) | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Monsignor Fraser College (Midland Campus) | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| Monsignor Fraser College (Midland North) | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Monsignor Fraser College (Midtown Campus) | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Monsignor Fraser College (Norfinch Campus) | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Monsignor Fraser College (Northeast) | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Monsignor Fraser College (SouthWest) | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Monsignor Percy Johnson Catholic Secondary School | 32 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 35 |
| Neil McNeil High School | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11 |
| Notre Dame High School | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| Senator O'Connor College School | 9 | 3 | 1 | 0 | 9 | 0 | 0 | 0 | 19 |
| St. Basil-The-Great Catholic Secondary School | 21 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 23 |
| St. John Paul II Catholic Secondary School | 30 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 33 |
| St. Joseph Morrow Park Catholic Secondary School | 42 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 42 |
| St. Joseph's College School | 8 | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 13 |
| St. Mary Catholic Academy | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| St. Michael's Choir (Sr) School | 1 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 13 |
| St. Mother Teresa Catholic Academy | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 |
| St. Patrick Catholic Secondary School | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Grand Total: | 695 | 8 | 36 | 17 | 242 | 2 | 4 | 179 | 1020 |

**Schools with Greater than 10 students that reside outside the City of Toronto highlighted in yellow

APPENDIX A

Program Summary Chart

For more information on each of our secondary schools, visit www.lcdsb.org/schools – secondary schools – program overview

| Secondary School: | Gender | Semestered | Non Semestered | Special Education Programs | Wheelchair Accessibility | French | International Baccalaureate Advanced Placement | SHSM | Other |
|--|--------|------------------------------|-------------------------------|--|--------------------------|----------|--|--|---|
| Bishop Allen Academy | M/F | Gr. 9-12 | | R, G ASD ISP | WH/C | EF & FI | Congregated AP | Justice, Community Safety & Emergency Services (JCSES), Sports | |
| Bishop Marrocco/Thomas Merton | M/F | Gr. 9-12 | | DD/ME, R, G | WH/C | | | Arts & Culture Construction Design Technology, Transportation Engineering Technology | Regional Arts Program (RAP) |
| Blessed Archbishop Romero | M/F | Gr. 9-12 | Gr. 9 (P) Gr.9 Eng/Math | DD, R, G | WH/C | | AP | Business Construction Technology Sports | GEMS- Congregated Enrichment(Supplementary OYAP –carpentry) |
| Blessed Cardinal Newman | M/F | Gr. 9-12 | | DD/ME, R, G ASD ISP | | EF FI | AP | Information & Communication Technology Sports | Supplementary application for AP |
| Brebeuf College | M | Gr. 9-12 | | DD/ME, R, G ASD ISP | WH/C | EF | AP | Arts & Culture Health & Wellness Information & Communication Technology | |
| Cardinal Carter Academy For the Arts | M/F | Gr. 7-12 | | R, G | WH/C | | | | Admission by audition only Enriched Arts |
| Chaminade College | M | Gr. 9-12 | | R, G | | | AP | Business, Environment, Information & Communication Technology, Sports | S.T.E.M. |
| Dante Alighieri | M/F | Gr. 9-12 | | HI, DD, R, G | | | AP | Business Health & Wellness Non-Profit | Soccer Program International Languages |
| Father Henry Carr | M/F | Gr. 9-12 | | DD/ME, R, G | WH/C | | Congregated AP | Arts & Culture Justice, Community Safety & Emergency Services (JCSES) Transportation | Supplementary application for AP Program |
| Father John Redmond CSS & Regional Arts Centre | M/F | Gr. 10-12 | Gr. 9 R.A.P Gr. 9-12 | DD/ME, R, G | WH/C | | Congregated AP | Health & Wellness | Regional Arts Program (RAP) |
| Francis Libermann | M/F | | Gr. 9-12 | Congregated 8 Gifted (Full-time) DD/ME, G | WH/C | | AP | Environment Health & Wellness | S.T.E.M. |
| James Cardinal McGuigan | M/F | Gr. 9-12 | | DD, R, G | WH/C | | AP | Arts & Culture Transportation | A.C.E. York University Program L.E.E.D. |
| Jean Vanier | M/F | Gr. 9-12 | | DD/ME, R, G | WH/C | | | Health & Wellness Non-Profit Transportation | OYAP-CITIMOTIVE |
| Loretto Abbey | F | Gr.11 AP Math Gr.12 | Gr. 9-12 | R, G | | EF | AP | Business Non-Profit Information & Communication Technology | |

| | | |
|--|--|---|
| A.C.E. Advanced Credit Experience AP Advanced Placement ASD ISP Autism Spectrum Disorder Intensive Support Program DD Developmentally Delayed | EF Extended French EMPOWER Reading Program FI French Immersion G Gifted students will be provided with enrichment opportunities | HI Hearing Impaired IB International Baccalaureate L.E.E.D. Leadership, Environment, Experience, Diversity Program |
|--|--|---|

APPENDIX A

Program Summary Chart

For more information on each of our secondary schools, visit www.tcdsb.org schools – secondary schools – program overview

| Secondary School: | Gender | Semestered | Non Semestered | Special Education Programs | Wheelchair Accessibility | French | International Baccalaureate Advanced Placement | SHSM | Other |
|--|-------------------------------|------------|---|----------------------------|--------------------------|---------|--|--|---|
| Loretto College | F | Gr. 9-12 | | DD/ME, R, G | WH/C | | | Health & Wellness | M.S.T. |
| Madonna | F | Gr. 9-12 | | DD/ME, R, G | | | | Health & Wellness Non-Profit | M.S.T. |
| Marshall McLuhan | M/F | | Gr. 9-12 | DD, R, G | WH/C | EF | Congregated AP | Information & Communication Technology Non-Profit Sports | Supplementary application for Congregated AP. |
| Mary Ward | M/F | | Gr. 9-12 | DD/ME, R, G | WH/C | EF | AP | Construction Health & Wellness | S.D.L. |
| Michael Power St. Joseph | M/F | Gr. 9-12 | | DD, R, G, ASD ISP | WH/C | EF | IB | Health & Wellness Sports | |
| Monsignor Fraser | M/F | | Alternative Education 16-18 Program 18-21 Program | | | | | | School Within a College (SWAC) Program OYAP, Local 183 Work Experience Transition Program (WETP) Ontario Public Works Coop (OPW) Blended E-Learning |
| Monsignor Percy Johnson | M/F | Gr. 9-12 | Gr. 9(P) Math & English (under review) | DD, R, G, ASD ISP | WH/C | EF | AP | Business Health & Wellness | OYAP-HAIRSTYLING |
| Neil McNeil | M | Gr. 9-12 | | R, G | | | | Construction, Design & Technology, Health & Wellness, Non-Profit | M.S.E. |
| Notre Dame | F | Gr. 9-12 | | R, G | | | AP | Information & Communication Technology | |
| Senator O'Connor | M/F | Gr. 9-12 | | DD/ME, R, G | WH/C | EF & FI | Congregated AP | Business Sports | EMPOWER |
| St. Basil-The-Great | M/F | Gr. 9-12 | Gr. 9-11 (P) | DD, R, G | WH/C | | AP | Business Sports | Bio-Technology Enriched Program |
| St. John Paul II | M/F | Gr. 9-12 | | DD, R, G | WH/C | | IB | Sports Arts & Culture Business Health & Wellness | |
| St. Joseph's College | F | Gr. 9-12 | | DD/ME, R, G, | WH/C | EF | Congregated AP | Health & Wellness Sports | Supplementary Application for AP program EMPOWER |
| St. Joseph's Morrow Park | F | Gr. 9-12 | | R, G | | | | | |
| St. Mary's | M/F | Gr. 9-12 | | DD, R, G | | | IB | Transportation | The STARS Program |
| St. Michael's Choir | M | Gr. 9-12 | Gr. 9-12 (P) | G | | EF | AP | | |
| St Mother Teresa | M/F | Gr. 9-12 | | DD, R, G | WH/C | | Congregated AP | Arts & Culture Hospitality & Tourism | Regional Arts Program (RAP) |
| St. Patrick: Centre for Arts, Media & Technology | M/F | Gr. 9-12 | | DD, R, G | WH/C | | AP | Construction Design & Technology | Auditions for Arts Program |
| ME | Multiple Exceptionalities | | | | | S.D.L. | Self Directed Learning | | |
| MST | Math, Science, and Technology | | | | | SHSM | Specialist High Skills Major | | |
| P | Partial Program | | | | | STARS | Students Training (to) Achieve Real World Skills | | |
| R | Resource | | | | | WH/C | Wheelchair Access | | |
| RAP | Regional Arts Program | | | | | | | | |



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ST MARGARET ACCOMMODATION OPTIONS TRUSTEE WARD 5

In their hearts humans plan their course, but the Lord establishes their steps.

Proverbs 16:9 / NIV

| Created, Draft | First Tabling | Review |
|------------------|------------------|---|
| October 24, 2017 | November 9, 2017 | Click here to enter a date. |

J. Volek, Acting Comptroller, Planning and Development Services

P. Aguiar, Superintendent of Schools – Area 4

M. Caccamo, Superintendent of Schools – Area 3

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The Board is EDC eligible to acquire two elementary school sites in Planning review area CE08; one of 6.96 acres and a second of 5.05 acres. This review area encompasses the Toronto District School Board's Baycrest Public School site. The Board is intent on leveraging its ability to acquire both the Baycrest site and/or another site in the review area to address significant enrolment pressures and accommodate future elementary student growth stemming from current and future development in the Lawrence-Allen area. Two (2) schools are impacted by this growth and are the subject of this report: St. Margaret and Our Lady of the Assumption.

After careful consideration of all accommodation options, and taking into consideration input received from both parent communities, staff recommend retaining St. Margaret's existing 85 Carmichael Avenue location to accommodate over 300 students who reside east of Bathurst Street and north of highway #401, and to construct a new 500 pupil place facility at the former Baycrest PS site to accommodate nearly 500 St. Margaret and Our Lady of the Assumption students who reside on the west side of Bathurst Street and North of Lawrence Avenue. In order to balance the student population, a formal boundary review will be required.

Furthermore, staff will seek Ministry of Education approval and funding to implement the recommended accommodation solution.

The cumulative staff time dedicated to developing this report was 31 hours.

B. PURPOSE

This report explores options to accommodate significant over-enrolment associated with students who attend St. Margaret and Our Lady of the Assumption.

C. BACKGROUND

1. The Board had declared an interest in acquiring Bannockburn Public School from the TDSB, and submitted multiple offers to purchase the entire site. Bannockburn Public School is located on the east side of Avenue Road on Bannockburn Road. Unfortunately, the TCDSB was informed that Bannockburn is no longer surplus to the needs of the TDSB and therefore cannot be purchased.

2. St. Margaret, main campus located at 85 Carmichael Avenue, has a current enrolment of approximately 658 students and a Ministry rated capacity of 355 pupil places. This would normally represent a facility utilization rate of 185% if all students were located at this site, however 288 grade 5 to 8 students are being temporarily accommodated at Sir Sandford Fleming, a facility leased from the TDSB. By 2019, St. Margaret is projected to have 719 total students, further exacerbating the oversubscription problem.

There are currently two (2) portables in use at the 2.05 acre Carmichael Avenue campus.

3. As indicated in the Board's recently approved Long-Term Accommodation Plan (LTAP), the Board seeks a permanent long-term solution for St. Margaret and Our Lady of the Assumption, and have explored all options.
4. The Ministry of Education has already approved the use of Proceeds of Disposition Reserves (POD) for the construction of a 642 pupil place replacement St. Margaret facility.
5. At the April 19th, 2017, Regular meeting of the Toronto District School Board, Baycrest Public School was recommended to be declared surplus to the needs of the TDSB:

"That the Baycrest Public School property located at 145 Baycrest Avenue be declared surplus to the needs of the Toronto District School Board and referred to the Toronto Lands Corporation for sale effective 30 June 2018."

6. On August 25th, 2017, staff received a formal circulation (*Appendix 'A'*) from the Toronto Lands Corporation (TLC) identifying Baycrest Public School as not required for the purposes of the TDSB:

"RE: Baycrest Public School, 145 Baycrest Avenue
Toronto District School Board ("TDSB"), at its meeting on April 19, 2017 adopted a resolution pursuant to Section 194 (3) (a) of the Education Act declaring that the above-noted property is not required for the purposes of the TDSB. This surplus property has been referred to Toronto Lands Corporation ("TLC") for sale."

7. Regulation 444/98 provides an opportunity for priority ranked bodies to acquire school properties at fair market value. The initial expiry date for submission of interest of Baycrest Public School is November 23rd, 2017. The TCDSB submitted

an Expression of Interest on September 15th, 2017, and will be submitting an Offer to Purchase this property.

It should be noted that the French Public Board (CSV) is the first priority ranked agency under the Regulation. On October 16th, 2017 confirmation was received from CSV that they would not declare an interest in the Baycrest site.

