

TORONTO CATHOLIC DISTRICT SCHOOL BOARD REGULAR MEETING Public Session

AGENDA NOVEMBER 16, 2017

Angela Kennedy, Chair
Trustee Ward 11

Frank D'Amico, Vice Chair
Trustee Ward 6

Ann Andrachuk
Trustee Ward 2

Patrizia Bottoni
Trustee Ward 4

Nancy Crawford
Trustee Ward 12

Jo-Ann Davis
Trustee Ward 9

Rhea Carlisle
Student Trustee

Michael Del Grande
Trustee Ward 7

Joseph Martino
Trustee Ward 1

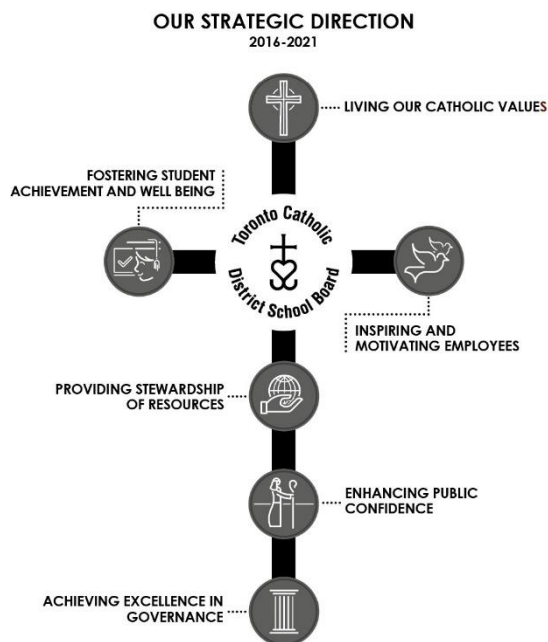
Sal Piccininni
Trustee Ward 3

Barbara Poplawski
Trustee Ward 10

Maria Rizzo
Trustee Ward 5

Garry Tanuan
Trustee Ward 8

Joel Ndongmi
Student Trustee



MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Recording Secretary: Sophia Harris, 416-222-8282 Ext. 2293
Asst. Recording Secretary: Karen Eastburn, 416-222-8282 Ext. 2298

Rory McGuckin
Director of Education

Angela Kennedy
Chair of the Board



**AGENDA
REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
PUBLIC SESSION**

Angela Kennedy, Chair

Frank D'Amico, Vice-Chair

Thursday, November 16, 2017

7:00 P.M.

	Pages
1. Call to Order	
2. Memorials and Opening Prayer	
3. Singing of O Canada A Capella	
4. Roll Call & Apologies	
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District School Board

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- 17. Reports of Officials Requiring Action of the Board of Trustees**

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Ann Andrachuk
Trustee, Ward 2

To: Regular Board Meeting – November 16, 2017

Moved by: Ann Andrachuk, Trustee Ward 2

Subject: Notice of Motion – Bylaw Amendment: Inaugural Meeting (Caucus)

WHEREAS: Article 16. Amendments to By-Laws *16.1 Amendment after Notice:* By-laws of the Board of Trustees may be amended from time to time at a Meeting of the Board of Trustees (such Meeting hereinafter referred to as the "later meeting") upon the affirmative vote of two-thirds of all Trustees provided:

16.1.1, 16.1.2 and 16.1.3 written notice of motion proposing the amendment shall have been given at a regular meeting held prior to the later meeting; the text and a brief statement of intended purpose of the amendment shall have been included in the notice of motion; and the text of the amendment as so enacted is substantially the same as either the text set out in the notice of motion or the text as recommended by the appropriate Committee.

WHEREAS: Article 3.1 Date of Inaugural Meeting: Subject to any statutory requirement, the Board of Trustees shall, at or before the last regular meeting in November in each calendar year that is not an election year and in October in an election year, fix a day and time for an Inaugural Meeting of the Board of Trustees for the following Year, provided however that the Inaugural Meeting to be held in the calendar year in which all Trustees are elected at the regular election or acclaimed under the Municipal Elections Act shall be held not later than the 8th day of December. The Director will plan the Inaugural Meeting in consultation with the Chair of the Board of Trustees. The Inaugural Meeting is a regular Meeting of the Board of Trustees.

BE IT RESOLVED THAT: By-Law Article 3.1 be amended to read such that the sentence "*Trustees may amend the date of the Inaugural Meeting (Caucus) in non-election years to ensure maximum attendance and Trustee participation*" be inserted following "*the 8th day of December*".

Trustee Andrachuk
Ward 2

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, OCTOBER 5, 2017

STUDENT ACHIEVEMENT

PRESENT:

Trustees: P. Bottoni, Chair
B. Poplawski, Vice Chair
A. Andrachuk
N. Crawford
A. Kennedy
M. Rizzo
G. Tanuan

Staff: R. McGuckin
A. Sangiorgio
D. Koenig
A. Della Mora
J. Yan

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

Apologies were tendered on behalf of Trustee Martino and Student Trustee Carlisle.

The items dealt with at the Student Achievement and Well Being, Catholic Education and Human Resources Committee Meeting in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions were deemed presented.

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that the items dealt with in PRIVATE, DOUBLE PRIVATE and PUBLIC Sessions be approved.

Results of the Vote taken as follows:

In Favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Kennedy
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

**(Private and Double Private Sessions Minutes Distributed
Under Separate Cover)**

**MATTERS AS CAPTURED IN THE ABOVE MOTION FOR PUBLIC
SESSION**

- 9) Minutes of the Regular Meeting held September 7, 2017 for PUBLIC Session – approved.**
- 10a) Trustee Del Grande regarding Procedures for dealing with Trustee Motions received and that**

WHEREAS: Trustees are the elected representatives of the TCDSB who have policy making responsibilities and,

WHEREAS: Staff are responsible for providing advice to assist Trustees in developing those policies and,

WHEREAS: Trustees can accept or reject those staff recommendations when developing policy and,

WHEREAS: Policy making can come by "Notice of Motion" procedure which in an open and transparent organization come by way of Public Board Agenda and,

WHEREAS: It has been the unauthorized practice of staff to decide whether an item is public or private without consultation of the Trustee Mover of a Motion and,

WHEREAS: This practice of non-accountability of staff to direct Trustee independence of governance.

BE IT RESOLVED THAT: Where staff wishes to change the placement or timing of a "Notice of Motion", they will be required to provide a written explanation within 48 hours of the receipt of such notice that was sent to the Recording Secretary. All Trustees are to receive the explanation.

- 16a) Education Quality and Accountability (EQAO) Primary Division, Junior Division, Grade 9 and Ontario Secondary School Literacy Test (OSSLT) Assessment Results** referred to the October 12, 2017 Corporate Services, Strategic Planning and Property Committee meeting.
- 16b) Annual Report: International Language Programs in Toronto Catholic & District School Board Elementary Schools** referred to the October 12, 2017
- 16c) Corporate Services, Strategic Planning and Property Committee meeting.**

- 16c) Update Report on the Pilot Project for Jump Mathematics 2016-2017** referred to the October 12, 2017 Corporate Services, Strategic Planning and Property Committee meeting.
- 16d) Enrolment Status Report** referred to the October 12, 2017 Corporate Services, Strategic Planning and Property Committee meeting.
- 18a) Inquiry from Trustee Andrachuk regarding the Rescheduling of the Caucus meeting from Monday, November 27, 2017 to Thursday, November 30, 2017**
- 18b) Inquiry from Trustee Kennedy regarding End of September Reorganization of Classrooms** referred to the October 12, 2017 Corporate Services, Strategic Planning and Property Committee meeting.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR

MINUTES OF THE SPECIAL BOARD MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD OCTOBER 11, 2017
PUBLIC SESSION

PRESENT:

Trustees: A. Kennedy, Chair
 A. Andrachuk
 N. Crawford
 J.A. Davis
 B. Poplawski
 M. Rizzo
 G. Tanuan

Staff: R. McGuckin

3. Roll Call and Apologies

Apologies were received on behalf of Trustees Bottoni, D'Amico, Del Grande, Martino and Piccininni who were unable to attend the meeting.

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the item dealt with in DOUBLE PRIVATE Session regarding the Director of Education's Performance Goals be received.

CARRIED

**(Double Private Session Minutes
Distributed Under Separate Cover)**

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that the meeting adjourn.

CARRIED

SECRETARY

CHAIR

**MINUTES OF THE SPECIAL MEETING OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD**

HELD THURSDAY, OCTOBER 12, 2017

Corporate Services

PRESENT:

Trustees:

J.A. Davis, Chair
M. Rizzo, Vice-Chair
A. Andrachuk
N. Crawford
F. D'Amico – by teleconference
A. Kennedy
J. Martino
S. Piccininni
B. Poplawski
G. Tanuan

Staff:

R. McGuckin
A. Sangiorgio
D. Koenig
P. Matthews
N. D'Avella
P. De Cock
A. Della Mora
L. Di Marco
G. Iuliano Marrello
M. Puccetti
J. Volek
J. Yan

A. Robertson, Parliamentarian

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

Apologies were received on behalf of Trustees Bottoni and Del Grande, as well as Student Trustees Carlisle and Ndongmi who were unable to attend the meeting.

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PRIVATE Session were deemed presented.

MOVED by Trustee Davis, seconded by Trustee Poplawski, that the matters discussed in PRIVATE Session be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D'Amico
	Davis
	Kennedy
	Piccininni
	Poplawski
	Rizzo
	Tanuan

The Motion was declared

CARRIED

**(Private Session Minutes Distributed
Under Separate Cover)**

The items dealt with at the Corporate Services, Strategic Planning and Property Committee Meeting in PUBLIC Session were deemed presented.

MOVED by Trustee Davis seconded by Trustee Poplawski, that all matters dealt with in PUBLIC Session be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees	Andrachuk
	Crawford
	D'Amico
	Davis
	Kennedy
	Piccininni
	Poplawski
	Rizzo
	Tanuan

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION FOR PUBLIC SESSION

- 8) **Minutes of the Regular Meeting held September 14, 2017 for PUBLIC Session – approved.**
- 9a) **Jane Mercer regarding Impact of Permit Rate Fee Change on Childcare Operations** received and referred to staff.
- 15b) **St. Antoine Daniel Capital Project – Consultant Appointment and Project Budget Approval** received and:

1. That the appointment of LGA Architectural Partners to provide consulting services for the new St. Antoine Daniel Catholic School be approved in the amount of \$884,980.00, plus net HST of \$19,115.57 for a total cost of \$904,095.57 funded as follows:

	Current EDU Approved Funding	Potential Funding Breakdown Subject to EDU Approval
CPG and FDK Grants	\$802,613.88	\$687,426.95
Child Care Capital Grant	\$101,481.69	\$101,481.69
Capital Land/Demo Funding		\$115,186.93
Total Consulting Contract	\$904,095.57	\$904,095.57

2. That a preliminary project budget of \$15,070,104.00, including net HST, be approved for the new elementary school at the site of St. Antoine Daniel Catholic School, as outlined in Table 1 in this report, including demolition of the existing St. Antoine Daniel School.

- 15c) Impact of Permit Rate Fee Change on Childcare Operations** received and that permit administrative and facility fees be waived for all childcare operators retroactively from June 1, 2016.
- 15d) Education Quality and Accountability (EQAO) Primary Division, Junior Division, Grade 9 and Ontario Secondary School Literacy Test (OSSLT) Assessment Results:**
1. That the Professional Development report that is coming back in November include a breakdown of major strains for Grades 3, 6 and 9 Mathematics and a plan for how we are seeking to increase the percentage of students that have an understanding of the learning expectations; and
 2. That we include a breakdown of students at all levels on a cohort basis for the past five years.
- 15e) Annual Report: International Language Programs in Toronto Catholic District School Board Elementary Schools** received.
- 15f) Update Report on the Pilot Project for Jump Mathematics 2016-2017** received and that we continue the JUMP math program for another year, and survey results be brought back along with the EQAO results to the **Corporate Services Committee meeting in October 2018.**
- 15g) Enrolment Status Report** received.
- 17a) From Trustee Andrachuk regarding the Rescheduling of the Caucus Meeting** received and referred to staff to survey all Trustees to determine whether Thursday, November 23, 2017 or Thursday, November 30, 2017 is suitable for the rescheduled Caucus meeting.
- 17b) Inquiry from Trustee Kennedy regarding the End of September Reorganisation of Classrooms** noted.
- 17c) Inquiry from Trustee Rizzo regarding Regional Programmes and Teachers Criteria** noted.

Staff was directed to respond to queries from Trustee Rizzo.

17d) Inquiry from Trustee Rizzo regarding Restructuring of Classrooms
noted.

MOVED by Trustee Andrachuk, seconded by Trustee Piccininni, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR

MINUTES OF THE REGULAR MEETING
OF THE
TORONTO CATHOLIC DISTRICT SCHOOL BOARD
HELD THURSDAY, OCTOBER 19, 2017
PUBLIC SESSION

PRESENT:

Trustees: F. D’Amico, Acting Chair
A. Kennedy
A. Andrachuk
P. Bottoni
N. Crawford
J. A. Davis
M. Del Grande
J. Martino
S. Piccininni
B. Poplawski
M. Rizzo
G. Tanuan

Student Trustee: R. Carlisle
J. Ndongmi

R. McGuckin
A. Sangiorgio
P. Matthews
P. De Cock
P. Aguiar
M. Caccamo
S. Campbell
C. Fernandes
F. Cifelli
A. Della Mora

N. D'Avella
L. Di Marco
G. Iuliano Marrello
K. Malcolm
M. Puccetti
J. Shanahan
J. Wujek
D. Yack
J. Volek
J. Yan

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

A. Robertson, Parliamentarian

4. Roll Call and Apologies

A welcome was extended to Michael Colle, Member of Provincial Parliament for Eglinton-Lawrence.

5. Approval of the Agenda

MOVED by Trustee Tanuan, seconded by Trustee Rizzo, that the Agenda, as amended, to include a Notice of Motion from Trustee Tanuan regarding Ethno-Centric Cultural School in North Scarborough, the Addendum, and to reorder Item 17i) Liquor Permit Request for James Culnan Catholic School's Halloween Dance Event on Friday, October 27, 2017 after Item 10c) Monthly Report from the Student Trustee(s), be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Bottoni, seconded by Trustee Rizzo, that Item 6) be adopted as follows:

6. **Reports from Private Session** that the items dealt with in PRIVATE Session regarding the approval of Minutes of the previous meetings and to table a motion to be discussed no later than 9:30 p.m. be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

7. Notices of Motion

7a) From Trustee Piccininni regarding Community Hub Partnership with Villa Charities Inc. will be considered at the November 16, 2017 Regular Board meeting.

7b) From Trustee Tanuan regarding Ethno-Centric Cultural School in North Scarborough will be considered at the November 16, 2017 Regular Board meeting.

9. Approval and Signing of Minutes of the Previous Meetings

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that the Minutes of the following previous meetings be approved:

- 9a) Special Board (Student Achievement) – September 7, 2017
- 9b) Special Board (Corporate Services) – September 14, 2017
- 9c) Regular Board – September 21, 2017
- 9d) Special Board – September 27, 2017

Trustees Piccininni and D'Amico left the meeting at 7:25 p.m.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk

Bottoni

Crawford

Davis

Del Grande

Kennedy

Martino

Poplawski

Rizzo

Tanuan

The Motion was declared

CARRIED

10. Presentations

MOVED by Trustee Andrachuk, seconded by Trustee Martino, that Items 10a) and 10b) be adopted as follows:

- 10a) Monthly Report from the Chair of the Board** received.
 &
10b) Monthly Report from the Director of Education received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Davis, that Item 10c) be adopted as follows:

- 10c) Monthly Report from the Student Trustee(s)** received.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Tanuan, that Item 17i) be adopted as follows:

- 17i) Liquor Permit Request for James Culnan Catholic School's Halloween Dance Event on Friday, October 27, 2017** received and that the Board approve Trustee Poplawski's request that Regulation 6 of Appendix A of the Permits Policy B.R.05 be waived and that permission be granted to serve alcohol at James Culnan Catholic School's Halloween Dance event on Friday, October 27, 2017 from 7:00 pm until 9:00 pm.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

11. Delegations

MOVED by Trustee Andrachuk, seconded by Trustee Bottoni, that Item 11a) be adopted as follows:

- 11a) From James Medeiros regarding Inequality and Accountability regarding Toronto Catholic District School Board's Application of Policies and Addressing Parents' Concerns** that this item be tabled until James Medeiros is in attendance.

