

**MINUTES OF THE REGULAR MEETING OF THE  
GOVERNANCE AND POLICY COMMITTEE  
TUESDAY, OCTOBER 10, 2017**

**PUBLIC SESSION**

**PRESENT:**

**Trustees:**

N. Crawford, Chair  
A. Andrachuk, Vice-Chair  
A. Kennedy  
M. Rizzo

**Staff:**

R. McGuckin  
P. Matthews  
C. Kavanagh  
P. Aguiar  
P. De Cock  
C. Fernandes  
J. Yan

S. Harris, Recording Secretary  
K. Eastburn, Assistant Recording Secretary

**3. Roll Call & Apologies**

Apologies were received on behalf of Trustees D'Amico and Davis.

**4. Approval of the Agenda**

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the Agenda be approved.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion to approve the Agenda was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the Minutes of the Regular Meeting held September 12, 2017 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion was declared

CARRIED

## **12. Matters referred or deferred**

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 12a) be adopted as follows:

### **12a) TCDSB Community Engagement Handbook T.07:**

1. That staff come back with a report to Board regarding CPIC's recommendations to the Community Engagement Handbook T.07, and if the recommendations are applicable to the Community Engagement Policy, a report to come to a Governance and Policy Committee meeting; and
2. The Governance and Policy Committee recommends to the Board that staff bring a separate report on the School Connects program to the November 16, 2017 Regular Board meeting.

Results of the Vote taken, as follows:

#### **In favour**

#### **Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion, as amended, was declared

**CARRIED**

### **13. Staff Reports**

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 13a) be adopted as follows:

- 13a) Status Update to Transportation Policies (S.T.01, 03, 04 and 05)** received and that a monthly Pending List be populated as a standing item on the Agenda and that the review of the Transportation Policies (S.T.01, 03, 04 & 05) be added to the Pending List.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 13b) be adopted as follows:

- 13b) Acceptance of Hospitality or Gifts (H.M.33)** received and that the Acceptance of Hospitality or Gifts policy (H.M.33) provided in Appendix A be adopted.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 13c) be adopted as follows:

**13c) Employee Expenses (F.M.01)** received and that the Employee Expenses policy (F.M.01) provided in Appendix A be adopted.

Time for business expired and was extended by unanimous consent for 15 minutes as per Article 12.6.

Results of the Vote taken on the Motion as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Motion was declared

CARRIED

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Rizzo, that the mileage rate posted in Trustee Services and Expenditure policy (T.17) be amended to be aligned with the Canada Revenue Agency (CRA) rate, and amended from time to time, as required.

Results of the Vote taken on the Amendment as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Andrachuk, that Item 11b (i), page 35, be reworded to read:

- i. A rate per kilometer *to be aligned with the Canada Revenue Agency (CRA) rate and amended from time to time, as required.*

Results of the Vote taken on the Amendment as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Rizzo

The Amendment was declared

CARRIED

Trustee Kennedy arrived at 9:00 p.m.

Trustee Crawford relinquished the Chair to Trustee Andrachuk.

Trustee Crawford reassumed the Chair.

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Andrachuk, that the first sentence of Item 17, page 38, be deleted and that the second sentence be reworded to read as follows:

This rate will be maintained in accordance with the Broader Public Sector Expenses Directive, and amended from time to time, as required.

Results of the Vote taken on the Amendment as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Andrachuk, that the following additional changes be made:

1. Page 36 – Item g – Delete all wording after *taxis* and up to item iv. such that the sentence would read as follows:
  - g. Reasonable gratuities for porter, hotel room services and taxis.
  - i. The following will not be reimbursed:

2. Page 38 - Delete Item 13;
3. Page 36 – Item d, first sentence, delete *at the government rate*, such that the sentence would read as follows:

Standard hotel accommodation with prior approval.

4. Language to be consistent regarding Regulations and elimination of unnecessary or too detailed information.

Results of the Vote, taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Kennedy, that the Governance and Policy Committee recommend to the Board the adoption of the Employee Expenses policy (F.M.01), as amended.

Results of the Vote, taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo



The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Kennedy, that Item 13d) be adopted as follows:

**13d) Update to Use of School Facilities in Emergency Situations (B.R.06)**  
received and that the Committee recommend to the Board that the Use of School Facilities in Emergency Situations policy (B.R.06) provided in Appendix A be adopted.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Kennedy, that Item 13e) be adopted as follows:

- 13e) Emergency School Closure (A.16)** received and that the Committee recommend to the Board that the Emergency School Closure policy (B.R.06) provided in Appendix A be adopted.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

**17. Adjournment**

MOVED by Trustee Andrachuk, seconded by Trustee Kennedy, that the meeting adjourn.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

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SECRETARY

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CHAIR