8. Baycrest Public School is located near the southeast corner of Allen Road and Highway 401, sits on 5.39 acres of land, and could serve as an ideal location for a future school accommodating a sizeable portion of St. Margaret and Our Lady of the Assumption students. Refer to the map of student distribution patterns in *Appendix 'B'*.
9. A recent assessment of the existing Baycrest facility has revealed that the facility is in a very poor state of repair. A new facility would therefore be required on the Baycrest site.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The Board is EDC eligible to acquire two elementary school sites in Planning review area CE08; one of 6.96 acres and a second of 5.05 acres. This review area encompasses the Baycrest site. The Board is intent on leveraging its ability to acquire both the Baycrest site and/or another site in the review area to address significant enrolment pressures and accommodate future elementary student growth stemming from development in the Lawrence-Allen area—in newly constructed, right-sized facilities on appropriately sized lands.
2. The following table provides Board-approved 3-year projected enrolment for St. Margaret.

| School Name | OTG Capacity | Sept. 17, 2017 Enrolment | 2017-20 Projections | | | |
|---------------|--------------|--------------------------|---------------------|------|------|------|
| | | | 2017 | 2018 | 2019 | 2020 |
| St. Margaret | 355 | 658 | 689 | 717 | 719 | 726 |
| % Utilization | | | 194% | 202% | 203% | 205% |

3. The construction of a 642 pupil place facility at the Baycrest site could serve to accommodate the majority of current St. Margaret students. However, an analysis of distribution patterns for students of St. Margaret reveal that approximately 315 St. Margaret students reside in closer geographic proximity to the Baycrest site,

while approximately 343 St. Margaret students reside in closer geographic proximity to the existing 85 Carmichael Avenue campus. Furthermore, approximately 164 Our Lady of the Assumption students reside in closer geographic proximity to the Baycrest site—in an area bounded by **Lawrence Avenue, Allen Road, Highway 401 and Bathurst Street** (refer to map in *Appendix ‘B’*)

4. Further to this point, Our Lady of the Assumption is currently over-enrolled with an enrolment of 385 students (as of September 17th, 2017) and a facility capacity of only 225 pupil places. By 2020, enrolment is forecasted to grow to 434 students, which represents a utilization rate of 193%. The option to accommodate some of the Our Lady of the Assumption student population at a future elementary school at a Baycrest location could relieve over-enrolment at the Our Lady of the Assumption facility and gradually reduce the number of portables.

| Number of St. Margaret and Our Lady of the Assumption Students Closer to the Baycrest Site | Number of St. Margaret Students Closer to their 85 Carmichael Avenue Campus |
|---|--|
| 315 + 164 = 479 | 343 |
| 812 | |

5. In order to implement a scenario involving the redirection of St. Margaret’s student population, as well as accommodating a sizeable portion of the Our Lady of the Assumption student community to relieve over-enrolment, a formal boundary review would be required in accordance with the Board’s approved boundary review policy (SA.03).
6. Taking into consideration the distribution and location of St. Margaret students relative to the Baycrest site and Our Lady of the Assumption enrolment in the bounding area described above (in bold), a 500 pupil place replacement facility at Baycrest would be required—designed to be expanded in the future if growth exceeds forecasts. The remaining 343 St. Margaret students, as noted in the table above, can be accommodated at the 85 Carmichael Avenue campus with upgrades to accommodate FDK and a childcare.
7. Significant forecasted growth in the greater Lawrence-Allen community necessitates the need for the Board to retain an elementary site (west side of Allen Road, north of Lawrence Ave) as designated in the City’s Lawrence-Allen secondary plan. The designated elementary site is part of “Phase 3” of the revitalization initiative with a projected build-out date of 15-20 years.

Furthermore, Our Lady of the Assumption is situated in this strategic growth area and will also serve an important role in accommodating their future enrolment.

8. In summary, the 5.39 acre Baycrest Public School site provides an optimum location to rebuild a facility to serve current and future St. Margaret students and a significant number of Our Lady of the Assumption students currently accommodated in portables. The 85 Carmichael Avenue site/school, with a Ministry rated capacity of 355 students, could continue to serve approximately 343 St. Margaret students living closer to this school. Ministry funding for childcare at both locations have been requested by the Board and an additional retrofit of existing space is required.

9. **Optimum School Size**

An elementary school in the range of 400 to 600 pupil places provides the ‘critical mass’ associated with a number of program-related and material resource related benefits. A 500 pupil place replacement facility at the Baycrest Public School site falls within that optimum size range.

10. **Building Limitations and FCI**

The St. Margaret facility was built in 1952 with a small addition in 1966. The Our Lady of the Assumption facility was built in 1956. Given the advanced age of both facilities, they lack the specialty support spaces and modern amenities found in newer TCDSB elementary schools. Furthermore, the projected 2020 Facility Condition Index (FCI) for St. Margaret is 60%, while the projected 2020 FCI for Our Lady of the Assumption is 51%. St. Margaret, in particular, is approaching the prohibitive to repair (“PTR”) threshold of 65%. Some of these deficiencies can be addressed with existing Renewal Grants available to the Board, including upgrades for FDK program purposes. If the Ministry provides additional funding to address the undersized gym, accessibility needs can be addressed at the same time.

11. **St. Margaret Community Survey and Results**

On Monday, June 26th, 2017 an online survey, along with a paper survey, was distributed to the St. Margaret parent community. The results were collected on July 6th, 2017. A total of 93 responses were received—88 paper survey responses and 5 online survey responses.

The parents were asked to respond with their preference on the future accommodation of St. Margaret students. Three (3) options were provided to

choose from. The Options, as provided to the parents via the survey, are listed verbatim below:

Option 1

“Build a new school for 642 students at 146 Baycrest Avenue (the present location of Baycrest Public School) on 5.4 acres of land and close the existing St. Margaret building on Carmichael. (New school completion by September 2020 or 2021).”

Option 2

“Build a new school and child care centre at the Baycrest Public School for 450 students on 5.4 acres. New school completion by September 2020 or 2021.

Keep the existing school open at Carmichael with some basic renovations during summer, including upgrades for full day kindergarten classes on two acres.

Please note this option requires boundary changes and places existing and future students at two schools.

Renovation completion: September 2018 or 2019.”

Option 3

“Build a new school and child care centre for 450 students at Baycrest Public School on 5.4 acres of land. New school completion by September 2020 or 2021.

Keep the existing St. Margaret Catholic School open, with new addition and renovation to serve Full Day Kindergarten, child care facilities and a new gymnasium with a stage.

*Renovation of gym and kindergarten completion in September 2019.
Day Care completion in June 2020.*

Please note this option requires boundary changes and places existing students on two sites.

This option will require additional funding from the Ministry of Education.”

12. Results of the St. Margaret Accommodation Survey

| Option Category | # of Responses | % of Responses | |
|-----------------|----------------|----------------|-----|
| Option 1 | 44 | 47% | 53% |
| Option 2 | 24 | 26% | |
| Option 3 | 25 | 27% | |
| Total: | 93 | 100% | |

The survey results indicate that approximately half of the parent community polled (47%) favour a one (1) facility option, whereby all students would be relocated to a 642 pupil place school built at 146 Baycrest Avenue (“Option 1”).

The other half of the parent community polled (53%) favour a two (2) facility option, east and west of Bathurst Street, whereby students would be disbursed between a smaller 500 pupil place school built at 146 Baycrest Avenue and the existing St. Margaret school located 85 Carmichael Avenue (“Options 2” and “Option 3”). This approach would require a boundary review to define the logical boundaries that would serve the community.

Note: The main differences between Options 2 and 3 are that Option 3 calls for a small addition, in addition to a renovation to serve Full Day Kindergarten, and a new gymnasium—pending Ministry of Education funding. Staff therefore consider these as two (2) variants of the same two (2) facility option.

All options assume child care facilities are provided for each of the options.

13. Our Lady of the Assumption Community Meeting

On Thursday, September 28th, 2017 staff met with representatives and parents of the Our Lady of the Assumption community to share possible options to relieve significant overcrowding at the school and reduce the number of portables. The overriding sentiment at that meeting was the communities’ desire for all students to remain at Our Lady of the Assumption and for staff to look at other Capital solutions to expand the existing Our Lady of the Assumption facility—to accommodate current and projected enrolment. Furthermore, the community wants to ensure that all existing Our Lady of the Assumption students, and their siblings, have the option of graduating from their school if a decision is made to split the population between the existing school and a future Baycrest school.

14. **Cost/Benefit Capital Analysis—St. Margaret Accommodation Options**

| Option Category | Description | Total |
|------------------------|---|--------------|
| Option 1 | 642pp facility at Baycrest | \$16,007,685 |
| Option 2 | 2 Schools: 500pp facility at Baycrest Retrofit of St. Margaret | \$17,221,915 |
| Option 3 | 2 schools: 500pp facility at Baycrest Retrofit of St. Margaret + gym + child care | \$20,393,286 |

Detailed construction costs are included as *Appendix 'C'*

15. **Operations and Utilities Costs Associated with the Three (3) Options:**

| Option Category | Operations Costs | Utilities Costs | Total |
|--|-------------------------|------------------------|--------------|
| St. Margaret Status Quo (including Sir Sanford Fleming) | \$172,216 | \$226,755 | \$398,971 |
| Our Lady of the Assumption Status Quo | \$145,341 | \$49,262 | \$194,603 |
| Option 1 | \$281,086 | \$124,473 | \$405,559 |
| Option 2 | \$423,844 | \$154,220 | \$578,064 |
| Option 3 | \$425,259 | \$196,078 | \$621,337 |

16. **Incremental Staff Costs Associated with the Two Main Options 1 vs. Options 2/3**

| Option 1 | Staff Category | Change in FTE | Estimated Cost |
|-----------------|-----------------------|----------------------|-----------------------|
| | Teacher | 1.1 | \$110,036.48 |
| | Principal/VP | 0 | 0 |
| | School Support Staff | 0 | 0 |
| | Total | 1.1 | \$110,036.48 |

| Options 2/3 | Staff Category | Change in FTE | Estimated Cost |
|--------------------|-----------------------|----------------------|-----------------------|
| | Teacher | 1.2 | \$120,039.79 |
| | Principal/VP | +1/-1 | * \$13,752 |
| | School Support Staff | 0 | 0 |
| | Total | 1.2 | \$133,791.79 |

*Represents the difference between a Principal and a Vice Principal average salary.

17. In summary, all options identified in this report exceed the original Ministry approved amount (from 2011) to be funded from Proceeds of Distribution reserves for the St. Margaret project. This is consistent with the Board's experience with other Capital projects which exceed Ministry cost benchmarks—Board staff have been able to secure additional Ministry funding support for other Capital projects that recognize the incremental costs of building in the City of Toronto.
18. Renewal work at St. Margaret will proceed as planned while staff pursue Ministry funding for a child care retrofit and new gymnasium at St. Margaret.
19. It has been past practice of the Board to grandfather existing students and their siblings. The decision of grandfathering will be based on parent input as part of the boundary review process.

D. STAFF RECOMMENDATION

1. That, subject to Ministry of Education approval, the Board construct a new 500 pupil place school on the Baycrest site.
2. That the Ministry of Education be requested to approve and fund "Option 3".
3. In the event that the Ministry of Education does not approve funding for a new gymnasium at the 85 Carmichael location that the Board proceed with "Option 2".
4. That, subject to the implementation of a two (2) school option, east and west of Bathurst Street, a boundary review involving St. Margaret and Our Lady of the Assumption be initiated.



August 25, 2017

VIA EMAIL AND REGULAR MAIL

«First_Name» «Last_Name»
«title»
«company»
«address»
«city» «pc»

Dear «First_Name» «Last_Name» :

RE: Baycrest Public School, 145 Baycrest Avenue

Toronto District School Board (“TDSB”), at its meeting on **April 19, 2017** adopted a resolution pursuant to Section 194 (3) (a) of the *Education Act* declaring that the above-noted property is not required for the purposes of the TDSB. This surplus property has been referred to Toronto Lands Corporation (“TLC”) for sale.

TLC will undertake all steps necessary on TDSB’s behalf to comply with Ontario Regulation 444/98, Disposition of Surplus Real Property (the “**Regulation**”). TLC is a wholly owned subsidiary of TDSB, incorporated in 2008 to manage TDSB’s real-estate portfolio. The property description, and terms and conditions to complete the sale are set out in the attached proposal.

The Regulation requires a school board to first circulate a proposal for the sale of a surplus property to a prescribed list of bodies. The Regulation provides an opportunity for priority ranked bodies to acquire the property at fair market value. In order to preserve its rights under the Regulation, a body must submit an expression of interest within 90 days following the day TLC issued the proposal. The initial expiry date for submission of your expression of interest is **November 23, 2017**.

If a body submits an initial expression of interest and wishes to submit an executed offer to purchase, it will be provided with TLC’s standard form agreement of purchase and sale.

Full details of the Regulation can be downloaded from www.ontario.ca/laws. We encourage all bodies to become familiar with the disposition of “Surplus Real Property” process under the Regulation.