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Andrachuk	Martino
Bottoni	
Crawford	
Davis	
Del Grande	
Kennedy	
Poplawski	
Rizzo	
Tanuan	

The Motion was declared

CARRIED

Trustees Piccininni and D'Amico returned to the meeting at 7:35 p.m.

MOVED by Trustee Poplawski, seconded by Trustee Davis, that Item 11b) be adopted as follows:

11b) From Shane Madden regarding Implementation and Accountability regarding Community Engagement policy received and referred to staff.

Results of the Vote taken, as follows:

<u>In favour</u>	<u>Opposed</u>
Trustees Andrachuk	
Bottoni	
Crawford	
Davis	

D'Amico
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

12. Consideration of Motions for which Previous Notice has been given

MOVED by Trustee Rizzo, seconded by Trustee Davis, that Item 12a) be adopted as follows:

- 12a) Proposed Amendment to the Board's Operating By-law No. 175 regarding Signing Authorities** received and that this item be deferred and that staff bring back a report with additional information using examples of other Boards' policies and by-laws and their rationale, along with a recommendation on the language in the updated by-law.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D'Amico
Del Grande
Kennedy

Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 12b) be adopted as follows:

12b) From Trustee Del Grande regarding Ontario School Boards Insurance Exchange (OSBIE) received and that

Whereas: Virtually all school boards are insured with OSBIE;

Whereas: The Board insures the liability of its employees but not of its students;

Whereas: OSBIE is changing Public Policy by now suing students of the Board for liabilities caused by students; and

Whereas: The TDSB changed insurance carriers in January 2017.

Therefore be it resolved that the Board explore coverage for both employees and minor students for Tort liability in the course of day to day activities with other insurance carriers including the one used by Toronto District School Board.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

Trustee Piccininni left the meeting at 8:00 p.m.

MOVED by Trustee Del Grande, seconded by Trustee Rizzo, that Item 12c) be adopted as follows:

12c) From Trustee Del Grande regarding Ontario School Boards Insurance Exchange (OSBIE) received and that

Whereas: From time to time, the Toronto Catholic District School Board (TCDSB) is subject to legal claims;

Whereas: Such claims are forwarded to TCDSB's policy carrier, Ontario School Board Insurance Exchange (OSBIE);

Whereas: the claim becomes the property of OSBIE and can deal with the matter in its sole discretion;

Whereas: this could mean legal action against children and their families who may or may not have homeowner or tenant's coverage for Torts, and would be subject to expensive legal fees to receive legal advice and representation; and

Whereas: it has never been in the public interest policy to sue minors and/or their parents for schoolyard injuries in the course of play.

Therefore be it resolved that the TCDSB will advise all parents and guardians that there is a real possibility that they may face legal tort liability and legal costs and, should communicate with their insurance companies to add a "rider protection" in their policies or to obtain insurance if they do not have any.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

14. Matters recommended by Statutory Committees of the Board

MOVED by Trustee Andrachuk, seconded by Trustee Tanuan, that Item 14a) be adopted as follows:

14a) Draft Minutes of the Special Education Advisory Committee (SEAC) Meeting held on September 13, 2017 received the draft Minutes of the SEAC Meeting held on September 13, 2017 and that the following recommendations be approved:

1. That the answers to the questions contained in the Autism Ontario Association report and the Board's response to any motions arising out of this report be brought back to SEAC as a detailed Board staff report to be included in the SEAC public meeting Agenda before the end of this calendar year;
2. That the Board approve the SEAC membership application from Laurie Ricciutio; and
3. That staff prepare a report that compares the Toronto Catholic District School Board with the Provincial averages in terms of suspensions and expulsions based on secondary/elementary level, gender and special needs (Individual Education Plan).

Staff was directed to invite the Student Trustees to attend the next SEAC meeting to do a presentation.

Trustee Piccininni returned to the meeting at 8:06 p.m.

Results of the Vote taken, as follows:

In favour

Trustees Andrachuk
Bottoni

Opposed

Crawford
Davis
D'Amico
Del Grande
Kennedy
Martino
Piccininni
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Tanuan that Item 14b) be adopted as follows:

14b) Approved Minutes of the Toronto Catholic Parent Involvement Committee Meeting held on September 18, 2017 received and

1. That staff determine quorum based on the number of members;
2. That staff determine what is the actual number of members;
3. That staff determine what is the description of a community member; and
4. That staff determine how often a community member can be re-elected or re-appointed.

Trustee Rizzo requested that the Question be split.

Results of the Vote of the Motion of Receipt, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion of Receipt was declared

CARRIED

Results of the Vote taken on Parts 1 and 2 of the Motion, as follows:

In favour

Opposed

Trustees Andrachuk
 Davis
 D'Amico
 Martino
 Piccininni
 Poplawski

Bottoni
 Crawford
 Del Grande
 Kennedy
 Rizzo
 Tanuan

Parts 1 and 2 of the Motion were declared

LOST ON A TIE

Results of the Vote taken on Part 3 of the Motion, as follows:

In favour

Opposed

Trustees Andrachuk
Davis
D'Amico
Martino
Piccininni
Poplawski

Bottoni
Crawford
Del Grande
Kennedy
Rizzo
Tanuan

Part 3 of the Motion was declared

LOST ON A TIE

Results of the Vote taken on Part 4 of the Motion, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Davis
D'Amico
Martino
Piccininni
Poplawski

Crawford
Del Grande
Kennedy
Rizzo
Tanuan

Part 4 of the Motion was declared

CARRIED

16. Reports of Officials for the Information of the Board of Trustees

MOVED by Trustee Davis, seconded by Trustee Poplawski, that Item 16a) be adopted as follows:

16a) Voices that Challenge 2017 Catholic Student Leadership Impact Team (CSLIT): Inspiring Active Citizenship in Catholic Education received.

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Rizzo

1. That staff work with the Student Trustees in order that a similar Annual Report at the elementary level be provided to the Board.

Results of the Vote on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Poplawski, seconded by Trustee Tanuan, that staff work with the Student Trustees and Catholic Student Leadership Impact Team for the implementation of the concrete suggestions in the five pillars in the October 19, 2017 report.

Results of the Vote on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Poplawski, that an Indigenous Education Week be implemented annually beginning in this

school year for all Toronto Catholic District School Board students board-wide.

Results of the Vote on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

Both Student Trustees Carlisle and Ndongmi wished to be recorded in favour of the Amendment.

Results of the Vote on the Motion, as amended, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford

Davis
 D'Amico
 Del Grande
 Kennedy
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion, as amended, was declared

CARRIED

Both Student Trustees Carlisle and Ndongmi wished to be recorded in favour of the Motion, as amended.

Trustee Tanuan left the meeting at 8:55 p.m. and returned at 9:00 p.m.

Trustee Martino left the meeting at 8:57 p.m. and returned at 9:05 p.m.

MOVED by Trustee Davis, seconded by Trustee Andrachuk that Item 16b) be adopted as follows:

16b) Entry and Exit Surveys received and: that

1. That staff add a fall report on the results of the ongoing exit and entry surveys for all students either changing schools within the Board or entering or exiting the Board, to our list of annual Board reports; and
2. That staff include in the annual report details of how the data has been used, and will be used, to inform board planning and improve the quality of education received by students across the city at our Board.

Results of the Vote, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Rizzo, that Item 16c) be adopted as follows:

16c) Safe Schools Annual Report 2016-17 received

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Crawford, that the Director and Chair write a letter to be sent to each City Councillor and Member of Provincial Parliament (MPP) in Toronto providing the data we have received from our Annual Safe School report over the last five years regarding the percentage of students who do not feel safe going to and from their school every day as this is impacted by policies and programs at their levels of government.

Trustee Poplawski left the meeting at 9:35 p.m.

Results of the Vote taken on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Davis, seconded by Trustee Rizzo, that staff follow up with a report to provide student input on proposed solutions to increase the level of safety in schools.

Trustee Poplawski returned to the meeting at 9:40 p.m.

Trustee Piccininni left the meeting at 9:40 p.m. and returned to the meeting at 9:53 p.m.

MOVED in AMENDMENT to the AMENDMENT by Trustee Rizzo, seconded by Trustee Davis, a member of CSLIT in addition to the Student Trustees serve on the Safe Schools Committee.

Results of the Vote taken on the Amendment to the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Amendment to the Amendment was declared

CARRIED

Both Student Trustees Carlisle and Ndongmi wished to be recorded in favour of the Amendment to the Amendment.

Results of the Vote taken on the Amendment, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni

Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Amendment was declared

CARRIED

Trustee Tanuan left the meeting at 9:45 p.m. and returned at 9:48 p.m.

Trustee Del Grande left the meeting at 9:52 p.m. and returned at 9:55 p.m.

Results of the Vote taken on the Motion, as amended, as follows:

In favour

Trustees Bottoni
 Crawford
 Davis
 D'Amico
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

Opposed

Andrachuk
 Del Grande

The Motion, as amended, was declared

CARRIED

The Chair declared a 10-minute recess and that the meeting resolve into TRIPLE PRIVATE immediately after.

The meeting continued with Trustee Kennedy in the Chair.

PRESENT:

Trustees:

F. D'Amico, Acting Chair
 A. Kennedy
 A. Andrachuk
 P. Bottoni
 N. Crawford
 J. A. Davis
 M. Del Grande
 J. Martino
 S. Piccininni
 B. Poplawski
 M. Rizzo
 G. Tanuan

Student Trustee:

R. Carlisle
 J. Ndongmi

 R. McGuckin
 A. Sangiorgio
 P. Matthews
 P. De Cock
 P. Aguiar

M. Caccamo
 S. Campbell
 C. Fernandes
 F. Cifelli
 A. Della Mora
 N. D'Avella
 L. Di Marco
 G. Iuliano Marrello
 K. Malcolm
 M. Puccetti
 J. Wujek
 D. Yack
 J. Volek
 J. Yan

S. Harris, Recording Secretary
 K. Eastburn, Assistant Recording Secretary

A. Robertson, Parliamentarian

Trustee Piccininni was not in attendance at the start of the meeting.

Consent and Review

The Chair reviewed the Order Paper Items and the following Items were questioned.

- 16d) Trustee Tanuan
- 16e) Trustee Poplawski
- 17e) Trustee Rizzo
- 17f) Trustee Tanuan
- 17h) Trustee Rizzo
- 18a) Trustee Crawford
- 18b) Trustee Davis

MOVED by Trustee Poplawski, seconded by Trustee Andrachuk, that the Items not questioned be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MATTERS AS CAPTURED IN THE ABOVE MOTION – ITEMS NOT QUESTIONED

- 17a) Report of the Governance and Policy Committee on Update to Acceptance of Hospitality or Gifts Policy (H.M.33)** that the Board accept the recommendation of the Governance and Policy Committee and approve the Acceptance of Hospitality or Gifts policy (H.M.33) as amended and proposed in Appendix A.

- 17b) Report of the Governance and Policy Committee on Update to Employee Expenses Policy (F.M.01) and Trustee Services and Expenditures Policy (T.17)** that the Board accept the recommendation of the Governance and Policy Committee and approve the Employee Expenses Policy (F.M.01) and Trustee Services Expenditures Policy (T.17) as amended in Appendix A.
- 17c) Report of the Governance and Policy Committee on Update to Use of School Facilities in Emergency Situations Policy (B.R.06)** that the Board accept the recommendation of the Governance and Policy Committee and approve the Use of School Facilities in Emergency Situations Policy (B.R.06) as amended and proposed in Appendix A.
- 17d) Report of the Governance and Policy Committee on Update to Emergency School Closure Policy (A.16)** that the Board accept the recommendation of the Governance and Policy Committee and approve the Emergency School Closure Policy (A.16) as amended and proposed in Appendix A.
- 17g) Report of the Governance and Policy Committee on Key and Security Card Access Control Policy (B.B.05)** that the Board accept the recommendation of the Governance and Policy Committee and approve the Key and Security Card Access Control Policy (B.B.05) as amended and proposed in Appendix A.

MOVED by Trustee Andrachuk, seconded by Trustee Poplawski, that time for business, be extended to complete the Agenda item as per Article 12.6.

Results of the Vote taken, as follows:

In favour

Trustees Andrachuk
Bottoni
Crawford
D'Amico

Opposed

Davis
Martino
Rizzo

Del Grande
Kennedy
Poplawski
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Poplawski, that the agenda be re-opened.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D'Amico
Del Grande
Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Andrachuk, that Item 18b) be reordered and discussed before Item 16d).

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 Davis
 D'Amico
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Davis, seconded by Trustee Andrachuk, that Item 18b) be adopted as follows:

18b) Revisions to the Pupil Accommodation Review and Community Planning and Partnerships Guideline:

1. That the Communication be referred to staff and a report come back by the November 9, 2017 Corporate Services, Strategic Planning and Property Committee meeting outlining staff recommendation on the input which the Board should provide to the Ministry regarding

proposed changes to the Pupil Accommodation Review Guidelines and Community Planning and Partnerships Guideline; and

2. As the Ministry has stated that Ontario Catholic School Trustees' Association (OCSTA) will be part of a group providing advice on these matters, to also report back at that time on how and when OCSTA will be engaging the Toronto Catholic District School Board Trustees in advance of providing any input on behalf of their Trustee members.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
Bottoni
Crawford
Davis
D'Amico
Del Grande
Kennedy
Martino
Poplawski
Tanuan

Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that the matter discussed in TRIPLE PRIVATE Session regarding Executive Compensation be approved.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

MOVED by Trustee Poplawski, seconded by Trustee Rizzo, that all Items not discussed be referred/deferred to the next appropriate Committee or Board meeting.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande

Kennedy
Martino
Poplawski
Rizzo
Tanuan

The Motion was declared

CARRIED

MATTERS CAPTURED IN THE ABOVE MOTION

- 16d) Status of the Multi-Language School and Ministry of Education Letters**
- 16e) Status of Waitlist for Elementary and Secondary Schools (All Wards)**
- 17e) Report of the Governance and Policy Committee on Update to Demolition Policies (R.02, R.03)**
- 17f) Report of the Governance and Policy Committee on Update to Community Engagement Policy (T.7)**
- 17h) Report of the Governance and Policy Committee on Update to Access to Pupil Information Policy (S.16)**
- 18a) From Trustee Crawford regarding St. Agatha Catholic School Parent Councils Annual Report 2016-2017**
- 18c) From Trustee Kennedy regarding Treaties Recognition Week (November 5 to 11, 2017)**

Trustee Piccininni returned to the meeting at 11:15 p.m.

MOVED by Trustee Piccininni, seconded by Trustee Bottoni, that the meeting adjourn.

Results of the Vote taken, as follows:

In favour

Opposed

Trustees Andrachuk
 Bottoni
 Crawford
 D'Amico
 Davis
 Del Grande
 Kennedy
 Martino
 Piccininni
 Poplawski
 Rizzo
 Tanuan

The Motion was declared

CARRIED

SECRETARY

CHAIR



Chair's Monthly Report October 23, 2017 – November 17, 2017

Following are highlights for the period of October 23 to November 17, 2017

Monday, October 23

- Along with the Director delivered greetings at the CSPC Conference welcoming newly-elected CSPC Members at the CEC

Wednesday, October 25

- Along with the Director delivered remarks at the annual TCPVA Dinner for recently retired Principals and Vice Principals at Sala Caboto

Thursday, October 26

- Along with the Director, Trustees and Staff, attended the 38th Annual Cardinal's Dinner at the Metro Convention Centre

Saturday, October 28

- Had the pleasure of attending the 34th Annual Fr. Fogarty Awards Dinner with the Director, Trustees, Staff and Students

Saturday, November 4

- Along with the Director had the pleasure of attending the 4th Annual Canadian Samaritans for Africa Dinner at St. Francis Xavier Parish in Mississauga, honouring *Mrs. Angela Gauthier* for her many years of Catholic leadership in support of charities in Africa

Monday, November 6

- Along with the Director, delivered greetings at the OAPCE Commissioning Ceremony at the CEC

Friday, November 10

- Along with the Director, Trustees & Staff participated in the Remembrance Day Service at the CEC

Sunday, November 12

- Along with the Director attended the ALPH Education Gala celebrating education and knowledge that fosters global movement toward peace and reconciliation

Tuesday, November 14

- Along with the TCDSB Symposium Team attended the Province-Wide *ICE Symposium – Renewing the Promise* at the Toronto International Plaza Hotel

Wednesday, November 16

- Attended the blessing and official opening of St. Patrick's Soccer Field



Director's Monthly Report October 23, 2017 – November 17, 2017

Following are highlights for the period of October 23 to November 17

Monday, October 23

- Along with the Chair delivered greetings at the CSPC Conference welcoming newly-elected CSPC Members at the CEC

Tuesday, October 24

- Participated in Breaking the Silence on Child Abuse at the CEC
- Had the pleasure of attending the Special Needs Cross Country meet at Earl Bales Park

Wednesday, October 25

- Along with the Chair delivered remarks at the annual TCPVA Dinner for recently retired Principals and Vice Principals at Sala Caboto

Thursday, October 26

- Delivered opening remarks at the Latin-Hispanic Canadian Heritage Month Committee Mass at St. Basil the Great College School
- Along with the Chair, Trustees and Staff, attended the 38th Annual Cardinal's Dinner at the Metro Convention Centre

Friday, October 27

- Participated in the Ground Breaking Ceremony for a new addition at St. Clement

Saturday, October 28

- Had the pleasure of attending the 34th Annual Fr. Fogarty Awards Dinner with the Chair, Trustees, Staff and Students

Monday, October 30

- Attended a provincial government announcement featuring Minister Coteau & Minister Matthews, speaking about the importance of student voice and youth engagement, The online platform *Youth Voice ON* was introduced at the WE Global Learning Centre, with St. Mary Catholic Academy students in the audience
- Along with Trustee Poplawski delivered greetings at the Annual PLASP Parent & Community meeting at the International Centre

Wednesday, November 1

- Met and spoke with 9 students who participated in *Take Our Kids to Work Day* at the CEC

Thursday, November 2

- Had the pleasure of visiting the TCDSB's Eglington LINC, Adult ESL and Nursery Centre
- Along with the Associate Director, delivered greetings to secondary students at the SMILE CAMP (*Students and Staff Maximizing Inter-Community Leadership*) meeting at the CEC

Friday, November 3

- Delivered greetings at the VP Retreat
- Participated in the unveiling Street Art Project with staff and students at St. Cyril, along with City Councilor Filion

Saturday, November 4

- Along with the Chair had the pleasure of attending the 4th Annual Canadian Samaritans for Africa Dinner at St. Francis Xavier Parish in Mississauga, honouring *Mrs. Angela Gauthier* for her many years of Catholic leadership in support of charities in Africa

Monday, November 6

- Along with the Chair, delivered greetings at the OAPCE Commissioning Ceremony at the CEC

Tuesday, November 7

- Met with the Century 21 CEO Academy Board to discuss possible partnerships/opportunities in support of Student Achievement at TCDSB

Thursday, November 9

- Had the honour of participating in the Remembrance Day Service at St. Andre Elementary School

Friday, November 10

- Along with the Chair, Trustees & Staff participated in the Remembrance Day Service at the CEC

Sunday, November 12

- Along with the Chair attended the ALPH Education Gala celebrating education and knowledge that fosters global movement toward peace and reconciliation in Asia

Tuesday, November 14 & 15

- Along with the TCDSB Symposium Team attended the Province-Wide *ICE Symposium – Renewing the Promise* at the Toronto International Plaza Hotel

November Student Trustee Board Report



October General Assembly:

On October 31st, CSLIT held its third successful General Assembly of the year. Superintendent Cristina Fernandes provided a presentation on anaphylaxis and consulted the students of CSLIT on the ways in which the board can better address allergies within secondary schools. In addition to this, the CSLIT Executive Council had their first breakout sessions of the year and were able to develop concrete goals in the upcoming months for each subcommittee. Students were challenged to complete a monthly team building exercise and attend the next GA which will be held on November 28th.

OSTA-AECO FGM Conference:

From November 2nd to 4th, Student Trustees' Rhea Carlisle and Joel Ndongmi attended the Ontario Student Trustees' Association (OSTA-AECO) FGM Conference dedicated to providing professional development to the Student Trustees of Ontario.

Throughout this conference, the Student Trustees listened to multiple inspiring speakers including: the youngest Member of Provincial Parliament Sam Oosterhoff, the President of Sportsnet and NHL Properties Scott Moore, and the CEO of EQAO Norah Marsh. The Student Trustees also received professional development from the President of the Ontario Catholic School Trustees' Association (OCSTA), Pat Daly on the important topic of 'Understanding School Board Finance'.

In addition to this, the Student Trustees participated in the Catholic Board Council Breakout at the FGM Conference. The Catholic Board Council of OSTA-AECO is currently in the process of developing key breakout groups dedicated to Catholic student voice in three major areas of focus (*Renewing the Promise, Special Education, and Community and Youth Engagement*). The Catholic Board Council will also continue planning for Ontario Catholic Student Youth Day.

Upcoming Events

Both ECSLIT and CSLIT will be in attendance at the upcoming Angel Foundation Gala on November 10th.

Subcommittee Updates

ECSLIT:

On October 18th, ECSLIT held the first online meeting of the year where student leaders participated in various quizzes, games and inclusive activities. The next ECSLIT online meeting will be held on November 15th.

The ECSLIT face-to-face meeting was held on November 1st, where the virtue of *Gratitude* came to an end with the collection of donations items for Puerto Rico's hurricane relief.

Social Affairs:

The Social Affairs Committee will continue to organize and plan out the November Dance kickoff. The money raised from this event will proceed towards Sick Kid's Miracle Network Dance.

Angel Foundation for Learning:

The Angel Foundation for Learning Committee plans on creating designs and releasing them to CSLIT GA attendees by the end of November. The AFL student leaders are also brainstorming initiatives for future ECSLIT gatherings, to not only raise awareness and money towards the charity, but to also build relationships between the elementary and secondary student leaders.

Social Justice:

For the month of November, the Social Justice Committee will be continuing its commitment to promoting impartiality and encouraging fairness within schools and communities. One of their first areas of focus will be planning the Break the Glass Gala in collaboration with the Equity Committee in order to raise awareness about women's rights and address the ways in which women are affected by the glass ceiling effect.

Faith:

As an opening for October's General Assembly, Faith provided a prayer to focus on the virtue of the month, *gratitude*. The prayer gave recognition and honour to the traditional Indigenous land we are situated upon, and gave thanks for the many things that God, through our world, continues to offer us.

Faith established a subcommittee consisting of 14 student leaders. This year, Faith plans to work together to execute one main goal – ensuring that students keep our religion closely interlaced into our daily lives.

Equity:

In month of November, the Equity Committee will both be attending and volunteering at the Indigenous Rights and Awareness event taking place on November 8th at the CEC. The Equity Committee will also be hosting the L'Arche Daybreak Retreat in the month of November.



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

**PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED**

For Board Use Only

Delegation No. _____

☐ Public Session

☐ Private Session

☐ Three (3)
Minutes

Name	James Medeiros
Committee	Regular / Special Board
Date of Presentation	10/19/2017
Topic of Presentation	Inequality and accountability
Topic or Issue	Inequality and accountability
Details	Inequality and accountability in terms of how the TCDSB fails to include all schools in its policies, and its failure to address (and apparent contempt for) parent's concerns when a parent dares to ask questions that might bring an inconvenient truth to light.
Action Requested	To apply TCDSB policy to all schools; to apply TCDSB resources and oversight equally to all schools, and to supply written responses to parents who dare to raise questions that might bring an inconvenient truth to light.
I am here as a delegation to speak only on my own behalf	Yes
I am an official representative of the Catholic School Parent Committee (CSPC)	No
I am an official representative of student government	
I am here as a spokesperson for another group or organization	
Submittal Date	10/9/2017



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

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For Board Use Only

Delegation No. _____

- [] Public Session
[] Private Session
[] Three (3) Minutes

Name	Vera N. Held, M.Ed.	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	Upgrade Dante with the \$32.8M on its own property	
Topic or Issue	I believe the long-awaited Dante upgrade should immediately move forward on its own property. In 2011, TCDSB was granted \$32.8M from the Ministry of Education for this purpose. That sum is still being held and will be released for this important upgrade.	
Details	I see no connection to this vital TCDSB upgrade and The Columbus Centre. By severing the proposed partnership with VCI, Dante's upgrade will proceed and The Columbus Centre and its land will remain in its original, historic and heritage form. A critical by-product, is that the community, which is in constant turmoil regarding the proposed, joint redevelopment, will, once again, rest easy.	
Action Requested	3-minute presentation to TCDSB Trustees	
I am here as a delegation to speak only on my	YES	
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
Submittal Date	10/25/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

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For Board Use Only

Delegation No. _____

☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Christine Genowefe	
Committee	Board	
Date of Presentation	11/16/2017	
Topic of Presentation	TCDSB/Villa Charities Joint Redevelopment Plan	
Topic or Issue	Pros and Cons of this joint venture.	
Details	Trustee Sal Piccininni's motion	
Action Requested	Supporting to Rethink the present plan.	
I am here as a delegation to speak only on my own behalf	Yes	
I am an official representative of the Catholic School Parent Committee (CSPC)	No	
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
Submittal Date	11/2/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

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For Board Use Only

Delegation No. ____

☐ Public Session

☐ Private Session

☐ Three (3) Minutes

Name	Kerry Kotlarchuk	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	The Columbus Centre Preservation	
Topic or Issue	The Columbus Centre Preservation	
Details	The TCDSB should consider other locations for rebuilding Dante Alighieri Academy.	
Action Requested	Three minutes to speak at the meeting.	
I am here as a delegation to speak only on my own behalf	Yes	
I am an official representative of the Catholic School Parent Committee (CSPC)	No	
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
Submittal Date	11/2/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

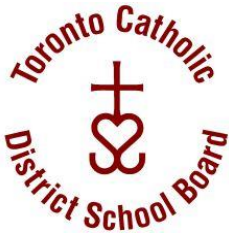
PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only

Delegation No. _____

- ☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Lawrence Pincivero	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	New School Wanted But Not At Expense of Demolishing the Columbus Centre	
Topic or Issue	Do not demolish the Columbus Centre It is an Italian icon and heritage site	
Details	The TCDSB owns 15 acres of land adjacent to Dante Alighieri to build a new school. No one is opposed to a new school only to demolishing the Columbus Centre	
Action Requested	Redo your plans for an adjacent location	
I am here as a delegation to speak only on my own behalf		
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Columbus Athletic & Social Association	
Submittal Date	11/3/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

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For Board Use Only

Delegation No. _____

[] Public Session
[] Private Session
[] Three (3) Minutes

Name	Ian MacDonald	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	Halting the Destruction of the Columbus Centre	
Topic or Issue	- 4,000 Columbus Centre Members were never consulted by Villa Charities Inc or the TCDSB. - 4,000 members have never voted on the demolition of Villa Charities largest asset - 4,000 members do not want to share their facility with children or put children in danger. - The proposed replacement facility is inadequate.	
Details	The unelected Villa Charities Inc. board of 15 members is in conflict with the 4,000 members of the community centre who are by far the greatest number of adults using Villa Charities assets.	
Action Requested	The TCDSB owns a surplus of vacant land adjacent to the Columbus Centre. This is where they should build their new school. Stop the destruction of the Columbus Centre and the displacement of their 4,000 members.	
I am here as a delegation to speak only on my own behalf		
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Yes CASA -Columbus Athletic & Social Association	
Submittal Date	10/30/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

**PLEASE BE ADVISED THAT ALL STANDING
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For Board Use Only

Delegation No. _____

- ☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Elio Costa	
Committee	Regular / Special Board	
Date of Presentation	12/31/9999	
Topic of Presentation	Villa Charities/TCDSB	
Topic or Issue	Motion by trustee Piccininni re. Villa Charities/TCDSB agreement.	
Details	To intervene in support of the motion	
Action Requested	The halt to the demolition of Columbus Centre	
I am here as a delegation to speak only on my own behalf	Yes	
I am an official representative of the Catholic School Parent Committee (CSPC)	No	
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
Submittal Date	11/6/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

**PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED**

For Board Use
Only

Delegation No. _____

☐ Public Session
☐ Private Session
☐ Three (3)
 Minutes

Name	Raymond Cho	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	School Closures	
Topic or Issue	School Closures	
Details	School Closures	
Action Requested	Halt School Closures	
I am here as a delegation to speak only on my own behalf	Yes	
I am an official representative of the Catholic School Parent Committee (CSPC)	No St Gabriel Lalemant	
I am an official representative of student government		
I am here as a spokesperson for another group or organization		
Submittal Date	11/8/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

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For Board Use Only

Delegation No. _____

- ☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Joseph Baglieri	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	Columbus Centre	
Topic or Issue	On the unholy alliance between TCDSB and Villa Charities.	
Details	The building of a new Dante Alighieri Academy at the cost of the demolition of the Columbus Centre is wrong both in policy and ethically.	
Action Requested	That the plan to build a new school on the site of the Columbus Centre be rescinded and the Board look at its own lands for the construction.	
I am here as a delegation to speak only on my own behalf		
I am an official representative of the Catholic School parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Yes CASA	
Submittal Date	11/8/2017	



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

PLEASE BE ADVISED THAT ALL STANDING COMMITTEE MEETINGS ARE BEING RECORDED

For Board Use Only
Delegation No. _____
<input type="checkbox"/> Public Session <input type="checkbox"/> Private Session <input type="checkbox"/> Three (3) Minutes

Name	Joyce Dennis
Committee	Corporate Services Committee Meeting
Date of Presentation	11/09/2017
Topic of Presentation	Pupil Accommodation Review (PAR)
Topic or Issue	closing of The Divine Infant
Details	the vital importance of the school to the community
Action Requested	having the school remain open
I am here as a delegation to speak only on my own behalf	Yes
I am an official representative of the Catholic School Parent Committee (CSPC)	
I am an official representative of student government	
I am here as a spokesperson for another group or organization	
Submittal Date	11/9/2017



TORONTO CATHOLIC DISTRICT SCHOOL BOARD

DELEGATION REGISTRATION FORM FOR STANDING OR OTHER COMMITTEES

**PLEASE BE ADVISED THAT ALL STANDING
COMMITTEE MEETINGS ARE BEING RECORDED**

For Board Use Only

Delegation No. _____

☐ Public Session
☐ Private Session
☐ Three (3) Minutes

Name	Dr. Dorothy Pullan	
Committee	Regular / Special Board	
Date of Presentation	11/16/2017	
Topic of Presentation	Villa Charities/TCDSB Partnership	
Topic or Issue	Safety of Students	
Details	Ensuring a safe place for students	
Action Requested	Understanding current climate	
I am here as a delegation to speak only on my own behalf	Yes	
I am an official representative of the Catholic School Parent Committee (CSPC)		
I am an official representative of student government		
I am here as a spokesperson for another group or organization	Yes	
Submittal Date	11/9/2017	



Sal Piccininni
Trustee, Ward 3

Email: sal.piccininni@tcdsb.org

Voicemail/Fax: (416) 512-3403

To: Regular Board Meeting – November 16, 2017

From: Sal Piccininni, Trustee, Ward 3

Subject: Consideration of Motion – Community Hub Partnership with Villa Charities

Whereas: On December 19, 2012 a memorandum of understanding was signed between the TCDSB and Villa Charities to enter into a joint venture/community hub project to replace Dante Alighieri Academy

Whereas: Trustees approved this partnership with the understanding that both the Villa Columbo community, specifically Columbus Centre, and the school community were in agreement with this joint venture

Whereas: very little communication or community engagement has taken place over the 5 years since on the status of the project

Whereas: vocal opposition to the project by the greater community, local residents and consumers of the Columbus Centre facilities, who do not support moving forward with any major changes or updates to the building and site that involve the demolition of the Centre

BE IT RESOLVED THAT: upon the completion of the public consultation by January 31, 2018, a report shall be delivered to a full meeting of the Board, within 30 days from that date, attached with a final recommendation that includes the framework for construction and anticipated timelines, and

BE IT RESOLVED THAT: should the outcome of the public consultation not document overwhelming support for the redevelopment of the Villa Charities site, the TCDSB will no longer pursue the partnership with Villa Charities Inc. and instead proceed with the building of Dante Alighieri Academy Catholic Secondary School on the property presently owned by the Board.