All expressions of interest must be forwarded, in writing, no later than the initial expiry date to:

Toronto Lands Corporation
60 St. Clair Avenue East, Suite 201
Toronto, ON M4T 1N5

Attention: Daryl Sage, Chief Executive Officer

NOTICE TO ALL POTENTIAL PURCHASERS

- TAKE NOTICE if you provide an expression of interest by the initial expiry date, there remains a requirement to submit an executed offer to purchase within 180 days after the day on which TLC issued the proposal. The 180-day expiry date is **February 21, 2018**.
The property is being sold at its fair market value (based on highest and best use) as of **November 1, 2018**.
- Any appraisal report submitted by the body making an offer must be prepared by an A.A.C.I. accredited appraiser and identify the effective date as November 1, 2018.
Furthermore no value discount will be permitted for any delay in the buyer receiving vacant possession because of any temporary leaseback by TDSB or the leases to the existing child care tenant as outlined in the Proposal section of this offering letter.
- As set out in the attached proposal, if the fair market value cannot be agreed upon between the parties within 30 days after acceptance of the offer, the body who made the offer may elect to have the fair market value determined through binding arbitration by giving written notice within that 30-day period. All other terms and conditions of the offer must be acceptable to TLC.
- If no expression of interest is received by TLC by the initial expiry date, there will be no further rights under the Regulation to acquire the property.
- TAKE NOTICE that, in order to permit negotiations on the fair market value and other terms and conditions of the offer to be completed, TLC will be prepared to extend the stipulated 30-day period for a further 30-day period if the body who made the offer agrees in writing to waive its right to arbitration under section 10 (6) (b) of the Regulation.

Sincerely yours,

Toronto District School Board
By its agent and manager
Toronto Lands Corporation
Per:



Daryl Sage
Chief Executive Officer

Encls. Proposal
Property Profile
Baycrest Public School aerial photograph (Appendix A)
Floor Plan (Appendix B)

Upon request: Agreement of purchase and sale

cc: John Malloy, Director of Education
Carlene Jackson, Associate Director
Angelos Bacopoulos, Associate Director
Andrew Gowdy, Senior Manager, Planning
Craig Snider, Acting Chief Financial Officer

PROPOSAL

(made in accordance with Section 194 (3) of the Education Act)

Toronto District School Board (“**TDSB**”) at its meeting of April 19, 2017, adopted the following resolution:

“(a) That Baycrest Public School and Baycrest Child Care Centre be relocated to the former Sir Sandford Fleming Academy building as early as September 1, 2018 pending the completion of the renovations necessary to make the building appropriate for elementary school and child care use;

(b) That the Baycrest Public School property located at 145 Baycrest Avenue declared surplus to the needs of the Toronto District School Board and referred to the Toronto Lands Corporation for sale effective 30 June 2018.”

General terms and conditions to transact a sale and property information provided herein:

Municipal Property Address: Baycrest Public School
145 Baycrest Avenue
Toronto, Ontario M6A 1W4

Property Description: 1-storey building of approximately 22,206 square feet constructed in 1953 and located on approximately 5.39 acres of land. The property is in the vicinity of Bathurst Street and Lawrence Avenue. See aerial view attached as Appendix “A”.

Existing Uses: Public elementary school and a privately operated child care. The childcare rooms, which are covered by two lease agreements, are noted on the Appendix “B” floor plan.

At this point in time the child care tenant is expected to move with the Baycrest students to their new location. TDSB undertakes to terminate both child care leases effective on or before June 30, 2019.

Sale Closing Date: The closing date will be **April 1, 2019**.

Purchase Price:

Regulation 444/98 (the “**Regulation**”) requires the purchase price to be equal to the fair market value of the property (based on its highest and best use). If the parties are unable to agree on the fair market value but the other terms and conditions of the offer are acceptable, the offer can be made conditional on the parties agreeing on the fair market value within 30 days after acceptance of the offer. The body making the offer will have the right, as provided in section 10 of the Regulation, to have the fair market value determined through binding arbitration by giving written notice to Toronto Lands Corporation (“**TLC**”) within such 30-day period. TLC will extend the 30-day negotiation period by a further 30 days if the body making the offer agrees in writing to waive its right to arbitration.

Lease Back:

TDSB is reserving the right to lease back the entire property for \$1.00 per annum for a term up to 6 months following Closing in order to accommodate the relocation of the Baycrest students and the child care tenant. During that lease term, TDSB will be responsible for payment of all operating costs and realty taxes (if any) and will be entitled to all payments under the child care leases. The lease agreement will be in TDSB’s standard form of agreement.

If the child care tenant does not agree to move and vacate its existing premises, the purchaser will be required to assume the child care leases on Closing or on expiry of the lease back of the property to TDSB, as the case may be.

Address for Offers:

Daryl Sage
Chief Executive Officer
Toronto Lands Corporation
60 St. Clair Avenue East, Suite 201
Toronto, ON M4T 1N5

For further information, please contact Michael Tenenbaum at (416) 393-0631.

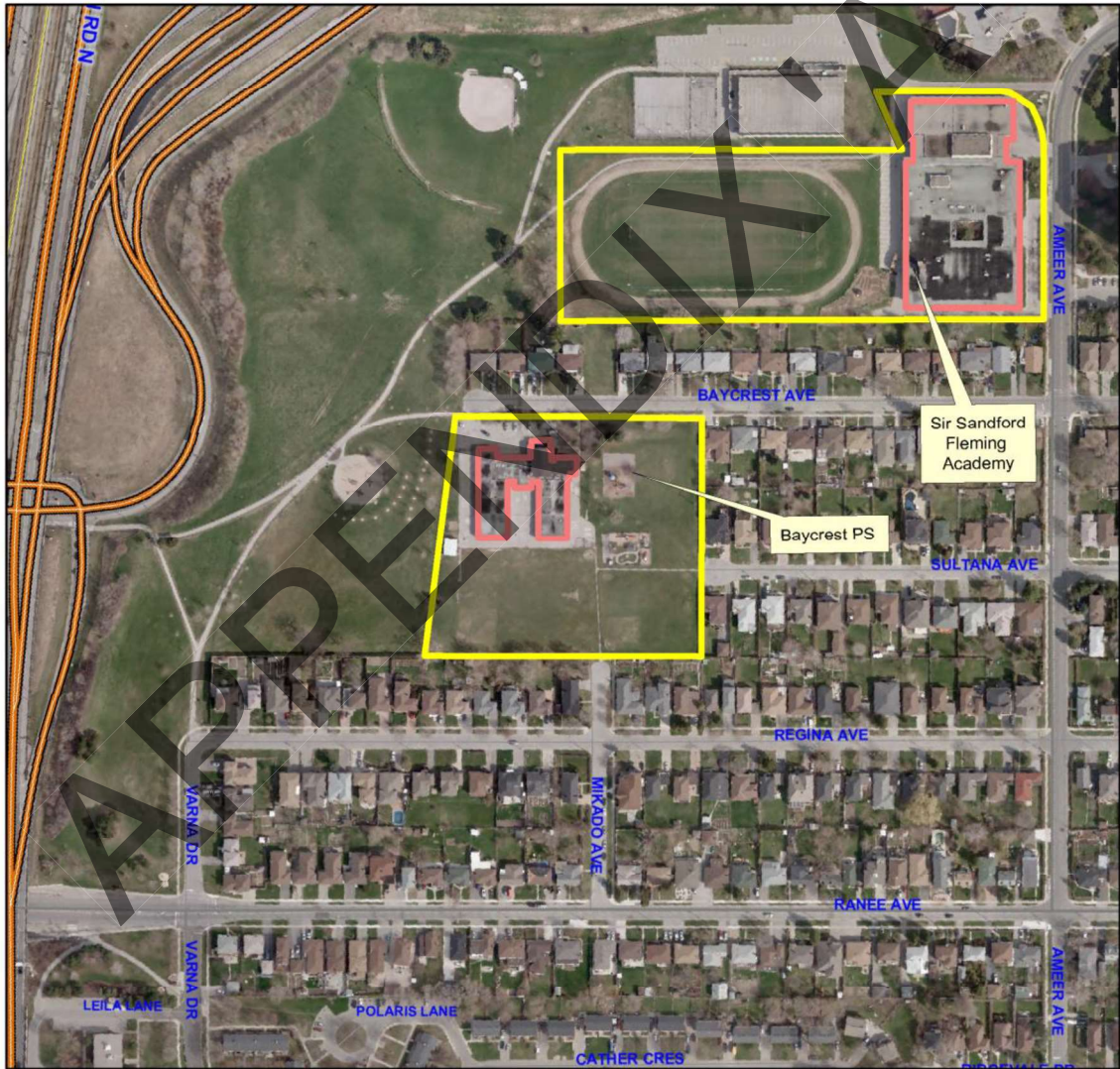
Dated: August 25, 2017

PROPERTY PROFILE

| | |
|---------------------------------------|--|
| Name of Property/Building: | Baycrest Public School |
| Municipal Address: | 145 Baycrest Avenue Toronto, Ontario M6A 1W4 |
| Estimated Lot Size: | Approximately 5.39 acres |
| Legal Description and/or PIN#: | Block A PL 4389 North York, Toronto PIN# 10215-0345 (LT) |
| Ownership: | Toronto District School Board |
| Current Use: | Operating elementary school and child care |
| Official Plan Designation: | Neighbourhood (N) |
| Zoning: | RD – Residential Detached Zone |



Baycrest PS
145 Baycrest Avenue
(2011 Ortho Imagery)



0 0.0125 0.025 0.05 0.075 0.1 0.125 Kilometers

Produced by:
Planning Division, TDSB
March 2013

Source:
Base Map- Geospatial Competency Centre
Facility - Planning Division, TDSB
Data- City of Toronto