*Garry Tanuan
Trustee, Ward 8*

To: Regular Board Meeting – October 19, 2017

Moved by: Garry Tanuan, Trustee Ward 8

Seconded by: Maria Rizzo, Trustee Ward 5

Subject: Notice of Motion – Ethno-centric Cultural School in North Scarborough

WHEREAS: The Ministry of Education has issued the Ontario Education Equity Action Plan in September 2017 stemming from the fundamental principle that every student should have the opportunity to succeed personally and academically, regardless of background, identity or personal circumstance.

WHEREAS: The Ministry of Education issued B09 memo RE: PAR (Pupil Accommodation Review) and CPPG (Community Planning and Partnership Program) intended to solicit wider public community participation and feedback on joint responsibility for integrated community planning with school boards, municipal governments, and ethnic community partners.

WHEREAS: In line with the Ministry's Equity Action Plan, our Board has set up an Equity Think Tank to address, among other areas, relevant learning experiences via ethnically sensitive and responsive pedagogy to further enhance student achievement, particularly in large culturally diverse student groups.

WHEREAS: The Board is committed to instilling the values of equity and inclusivity from a Catholic perspective.

BE IT RESOLVED THAT: Staff report on the establishment of an Ethno-centric Cultural School in the culturally diverse area of North Scarborough at the December Board meeting.

**MINUTES OF THE REGULAR MEETING
OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE**

HELD WEDNESDAY, OCTOBER 18, 2017

PUBLIC SESSION

PRESENT:

External Rosanna Del Grosso

Members: Dario Imbrogno
John MacKenzie
Sandra Mastronardi
Tyler Munro
Mary Pugh
Raul Vomisescu
Glenn Webster

Trustees: A. Andrachuk, Acting Chair
A. Kennedy – by teleconference
G. Tanuan

Staff: R. McGuckin
C. Fernandes
A. Coke
M. Kokai
D. Reid
P. Stachiw
J. Wilhelm
R. Macchia

S. Harris, Recording Secretary
K. Eastburn, Assistant Recording Secretary

1. Roll Call and Apologies

Apologies were tendered on behalf of Marilyn Taylor, Ashleigh Molloy, Gizelle Paine and Giselle Romanino.

Special prayers were offered for the family of Sandra Mastronardi who lost a member and for someone whose husband is in the hospital.

2. Approval of the Agenda

MOVED by Dario Imbrogno, seconded by Tyler Munro, that the Agenda, as amended, to include Inquiries and Miscellaneous items from Sandra Mastronardi, an Inquiry from Rosanna Del Grosso regarding Pro-Grant from the Ministry of Education to the Catholic Parent Involvement Committee (CPIC) and an information item, and an Inquiry from Tyler Munro regarding Staff and Student Accommodations, be approved.

The Motion was declared

CARRIED

4. Approval and Signing of the Minutes

MOVED by Dario Imbrogno, seconded by Mary Pugh, that the Minutes of the Regular Meeting held on September 13, 2017 for PUBLIC Session be approved.

The Motion was declared

CARRIED

9. Communications

MOVED by Mary Pugh, seconded by Sandra Mastronardi, that Item 9a) be adopted as follows:

9a) Special Education Superintendent Update October 2017 received

The Motion was declared

CARRIED

MOVED by Rosanna Del Grosso, seconded by Raul Vomisescu, that Item 9b) be adopted as follows:

9b) SEAC Monthly Calendar Review received.

The Motion was declared

CARRIED

9c) Representation for Mental Health and Safe Schools Committees

Glenn Webster and Tyler Munro offered to be the representative for the Mental Health Committee and the Safe Schools Committee respectively, which was unanimously agreed.

9d) Orientation to SEAC - proposed date - November 8, 2017

There was a unanimous decision for Special Services Superintendent Cristina Fernandes to send a calendar invitation to all members.

MOVED by Rosanna Del Grosso, seconded by Sandra Mastronardi, that Item 9e) be adopted as follows:

- 9e) Ministry of Education's response to Autism Ontario Funding Letter** received.

The Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Tyler Munro, that Item 9f) be adopted as follows:

- 9f) Education Quality and Accountability Office (EQAO) Primary Division, Junior Division, Grade 9 and OSSLT Assessment Results** received.

The Motion was declared.

CARRIED

MOVED by Mary Pugh, seconded by Dario Imbrogno, that Item 9g) be adopted as follows:

- 9g) Education and Governance Supports Discussion Guide** that a tool be created together with SEAC responses and that the results of the

questionnaire be brought to the November 15, 2017 SEAC meeting for further discussions and feedback.

Staff advised that the tool would be created early during the week of October 23, 2017.

The Motion was declared

CARRIED

MOVED by Dario Imbrogno, seconded by John MacKenzie, that Items 9h), 9i) and 9j) be adopted as follows:

9h) Special Education Plan - Model for Special Education

9i) & Special Education Plan - Transportation for Students with Special Education Needs

9j) Special Education Plan – Categories and Definitions of Exceptionalities:

1. That Items 9h), 9i) and 9j) be deferred to the November 15, 2017 meeting and that the Committee members bring their comments on those documents for review and that staff bring back the next set of revisions to be presented at the November 15, 2017 meeting in order for Committee members to bring their comments for review at the January 2018 meeting; and
2. That a Glossary of definitions be included and that the definition start with inclusion, modification, and accommodation of the Individual Education Plan (IEP) and include the word *accommodation and/or modification* in the opening statement.

The Motion was declared.

CARRIED

13. Inquiries and Miscellaneous

MOVED by Trustee Tanuan, seconded by Rosanna Del Grosso, that Item 13a) be adopted as follows:

- 13a) Inquiry from Marilyn Taylor regarding Transition from Secondary School to Post-Secondary School** deferred to the November 15, 2017 meeting.

The Motion was declared

CARRIED

MOVED by Dario Imbrogno, seconded by Trustee Tanuan, that Item 13b) be adopted as follows:

- 13b) Inquiry regarding Violence in Schools** received.

The Motion was declared.

CARRIED

MOVED by Glenn Webster, seconded by Tyler Munro, that Item 13c) be adopted as follows:

- 13c) Inquiry from Trustee Andrachuk regarding the legal analysis of the Education Act Exclusion clause received.**

The Motion was declared

CARRIED

MOVED by Trustee Tanuan, seconded by Tyler Munro, that Items 13d), 13e), 13f), 13g) and 13h) be adopted as follows:

- 13d) From Sandra Mastronardi regarding the Professional Advisory of the Ontario Certified Teachers (OCT) regarding Response to Cyber Bullying of Students and Sexting received.**

- 13e) From Sandra Mastronardi regarding the October 14, 2017 OAPCE Conference on Third Party Protocol Policy received.**

- 13f) From Sandra Mastronardi regarding Defibrillators in Schools received.**

Staff was asked to bring back a report including a list of defibrillators, and persons who are trained in their usage and what we are doing at the elementary level.

- 13g) From Sandra Mastronardi regarding Students Experiencing Issues with Violence in Schools received.**

- 13h) From Sandra Mastronardi regarding Special Education Additional Qualifications Parts 1 and 2 for Newly-Inducted Teachers received.**

The Director of Education advised that the Special Education additional qualifications courses, parts 1 and 2 are not mandatory and are therefore only recommended.

The Motion was declared

CARRIED

MOVED by Sandra Mastronardi, seconded by Trustee Tanuan, that Items 13i) and 13j) be adopted as follows:

- 13i) Inquiry from Rosanna Del Grosso regarding Pro-Grant from the Ministry of Education to CPIC received.**

Rosanna Del Grosso will send a copy of CPIC's Pro-Grant submission to the Ministry of Education to Committee members and survey members to ascertain whether there is an interest to coordinate efforts with CPIC and the Ontario Association of Parents in Catholic Education (OAPCE) to have a combined program.

- 13j) From Rosanna Del Grosso regarding Parent Expo Virtual Session, November 16, 2017, 9:30 a.m. to 3:30 p.m. received.**

The Motion was declared

CARRIED

MOVED by John MacKenzie, seconded by Glenn Webster, that Item 13k) be adopted as follows:

- 13k) The Impact on Student Accommodations due to Staff Accommodations received.**

The Motion was declared

CARRIED

14. Association Reports

MOVED by Sandra Mastronardi, seconded by Rosanna Del Grosso, that Items 14a) and 14b) be adopted as follows:

- 14a) From Gizelle Paine regarding Learning Disabilities Association of & Ontario (LDAO) SEAC Circular October 2017** deferred to the November 15, 2017 meeting.
- 14b) From Gizelle Paine regarding Learning Disabilities Association of Ontario (LDAO) Response to Consultation on Accessibility Standard for Education** deferred to the November 15, 2017 meeting.

The Motion was declared.

CARRIED

16. Pending List

MOVED by John MacKenzie, seconded by Raul Vomisescu, that Item 16) be adopted as follows:

- 16a) Pending List** received

The Motion was declared.

CARRIED

17. Adjournment

MOVED by John MacKenzie, seconded by Sandra Mastronardi, that the meeting adjourn.

The Motion was declared

CARRIED

SECRETARY

CHAIR



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO DEMOLITION POLICIES (R.02 & R.03)

Do not be anxious about anything, but in everything by prayer and supplication with thanksgiving let your requests be made known to God.

Philippians 4:6

Created, Draft	First Tabling	Review
October 10, 2017	October 19, 2017	
Nancy Crawford, Chair, Governance and Policy Committee Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Members of the Committee:

Nancy Crawford, Chair
Ann Andrachuk, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Maria Rizzo, Trustee Ward 5
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends that the Demolition of Existing Buildings and Portables policy (R.02) and Demolition of Purchased Real Property policy (R.03) be amended and consolidated into Demolition policy (R.02) and updated in meta policy format to reflect current legislation and practice.

The cumulative staff time required to prepare this report was <1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Demolition Policy (R.02) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Demolition Policy (R.02) as amended and proposed in Appendix A.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: DEMOLITION

POLICY NO: R. 02

Date Approved: June 19, 1986 - Board	Date of Next Review: October 2022	Dates of Amendments: October 19, 2017
Cross References: <i>Amending and Consolidating: R.02 Demolition of Existing Buildings and Portables, R. 03 Demolition of Purchased Real Property</i>		

Purpose:

The purpose of this policy is intended to provide guidance to the Board with respect to demolition of existing buildings, portables, and purchased Real Property.

Scope and Responsibility:

This policy applies to all school sites and other TCDSB property. The Director of Education is responsible for this property with the support of Facilities and Development Services.

Alignment with MYSP:

Strengthening Public Confidence

Providing Stewardship of Resources

Policy:

The TCDSB is committed to ensuring demolition of school sites and other TCDSB property is developed in accordance with relevant legislation and in conjunction with the plans of municipal councils, other school boards and other authorities to achieve maximum safety and service to the community.



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: DEMOLITION

POLICY NO: R. 02

Regulations:

1. Demolition of Existing Buildings and Portables:

- a. An existing building or portable which are no longer required for education purposes and cannot be sold, shall be demolished.
- b. MET **Ministry of Education** approval to abandon the school facility(ies), other than single portables, will be obtained prior to tendering for demolition.
- c. **If non-operational facilities cannot be sold, leased, subject to a rebuild, and are not needed as a core hold, it will be reviewed annually to evaluate the need to demolish – subject to Board approval, available funding, and receipt of demolition permit.**
- d. **Hazards, including designated substances must be investigated and disclosed prior to demolition.**
- e. The school or portable accommodation facility(ies) will be tendered for sale and/or demolition in accordance with **Ministry of Education** regulations.
- f. **Demolition process shall be done in accordance with will follow all Board, MET Ministry of Education, and jurisdictional requirements and legislation.**
- g. **Board staff are free to salvage any building components where designated substances are not involved, prior to the bidding contractor mandatory site visit for use in schools or other Board related facilities.**
- h. **Where possible, Board staff will find the most economical way to remove, or demolish portables over the age of 20 that are prohibitive to repair.**



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: DEMOLITION

POLICY NO: R. 02

2. Demolition of Purchased Real Property:

- a. All buildings acquired by the TCDSB with the intent to demolish, shall be demolished as soon as the land can be used for the purpose for which it was purchased **its intended** purpose.
- b. Pending the demolition of vacant buildings, **the site will be temporarily fenced, and if required**, all basement, main floor windows, and doors shall be boarded up. **No trespassing signs will be placed on site** immediately upon vacancy of all such properties; **Where applicable and as directed by the Board, appropriate signage announcing future use of site will also be posted.**
- c. Where the site will be used immediately for school purposes, tenders shall be called for the demolition of buildings ~~upon~~ **after** acquisition of the property, subject to a Demolition Permit. ~~approval by the municipality.~~
- d. ~~Buildings on sites which cannot be used immediately for school purposes, may be rented according to Board policy.~~



POLICY SECTION: REAL PROPERTY

SUB-SECTION:

POLICY NAME: DEMOLITION

POLICY NO: R. 02

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

Facilities and Development Services will continue to monitor and review the policy. An annual report will be brought to Board if required to ensure compliance with current Statutory and Regulatory requirements with respect to Demolition.

APPENDIX



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO COMMUNITY ENGAGEMENT POLICY (T.7)

*How good and pleasant it is when God's people live together in unity.
Psalm 133:1*

Created, Draft	First Tabling	Review
June 5, 2017	September 21, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

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Members of the Committee:

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Ann Andrachuk, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Maria Rizzo, Trustee Ward 5
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updating the Community Engagement policy (T.7) to include cross-reference to the Elementary French Programming policy (S.P.02) to address Trustee requests to ensure that there is language in the policy specifically speaking to community engagement with parents on changes to programs at the local level. At the June 5, 2017 Governance and Policy meeting, Trustees also added an amendment to ensure that stakeholders to be engaged are identified.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Community Engagement Policy (T.7) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Community Engagement Policy (T.7) as amended and proposed in Appendix A.



POLICY SECTION: **TRUSTEES**

SUB-SECTION:

POLICY NAME: **COMMUNITY ENGAGEMENT**

POLICY NO: **T. 7**

Date Approved:

December 13, 2012-
Board

Date of Next Review:

June 2022

Dates of Amendments:

June 15, 2017

Cross References:

S.S. 04, Access to School Premises

H.M. 24, Catholic Equity and Inclusive Education

S. 09, School Accommodation Review

S. 10, Catholic School Advisory Councils

S.S. 09, Code of Conduct

S.P. 02- Elementary French Programming

Ministry of Education:

O. Reg. 612/00 School Councils and Parent Involvement Committees

[Parents in Partnership - A Parent Engagement Policy for Ontario Schools, 2010](#)

Appendix A – Community Engagement Handbook, revised September 2012

Purpose:

This policy affirms and promotes the need to engage community members in decision-making processes that foster student achievement and well-being, identify new and emerging issues, support the implementation of Toronto Catholic District School Board plans and strategies, and provide direction about policy decisions.

Scope and Responsibility:

The policy extends to all activities designed to bring about ongoing stakeholder engagement by building and strengthening the relationship between the TCDSB and its communities. Guidelines about suitable methods of engagement and facilitating input and feedback from community members and the general public on the



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: COMMUNITY ENGAGEMENT

POLICY NO: T. 7

TCDSB's activities will be provided. All who advocate for the TCDSB are responsible to adhere to this policy.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Excellence in Governance

Financial Impact:

~~The implementation of a comprehensive Community Engagement policy requires leadership, resourcing, data management, communication and reporting systems. Building the capacity of Staff within the TCDSB is also required.~~

Legal Impact:

~~Liability insurance is required for all locations where engagements are conducted on an in-person basis.~~

Policy:

The Board of Trustees, embracing its governance mandate, strives to engage Catholic and community stakeholders, ratepayers, and all involved in Toronto Catholic schools to contribute their input to the ongoing development and strategic direction of the Toronto Catholic District School Board.

The TCDSB will commit to ensuring that meaningful input from our community members is considered to ensure initiatives, policies and practices reflect our mission and meet the needs and expectations of the communities served by the TCDSB.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: COMMUNITY ENGAGEMENT

POLICY NO: T. 7

Regulations:

1. Community members have both the right and the responsibility to be involved in decisions.
2. The TCDSB will provide community engagement opportunities that are open, honest, transparent and accessible to all, and that value the input obtained in its decision making.
3. The authority to implement community engagement is as follows:
 - (i) Internal TCDSB staff – Director of Education;
 - (ii) Board wide engagement – Board of Trustees;
 - (iii) Ward level engagement – Director of Education and the Ward Trustee.
4. The TCDSB shall engage community members and the general public in meaningful ways on matters in the purview of the Board to allow deeper conversations about values, beliefs and concerns, to emphasize the desired future, appreciate the positives and build on past successes and create effective networks.
5. The Board of Trustees will take into consideration the views of all community members in making policy decisions by facilitating ongoing exchange of information and feedback among the TCDSB, its communities and the public.
6. The following principles form the foundation of effective engagements: commitment, evaluation, timing, inclusiveness, accessibility, location, clarity, respect, accountability and transparency.



POLICY SECTION: **TRUSTEES**

SUB-SECTION:

POLICY NAME: **COMMUNITY ENGAGEMENT**

POLICY NO: **T. 7**

7. The Board of Trustees, TCDSB Staff, Catholic communities and the general public will use the Community Engagement Handbook to support this policy. The TCDSB Staff will develop procedures and a community engagement strategy to ensure ongoing and effective implementation of this policy.
8. The Continuum of Engagement comprises six different levels of engagement that could be sought with community members: Inform, Consult, Involve, Collaborate, Consensus and Empower.
9. In preparing for a community engagement process, the Board or designated leader will select one or more of these levels of engagement to ensure that the community is appropriately engaged **and identify the stakeholders it wishes to engage.**
10. At the completion of each community engagement process, stakeholders will be informed by TCDSB staff of the outcome.
11. Stakeholders involved in each engagement process will be solicited for their feedback consistent with the level of engagement used in the process.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: COMMUNITY ENGAGEMENT

POLICY NO: T. 7

Definitions:

Continuum of Engagement

The continuum comprises the six different levels of engagement that could be sought with community members: Inform, Consult, Involve, Collaborate, Consensus, and Empower.

Inform

To provide community members and the general public with balanced and objective information to assist them in understanding issues, the alternatives, opportunities and solutions.

Consult

To obtain input from community members and the general public on proposed Board directions and decisions.

Involve

To work directly with the community members throughout the process to ensure that their concerns and aspirations are consistently understood and considered in decision-making processes.

Collaborate

To partner with the community members in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.

Consensus

To work together with community members until the decision is reached through appropriate consensus.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: COMMUNITY ENGAGEMENT

POLICY NO: T. 7

Empower

To provide elements of the final decision or implementation in the hands of the community.

Toronto Catholic District School Board or The Board (abbreviated TCDSB)

Refers to the complete corporate entity and includes the Board of Trustees and all Staff and students.

The Board of Trustees

The twelve elected officials charged with governing the TCDSB.

Community Engagement

An active, intentional, purposeful and ethical relationship between the Catholic communities, the general public and the TCDSB.

Catholic Communities

Include students, parents, Catholic ratepayers, Staff, Trustees, and the Catholic Church.

General Public

Includes residents within the TCDSB boundaries, and levels of government in Ontario.



POLICY SECTION: TRUSTEES

SUB-SECTION:

POLICY NAME: COMMUNITY ENGAGEMENT

POLICY NO: T. 7

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

1. Catholic schools and the TCDSB are accessible and welcoming to parents and other community members;
2. Community members and the general public have open access to information and a growing understanding of educational policies, programs and services;
3. Predefined and Board approved metrics for each community engagement and feedback solicited from stakeholders on the process and participation.
4. A report of community engagement process as reported by staff to be reviewed by the Board annually.

Details on the process by which planning for, and implementation of, community engagement may be carried out at the Board can be found in the Community Engagement Handbook, revised September 2012.



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO ACCESS TO PUPIL INFORMATION POLICY (S.16)

*Let the wise hear and increase in learning, and the one who understands obtain guidance,
Proverbs 1:5*

Created, Draft	First Tabling	Review
April 11, 2017	April 19, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Members of the Committee:

Nancy Crawford, Chair
Ann Andrachuk, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Maria Rizzo, Trustee Ward 5
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updating the Access to Pupil Information policy (S.16) to include updates which align with current practice and includes amendments moved by Trustees during the March 21, 2017 and April 11, 2017 Governance and Policy Committee meetings.

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Access to Pupil Information Policy (S.16) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Access to Pupil Information policy (S.16) as amended and proposed in Appendix A.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: ACCESS TO PUPIL INFORMATION

POLICY NO: S.16

Date Approved:
May 9, 2007

Date of Next Review:
April 2022

Dates of Amendments:
April 19, 2017

Cross References:

Education Act, R.S.O. 1990, s.266, Pupil Records

Municipal Freedom of Information and **Protection of Privacy Act**, R.S.O. 1990, C.M56

Child and Family Services Act, R.S.O. 1990, C.11

[Ontario Student Record \(OSR\) Guideline, 2000](#)

~~Access To Pupils S.15~~

~~Apprehension Or Arrest Of Pupils S.18~~

~~Police Investigation V.P.05~~

~~Suspected Child Abuse Reporting S.17~~

~~Access to **Students in Schools Premises S.S.04**~~

Progressive Discipline S.S.10

Fresh Start S.S.12

Suspension and Expulsion S.S.01

Police/School Board Protocol

Children's Law Reform Act

Appendix

Purpose:

All pupil information including the Ontario Student Record is to be maintained for all students in accordance with The Education Act, the Municipal Freedom of Information and Protection of Privacy Act and all applicable regulations and guidelines of the Government of Ontario. This policy supports the pursuit of strengthening public confidence and the assurance of accountability as articulated in the Board's Multi-Year Strategic Plan.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: ACCESS TO PUPIL INFORMATION

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Scope and Responsibility:

This policy applies to all individuals who maintain pupil information within the TCDSB. The Director of Education is responsible for the implementation of this policy in alignment with the Multi-Year Strategic Plan.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Policy:

The Toronto Catholic District School Board requires that all staff will strictly observe confidentiality with respect to **diligently-maintained**, pupil-identifying records, including health and other records, maintained by the Board.

Access to pupil records shall be in compliance to **with** existing ~~federal~~ Provincial Acts and the most current Ontario Student Record **(OSR)** Guideline.

Regulations:

1. Maintenance Of Confidentiality

Principals shall regularly review with teaching and other staff the obligation of maintaining confidentiality respecting pupil records **information, including the OSR**, imposed by the Education Act, the Municipal Freedom of Information and Protection of Privacy Act and the Ontario Student Record Guideline. No employee of the Board shall provide information about any student or ~~their~~ **the student's** family to any outside agency, including immigration officials, unless legally obliged to do so.



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2. Providing Pupil Information To Another School, Private School Or Other Educational Institutions

Principals shall adhere to the requirements of the Regulation respecting Pupil Records (Ontario Student Record Guideline) governing the transfer of Pupil Records when a pupil transfers from one school to another.

3. Providing Pupil Information To A Pupil, ~~Or His/Her Parent,~~ Or Guardian

Pupils and their parents or guardians may access pupil information through the school principal. A pupil and his or her parent or guardian, where the pupil is a minor, are entitled to ~~examine~~ **view and/or receive a copy of all information, including the OSR** ~~the records~~ **relating to such** pupil. **A pupil between the ages of 16 to 18, who has withdrawn from parental control, may have exclusive access to their pupil records as governed by section 65 of the Children's Law Reform Act.**

Upon reaching 18 years of age, a pupil shall have exclusive access to his or her student records and may elect to grant access to such records to others. The parent or guardian of a pupil who is not mentally capable will retain the right to access the records relating to that student after he or she has reached 18 years of age.

A legally-identified custodial or non-custodial parent is entitled to be given information as to the education of that parent's child unless and until there is either an Order of the Court or a term in a separation agreement denying the person access to the child.



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Unless the pupil, parent or guardian, and the existence of the necessary relationship of the latter two to the pupil are all actually known to the principal, proper identification should, with sensitivity and discretion, be insisted upon.

4. Providing Pupil Information To Others

Every person shall preserve ~~secrecy~~ **confidentiality** in respect of the content of **all pupil information, including the OSR** ~~a record~~ that comes to the person's knowledge in the course of ~~his or her~~ **the person's** duties or employment, and no such person shall communicate any such knowledge to any other person except,

- (a) as may be required in the performance of his or her duties **as set out in the Education Act or other relevant legislation**; or
- (b) with the written consent of the parent or guardian of the pupil where the pupil is a minor; or
- (c) with the written consent of the pupil where the pupil is an adult; or
- (d) through a search warrant requiring the surrender of an Ontario Student Record to the police; or
- (e) through a subpoena or appropriate court order; or
- (f) where a teacher or the principal may have information where it is suspected that the child is in need of protection as defined in the Child and Family Services Act; or
- (g) upon request of the medical officer of health as provided in the Education Act; or
- (h) where the Municipal Freedom of Information and Protection of Privacy Act permits a school board to disclose confidential information to the police to aid an investigation undertaken with a view to a law enforcement proceeding or from which a law enforcement proceeding is likely to result.



POLICY SECTION: SCHOOLS

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5. Maintenance of Pupil Records

The Ontario Student Record must be maintained, used, disclosed, and disposed of in accordance with all applicable legislation. School administrators will be advised of relevant changes through appropriate communication. Diligent maintenance of students' Ontario Student Records would entail the mandatory inclusion of any court documents and separation agreements which may impact rights to such records.

Definitions:

Ontario Student Record (OSR)

The Ontario Student Record (OSR) is the record of a student's educational progress through schools in Ontario. The Education Act requires that the principal of a school collect information “for inclusion in a record in respect of each pupil enrolled in the school and to establish, maintain, retain, transfer and dispose of the record”. The act also regulates access to an OSR and states that the OSR is “privileged for the information and use of supervisory officers and the principal and teachers of the school for the improvement of instruction” of the student. Each student and the parent(s) [and guardian(s)] of a student who is not an adult (that is, a student who is under the age of eighteen) must be made aware of the purpose and content of, and have access to, all of the information contained in the OSR. (Ontario Student Record (OSR) Guideline, 2000)



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Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

Qualitative feedback provided by Principals regarding access to information requests at monthly K-12 meetings conducted by Field Superintendents.

APPENDIX A



REPORT TO

REGULAR BOARD

PUPIL ACCOMMODATION REVIEW ST. RENE GOUPIL, PRINCE OF PEACE AND THE DIVINE INFANT – STATUS UPDATE – MEMO B09 IMPACT

“Finally, all of you, have unity of mind, sympathy, brotherly love, a tender heart, and a humble mind”, 1 Peter 3:8

Created, Draft	First Tabling	Review
November 6, 2017	November 16, 2017	Click here to enter a date.

B. Leporati, Sr. Manager, Planning and Admissions

J. Volek, Acting Comptroller, Planning and Development Services

K. Malcolm, Superintendent, Student Achievement, Wellness and Well-Being, Area 7

M. Puccetti, Superintendent of Facilities

INFORMATION REPORT

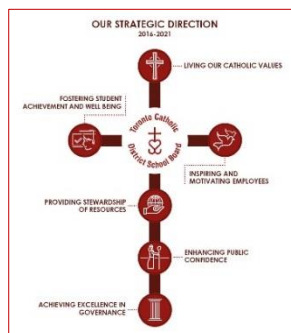
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

At its Corporate Affairs, Strategic Planning and Property Committee meeting held on May 12, 2016, the Board of Trustees approved the initiation of a Pupil Accommodation Review (PAR) for St. Rene Goupil, The Divine Infant and Prince of Peace, in accordance with Board Policy *Pupil Accommodation Review S.09 (Appendix 'A')*.

This report considers the impact of the recent Ministry of Education Memo “2017:B09 - Plan to Strengthen Rural and Northern Education” issued on June 28, 2017. *Memo B09* articulates the Ministry’s plan to revise Pupil Accommodation Review (PAR) and Community Partnership guidelines, including a full public consultation process currently underway.

The cumulative staff time required to prepare this report was 10 hours

B. PURPOSE

This report summarizes the Ministry’s proposed changes to PAR and Community Partnership guidelines and also provides an update on the status of the Pupil Accommodation Review (PAR) for St. Rene Goupil, The Divine Infant and Prince of Peace including the impact of the Multi-Language school on this PAR cluster.

C. BACKGROUND

Amendments to Pupil Accommodation Review and Community Planning and Partnership Guidelines

1. The Ministry of Education has proposed amendments to the Pupil Accommodation Review Guidelines (PARG) and the Community Planning and Partnership Guidelines (CPPG) through memo “2017:B09 - Plan to Strengthen Rural and Northern Education” issued on June 28, 2017.
2. Proposed amendments to the PARG/CPPG include longer timelines, more recommended pupil accommodation options, clearer roles for Trustees and municipal governments, and an increased student voice. Upon release of the new guidelines, TCDSB will revise the Pupil Accommodation Review and Community Planning and Partnership policies to reflect the latest guidelines.