Legend



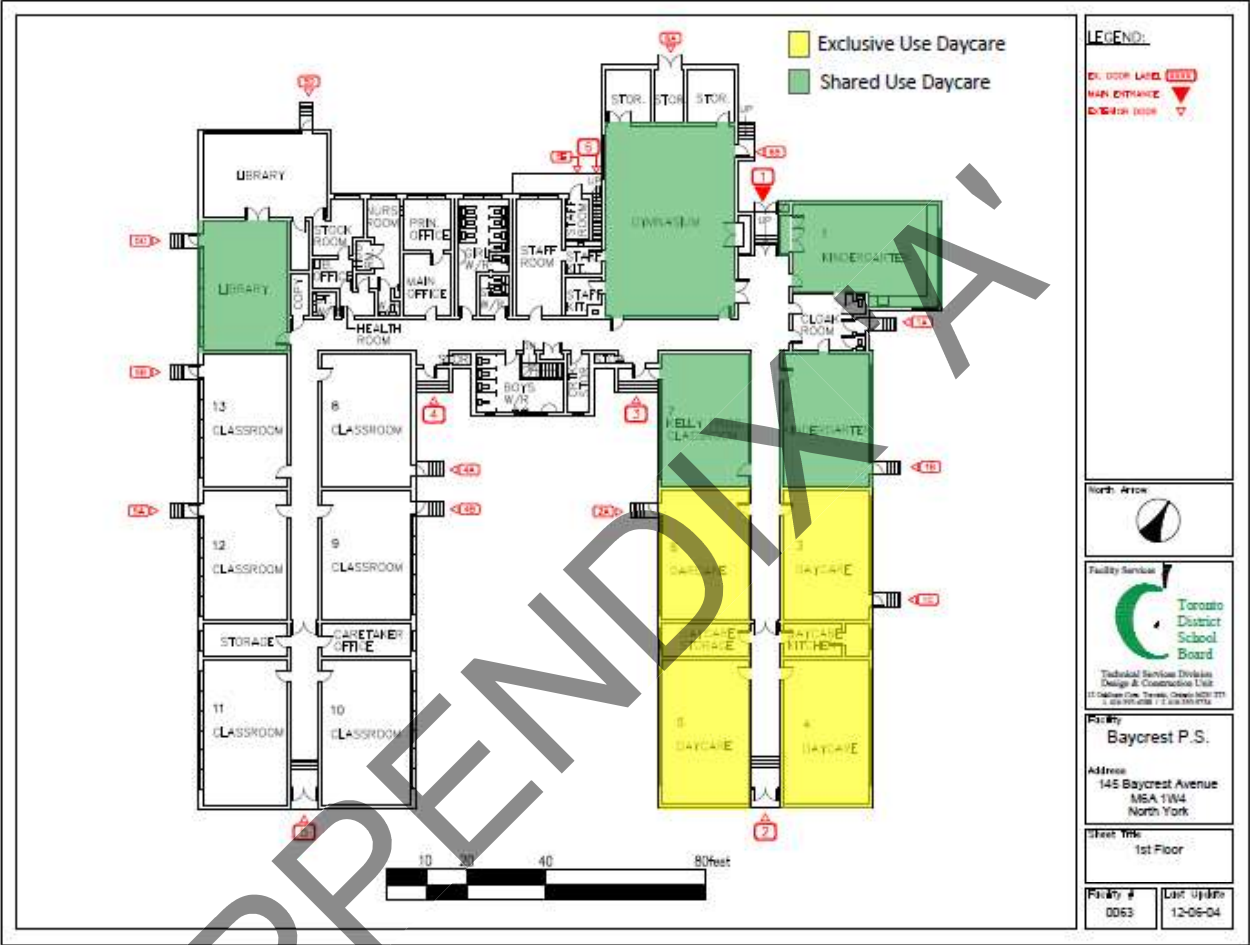
Site



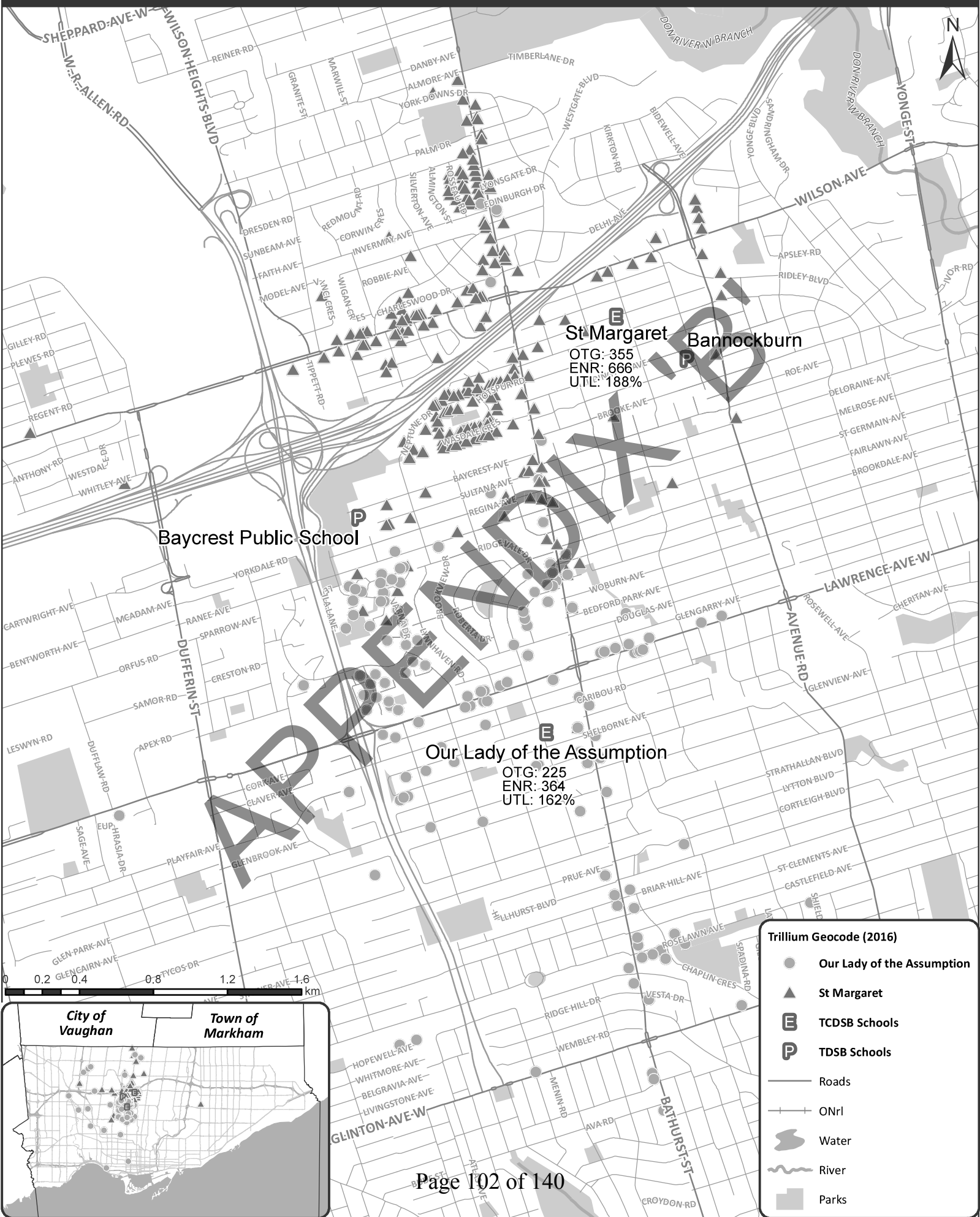
TDSB Facility

— Road

L:/GISData/project/Ortho/Ortho Template 2010.mxd



Pupil Distribution for St. Margaret and Our Lady of the Assumption



| St. Margaret - Estimated Costing of Options | OTG | Area (s.f.) | Total |
|--|------------|------------------------|---------------------|
| Ministry Approval April 30, 2014 | 642 | 69,663 | \$12,683,149 |
| Option 1: New 642 pp School at Baycrest Site, Close Carmichael Site | | | |
| New School at Baycrest Site | 642 | 69,663 | \$13,386,835 |
| New Child Care at Baycrest Site | 88 | 8,526 | \$2,620,850 |
| TOTAL FOR OPTION 1 (Single School) | | 78,189 | \$16,007,685 |
| Option 2: New 500 pp School at Baycrest, Retain Carmichael School, FDK retrofits, site and building upgrades | | | |
| New School at Baycrest Site | 500 | 55,629 | \$12,913,159 |
| New Child Care at Baycrest Site | 88 | 8,526 | \$2,620,850 |
| Total for Baycrest Site Option 2 | | 59,002 | \$15,534,009 |
| Carmichael Site: | 346 | | |
| FDK Renovations | 52 | 2,218 | \$300,000 |
| FDK Playground | | 2,153 | \$75,000 |
| Building & Site Upgrades | | | \$1,312,906 |
| Total for Carmichael Site Option 2 | | | \$1,687,906 |
| TOTAL FOR OPTION 2 (Two Schools) | 796 | | \$17,221,915 |
| Option 3: New 500 pp School at Baycrest, Retain Carmichael School, FDK retrofits, Child Care, new gym, site and building upgrades | | | |
| New School at Baycrest Site | 500 | 55,629 | \$12,913,159 |
| New Child Care at Baycrest Site | 88 | 8,526 | \$2,620,850 |
| Total for Baycrest Site Option 3 | | 59,002 | \$15,534,009 |
| Carmichael Site: | 346 | | |
| FDK Renovations | 52 | 2,218 | \$300,000 |
| FDK Playground | | 2,153 | \$75,000 |
| Gym, Elevator and Stair Addition | | 9,688 | \$2,400,000 |
| Child Care Retrofit & Playground | 49 | 3,036 | \$771,381 |
| Building & Site Upgrades | | | \$1,312,906 |
| Total for Carmichael Site Option 3 | | | \$4,859,287 |
| TOTAL FOR OPTION 3 (Two Schools) | 796 | | \$20,393,286 |



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

REVISED PUPIL ACCOMMODATION REVIEW GUIDELINES/COMMUNITY PLANNING AND PARTNERSHIP GUIDELINES – MINISTRY CONSULTATION PROCESS

“And let us not grow weary of doing good, for in due season we will reap, if we do not give up”, Galatians 6:9

| Created, Draft | First Tabling | Review |
|------------------|------------------|---|
| October 30, 2017 | November 9, 2017 | Click here to enter a date. |

B. Leporati, Sr. Mgr. Planning and Admissions
J. Volek, Acting Comptroller, Planning and Development Services
M. Puccetti, Superintendent of Facilities
All Superintendents, Student Achievement and Well-Being

RECOMMENDATION REPORT

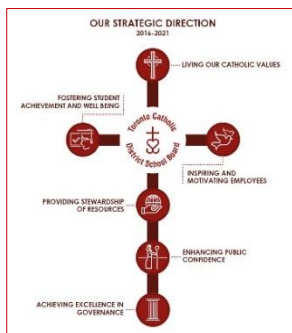
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The Ministry of Education issued memorandum 2017:B09 – *Plan to Strengthen Rural and Northern Education* on June 28, 2017. The memo is primarily focused on a provision of funding to allow rural and northern boards to maintain, operate, equip and staff small and/or underutilized schools. As the TCDSB and TDSB are urban school boards, they will not be eligible to receive this stream of funding.

The Ministry intends to revise their current Pupil Accommodation Review Guidelines (PARG) and Community Planning and Partnership Guidelines (CPPG). Ministry Consultation on the proposed revisions is underway. This report makes recommendations for consideration by TCDSB in response to very specific questions provided by the Ministry.

The cumulative staff time required to prepare this report was 10 hours

B. PURPOSE

This report will provide staff recommendations to be submitted to the Ministry of Education in response to the consultation process for revisions to the PARG and CPPG.

C. BACKGROUND

1. At their meeting of October, 19, 2017, the Board received a communication from the Ministry of Education to the Ontario Catholic School Trustees Association (OCSTA) outlining the consultation process pertaining to revision of the PARG/CPPG policies and requesting feedback. The following motion was referred to staff:

“1. That the Communication be referred to staff and a report come back by the November 9, 2017 Corporate Services meeting outlining staff recommendation on the input which the Board should provide to the Ministry regarding proposed changes to the Pupil Accommodation Review Guidelines and Community Planning and Partnerships Guideline.”

2. The Ministry has sought and are seeking input on a revised version of its PARG. Feedback was collected during the government's rural engagement in spring of 2017 and will continue throughout the fall of 2017, in two phases:
 - **Phase 1:** Discussion Questions – focus on collecting feedback on the areas of change first identified in the spring 2017, as well as other proposed changes to the PARG and CPPG. This phase will run from October 12 to December 6, 2017.
 - **Phase 2:** Revisions and Editing – The Ministry will post a draft of the revised PARG and CPPG for further public feedback in January 2018.
3. The Ministry is proposing revisions to the current PARG/CPPG in order to create a stronger, more collaborative process which promotes the well-being of students and addresses the impact of school closures on communities. The Ministry proposed revisions along with current Board practice is described in *Appendix 'A'*.
4. Proposed amendments to the PARG/CPPG include longer timelines, more recommended pupil accommodation options, clearer roles for Trustees and municipal governments, and an increased student voice. Upon release of the new guidelines, the Board must revise the Pupil Accommodation Review and Community Planning and Partnership policies to reflect the latest guidelines.
5. The Ministry has requested responses to the following discussion questions in Phase 1 of the consultation process.
 - *Do you think the ministry's proposed revisions to the PARG will create a stronger, more collaborative process?*

Staff Response:

Staff are supportive of the proposed revisions as they are listed in the communication. In our experience, the community involvement process could be further enhanced by returning to the practice of allowing the Pupil Accommodation Review Committee to create and submit their own account/report of the process and their own recommendations to the Director at the Interim Reporting stage, including presenting their recommendations and sharing their concerns at a regularly scheduled Board meeting. Many communities have expressed a dissatisfaction with the current practice of simply including comments and feedback in the staff report.

Staff also echo the Ministry proposition of greater inclusion of a student voice on secondary school PAR committees. Students provide a unique insight from a perspective of academic achievement and well-being.

- *Do you think the above (included in Appendix 'A') measures to support improved coordination of community infrastructure planning will work to promote sustainable use of school space in communities?*

Staff Response:

Staff are supportive of improved coordination of community infrastructure planning. Utilization of surplus school space is beneficial to both municipalities, the Province and individual school communities—where there is demand for various community services. Increased coordination of financial resources to support the long-term operation of these community partnerships is required going forward. The financial burden of operating costs, maintenance and renewal should be equally shared amongst the partners.

- *When making decisions about school infrastructure within communities, what measures could be conducive to fostering collaboration and cooperation between municipalities and school boards?*

Staff Response:

School communities are more engaged and invested in a process that results in enhanced/new facilities, including partnerships with community agencies. A targeted stream of funding to make Capital improvements to existing facilities or to create new facilities is imperative to the process and to ensure a higher degree of community support for consolidation.

Staff support continued dialog with our Municipal partners in an effort to find solutions that expedite the site plan approval process.