3. *Memo 2017:B09* indicates that Boards will not be required to reconsider recent PAR decisions. Also of note, no new PARs will be initiated until the revisions and policy updates are complete, unless required to support a joint-use school initiative between two school boards. It is anticipated that revisions to the guidelines and policy will not be complete until late 2018 or early 2019.
4. **Boards can choose whether to continue PARs that are in process under the current policy or to suspend the process pending revisions to the PARG and CPPG and their related policies.**

Multi-Language School

5. **June 11, 2015** – The Board approved the pursuit of the feasibility of opening a Multi-Language school.
6. **February 2017** – The Ministry of Education was contacted to provide sample schedules incorporating multiple languages.
7. **March 10, 2017** – The Director received notice from the Ministry that they did not intend to propose regulations that would prescribe languages other than English and French. Additional resources were also provided.
8. Investigation and meetings with OECTA-TECT were slightly delayed during collective bargaining discussions.
9. A decision was made to proceed with the process and determine commitment from parents for enrolment in the program in **April 2017**.
10. Registration for the Multi-Language school was implemented through SOAR in **May 2017**.
11. Low numbers of student registrations proved prohibitive to implement a Kindergarten program at St. Rene Goupil for **September of 2017**.
12. **July 25, 2017** – The Minister of Education wrote to the Director the following:

“Under paragraph 8(1) 25 of the Education Act, the only authorized language of instruction other than English is French. At this time the Ministry of Education has no plans to change the Education Act or regulations

prescribing the language in which any subject or subjects shall be taught in any year of primary, junior, intermediate, or senior division.”

13. A report informing Trustees of the Ministry communication and subsequent impact on the Multi-Language school study was heard at the November 2, 2017 meeting of the Student Achievement Committee.

D. EVIDENCE/RESEARCH/ANALYSIS

14. The Pupil Accommodation Review for the St. Rene Goupil, Prince of Peace and The Divine Infant communities was initiated on May 12, 2016.
15. To date five (5) committee meetings and one (1) public meeting, on October 19, 2016, have been held.
16. The review was paused as of May 10, 2017 pending the investigation and potential impact of implementing a Multi-Language school at St. Rene Goupil. Given the Ministry’s rejection of the Multi-Language School, the PAR process will resume.
17. The original staff recommendation included a phased closure of St. Rene Goupil and The Divine Infant into Prince of Peace with an addition to the facility.
18. The historical, current and projected enrolment for the three (3) schools in this PAR cluster are show in the table below.

	Prince of Peace			St Rene Goupil		The Divine Infant	
	Year	Pupil Count	Utilization (%)	Pupil Count	Utilization (%)	Pupil Count	Utilization (%)
Historical	2005	349	108%	170	70%	161	53%
	2010	335	104%	143	59%	176	58%
	OTG	323		242		306	
Projected	2017	302	93%	56	23%	120	39%
	2020	261	81%	39	16%	82	27%
	2025	261	81%	36	15%	80	26%

19. In accordance with the Board policy, “*Pupil Accommodation Review S.09 (Appendix ‘A’)*”. One public meeting, to be scheduled in January 2018, is still required to satisfy the Policy requirements before the PAR can be reported on and a decision made.
20. Communications, relating to the issue of Pupil Accommodation Reviews, received at the November 9, 2017 meeting of the Corporate Services, Strategic Planning Committee are attached as Appendices ‘B’, ‘C’ and ‘D’.

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

Date Approved: January 24, 2007	Date of Next Review: May 2019	Dates of Amendments: September 11, 2014 January 15, 2015 May 12, 2016
Cross References: Ministry of Education Pupil Accommodation Review Guideline (PARG), March 2015. Ministry of Education Administrative Review of Accommodation Review Process Ministry of Education Community Planning and Partnerships Guideline (CPPG), March 2015. Community Planning and Partnerships Policy (B.R. 07)		
Appendix: Pupil Accommodation Review Operational Procedures		

Purpose:

This policy outlines the process Toronto Catholic District School Board (the Board) will undertake to complete a pupil accommodation review or a modified pupil accommodation review of a school or schools.

On March 26, 2015, the Minister of Education released a new Pupil Accommodation Review Guideline, 2015 (the “PARG”). This Policy and the Operational Procedures are established by the Board in accordance with the PARG, as per ministry requirement.

Scope and Responsibility:

The Board is responsible for deciding the most appropriate pupil accommodation arrangements for the delivery of its elementary and secondary programs. These decisions are made by the Board of Trustees in dispensing of its primary responsibility which aligns with the over-arching objectives of fostering student



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academic achievement and well-being, and ensuring effective stewardship of the resources of the Board, including the Board's financial viability and sustainability. These objectives apply to any accommodation review conducted pursuant to this Policy, including those conducted under the modified accommodation review process.

In some cases, to address student populations that are constantly changing, the Board of Trustees must consider undertaking pupil accommodation reviews that could lead to school consolidations and closures. Wherever practical, pupil accommodation reviews will include a school or group of schools to facilitate the development of viable solutions for pupil accommodation that support the objectives noted above. Wherever possible, schools will be subject to a pupil accommodation review only once in a five-year period, unless there are circumstances that warrant a review, as determined by the Board, such as a significant change in enrolment.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Financial Impact:

It is anticipated that the Board would incur limited costs associated with the implementation of the accommodation review process itself. A pupil accommodation review could potentially provide the Board with the opportunity to realize substantial savings by balancing enrolment and right-sizing schools.



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Legal Impact:

The Board could be involved in legal proceedings if the pupil accommodation review process is not implemented in accordance with this Policy. The Ministry Guidelines provide a formal process which must be followed if the implementation of the pupil accommodation review process is challenged.

Policy:

A pupil accommodation review of a school or schools will occur in the context of the Board's long-term capital and accommodation planning process, and after the necessary assessment of the options for the school(s) in accordance with that process. This assessment will be made in accordance with Board policy made pursuant to the Community Planning and Partnership Guideline (CPPG) issued by the Ministry of Education.

As a result of some assessments, the Board of Trustees must consider undertaking pupil accommodation reviews that may lead to school consolidations and/or closures. Wherever practical, pupil accommodation reviews will include a school or schools to facilitate the development of viable solutions for pupil accommodation.

The Board welcomes the opportunity for the public and affected school communities to be heard with respect to pupil accommodation reviews. The Board will share relevant information with those affected by the process.

The Board of Trustees will make the final decision regarding any pupil accommodation review.

The Regulations and any Schedules of this Policy may be amended from time to time in accordance with the PARG. In all cases, any minimum timelines set out in the PARG will be followed by the Board.



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A copy of this Policy, together with the PARG and Administrative Review of Accommodation Review Process issued by the Minister of Education are available to the public upon request at the Board office and on the Board's website.

Principles:

Through the Catholic Social Teachings and its Multi-Year Strategic Plan, the Board is committed to establishing integrated decision making structures and processes to support responsive and responsible allocation of resources, including the provision of equitable, affordable and sustainable learning facilities. The following principles will be used as a foundation to support the mission and vision of the Board while undertaking pupil accommodation reviews.

1. The TCDSB is committed to responsibly providing optimal learning facilities for the common good while, at the same time, making it possible for all to come to their full potential as persons and to be all that God intends them to be.
2. Schools will have meaningful connections with a Roman Catholic parish and structured links to their community.
3. Students of the TCDSB have the right to attend Catholic schools that provide reasonable community access, and the Board has a responsibility to provide schools that optimally enhance student learning opportunities in the 21st century.
4. The Catholic principle of subsidiarity promotes the establishment of groups of parents and stakeholders whose purpose is to actively participate in the school accommodation review process, contributing to decisions that consider the value of schools to the parish and community.



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POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

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Regulations:

1. Pupil Accommodation Review Process

The pupil accommodation review process shall consist of the following components:

- i. Preparation and submission to the Board of Trustees of an Initial Staff Report and School Information Profile(s);
- ii. Approval by the Board of Trustees to undertake a pupil accommodation review process;
- iii. Establishment of the Accommodation Review Committee (ARC), including its Terms of Reference;
- iv. Consultation with the City of Toronto and Community Partners;
- v. Accommodation Review Public Meetings;
- vi. Preparation and submission of an Interim Staff Report to the Board of Trustees, including a Community Consultation section;
- vii. Public Delegations to the Board of Trustees;
- viii. Preparation and submission of a Final Staff Report to the Board of Trustees;
- ix. Decision by the Board of Trustees;
- x. Establishment of a Transition Committee.

2. Modified Pupil Accommodation Review Approval & Initiation

A modified pupil accommodation review process may be approved and initiated by the Board of Trustees only under exceptional circumstances, and in consultation with the local trustee(s) where three (3) or more of the following factors are present:

- i. Distance to the nearest available accommodation is 2 kilometers or less for elementary schools involved in the review and 7 kilometers or less



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for all secondary schools. The nearest accommodation indicated must be a single-gender school if a single-gender school is under review;

- ii. Utilization rate of all of the schools under review is equal to or below 50% for elementary and secondary schools;
- iii. The number of students enrolled is 100 or fewer for elementary schools involved in the review and 500 or fewer for all secondary schools in the review;
- iv. When the Board is planning the relocation of a program (in any school year or over a number of school years), in which the enrolment constitutes more than or equal to fifty percent (50%) of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
- v. There are no more than two (2) schools subject to the pupil accommodation review process; or
- vi. The entire student population of the schools subject to a pupil accommodation review process can be accommodated in another within 2 kilometers for elementary schools and within 7 kilometers for secondary schools.

3. Modified Pupil Accommodation Review Process

The modified pupil accommodation review process shall consist of the following components.

- i. Preparation and submission of an Initial Staff Report and School Information Profile(s) to the Board of Trustees;
- ii. Approval by the Board of Trustees to undertake a modified pupil accommodation review process;
- iii. Consultation with the City of Toronto and Community Partners;



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- iv. An Accommodation Review Public Meeting;
- v. Preparation and submission of an Interim Staff Report to the Board of Trustees, including a Community Consultation section;
- vi. Public Delegations to the Board of Trustees;
- vii. Preparation and submission of a Final Staff Report to the Board of Trustees;
- viii. Decision by the Board of Trustees;
- ix. Establishment of a Transition Committee.

4. Exemptions

- a) The Board is not obligated to undertake a pupil accommodation review under any of the following circumstances:
 - i. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary, as identified by the Board, including in its relevant policies;
 - ii. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified by the Board, including in its relevant policies;
 - iii. when a lease for the school is terminated;
 - iv. when the Board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
 - v. when the Board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;



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- vi. where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair; or
 - vii. where there are no students enrolled at the school at any time throughout the school year.
- b) Board staff shall ensure that school communities are informed about proposed accommodation plans for students before a decision is made by the Board of Trustees to consolidate, close or move a school or students in accordance with an exemption to the pupil accommodation review process.
- c) Board staff shall prepare a report to the Board of Trustees setting out the circumstances supporting the exemption to the accommodation review process in respect of the school(s) under consideration for such exemption.
- d) Board staff shall, no fewer than five (5) business days after the Board of Trustees make a decision that such exemption applies, provide written notice to the following:
- the City of Toronto (through the Clerks' Department or equivalent);
 - other community partners that expressed an interest prior to the exemption (as defined above);
 - the coterminous school boards through the Director of Education; and
 - the Ministry of Education through the Assistant Deputy Minister of the Financial Policy and Business Division, unless the Ministry of Education has informed the Board to direct such notice to a different office.
- e) The Board will prepare a transition plan following the Board of Trustees' decision to consolidate, close or move a school or students pursuant to an exemption to the pupil accommodation review process.



POLICY SECTION: SCHOOLS

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POLICY**

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5. Access to Pupil Accommodation Review Documents

This Policy and Operational Procedures, together with the PARG and Administrative Review of Accommodation Review Process issued by the Minister of Education are available to the public on the Board's website and will be available upon request.

APPENDIX 'A'



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

Definitions

Accommodation Review

A process undertaken by the Board to determine the future of a school or group of schools, as described in this Policy.

Accommodation Review Committee (ARC)

An advisory committee established by the Board that represents the affected school(s) of a pupil accommodation review, which acts as the official conduit for information shared between the Board and the affected school communities.

Accommodation Review Public Meeting

An open meeting held by Board staff to gather broader community feedback on a pupil accommodation review.

ARC Working Meeting

A meeting of ARC members to discuss a pupil accommodation review, including the gathering of feedback from the affected school communities of a pupil accommodation review.

Business Day

A calendar day that is not a weekend or statutory holiday. It also does not include days the Board is scheduled to be closed including the Board's Christmas, spring, Easter and summer break. For schools with a year-round calendar, any break that is five (5) calendar days or longer is not a business day.



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Consultation

The sharing of relevant information as well as providing the opportunity for municipalities and other community partners, the public and affected school communities to be heard.

Facility Condition Index (FCI)

A measure of the condition of a building as determined by the Ministry of Education by calculating the ratio between the five-year renewal needs and the replacement value for each facility.

On-the-Ground (OTG) Capacity

The capacity of the school as determined by the Ministry of Education by loading all instructional spaces within the facility to current Ministry standards for class size requirements and room areas.

Public Delegation

A presentation by an individual or a group of individuals to the Board of Trustees at a meeting of the Board, made in accordance with Board policies and procedures regarding public delegations, which permits the individual or group of individuals to have their concerns heard directly by the Board of Trustees.

Initial Staff Report (Report 1)

A report drafted by Board staff containing option(s) and identifying a preferred option with a recommendation to Trustees with respect to a school(s) that should be subject to a pupil accommodation review process or a modified pupil accommodation review process.



POLICY SECTION: **SCHOOLS**

SUB-SECTION:

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Interim Staff Report (Report 2)

A report drafted by Board staff for consideration by the Board of Trustees with respect to a pupil accommodation review process, or a modified pupil accommodation review process, that also incorporates information obtained during community consultations. The Interim Staff Report may, or may not, include the same option(s) as contained in the Initial Staff Report related to a pupil accommodation review process.

Final Staff Report (Report 3)

A report drafted by Board staff which contains recommendation(s) for consideration by the Board of Trustees with respect to a pupil accommodation review process, or a modified pupil accommodation review process, and which also incorporates information obtained during community consultations and from public delegations (and any staff response to such information).

School Information Profile (SIP)

An orientation document with point-in-time data for each of the schools under a pupil accommodation review.

Angela Kennedy
Trustee, Ward 11
Chair, TCDSB
Via email: Angela.Kennedy@tcdsb.org

Dear Chair Kennedy

Please find enclosed a letter from MPP Raymond Cho regarding the moratorium on school closures.

Hratch Aynedjian
Executive Assistant
Raymond Cho, MPP

November 9, 2017

Trustee Angela Kennedy
Chair of Toronto Catholic District School Board
80 Sheppard Avenue East,
North York, Ontario M2N 6E8

Re: Moratorium on School Closures

Dear Ms. Kennedy,

As a Member of Provincial Parliament for Scarborough Rouge-River and a former Toronto City Councillor for 25 years in the same area; I have taken the liberty of writing this letter to categorically support the moratorium on the closure of three schools in my riding - St. Gabriel Lalemant Catholic School, The Divine Infant Catholic School and St. Rene Goupil Catholic School. Further, based on Ministry memorandum B09, dated June 28th, 2017, I ask that you choose to halt the current PARG review process as it is one of the options provided by the Ministry memorandum, and keep all the schools open.

During the past year, I attended several community meetings held at different schools together with TCDSB School Trustee, Mr. Garry Tanuan of Ward 8, school Parent Council leaders, parents at the schools under review including staff from TCDSB. It was clearly apparent the frustration and deep concerns being experienced by the parents and students of these schools. The last thing that

everyone wants is to have their schools closed and have to move to somewhere away from their community.

Earlier this year, I raised the concerns of our residents at the Legislature and asked the Minister to redress this issue. On June 28th, 2017, the Ministry issued the memorandum B09 which permits the Board to halt the PARG process if the process is still underway and has not reached a verdict.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents & students about the future of their schools that led to a decline in enrollment and allow time for the schools to rebuild & motivated community to grow.

The uncertain atmosphere created by this process has had an adverse effect on our schools. A case in point is St. Gabriel Lalemant; the school's enrollment was at a healthy 90%. The latest capacity number is significantly lower, 22% lower at 69%. Parents uncertain about their local school's future have found alternative options. A large number of the parents & students have migrated to the local Public School system. The process itself is causing schools to lose students.

As a 25-year City Councillor, I can attest that the schools are an integral part of our communities. Beyond being the central part of the education venue for our kids, the schools provide the community space for our communities to meet and participate in the electoral process. It is very vital that our children live in close proximity to their schools. For years we have been asking that kids return to walking to school to alleviate the vehicular traffic congestion around the schools during the drop off and pick up. Increasing the pupil numbers per school would unintentionally increase the vehicular traffic around the school and cause further unsafe areas around the schools.

While I understand the challenges that the Boards and the Ministry of Education face in the rural parts of the province, I don't understand why the Ministry lumped the rest of the school boards in urban settings in the same vein. The anxiety that the report from the Ministry has created and the vagueness of their Memorandum dated June 28th, 2017 is reprehensible. The uncertainty surrounding the future of the school is further exasperating the situation when frustrated parents uncertain of the future of their local school are making the drastic moves and finding alternatives to the Catholic schools.

In the meantime, I urge you to halt this process of school closures within the Toronto Catholic District School Board.

Should you need any further information please feel free to contact myself at any time.

Sincerely,

APPENDIX 'B'

9 November 2017

Dear TCDSB Director Rory McGuckin; Chair of the Board Angela Kennedy, and Board of Trustees:

I am writing this letter to request that you place an immediate moratorium on school closures in Scarborough based on Ministry of Education memorandum B09 that indicates that the PARG/CPPG review process is undergoing an overhaul as directed by the Ministry.

I would like to request that you keep St. Gabriel Lalemant Catholic School open.

Schools are the heart of our communities. Apart from the vital education that children need in close proximity to their homes, schools bring families and neighbours together, provide community city services and represent the strength and the social bonds of our neighbourhoods. The impact of school closures on communities is enormous and at times devastating.

St. Gabriel Lalemant for example, is at 69 per cent capacity now which demonstrates a healthy number of students and a vibrant surrounding community with many families. However, the school utilization has been reduced from 91 per cent two years ago, since the school closure process began. The process itself is causing schools to lose students because it puts the future of the school in question.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents, guardians and students about the future of their schools that leads to a decline in enrollment, and allow time for the schools to rebuild and motivate the community to grow.

Therefore I ask that you choose the option provided by the Ministry of Education 2017: B09 memorandum to halt the Pupil Accommodation Reviews underway and allow the school communities to provide input to the Ministry's call for feedback to the new Pupil Accommodation Review Guideline (PARG) and the Community Planning and Partnerships Guideline (CPPG).

If the provincial government recognizes that the Pupil Accommodation Review (PAR) process for all school boards *"requires an overhaul"*, and the Ministry of Education is beginning the process of revising its PARG to *"promote inclusion of community impact alongside the focus on student achievement and well-being"*, then now is the time to stop any more school closures in Scarborough.

I understand that the Ministry of Education is revising its Community Planning and Partnerships Guidelines (CPPG) to *"encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners."* Therefore, I look forward to working with the TCDSB on this matter.

Sincerely,



Councillor Neethan Shan
Scarborough-Rouge River
Ward 42



B09 Memo CPPG inputs from some W8 schools

Presented by Yvonne Yeung, CPIC Rep for Ward 8 on Nov 9, 2017

Consolidated feedback/concerns regarding the formulation of any new PARG/CPPG process:

1. Any new PAR process should include alternate or different opportunities for parents and families to express their views.
2. Should a third party with more knowledge of demographics and/or factors that influence school closure be involved in the process?
3. Can parent communities be involved in the decision to create PAR clusters before they're finalized?
4. Should schools at or near capacity even be involved in these types of processes?
5. Can more definite timelines for these processes be provided in order to reduce stress on the school communities involved?
6. the new guidelines should include doing a "FEASIBILITY STUDY" not just for the TCDSB properties but all the affected community. (such as the neighbouring schools, parishes, municipal buildings e.g. library, recreational centres, community centre) Safety should be the priority. The geographical effect of any future school closures.

note: the original recommendation in one of the cluster was to close 2 schools to transfer 200 students to a 100% utilized school (300 students) which does not have the physical space to allow for such expansion.

closing schools will also close 2 thriving day care centres, leaving the community to scramble for licensed child care

7. community stakeholders will be an integral part of the plan to properly utilize our school space
-MPP, councillors and a senator have voiced their support of our community-their involvement in the process is important

call for an immediate moratorium (stop) on the PAR review process currently underway and ~~link it to~~ the new Ministry PARG/CPPG consultation review process that the Scarborough schools want to participate and contribute before TCDSB submits its responses to the Ministry's questions.

MPP Raymond Cho, Councillor Chin Lee , and Councillor Neethan Shan aptly characterized it in their letters.



Dr. Raymond Cho
Member of Provincial Parliament
Scarborough-Rouge River

Queen's Park Office
Room 430, Main Legislative Building
Toronto, Ontario M7A 1A8
Tel: 416-325-9100
Email: Raymond.cho@pc.ola.org

Constituency Office
4559 Sheppard Avenue East, Unit B
Scarborough, Ontario M1S 1V3
Tel: 416-297-5040
Email: Raymond.choco@pc.ola.org

November 9, 2017

Trustee Angela Kennedy
Chair of Toronto Catholic District School Board
80 Sheppard Avenue East,
North York, Ontario M2N 6E8

Re: Moratorium on School Closures

Dear Ms. Kennedy,

As a Member of Provincial Parliament for Scarborough Rouge-River and a former Toronto City Councillor for 25 years in the same area; I have taken the liberty of writing this letter to categorically support the moratorium on the closure of three schools in my riding - St. Gabriel Lalemant Catholic School, The Divine Infant Catholic School and St. Rene Goupil Catholic School. Further, based on Ministry memorandum B09, dated June 28th, 2017, I ask that you choose to halt the current PARG review process as it is one of the options provided by the Ministry memorandum, and keep all the schools open.

During the past year, I attended several community meetings held at different schools together with TCDSB School Trustee, Mr. Garry Tanuan of Ward 8, school Parent Council leaders, parents at the schools under review including staff from TCDSB. It was clearly apparent the frustration and deep concerns being experienced by the parents and students of these schools. The last thing that everyone wants is to have their schools closed and have to move to somewhere away from their community.

Earlier this year, I raised the concerns of our residents at the Legislature and asked the Minister to redress this issue. On June 28th, 2017, the Ministry issued the memorandum B09 which permits the Board to halt the PARG process if the process is still underway and has not reached a verdict.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents & students about the future of their schools that led to a decline in enrollment and allow time for the schools to rebuild & motivated community to grow.

The uncertain atmosphere created by this process has had an adverse effect on our schools. A case in point is St. Gabriel Lalemant; the school's enrollment was at a healthy 90%. The latest capacity number is significantly lower, 22% lower at 69%. Parents uncertain about their local school's future have found alternative options. A large number of the parents & students have migrated to the local Public School system. The process itself is causing schools to lose students.

As a 25-year City Councillor, I can attest that the schools are an integral part of our communities. Beyond being the central part of the education venue for our kids, the schools provide the community space for our communities to meet and participate in the electoral process. It is very vital that our children live in close proximity to their schools. For years we have been asking that kids return to walking to school to alleviate the vehicular traffic congestion around the schools during the drop off and pick up. Increasing the pupil numbers per school would unintentionally increase the vehicular traffic around the school and cause further unsafe areas around the schools.

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In the meantime, I urge you to halt this process of school closures within the Toronto Catholic District School Board.

Should you need any further information please feel free to contact myself at any time.

Sincerely,



Dr. Raymond Cho
Member of Provincial Parliament
Scarborough-Rouge River

cc: All TCDSB Trustees
TCDSB Director of Education



Councillor Chin Lee

Scarborough Rouge River – Ward 41



Toronto City Hall
100 Queen Street W., Suite A10
Toronto, ON M5H 2N2

Tel: (416) 392-1375
Fax: (416) 392-7433
councillor_lee@toronto.ca

November 8, 2017

TCDSB
TCDSB Board of Trustees

Dear Board and Trustee Members:

I wish to add my voice to the concerns surrounding an issue that is presently impacting many of the constituents in ward 41, their families and those of their children. The TCDSB led Pupil Accommodation Review initiative underway in conjunction with the Ministry of Education's Public Accommodation Review Guideline (PARG) and Community Planning and Partnership Guideline (CPPG) process is an important one and its effect significant and long lasting.

I have, by way of my staff, expressed concern surrounding the ongoing safety of commuting children as it pertains to tabled decisions of school closures, and have some assurances through discussions that safety measures remain paramount.

At this time, however, and with the understanding that you have the ability to choose and suspend the PAR process, I respectfully request the Toronto Catholic District School Board consider a stay in any further strategic decision making in order to facilitate further community stakeholder (school communities') participation in providing feedback (concerns and recommendations) as encouraged by the Ministry surrounding the PARG and CPPG reviews before them, with submissions required no later than Wednesday December 6, 2017.

I appreciate that this issue is a weighted one, as many layers and criteria need to be and have been carefully and most caringly considered, but with such an important impact on our communities hanging in the balance, it is my hope that you will defer and take into consideration the imminent changes anticipated by the Ministry's reviews of the above guidelines, that will encourage greater joint responsibility for integrated community planning, and stronger collaboration among school boards, municipal governments and community partners.

Thanking you in advance for your kind consideration of this request to support our communities with a moratorium on school closings.

Sincerely,

Councillor Chin Lee
Ward 41, Scarborough-Rouge River

9 November 2017

Dear TCDSB Director Rory McGuckin; Chair of the Board Angela Kennedy, and Board of Trustees:

I am writing this letter to request that you place an immediate moratorium on school closures in Scarborough based on Ministry of Education memorandum B09 that indicates that the PARG/CPPG review process is undergoing an overhaul as directed by the Ministry.

I would like to request that you keep St. Gabriel Lalemant Catholic School open.

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I understand that the Ministry of Education is revising its Community Planning and Partnerships Guidelines (CPPG) to *"encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners."* Therefore, I look forward to working with the TCDSB on this matter.

Sincerely,



Councillor Neethan Shan
Scarborough-Rouge River
Ward 42



REPORT TO

REGULAR BOARD

CATHOLIC PARENT INVOLVEMENT COMMITTEE STAFF ASSESSMENT REPORT 2016-2017

“For we are his workmanship, created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them” Ephesians 2:10

Created, Draft	First Tabling	Review
October 26, 2017	November 16, 2017	Click here to enter a date.

J. Wujek, Superintendent of Education Area 5, Parent Engagement

M. Sequeira, Coordinator: International Languages, Parent Engagement and Community Outreach

INFORMATION REPORT

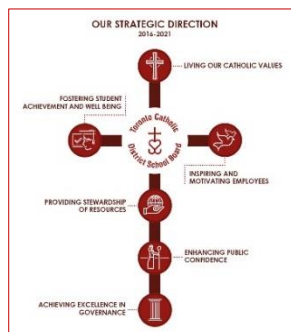
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report outlines the Catholic Parent Involvement Committee (CPIC) facilitated and sponsored initiatives for the 2016-2017 academic year. This report will provide an overview of these activities by reviewing the number of committee meetings; parent conferences and workshops, monetary sponsorship for parent events, and resources distributed to Catholic School Parent Councils.

Total cumulative time for staff to prepare this report is 8 hours.

B. PURPOSE

This report complies with the Action After request made on January 28, 2016 that an Annual Information Report on Catholic Parent Involvement Committee activities be added to the rolling calendar. Staff was to report on the statistics of meetings, activities and initiatives undertaken by CPIC.

C. BACKGROUND

1. **January 28, 2016** - The Catholic Parent Involvement Committee Annual Report was presented at the Regular Board meeting. Arising out of this presentation, the Annual Report was received by the Board and recommendations were made to have a report presented on an annual basis.
2. **June 9, 2016** - Staff presented a report on the meetings, activities and initiatives completed by CPIC during the time period 2014-2015 and 2015-2016 academic years.

D. EVIDENCE/RESEARCH/ANALYSIS

1. **MEETINGS: CPIC met nine times during the past session.**

CPIC MEETING DATES
Monday, October 17 th , 2016
Monday, November 21 st , 2016
Monday, December, 19 th , 2016

Monday, January 16 th , 2017
Monday, March 6 th , 2017
Monday, May 2 nd , 2017
Monday, May 15 th , 2017
Monday, June 19 th , 2017
Monday, September 18 th , 2017

Minutes of meetings held and financial records were made available for public inspection at TCDSB offices, as well as posted on the TCDSB, CPIC website. Approved Minutes of the Catholic Parent Involvement Committee Meeting held on May, 15th, and June 19th, as well the CPIC Annual Report for 2016-2017, including the Financial Report, were presented to the Board on September 21, 2017. (Appendix A)

2. EVENTS:

The following CPIC Parent Reaching Out (PRO)-Grant events in 2016-2017 were coordinated and facilitated by CPIC members:

CPIC INITIATIVES	Date	Details
‘A Night of Motivation’ Ward 4	23/11/ 2016	<ul style="list-style-type: none"> • Held at St. Jane Francis Catholic School • Wes Williams, hip hop artist and former TCDSB student, spoke to parents and students on the importance and role of motivation and adhering to goals and vision in order to achieve success • 30 people attended
‘Preparing Healthy Foods and Avoid Diabetes’ Ward 6	24/11/16	<ul style="list-style-type: none"> • Held at St. Stella Maris Catholic School • Event involved the Unison Health Community services, with the help of a celebrity cook
‘Screenager Movie Screening’ Ward 7	5/04/17	<ul style="list-style-type: none"> • Held at Mary Ward CSS • Screening of movie “Growing up in the Digital Age”, followed by a moderated discussion and suggestion for next steps

		<ul style="list-style-type: none"> • Participants were asked to bring a donation of canned or packaged goods for the ACSA Food Bank • 95 people attended
‘School Structure and Model for Student Success’ Ward 8	18/01/17	<ul style="list-style-type: none"> • Held at The Divine Infant Catholic School • Advantages of large and small schools were addressed with a focus on student success • Annie Kidder was the guest speaker • 30 people attended
‘Faith in Our Child II-Our Parish, Our Spiritual Goal’, Ward 11	1/04/17	<ul style="list-style-type: none"> • Father Ken Lau was a guest speaker • Info on the Jesus Club was presented

3. CPIC also provided support to parent engagement events based on requests.

CPIC SPONSORSHIP	DATE	DETAILS
‘Proudly Pinoy’	13/052017	<ul style="list-style-type: none"> • Held at St. Margaret Catholic School • Performances and workshops were aimed at highlighting and developing awareness of the Filipino culture, as well as, celebrating and building community
‘Student Transition Event’	8/02/17	<ul style="list-style-type: none"> • Held at Bishop Marrocco/Thomas Merton • Event was designed to assist families in general planning and knowledge as they considered the available secondary school pathways
“Math in the Dark Ages’	23/03/17	<ul style="list-style-type: none"> • Held at St. Bruno • This event was designed as a transition opportunity for St. Bruno and St. Raymond school communities to build relationships, as well as to address both schools urgent critical need in the area of math. • The students were participating in the math learning, while the parents were engaged in the information session

4. RESOURCES:

With the end goal of increasing parent engagement, CPIC coordinated the printing and distribution of promotional materials and resources for parents on such topics as: conflict resolutions strategies; building school partnerships; recruiting, retaining and succession planning for Catholic School Parent Councils; tips for school councils; team building strategies; building effective meetings, and school council elections.