D. STAFF RECOMMENDATION

That the responses detailed in the body of this report be submitted to the Ministry of Education as part of the Pupil Accommodation Review Guidelines and Community Planning and Partnerships Guidelines consultation process.

| Ministry Proposed Revisions | Staff Response |
|--|---|
| <p>Revising Pupil Accommodation Review (PAR) timeframes:</p> <ul style="list-style-type: none"> • Extending the current minimum PAR timeframe beyond five months; • Eliminating the minimum modified PAR timeframe of three months; and/or • Further extending time-frames under specific circumstances, such as if new closure recommendations are added mid-way through the accommodation review process. | <ul style="list-style-type: none"> • Pupil Accommodation Reviews completed by TCDSB have spanned no less than 6 months from Initiation to Final Report. • Only one (1) Modified PAR has been completed to date. The process spanned three months. • Time frames have been extended under specific circumstances where the focus of the review has changed or new information has been introduced. |
| <p>Introducing minimum requirements for the initial staff report by requiring school boards to include:</p> <ul style="list-style-type: none"> • At least three accommodation options (a recommended option, an alternative option and a status quo option). • Information on how accommodation options will impact: <ul style="list-style-type: none"> ○ School board budget; ○ Student programming /achievement; ○ Student well-being; and ○ Community and/or economic impact. | <ul style="list-style-type: none"> • TCDSB offers a status quo option and a recommended option. Alternative options have been discussed in several PAR grouping throughout the review. • TCDSB includes financial information, scenario impact on enrolment, school building, staff modelling, program changes and transportation information as part of the resource material provided to the ARC. Further refinement of this information is underway. |
| <p>Promoting community input in the PAR processes by requiring:</p> <ul style="list-style-type: none"> • School boards to invite elected municipal representatives and municipal staff to a meeting to discuss the initial staff report; • School boards to disclose municipal participation / non- | <ul style="list-style-type: none"> • TCDSB is required to meet with City staff under the current guidelines and policy prior to conducting a review. • Municipal staff have attended several PAR meetings. Their |

| Ministry Proposed Revisions | Staff Response |
|---|---|
| <p>participation in PAR and Community Planning and Partnership (CPP) processes;</p> <ul style="list-style-type: none"> • A broader role for trustees throughout the PAR process, beyond ad hoc membership of Accommodation Review Committees, hearing public delegations and making the final decision; and • A participatory role for secondary student representatives in PARs involving secondary schools. | <p>involvement is always recognized by the PAR Chair.</p> <ul style="list-style-type: none"> • Trustees are currently members of the ARC and are invited to speak on all issues throughout the process. • TCDSB has not performed any secondary reviews under the current policy. Student representatives were members of the ARC under a previous policy. |
| <p>Reforming the PAR administrative review process by:</p> <ul style="list-style-type: none"> • Extending the timeframe to submit an administrative review petition from 30 to 60 calendar days; and • Reviewing the signature thresholds and requirements for launching an administrative review request. | <ul style="list-style-type: none"> • Current process is 30 days. • Current thresholds for an administrative review are: <ul style="list-style-type: none"> ○ An individual or individuals must: <ol style="list-style-type: none"> 1. Submit a copy of the board's accommodation review policy highlighting how the accommodation review process was not compliant with the school board's accommodation review policy. 2. Demonstrate the support of a portion of the school community through the completion of a petition signed by a number of supporters equal to at least 30% of the affected school's pupil count (e.g., if the pupil count is 150, then 45 signatures would be |

| Ministry Proposed Revisions | Staff Response |
|--|---|
| | <p>required). Parents/guardians of students and/or other individuals that participated in the accommodation review process are eligible to sign the petition.</p> <p>3. The petition should clearly provide a space for individuals to print and sign their name; address (street name and postal code); and to indicate whether they are a parent/guardian of a student attending a school subject to the accommodation review, or an individual who has participated in the review process.</p> |
| <p>Developing ministry supports, such as:</p> <p>A PAR toolkit to standardize type and format of initial staff report information;</p> <ul style="list-style-type: none"> • A template for use by community partners to engage boards with proposed alternatives to school closures or other proposals for community use of schools; and • New support for the review and validation of initial staff report information and community proposals by independent third parties. | <ul style="list-style-type: none"> • TCDSB welcomes any tools provided by the Ministry to enhance community participation. Currently staff provides a binder of resource material and an electronic copy for those with access to technology for discussion purposes. • Support for review of information by third parties is currently not available. |
| <p>The ministry is also supporting improved co-ordination of community infrastructure planning by working with partner</p> | |

| Ministry Proposed Revisions | Staff Response |
|--|---|
| <p>ministries and key stakeholders on the following three initiatives:</p> <ul style="list-style-type: none"> • Building upon the Ministry of Municipal Affairs’ ongoing integrated local planning work to better facilitate local relationships and partnerships, including between school board and municipal governments, particularly in rural and northern communities. • Revising the CPPG to: <ul style="list-style-type: none"> ○ Better align with integrated local planning processes; ○ Encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners about boards’ capital plans; ○ Highlight the potential for community use of open and underutilized schools ○ Require that boards disclose municipal participation and non-participation in CPPG meetings. ○ Continuing its ongoing work with the Ministry of Infrastructure to support delivery of recommendations in <i>Community Hubs in Ontario: A Strategic Framework and Action Plan</i>, for example, by providing information to support: <p>The Community Hubs Mapper/ The Community Hubs Surplus Property Transition Initiative</p> | <ul style="list-style-type: none"> • This database is currently in development. • The TCDSB has an ongoing dialog with Municipal and coterminous Boards staff to encourage joint planning. • The TCDSB is actively marketing underutilized space in schools to third parties and will continue to seek out partnerships that are beneficial. |



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

ST. AUGUSTINE OF CANTERBURY CATHOLIC SCHOOL WARD 3 CAPITAL PROJECT TENDER AWARD AND REVISED PROJECT BUDGET

*"I can do all this through Him who gives me strength."
Philippians 4:13 (NIV)*

| Created, Draft | First Tabling | Review |
|------------------|------------------|--------|
| October 31, 2017 | November 9, 2017 | |

D. Friesen, Senior Coordinator, Capital Development
M. Farrell, Coordinator, Materials Management
P. de Cock, Comptroller, Business Services
M. Caccamo, Superintendent of Learning, Student Achievement and Well-Being
M. Puccetti, Superintendent of Facilities Services

RECOMMENDATION REPORT

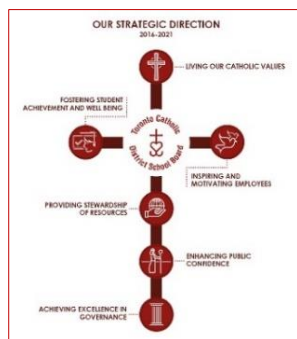
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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends that, subject to Ministry of Education approval of additional funding, the construction contract for the new gym and classroom addition to St. Augustine of Canterbury Catholic School be awarded to Bondfield Construction for a total cost of \$6,719,063.20 (including net HST), utilizing the CCDC2 (2008) standard construction contract.

This report also recommends that the revised project budget of \$7,965,495.00, as detailed in Table 3, be approved. This project includes renovations to add a Child Care.

Funding is available and approved by the Ministry of Education (EDU) for \$7,683,072.00, from the EDU Enrolment Pressures (EP) grant, the Child Care Capital grant, Capital Priorities funding for unique site costs and the School Renewal Grant. A request has been submitted to EDU for approval of additional School Renewal Grant funding in the amount of \$282,422.00 for higher than anticipated Renewal costs, and for a revised total Approval to Proceed amount.

The cumulative staff time dedicated to developing this report was 30 hours.

B. PURPOSE

1. The Toronto Catholic District School Board Purchasing Policy requires Board approval of contract awards for new schools and major additions.

C. BACKGROUND

1. On April 11, 2013, the Board approved the Capital Program Phases 3 to 6, including implementation of FDK Year 5 and expanded additions in conjunction with FDK additions to eliminate portables based on 2018 enrolment projections, including an expanded addition consisting of four FDK rooms, five classrooms and a new gymnasium at St. Augustine of Canterbury Catholic School.
2. Phase 1 of the project at St. Augustine, the FDK addition, on the western side of the existing school, was completed and occupied in September 2015.

3. On November 9, 2015, in response to the Board's 2015 Capital Priorities submission, EDU approved the addition of 92 elementary pupil places to St. Augustine of Canterbury Catholic School, as well as a Child Care consisting of one infant, one toddler and one preschool room, at a project cost of \$5,984,312.00, utilizing Enrolment Pressures (EP) funding of \$4,471,803 and Memorandum B11 Child Care funding of \$1,512,509.
4. On March 10, 2016, the Corporate Affairs, Strategic Planning and Property Committee approved the Capital project budget of \$6,869,670 for the addition to St. Augustine of Canterbury Catholic School, utilizing approved Ministry EP and Child Care funding, and subject to Ministry approval of additional funding of \$885,358 to be requested for unique site costs upon receipt of the cost consultant report.
5. On June 15, 2017, EDU granted Approval to Proceed to tender (ATP) for the addition to St. Augustine of Canterbury Catholic School, for a project cost of \$7,683,072, utilizing \$4,471,803 in EP funding, Child Care funding of \$1,512,509, Capital Priorities funding of \$1,325,877 for unique site costs and School Renewal Grant funding of \$372,884.

D. VISION

| VISION | PRINCIPLES | GOAL |
|--|--|--|
| To maximize capital improvement opportunities by addressing long-term accommodation needs in conjunction with Ministry funded FDK additions. | Long Term Accommodation Plan Guiding Principles, Stewardship of resources, deliver capital investment at existing schools by providing permanent classrooms and/or ancillary spaces, which incorporate 21st Century Learning principles. | To address the accommodation needs of staff and students, in a cost effective manner for the greatest number of students, with the available funding from Ministry grants and Board-generated sources. |

E. ACTION PLAN

1. The tender invitation P-096-17 for the Classroom and gym addition and interior alterations at St. Augustine of Canterbury Catholic School, utilizing a standard CCDC2 (2008) construction contract, was issued to the prequalified general contractors on August 15, 2017.
2. On September 7, 2017, nine (9) bids were received in response to P-096-17 for the addition/renovations to St. Augustine of Canterbury Catholic School, however five (5) bids were non-compliant because the bid submission did not include all of the mandatory documents required for bid evaluation as per Table 2. The compliant bid results (excluding HST) are summarized in Table 1 as follows:

Table 1, net HST excluded

| General Contractor | Base Bid | Separate Prices | Total Bid |
|-------------------------------|--------------------|------------------------|--------------------|
| Bondfield Construction | \$6,337,000 | \$240,000 | \$6,577,000 |
| Percon Construction | \$6,530,000 | \$108,600 | \$6,638,600 |
| Pre-Eng Contracting | \$6,511,000 | \$135,000 | \$6,646,000 |
| Jasper Construction | \$6,744,000 | \$150,000 | \$6,894,000 |

3. Bids were evaluated by a committee comprising Board staff and the consultant retained to prepare the contract documents, Kingsland + Architects, according to the following criteria stipulated in the Instructions to Bidders:

Table 2

| Criteria | Points |
|--|---------------|
| Bid price as adjusted by the amount of any itemized, separate and/or alternative price(s) which the Owner, in its discretion, decides to accept. | 80 |
| Construction Management Plan | 5 |
| Preliminary Project Schedule | 5 |
| Qualifications of Site and Office Personnel | 5 |
| Qualifications of millwork, masonry and roofing subcontractors | 5 |
| Maximum Points Available | 100 |

4. The bidder with the highest score and meeting the Board's specifications, Bondfield Construction Co. Ltd., is recommended, including separate prices for new electrical service and related equipment, and renovations to the Staff Room.
5. With the low compliant bid of \$6,719,063.20, including net HST, the project budget as per the EDU Approval to Proceed is exceeded by \$282,422. This is due to the following:
 - (i) The costs for the interior (non-childcare) renovations and non-childcare landscaping are higher than estimated;
 - (ii) Additional unique site costs that were not identified at the time of Approval to Proceed to tender, namely replacement and relocation of the existing electrical transformer;
 - (iii) A deficit of \$241,979 in unique site cost funding for items included in the cost consultant report that the Ministry determined were not "unique."
6. Staff recommend utilizing the School Renewal Grant to fund the deficit in interior renovations and landscaping costs, which are not eligible for unique site cost funding. Refer to Appendix A for the proposed revised funding breakdown.
7. Approval is required from EDU for the use of additional School Renewal Grant funding to proceed with the award of this tender, without reducing the actual scope of the project.

F. METRICS AND ACCOUNTABILITY

1. A request has been submitted to EDU for approval to use the School Renewal Grant to fund the project deficit in the amount of \$282,422 and an increase in the Approval to Proceed (ATP) amount to \$7,965,495. The construction contract will not be awarded until the increased ATP is received. Refer to Appendix A for the revised funding breakdown.
2. Table 3 below outlines the original Board approved (March 10, 2016) and revised project budget for the addition to St. Augustine of Canterbury Catholic School:

Table 3 – St. Augustine of Canterbury Capital Project Budget at Tender

| | | | |
|---|--------------------|-----------------------|----------------------|
| St. Augustine Addition (Phase 2) | 6-Oct-17 | | |
| Total GFA 5,351 m2 | Total Cost | Board Approval | Variance |
| GFA of Addition (incl. new gym) 1,379 m2 | | | |
| A. Consulting Fees/Expenses | | | |
| A. Total Consulting Fees/Expenses | \$722,028 | \$722,029 | \$1 |
| B Other Soft Costs | | | |
| (i) Municipal Permits and Fees | \$50,202 | \$105,895 | \$55,693 |
| (ii) TCDSB Allowances | | | |
| Furniture/Equipment/Caretaking | \$77,214 | \$87,214 | \$10,000 |
| Data Integration | \$8,500 | \$8,500 | \$0 |
| Moving/Set-up/Fire Safety Plan/Other | \$12,000 | \$12,655 | \$655 |
| Project Management | \$69,043 | \$69,043 | \$0 |
| B. Total Other Soft Costs | \$216,959 | \$283,307 | \$66,348 |
| C. Construction Costs per tender (Note: net HST is separate line item) | | | |
| Subtotal Site Preparation | \$894,000 | \$636,000 | (\$258,000) |
| Subtotal Building & Site Development | \$5,683,000 | \$4,911,243 | (\$771,757) |
| Construction Bid Price | \$6,577,000 | | |
| net HST | \$142,063 | | |
| C. Total Construction Cost | \$6,719,063 | \$5,547,243 | (\$1,171,820) |
| D. Contingency Allowance | \$307,444 | \$316,434 | \$8,990 |
| TOTAL PROJECT COST | \$7,965,495 | \$6,869,013 | (\$1,096,482) |

3. The Ministry ATP amount (June 15, 2017) is greater than the Board approved budget due to updated costing and in particular higher unique site cost and renovation estimates. Refer to Appendix B for the ATP letter.
4. The project budget will be monitored through the Board's financial systems and audit processes and the financial status will be reported to the EDU annually through the Capital Asset Project Template (CAPT) system and Renewal work will be reported through the Ministry asset management database, TCPS/VFA.

G. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The Site Plan Agreement with the City for the addition to St. Augustine of Canterbury Catholic School has been executed and has been registered on title and the building permit for the project has been received.
2. A public meeting for parents and nearby residents was held at the school on November 9, 2016 to present the final addition design and discuss the impact of construction activities.
3. As required by the “Good Neighbour Policy”, a letter will be sent to the neighbours to notify them of the start of construction and expected duration once a construction schedule is approved.
4. Letters are sent to the school principal each month and posted on the TCDSB Website to provide a status update on the progress of the project. Construction progress photos will also be posted on the website

H. STAFF RECOMMENDATION

1. That, subject to Ministry of Education approval, the construction contract for the addition and renovations at St. Augustine of Canterbury Catholic School be awarded to Bondfield Construction Co. Ltd. in the amount of \$6,577,000.00, plus net HST of \$142,063.20 for a total cost of \$6,719,063.20 utilizing the CCDC2 (2008) standard construction contract and funded as follows:

| EDU Funding | Amount |
|--|---------------------|
| Enrolment Pressures | 3,780,435.91 |
| Child Care Capital (B11) | 1,214,370.81 |
| Approved Capital Priorities Unique Costs | 1,125,803.20 |
| Approved SRG - Unplanned | 372,884.00 |
| Requested SRG - Unplanned | 225,569.28 |
| Total Construction Contract Cost | 6,719,063.20 |

2. That the revised project budget of \$7,965,495.00, as detailed in Table 3 and Appendix A, be approved.

| St. Augustine Addition (Phase 2) | Project Budget and Funding Source Breakdown | | | | 6-Oct-17 |
|--|--|-------------|---------------------|----------------------|-------------|
| Proposed Child Care Net floor area | Total Approved EP | SRG | Child Care (B11) | Unique Site Costs | Total Cost |
| Total GFA 5,351 m2 | | | | | |
| GFA of Addition (incl. new gym) 1,379 m2 | | | | | |
| | | | | | |
| A. Consulting Fees/Expenses | Original Fee+Allowances per Matrix + net HST w/o child care: | | | | |
| A. Total Consulting Fees/Expenses | \$538,094 | | \$141,576 | \$42,358 | \$722,028 |
| B Other Soft Costs | | | | | |
| (i) Municipal/Utilities Permits and Fees | | | | | |
| SPA (incl. in Consultant PO) | \$7,395 | | | | \$7,395 |
| Building Permit | \$35,769 | | \$6,455 | | \$42,224 |
| Urban Forestry | \$583 | | | | \$583 |
| (i) Municipal Permits and Fees | \$43,747 | | \$6,455 | \$0 | \$50,202 |
| (ii) TCDSB Allowances | \$0 | | | | |
| Furniture/Equipment/Caretaking | \$5,000 | | \$72,214 | | \$77,214 |
| Data Integration | \$8,500 | | | | \$8,500 |
| Moving/Set-up/Fire Safety Plan/Other | \$10,000 | | \$2,000 | | \$12,000 |
| Project Management | \$32,972 | \$20,946 | \$15,125 | | \$69,043 |
| Subtotal (ii) TCDSB Allowances | \$56,472 | \$20,946 | \$89,339 | \$0 | \$166,757 |
| B. Total Other Soft Costs | \$100,219 | \$20,946 | \$95,794 | \$0 | \$216,959 |
| Consulting fees + Other Soft Costs | \$638,313 | | \$237,371 | \$42,358 | \$938,987 |
| C. Construction Costs per tender (Note: net HST is separate line item) | | | | | |
| (i) Site Preparation | | | | | |
| Remove debris, trees, topsoil/grading | \$96,305 | | \$13,695 | | \$110,000 |
| Abatement | | | | \$40,000 | \$40,000 |
| Remove existing U/G services | | | | \$30,000 | \$30,000 |
| Foundation depth below 1200mm | | | | \$75,000 | \$75,000 |
| SWM incl. rerouting ex. storm line | | | | \$319,000 | \$319,000 |
| New Primary Hydro Duct Bank | | | | \$60,000 | \$60,000 |
| New watermain and fire hydrant | | | | \$55,000 | \$55,000 |
| New municipal water connection | | | | \$25,000 | \$25,000 |
| Cash allowance for transformer | | | | \$180,000 | \$180,000 |
| (i) Subtotal Site Preparation | \$96,305 | \$0 | \$13,695 | \$784,000 | \$894,000 |
| (ii) Building & Site Development | | | | | |
| Basic Addition & Site Development | \$3,583,200 | \$195,800 | \$300,000 | | \$4,079,000 |
| Renovations | | \$390,000 | \$750,000 | | \$1,140,000 |
| Bird-friendly glass | | | | \$12,000 | \$12,000 |
| Child Care Playground | | | \$125,000 | | \$125,000 |
| Tree replacement/cash-in-lieu | \$21,000 | | | \$21,000 | \$42,000 |
| Internal roadway/parking/repaving | \$0 | | | \$160,000 | \$160,000 |
| Garbage enclosure | | | | \$30,000 | \$30,000 |
| Retaining walls/exterior ramps/stairs | | | | \$95,000 | \$95,000 |
| Subtotal Building & Site Development | \$3,604,200 | \$585,800 | \$1,175,000 | \$318,000 | \$5,683,000 |
| Construction Bid Price | \$3,700,505 | \$585,800 | \$1,188,695 | \$1,102,000 | \$6,577,000 |
| net HST | \$79,931 | \$12,653 | \$25,676 | \$23,803 | \$142,063 |
| C. Total Construction Cost | \$3,780,436 | \$598,453 | \$1,214,371 | \$1,125,803 | \$6,719,063 |
| D. Contingency Allowance | \$53,054 | \$35,907 | \$60,768 | \$157,715 | \$307,444 |
| | | | | | |
| TOTAL PROJECT COST | \$4,471,803 | \$655,306 | \$1,512,509 | \$1,325,876 | \$7,965,495 |
| EDU APPROVED FUNDING | \$4,471,803 | \$372,884 | \$1,512,509 | \$1,325,876 | \$7,683,072 |
| Surplus/(Deficit) - (Funding Required) | \$0 | (\$282,422) | (\$0) | \$0 | (\$282,422) |

Ministry of Education

Office of the ADM
Capital and Business Support Division
900 Bay Street
20th Floor, Mowat Block
Toronto ON M7A 1L2

Ministère de l'Éducation

Bureau du sous-ministre adjoint
Division du soutien aux immobilisations et
aux affaires
900, rue Bay
20^e étage, Édifice Mowat
Toronto ON M7A 1L2



June 15, 2017

Angela Gauthier
Director of Education
Toronto Catholic District School Board
80 Sheppard Avenue,
Toronto Ontario, M2N 6E8

Dear Ms. Gauthier,

I am writing in response to a request for additional funding made by the Toronto Catholic District School Board (TCDSB) to support the construction of an addition and retrofit of existing space at St. Augustine of Canterbury Catholic School, as well as an Approval to Proceed (ATP) to tender the project. In particular, this request pertains to higher costs associated with compliance with the City of Toronto's Green Standards and the costs associated with obtaining site plan approval.

In November of 2015, the ministry approved **\$5,984,312** in capital funding to support an addition of 92 pupil places along with a three room child care centre for St. Augustine of Canterbury CS to address accommodation pressure in the Black Creek neighbourhood of Toronto. The addition also includes a new gymnasium. Funding was to be provided by the board's New Pupil Places Enrolment Pressures funding with the ministry providing an addition **\$1,512,509** in child care funding.

In December of 2015 the board requested to use the child care funding to retrofit existing space for the child care centre instead of constructing new space in the addition. This change was approved by both the ministry and the City of Toronto.

The board has also requested to use **\$372,884** of its School Renewal Allocation to fund internal retrofits.

Ministry staff have reviewed the TCDSB's current request for additional funding, and I am pleased to inform you that the ministry is willing to fund additional costs up to a maximum of **\$1,325,877**.

Based on the information above, the revised funding for the St. Augustine of Canterbury is **\$7,683,073** which is outlined below:

| St. Augustine of Canterbury CS - Revised Funding | |
|---|--------------------|
| Board Funding - Enrolment Pressure | \$4,471,803 |
| Ministry Funding - Child Care | \$1,512,509 |
| Subtotal: | \$5,984,312 |
| Capital Priorities - Additional Funding | \$1,325,877 |
| School Renewal Funding | \$372,884 |
| Total: | \$7,683,073 |

Thus, the ministry is granting the board an Approval to Proceed to tender this project in the amount of **\$7,683,073**.

The TCDSB should structure its tender documents to separately identify the additional costs above and beyond the ministry's original funding approval, as described above. The board will be required to submit tender results for these additional costs from all bidders to the ministry. The ministry will adjust the allocation for these additional costs, up to but not exceeding the approved amount of **\$1,325,877**, to match those of the preferred bidder. The board must submit copies of final invoices for the costs associated with these approvals to the Ministry prior to the disbursement of any funds.

Please be aware that the ministry will not provide additional funding to cover construction costs in excess of the approved total project cost of **\$7,683,073**. The ministry will also not give an approval to proceed for the board to accept any tender which exceeds the approved project cost. Your board is responsible and will be held accountable for implementing appropriate measures to ensure that the cost and scope for this project is within the approved funding amount and does not exceed the ministry's benchmarks.

The board has encumbered **\$372,884** of School Renewal Allocation which will be applied towards capital expenditures that will be incurred in the 2017-18 school year. Therefore, it is the ministry's understanding that the board intends to transfer these revenues to Deferred Capital Contributions (DCC) in the same year.

The Capital Funding for New Construction of Child Care and Child and Family Support Program allocation can only be used to address the capital costs related to the construction of child care spaces and child and family support programs respectively.

All public announcements regarding capital investments in the publicly funded education system are joint communications opportunities for the provincial government and the district school board.

Effective April 2016, school boards should not issue a news release or any other media-focussed public communication regarding major capital construction projects without publicly recognizing the Ministry of Education's role in funding the project. In addition, school boards can contact the Ministry of Education to receive additional content for the media-focussed public communications, such as quotes from the Minister.

The Ministry of Education may also choose to issue its own news release about various project milestones in addition to those prepared by school boards. If the Ministry chooses to do so, school boards will be contacted to get quotes from the school board Chair and/or Director of Education.

The intent is to secure as much coverage for these events as possible, and in doing so, help promote the role of both the Ministry of Education and the school board in bringing exciting new capital projects to local communities.

Important: For all new school openings, or openings of major additions which includes child care, the Minister of Education must be invited as early as possible to the event. Invitations can be sent to Minister.EDU@ontario.ca, with a copy sent to the ministry's Regional Manager, Field Services Branch, in your area. School boards are not to proceed with their public event until they have received a response from the Minister's Office regarding the Minister's attendance. School boards will be notified at least four to six weeks in advance of their opening event as to the Minister's attendance. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

If the Minister of Education is unavailable, the invitation may be shared with a government representative who will contact your school board to coordinate the details (e.g., a joint announcement). School boards are not expected to delay their announcements to accommodate the Minister or a Member of Provincial Parliament (MPP); the primary goal is to make sure that the Minister is aware of the announcement opportunity.

Should the event be focussed on child care or child and family support program capital, the Ministry of Education highly recommends inviting your partner CMSMs/DSSABs, who may also wish to participate and contribute.

For all other media-focussed public communications opportunities, such as sod turnings for example, an invitation to your local event must be sent to the Minister of Education by email with at least three weeks' notice. Again, please send a copy to the ministry's Regional Manager, Field Services Branch, in your area. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

School boards are not expected to delay these "other" events to accommodate the Minister. Only an invitation needs to be sent, a response is not mandatory to proceed.

This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.

You must acknowledge the support of the Government of Ontario in media-focussed communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to, any report, announcement, speech, advertisement, publicity, promotional material, brochure, audio-visual material, web

communications or any other public communications. For minor interactions on social media, or within social media such as Twitter, Vine, etc. where there is a tight restriction on content, school boards are not required to include government acknowledgement. In addition, when engaged in reactive communications (e.g., media calls) the school board does not have to acknowledge government funding; however, if possible, such an acknowledgement is appreciated.

For ongoing major capital construction projects funded by the Ministry of Education since 2013, school boards will be required to display signage at the site of construction that identifies the support of the Government of Ontario. Signage will be provided to school boards by the Ministry of Education. School boards are then responsible for posting the signage for the projects identified by the Ministry of Education in a prominent location. This should be done in a timely manner following the receipt of the signage. All signage production costs will be covered by the Ministry of Education, including the cost of distributing the signage to school boards. A separate letter will be sent in the coming weeks to all school boards who will be receiving signage for projects funded since 2013. This letter will detail which projects are to receive signs.

Should you have any communications-related questions, including those about the new signage program, please contact Dylan Franks at (416) 325-2947 or via email at Dylan.Franks@ontario.ca.

We would like to take this opportunity to thank you and your staff for your assistance and support throughout this process, and look forward to continuing to work with your board.

Should you have any questions regarding this issue, please contact your capital analyst, Lisa Bland at (416) 326-9921 or via email at lisa.bland@ontario.ca.

Sincerely,

Original signed by:

Joshua Paul
Assistant Deputy Minister (A)
Capital and Business Support Division

cc: Colleen Hogan, Director, Capital Policy and Programs Branch
Med Ahmadoun, Director, Financial Analysis and Accountability Branch
Angelo Sangiorgio, Associate Director of Planning & Facilities, TCDSB



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

CAPITAL PROJECTS TENDER PROCESS UPDATE (ALL WARDS)

*"I can do all this through Him who gives me strength."
Philippians 4:13 (NIV)*

| Created, Draft | First Tabling | Review |
|---|------------------|--------|
| October 31, 2017 | November 9, 2017 | |
| D. Friesen, Senior Coordinator, Capital Development M. Farrell, Coordinator, Materials Management P. de Cock, Comptroller, Business Services F. Cifelli, D. Yack, J. Shanahan, J. Wujek, K. Malcolm, M. Caccamo, P. Aguiar, S. Campbell Superintendents of Learning, Student Achievement and Well-Being M. Puccetti, Superintendent of Facilities Services | | |
| INFORMATION REPORT | | |

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report reviews updates to the tendering process for major Capital projects to conform to the Broader Public Sector Procurement Directive (BPS) and to address issues with contractor performance when contracts are awarded on the basis of lowest bid price only. Although contractors are always prequalified for Capital projects, this does not ensure contractor quality and performance where significant time has elapsed since the contractor prequalification for a project, and/or for complex projects requiring superior project and schedule management skill.

Criteria other than bid price to be considered on a project-by-project basis to determine the successful bidder are: Construction Management Plan; Preliminary Project Schedule and narrative illustrating a clear understanding of the complexities and challenges of the project and how delays will be mitigated; qualifications of site and office personnel; and qualifications and similar project experience of roofing, masonry and millwork sub-contractors. Low bid price retains the largest weighting, at 75 or 80 points out of 100.

For large, complex projects these measures will ensure that bidders have taken into account project conditions that will affect the project schedule, that they have selected the best available major sub-trades and that their best personnel will be assigned to the project and thereby ensure the Board receives the best value for the money spent on construction.

The cumulative staff time required to prepare this report was 12 hours

B. PURPOSE

The purpose of this report is to update Trustees on changes to the evaluation of bids for major Capital projects recently implemented to help ensure value for construction dollars and in particular improve contractor performance in meeting required timelines for project completion and reducing inflated change order pricing.

C. BACKGROUND

1. The TCDSB issues tenders for Capital projects only to prequalified general contractors who must carry prequalified mechanical and electrical sub-contractors. Prequalification is a good construction practice to ensure that

the quality and skills of the contractor align with the complexity and management requirements of the projects. Requests for Prequalification are publicly advertised to ensure all qualified contractors have the opportunity to submit and be considered.

2. Prequalification criteria include experience with school construction and proven performance in managing the construction schedule, verified by references. Qualifications are submitted using the *CCDC 11 Contractor's Qualification Statement*, provided by the Canadian Construction Documents Committee, is a standard form for obtaining information on capacity, skill and experience of contractors bidding on building construction projects.
3. Qualifications submitted via the CCDC 11 are scored according to an approved criteria matrix by an evaluation committee consisting of Board Facilities staff and the architect(s) and engineers retained for the projects. As this is a very resource-intensive process, contractors are often prequalified for a group of projects that are expected to be tendered within a particular time frame.
4. For any concerns arising during the tendering process Board staff solicit legal advice from a procurement specialist at Miller Thompson LLP, who also prepares and regularly updates the Board's Supplementary General Conditions to the standard CCDC construction contract and Instructions to Bidders.
5. On June 2, 2015 Associate Directors' Council approved the prequalification of twenty (20) general contractors for five (5) elementary school additions under \$10M and ten (10) general contractors for one (1) secondary and four (4) elementary school replacements or additions over \$10M, as well as mechanical and electrical sub-contractors for the ten projects. The prequalification invitation is included as Appendix A.
6. Of the ten projects included in the 2015 prequalification, three (3) have been completed and three (3) are currently under construction and approaching completion.
7. Tendering of four (4) of the projects was delayed until summer/fall of 2017, due to Ministry of Education funding approvals (St. Clement and St. Augustine additions), site acquisition and Site Plan Approval issues (St. John the Evangelist and St. Joseph Morrow Park replacement schools).

D. EVIDENCE/RESEARCH/ANALYSIS

1. With a delay of two years from prequalification until tendering, the qualifications of some contractors prequalified in 2015 may have changed. Some of the contractors for the six projects completed or underway have not performed as well as expected, particularly in terms of mitigating delays and meeting the scheduled completion date.
2. Competent scheduling by contractors is critical for school construction projects. Failure to meet the scheduled completion date often has significant consequences for the Board and the affected school communities. Students have to be accommodated for a longer period of time in sub-standard facilities, sometimes in split campuses, and leasing and transportation costs for temporary accommodation put significant strain on the Board's budget.
3. The low bidder on a Capital project often reduces their profit margin to a minimum in order to secure the job with the expectation that they will be able to increase the profit margin through inflated prices for Change Orders. The consultant and sub-consultants as well as staff review all change order quotations, but negotiations with contractors to reduce these quotes are extremely time-consuming, can lead to additional consulting fees and delays to the project and cause considerable strain on relationships and the success of the project.
4. Bid prices also may not reflect the actual cost of doing the work if the bidder has not carefully reviewed the project conditions, particularly if phasing and/or working on a restrictive site is required. In these cases, the contractor often will also submit an initial project schedule that is not feasible given the project conditions, and then will attempt to claim costs for delays when the schedule cannot be met.
5. In 2011, the Ontario Ministry of Finance issued the Broader Public Sector Procurement Directive (BPS) designed to ensure that publicly funded goods and services, including construction, are acquired through a process that is open, fair and transparent. The Board subsequently updated its Purchasing Policy to reflect the BPS requirements.
6. Prior to the BPS, TCDSB Instructions to Bidders, and those of many other Owners, included a clause stating "*The Owner may reject the lowest or any*

bid or part of any bid,” without specifying the criteria on which a low bid would be rejected, and a clause stating “The Owner reserves the right to award the Contract to the bidder which submitted the bid which, in the Owner’s sole discretion, provides the best value to the Owner based on the criteria described in the Bid Documents.” With the implementation of the BPS, low bids cannot be rejected on the basis of undisclosed criteria, and, evaluation of selection criteria must adhere to a strict process that is also disclosed in the tender documents.

7. The BPS allows for selection of bids on the basis of other criteria in addition to price and sets out clear rules for developing and specifying evaluation criteria, evaluation process disclosure, the evaluation team and the evaluation scoring matrix. Following release of the BPS, the TCDSB Instructions to Bidders template was revised in 2012, in consultation with Miller Thompson LLP, to include formatting for requesting project specific submissions in addition to price, description of the evaluation process and a scoring matrix template.
8. The revised 2012 Instructions to Bidders template and scoring matrix provides a mechanism to help ensure contractor quality and performance where **significant time has elapsed since the contractor prequalification** for a project, and/or for **complex projects requiring superior project and schedule management skill**, while maintaining a fair and transparent bidding process and ensuring the Board receives the best value for the money spent on construction.
9. Under the guidance of the procurement specialist at Miller Thompson LLP, four criteria crucial to the success of Capital projects, other than price, have been developed for the four projects noted above where tendering was delayed until two years after the prequalification of general contractors. Two of these projects are also complex projects involving large civil works (Metrolinx super culvert at St. John the Evangelist, underground parking and municipal road widening at St. Joseph Morrow Park) and sensitive timelines.
10. The evaluation criteria and points allocated to each are as follows:

| Criteria | Points |
|--|---------------|
| Bid price | 75* – 80 |
| Construction management plan | 5 |
| Preliminary schedule and narrative illustrating clear understanding of the complexities and challenges of the project and how delays will be mitigated | 5 – 10* |
| Qualifications of site and office personnel | 5 |
| Qualifications and similar project experience of roofing, masonry and millwork sub-contractors | 5 |
| Maximum Points Available | 100 |

* Higher points assigned to schedule for complex projects

11. Points awarded for the bid price are calculated according to the formula:
Lowest price/bidder's price x total points available for price (75 or 80);
with the lowest bidder receiving the maximum points for price.

Points for the other criteria are awarded by Evaluation Team consensus based on assessment of the thoroughness and quality of the responses. The Evaluation Team includes the TCDSB Project Supervisor, the architect retained by the Board for the project and one other professional, either Facilities staff person or outside consultant.

E. METRICS AND ACCOUNTABILITY

1. In order to avoid long delays between prequalification of contractors and tendering of projects, going forward, prequalification will be carried out for individual projects, rather than groups of projects, except where there is certainty that projects will be tendered very close together.
2. Future general contractor prequalification will follow more stringent scoring and higher cut-off scores to ensure better quality going into the tender process.

3. With timely prequalification and more stringent scoring, for simple projects under \$10M, in most cases, a good result can be expected with bid price as the only criteria for contract award.
4. For larger, more complex projects requiring superior project and schedule management skill, prequalified bidders should be required to submit for evaluation project specific information (that is not included in prequalification submissions) to ensure that they have taken into account in their bid price project conditions that will affect the project schedule, that they have selected the best available major sub-trades and that their best people will be assigned to the project.
5. By assigning a total value of 20-25% for non-monetary criteria, with the bid price still receiving a much larger weight of 75-80%, the message sent to bidders is that Board expects high quality, but the lowest bid price is still the most likely to be awarded the contract if all bidders put their best team forward and are diligent in reviewing the project conditions as outlined in the tender documents.
6. Board approval is required for capital project budgets, appointment of the architect, and award of construction contracts. Ministry of Education approval is required for projects that exceed the project budget at time of tender. Each capital project carries a minimal contingency allowance, in the range of 3% to 5%, to cover additional project costs.

F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. As part of the next pre-qualification process for future capital projects, an information session will be held by the Board's Procurement department to provide potential contractors with information regarding the tendering criteria. This information is will also be made available on the Board's web site.

G. CONCLUDING STATEMENT

This report is for the consideration of the Board.



Toronto Catholic District School Board
Pre-Qualifications for:
GENERAL, MECHANICAL, ELECTRICAL AND DEMOLITION CONTRACTORS FOR 4 NEW SCHOOLS
AND 6 SCHOOL ADDITIONS

The Toronto Catholic District School Board (The Board) plans to construct one (1) new (N) school, three (3) replacement (R) schools and six (6) school additions (A). The work may include demolition of the existing school and the building of new schools for those denoted with (R). The Board intends that the projects will be tendered and awarded as independent stipulated price general contracts. The list of schools, appointed Architect, estimated building size/construction number of pupil places and projected tender timelines are noted below:

| <u>School</u> | <u>Architect</u> | <u>Est. Cost</u> | <u>Size</u> | <u>Pupil Place</u> | <u>Estimated Start</u> |
|---------------------------------|---------------------|------------------|-------------|--------------------|------------------------|
| Kipling/Lakeshore (N) | Moriyama & Teshima | \$10.5M | 55,800 sf | 536 | 2014 |
| St. John The Evangelist (R) | IBI Group | \$12.5M | 58,600 sf | 591 | 2014-2015 |
| St Simon (R) | G. Bruce Stratton | \$10.5M | 57,500 sf | 542 | 2014-2015 |
| St Joseph Morrow Park (R) | ZAS Architect | \$20.0M | 104,000 sf | 800 | 2014-2015 |
| St. Malachy (A) | Stafford Hanseli | \$3.4M | 17,000 sf | NA | 2014 |
| St. Paschal Baylon (A) | DTAH | \$11.4M | 26,000 sf | NA | 2014 |
| St. Victor (A) | NGA | \$4.5M | 17,000 sf | NA | 2014 |
| St. Augustine of Canterbury (A) | Kingsland + | \$4.5M | 12,000 sf | NA | 2014-2015 |
| St. Eugene (A) | Susan Friedrich | \$6.2M | 23,000 sf | NA | 2014 |
| St. Clement (A) | Snyder & Associates | \$5.1M | 17,000 sf | NA | 2014 |

General, Mechanical, Electrical and Demolition Contractors interested in being prequalified to bid the work MUST submit the following:

1. A list of schools from the above list of locations that you are interested in bidding on.
2. A completed, unaltered, Contractor's Qualification Statement (latest version) CCDC 11 form including reference names, telephone and FAX numbers of architects and owners as outlined in CCDC 11 form.
3. Resumes of key management staff that will be assigned to this project (i.e. project managers and site superintendents).
4. Letter from a recognized Surety, licensed to do business in the province of Ontario, confirming bonding limit and intent to bond (50% Performance Bond & 50%, Labour & Material) for the General Contractor (Constructor), Mechanical and Electrical Contractor.
5. Letter authorizing The Board to obtain financial information from institutions listed on the application.
6. Applicant shall indicate if there is any pending litigation involving their firm.
7. Description of Health and Safety Policy that will be in place for the duration of the project (brief outline).
8. Recent CAD 7 calculations, Merit Adjusted Premium Program Rate Statement (MAPP) or WISR statement issued by WSIB.
9. A signed letter of undertaking from an insurance provider licensed to do business in the province of Ontario.
10. A list of contractual obligations for other projects your company has scheduled in 2014/15.

- Tenders will be invited from the list of prequalified Contractors only. The prequalification process will include an assessment of previous performance in a number of areas including but not limited to similar work, scheduling, project management including construction completed in phases, workmanship, final completion, correction of deficiencies, Health and Safety and work of equal or better construction values.

- The Board reserves the right to accept or reject any or all submissions. The Board reserves the right to select only those contractors it or its appointed consultants deem suitable and qualified to undertake this/these project(s) and shall not be accountable to proponents in regard to selection of bidders. The Board reserves the right to ask for additional information should it deem necessary.

- This invitation to submit a pre-qualification application, or receipt of an application to pre-qualify, does not create any contractual obligation between The Board and the applicant, and this invitation to pre-qualify does not constitute an offer or agreement.

- The Board will not be liable for any costs incurred in the preparation and/or submission of an application.

- The Board reserves the right to exclude contractors from any or all projects where the Board is or becomes aware of circumstances, which, had it known at the time it received the application for pre-qualification, would have resulted in the contractor not being pre-qualified.

- Once submitted, all applications become the property of The Board and will not be returned.

- The Board reserves the right to refuse to pre-qualify or remove from a pre-qualified bidders list, any contractor which has made claims or commenced legal proceedings against The Board or the consultants or also remove contractors who have not completed existing contracts with the Board.

Pre-qualification submissions will be received until 3:00pm on Thursday February 27, 2014.

Provide one original submission plus one copy together with one electronic version on a labeled USB drive in .PDF format for evaluation.

Evaluations will conform to TCDSB approved evaluation matrix located at the following link:
<http://www.tcdsb.org/Board/BoardAdministration/AdministrationOffices/purchasing/TenderingInformation/Documents/file%20301.pdf>

All inquires to be directed to Vince Artuso, Supervisor, Contract Administration at (416) 222-8282 ext. 2693.

Submission must be addressed as follows:

| | |
|---|--|
| PREQUALIFICATION SUBMISSION TO | |
| TORONTO CATHOLIC DISTRICT SCHOOL BOARD | |
| GENERAL, MECHANICAL, ELECTRICAL AND DEMOLITION CONTRACTORS FOR VARIOUS CATHOLIC SCHOOLS | |
| For Contractor: _____ Specify Trade: _____ | |
| Attention: TENDER BOX, 4th Floor - Materials Management Department | |
| Toronto Catholic District School Board, 80 Sheppard Ave. East, Toronto, ON M2N 6E8 | |

Fax submissions will not be accepted. Submissions received after the closing deadline will not be considered.

| | | |
|---|--|------------------------------------|
| ANGLA GAUTHIER Director of Education | TORONTO CATHOLIC DISTRICT SCHOOL BOARD | JO-ANN DAVIS Chair of the Board |
|---|--|------------------------------------|

APPENDIX A

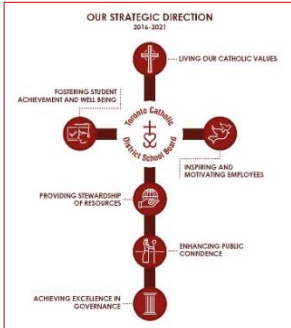


REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

TRUSTEE HONORARIUM FISCAL 2017-18

"Educating is an act of love; it is like giving life." - Pope Francis

| Created, Draft | First Tabling | Review |
|--|------------------|---|
| September 26, 2017 | November 9, 2017 | Click here to enter a date |
| P. De Cock, Comptroller of Business Services & Finance G. Sequeira, Coordinator of Budget Services | | |
| INFORMATION REPORT | | |
| Vision: <i>At Toronto Catholic, we transform the world through witness, faith, innovation and action.</i> | | Rory McGuckin Director of Education |
| Mission: <i>The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.</i> <i>We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.</i> | | D. Koenig Associate Director of Academic Affairs |
|  | | A. Sangiorgio Associate Director of Planning and Facilities |
| | | T.B.D. Executive Superintendent of Business Services and Chief Financial Officer |

A. EXECUTIVE SUMMARY

Ontario Law requires that the amount of Trustee Honorarium for the period of December 1st, 2017 to November 30th, 2018 be established based on the prescribed formula in Ontario Regulation 357/06.

Based on the formula prescribed by law, the Trustee Honorarium for the year December 1st, 2017 to November 30th, 2018 will be as follows:

| | Base | Enrolment | Total |
|-------------------|-------------|------------------|--------------|
| Trustee | \$5,900.00 | \$13,020.44 | \$18,920.44 |
| Chair | \$10,900.00 | \$17,484.64 | \$28,384.64 |
| Vice-Chair | \$8,400.00 | \$15,252.54 | \$23,652.54 |

The enrolment amount (89,283 ADE) is based on what was reported in the 2016-2017 Estimates in accordance with Section 9 of Ontario Regulation 357/06.

B. PURPOSE

As per TCDSB Trustee Honorarium Policy T.05 (Appendix A), the Board shall pay the maximum amount of the annual honorarium for trustees as prescribed by Ontario Regulation 357/06.

C. BACKGROUND

1. On July 22, 2006 *Ontario Regulation 357/06, Honoraria for Board Members* was passed into law.
2. Ontario Law requires that the amount of Trustee Honorarium for the period December 1st 2017 to November 30th, 2018 be established based on the prescribed formula in Ontario Regulation 357/06.
3. The Ministry of Education amended O. Reg. 357/06 by regulation (O.Reg.190/14), which establishes the base amount limit of honoraria that the board may pay for the 2014-2018 term of office be maintained to the current

\$5,900 as prescribed in O.Reg.357/06 without any adjustment to reflect the Ontario Consumer Price Index.

D. EVIDENCE/RESEARCH/ANALYSIS

1. Based on the formula prescribed by law, the Trustee Honorarium for the year December 1st, 2017 to November 30th, 2018 will be as follows:

| | Base | Enrolment | Total |
|-------------------|-------------|------------------|--------------|
| Trustee | \$5,900.00 | \$13,020.44 | \$18,920.44 |
| Chair | \$10,900.00 | \$17,484.64 | \$28,384.64 |
| Vice-Chair | \$8,400.00 | \$15,252.54 | \$23,652.54 |

The enrolment amount (89,283 ADE) is based on what was reported in the 2016-2017 Estimates in accordance with Section 9 of O. Reg. 357/06.

2. The Trustee Honorarium for the year December 1st, 2016 to November 30th, 2017 was:

| | Base | Enrolment | Total |
|-------------------|-------------|------------------|--------------|
| Trustee | \$5,900.00 | \$12,844.27 | \$18,744.27 |
| Chair | \$10,900.00 | \$17,248.02 | \$28,148.02 |
| Vice-Chair | \$8,400.00 | \$15,046.15 | \$23,446.15 |

3. The annual honorarium for trustees, pursuant to Ontario Regulation 357/06 and Board Policy T.05 Trustee Honorarium for the year commencing December 1st, 2017 shall be comprised of:

- (i) a base amount of \$5,900.
- (ii) a percentage of 100% of the amount calculated annually as the Board's day school average enrolment, as determined for the purposes of the regulation made under section 234 of the *Act* multiplied by \$1.75 divided by 12.
- (iii) an attendance amount of \$50 per meeting for attending any meeting of a committee of the Board that is required to be established by an *Act* or a regulation made under an *Act*.

- (iv) that the Chair of the Board receive an additional base amount of \$5,000 annually.
- (v) that the Vice-Chair of the Board receive an additional base amount of \$2,500 annually.
- (vi) that the Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above multiplied by 5 cents; and
 - (b) \$5,000
- (vii) that the Vice-Chair of the Board receive an additional enrolment amount calculated as the lesser amount of:
 - (a) the Board's day school average enrolment as described above by 2.5 cents; and
 - (b) \$2,500

4. The Trustee Honorarium for the year commencing December 1st, 2017 and ending November 30th, 2018 is as follows:

| | |
|------------|-------------|
| Trustee | \$18,920.44 |
| Chair | \$28,384.64 |
| Vice-Chair | \$23,652.54 |

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE HONORARIUM

POLICY NO: T. 05

| | | |
|---|------------------------|---|
| Date Approved: November 8, 2012 - Board | Date of Review: | Dates of Amendment: November 24, 2011 - Board September 29, 2010 – Board |
| Cross Reference: | | |

Purpose:

A Board Policy is required to establish the rules and regulations regarding the payment of trustee honorariums in compliance with the Education Statutes and Regulations of Ontario.

Scope and Responsibility:

The policy governs the manner in which the Toronto Catholic District School Board shall pay trustees, not including the student trustee, an honorarium as prescribed by the Education Act and Regulations of Ontario.

Alignment with MYSP:

Strengthening Public Confidence
Excellence in Governance

Financial Impact:

The cost of providing honorarium components as prescribed by Ontario Regulation 357/06 is fully funded by the Ministry of Education, and currently, the payment of the maximum honorarium entitlement is the current practice at the Toronto Catholic District School Board.

Legal Impact:

The Board Policy complies with the Education Act and Ontario Regulation 357/06.

Policy

The Toronto Catholic District School Board will pay an honorarium to its trustees in accordance with the provisions of the *Education Act* and associated regulations.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: TRUSTEE HONORARIUM

POLICY NO: T. 05

Regulations:

1. The Board shall pay the maximum amount of the following components of an annual honorarium for trustees, other than a student trustee, whose term of office commences December 1st, as prescribed by Ontario Regulation 357/06
 - a. The base amount for the year.
 - b. The enrolment amount for the year.
 - c. The attendance amounts payable to the member for the year.
 - d. The distance amounts payable to the member for the year.
2. The defined honorarium components to be paid to trustees be recalculated annually and reported to the Board.

Definitions:

Not of significance in this policy

Evaluation and Metrics:

Not of significance in this policy

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY
PENDING LIST TO NOVEMBER 9, 2017**

| | Date Requested & Committee / Board | Report Due Date | Destination of Report Committee/Board | Subject | Delegated To |
|---|---|---|--|--|---|
| 1 | Dec-14 Corporate Services | Deferred until such time that deficit is under control | Corporate Services | Report regarding System-Wide Approach to Digital School Signage | Associate Director of Planning and Facilities |
| 2 | June-16 Corporate Services | Nov-16 | Corporate Services | Comparison of new leasing rate model vs the old model (Leasing Unit Rates) | CFO and Executive Superintendent, Business Services |
| 3 | June-17 Corporate Services | Oct-17 | Corporate Services | Report regarding Delegations' comments to include the following: -A comprehensive review of all programming as it exists and long-term programming options; - Review of international student admission school; - The plan around broader consultations from those communities we have not heard from; - Comprehensive report on secondary schools that the Audit Committee requested; and - Review of the 905 area code submissions (Consultation Results: Proposed Draft Changes to the Secondary School Admissions Policy) | Associate Director Planning and Facilities |

| | Date Requested & Committee / Board | Report Due Date | Destination of Report Committee/Board | Subject | Delegated To |
|---|---|--------------------|---|--|--|
| 4 | June-17 Corporate Services | ASAP | Corporate Services | Report regarding possibility of finding money in the Capital Improvement Fund this year or in the near future (Delegation from Maria Del Rizzo, representative of CSPC regarding field at MPSJ) | Associate Director Planning and Facilities |