CPIC resources were distributed at the following events:

RESOURCES	DATE	DETAILS
Proudly Pinoy Event	13/05/17	<ul style="list-style-type: none">• Held at St. Margaret Catholic School• Performances and workshops to highlight and develop awareness of Filipino culture
Lift Jesus Higher Event	4/03/17	<ul style="list-style-type: none">• Held at Metro Toronto Convention Centre• Annual event for Youth and Adults that focuses on evangelizing through uplifting music, testimonials, confessions, reflections, Divine Mercy celebration and a Eucharistic Procession.
Let's Get Together Event	15/02/17	<ul style="list-style-type: none">• Held at the Etobicoke Olympian• Parent Expo that featured over 70 exhibitors all focused on education, learning, and parent engagement

5. MOTIONS:

1. The following motions [A-D] were presented to Board of Trustees on January 26, 2017 (Agenda Addendum 10 (g)) and were received and referred to staff:

A. Long-Term Accommodations and Program Plan (LTAP & LTPP) Parent Consultation

- (a) A one-page, ward-by-ward summary.
- (b) Delay the next Report to allow more time for parent responses

- B. Use Toronto Catholic Parent Involvement Committee & Ontario Association of Parents in Catholic Education – Toronto Region, for selecting the best way to involve parents.
 - a) Prior to any parent consultation that TCDSB is considering, that strategies be discussed with CPIC so that CPIC can recommend to Trustees the consultation strategy appropriate to the intended outcome.
 - b) Prior to consultation, that OAPCE - Toronto be consulted on the appropriate method of deploying the selected consultation strategy.
- C. Delegation to the Board of Trustees
 - a) When parent or stakeholder consultation is required by the TCDSB, that the information on the meeting dates, the rules and how to make a delegation to the Trustees be widely disseminated to parents.
- D. Grade 3 and 6 EQAO testing in 2015-16
 - a) The TCDSB proposal on how retesting will be handled be communicated clearly to parents, and that any impact in their child's future education is also clearly communicated.

Staff reported back on the items at the CPIC Meeting held on March 5, 2017.

- 2. The following motions [A, B] were also presented to the Board of Trustees on September 21, 2017 (as part of the June 19, 2017 CPIC Minutes – Motion 17/06-04):

A. Parent Friendly Improvements to the *Community Engagement Policy & Handbook* T.07

This motion was referred to staff and will be considered under another report for consideration during the November 16, 2017 meeting

B. Review the Cost-Benefit of Investing in School Connects Parent Portal and Synervoice at the Elementary Panel

This motion was referred to staff and was discussed at November 7, 2017 Governance and Policy meeting.

E. CONCLUDING STATEMENT

This report is for the consideration of the Board.



APPENDIX A - CPIC Report 2016-17 **TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT**

For the Academic Year Ending August 2017

OPENING STATEMENT

Dear Director of Education, Chair of Trustees, TCDSB Parents and members of the Toronto Catholic Community:

The Toronto Catholic Parent Involvement Committee had a very busy and engaging year.

As you are probably aware, the purpose of your Committee is to promote, support, encourage and enhance parent engagement and parent involvement in your child's or children's education to help improve their academic achievement and well-being.

We are first and foremost a parent-centric body. Our primary means of achieving our purpose and objectives is by providing information and advice on parent engagement and parent involvement to the TCDSB through the Director of Education and the Chair of the Board of Trustees.

In addition, we work co-operatively with and support each of the school councils (CSPCs), through the principals of TCDSB schools, and the Chairs and members of each CSPC, to help the members develop skills and acquire knowledge to help them engage parents at the school level.

Finally, we directly undertake activities to help parents of students in TCDSB schools support their children's learning-whether at home or at school. We work to:

- share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning;
- identify and reduce barriers to parent engagement; and,
- help ensure that TCDSB schools create a welcoming environment for parents of its students.

All our meetings are open to the public to encourage communication from parents and other members of the Toronto Community.

We wish to acknowledge the challenging work, dedication and commitment of the many individuals who volunteer their time to contribute to the success of your Committee over the past year. All members of this committee have contributed in some way but these members have put in extra time and effort: D. Hastings for his attendance and reporting on Board of Trustee & Committee



APPENDIX A - CPIC Report 2016-17
TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT

For the Academic Year Ending August 2017

Meetings, recording of CPIC events, attendance at CPIC meetings. J. Fiorante for keeping the books and accounting records of CPIC expenditures, as well as providing needed advice. R. Oliveros, M. Ching, N. Ang, C. Bristol-Matte, A. Bela Da Silva for lending an ear to ideas and concerns. R. Oliveros, M. Ching, N. Ang for always being willing to look after the Parent Resource Tables at events. K. Muthiah for reminding me why we volunteer and J. Del Grande for providing clarity to our Motions.

COMMITTEE MEMBERS

Your Committee has 28 positions to be filled by parents/guardians of students enrolled at a TCDSB school. In odd number years, we hold elections for 12 Parent Members: Ward Representatives open to parents/guardians that either live in or their student attends a TCDSB School in an odd-numbered ward. In even number years, we hold elections for 12 Parent

Member: Ward Representatives open to parents/guardians that either live in or their student attends a TCDSB School in an even-numbered ward. Parent Members: Ward Representatives commit to a two-year term or if appointed or elected at a by-election for the period remaining in the term. The remaining 4 Parent Member: At-Large positions are open to all parents/guardians throughout the TCDSB system. These parents/guardians commit to a one-year term or if after October of each year for the term remaining. Parent Member: At-Large positions are elected/appointed by your Committee during one of its meeting.

Elections for the Parent Member: Ward Representatives for Even Numbered Wards was held on Monday October 5, 2016. By-elections for the Parent Member: Ward Representatives for Odd Numbered Wards not fully represented, was held on Wednesday October 7, 2016.



APPENDIX A - CPIC Report 2016-17
TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT

For the Academic Year Ending August 2017

The following parents are the Toronto Catholic PIC Team for the FY2016-17:

Parent Members: Ward Representatives who were elected in each Ward or appointed by your Committee:

Mr. G. Feldman (Chair) (W2), Ms. S. Mastronardi (W2), Mr. L. Asenjo (W3), Mr. Nilo Ang (W3), Ms. A. Crudo-Perri (W4), Mr. J. Fiorante (Treasurer) (W4), Ms. J. Seymour (W5), Ms. C. Bristol-Matte (Vice-Chair) (W5), Ms. M. Hardwyk (W6), Mr. N. Goncalves (W6), Mr. D. Rodriguez (W7), Ms. R. Oliveros (W8), Ms. M. Lim Serrano (W8), Mr. M. Ching (W9), Mr. K. Muthiah (W10), Mr. L. Lobo (W11), Mr. B. Xavier (W11), Ms. P. Corpuz (W12), Mr. J. Del Grande (W12).

Parent Members: At-Large that were appointed by the Parent Member: Ward Representatives Ms. R. Del Grosso (PMAL1), D. Alvares (PMAL2), Ms. A. Bela Da Silva (PMAL3)

Community Representative(s) that were appointed by your Committee Mr. S. Boodoo (CR1), Mr. D. Hastings (CR3).

COMMITTEE MEETINGS

Your Committee met nine times during the fiscal year. Meetings were held on the following dates:

Orientation and Inaugural Meeting Monday October 17, 2016
Meeting #1 - Monday, November 21, 2016
Meeting #2 - Monday, December 19, 2016
Meeting #3 - Monday, January 16, 2017
Meeting #4 - Monday, March 06, 2017
Meeting #5 - Monday, May 02, 2017
Meeting #6 - Monday, May 15, 2017
Meeting #7 - Monday, June 19, 2017
Meeting #8 - Monday, September 18, 2017



APPENDIX A - CPIC Report 2016-17 **TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT**

For the Academic Year Ending August 2017

Minutes of meetings held and financial records are available for public inspection at the TCDSB's offices at 80 Sheppard Avenue East in Toronto. In addition, Minutes are posted on the TCDSB website.

SUBCOMMITTEES & PROJECTS

Major accomplishments of your Committee in FY2016-17 included the following:

- Motions Presented to the Board of Trustees on January 26, 2017
 - Long-Term Accommodation and Program Plan (LTAP & LTPP) Parent Consultation.
 - Use Toronto Catholic Parent Involvement Committee & Ontario Association of Parents in Catholic Education - Toronto Region for selecting the best way to involve parents.
 - How Do Parents Delegate to the Board of Trustees?
 - Communicate to Parents the plan, if any, for Grade 3 and 6 EQAO test replacement.

The presentation went well but the four separate items were erroneously combined into one Agenda Item and was not discussed on their separate merits. The suggestions were referred to Staff, and Staff were directed to report their findings back to Toronto Catholic PIC. The report-back was presented to the Toronto Catholic PIC at the March 5, 2017 meeting.

- Motions presented to the Board of Trustees on September 21, 2017
 - Parent Friendly Improvements to your Community Engagement Policy & Handbook T07
 - Review the Cost - Benefit of investing in School Connects Parent Portal and Synervoice at the Elementary panel.
- Your Committee Funded these TCDSB Parent Engagement Events
 - Proudly Pinoy at St. Margaret's CES for \$2,000.
 - Student Transitioning Event Area 5 & 6 at the CEC for \$600.
 - Lego and Hospitality "Math n the Dark Ages" event for the St. Bruno CES and St. Raymond CES \$500.



APPENDIX A - CPIC Report 2016-17
TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT

For the Academic Year Ending August 2017

- Administrative Matters handled
 - Safekeeping of the Toronto Catholic PIC photograph collection.
 - Notetaker fee and annual adjustments.
 - Develop a Parent Involvement Survey.
 - Community Representation on Toronto Catholic PIC.
- Attendance and Dissemination Parent Engagement resource information.
 - Proudly Pinoy Event 2017
 - Lift Jesus Higher Event 2017
 - Let's Get Together Expo 2017
- Toronto Catholic PIC - PRO-Grant Events
 - Ward 4 "A Night Of Motivation" with Wes Williams. Led by CPIC Reps A. Crudo- Perri & J. Fiorante.
 - Ward 6 "Preparing Healthy Foods and avoid Diabetes". Led by CPIC Reps M. Hardyk & N. Goncalves.
 - Ward 7 "Screenagers Movie Screening" Led by CPIC Rep D. Rodriguez.
 - Ward 8 "School Structure and Model For Student Success" with Anne Kidder.

CPIC Led by CPIC Rep R. Oliveros.

- Ward 11 Faith In Our Child II "Our Parish, Our Spiritual Goal" with Father K. Lau, Mr. & Mrs. B. Xavier, et al. Led by CPIC Reps B. Xavier & L. Lobos.
- Presentations by TCDSB Staff
 - PIC Symposium – selection of 5 CSPC Members for attendance.
 - TCDSB Hot Weather Policy.
 - TCDSB Extended Heat Warning Policy.
 - KEB Online Banking Solutions - School Cash Online.
 - TCDSB 2017-18 Budget Information Session.
 - Institute for Catholic Education (ICE) Consultation on Catholic Education.
 - Proposed CPIC & CSPC Forum



APPENDIX A - CPIC Report 2016-17
TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT

For the Academic Year Ending August 2017

The following Subcommittees were established by your Committee:

Budget & Priority Setting Subcommittee. The Chair of this Subcommittee is part of the responsibility of the Toronto Catholic PIC Vice-Chair who was Ms. C. Bristol-Matte.

Governance & Procedure Subcommittee. The Chair of this Subcommittee Mr. J. Del Grande was appointed on Monday October 17, 2016.

Nominating & Elections Subcommittee. The Chair of this Subcommittee was appointed on Monday October 17, 2016 – his name was Mr. D. Hastings. The members of the Nominating and Elections Subcommittee were: Mr. M. Ching; Mr. N. Ang; Ms. R. Oliveros. The Nominating and Elections Subcommittee was responsible for recruiting Parents for vacant Parent Member roles on Toronto Catholic PIC. Working with Staff on the screening of potential Parent Members. To review other ideas to attract and recruit members for the 2018 Elections.

Conference Planning Subcommittee. The Chair of this Subcommittee Mr. B. Xavier was appointed on Monday October 17, 2016. However, due to work pressures Mr. J. Fiorante took on this role. This Subcommittee was responsible for the assignment, budgetary control and reporting of the 2016-17 PRO-Grant approved Ward Events.

The following Ad-hoc Subcommittees were established by your Committee

Communications & Dissemination Subcommittee Monday October 17, 2016 under the leadership of Mr. D. Hastings. This ad-hoc Subcommittee was tasked with the role of developing Toronto Catholic PIC communication pamphlets, Event Photographs and Recording, Parent Handouts, Banners, etc.

TCDSB Delegation Process Subcommittee Monday January 16, 2017 under the leadership of Ms. J. Seymour. This ad-hoc Subcommittee was tasked with working with TCDSB Staff to develop a pamphlet suitable for parents to understand the delegation process.



APPENDIX A - CPIC Report 2016-17
**TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT**

For the Academic Year Ending August 2017

FINANCIAL REPORT

We attach our Annual Financial Statement for your further information.

SUMMARY/OTHER

Finally, we would like to wish the best of luck to candidates who will stand in the Parent Member: Ward Representative's Odd Wards elections to be held on October 2, 2017 and Ward 6 and 10 by-elections to be held on October 4, 2017. Issues that we foresee as being important matters for the consideration of the new Committee following the October 2017 elections include:

- Review and improve the December 2013 Toronto Catholic PIC suggestion on Toronto Catholic PIC visibility.
- Review and improve the April and May 2015 Toronto Catholic PIC suggestions for parent engagement improvements on how Toronto Catholic PIC & our School Councils (CSPC) communicate directly with their Parent Community.
- Continue work on the Toronto Catholic PIC Parent Survey.
- Continue work on clarifying Community Representation on Toronto Catholic PIC.
- Continue work on the "Making Your Voices Heard as a Parent" theme to prepare a Suggestion to the TCDSB and Board of Trustees.
- Continue work on the "Parent Involvement Opportunity" chart.

Sincerely yours,

Geoffrey Feldman

Chair

September 18, 2017

**cc: Director of Education, Toronto Catholic District School Board
Chair of the Board of Trustees, Toronto Catholic District School Boar**



APPENDIX A - CPIC Report 2016-17
TORONTO CATHOLIC PARENT INVOLVEMENT
COMMITTEE ANNUAL REPORT

For the Academic Year Ending August 2017

Year-End Financial Report of the Toronto Catholic Parent Involvement Committee

CPIC Grant & Expenditure Summary	CPIC 2016-17	PRO GRANT 2016-17
As at August 31, 2017	FR 1344	FR 1369
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	43,833.90	-
TOTAL FUNDING	63,939.90	10,000.00
EXPENSES:		
Childcare & Supplies	1,451.44	
Election-Parent Recruitment Expenses	-	
Media Advertising	-	298.00
Transcriptions	-	
Mileage	41.60	
Parent Resources	-	2,588.45
Printing & Supplies	7,165.04	
Promotional Materials	2,233.47	
Refreshments - Events	2,145.36	858.33
Refreshments - Meeting	1,167.35	
Speaker Expenses	795.00	2,300.00
Telecommunication	3,405.65	
Translation Services	-	
TTC Tokens - Buses	-	
TOTAL EXPENDITURES	18,404.91	6,044.78
Balance	45,534.99	3,955.22



REPORT TO

REGULAR BOARD

PUPIL ACCOMMODATION REVIEW BLESSED PIER GIORGIO FRASSATI, ST. GABRIEL LALEMANT, ST. BEDE AND SACRED HEART – INTERIM REPORT (TRUSTEE WARD 7)

“Eager to maintain the unity of the Spirit in the bond of peace.”, Ephesians 4:3

Created, Draft	First Tabling	Review
November 6, 2017	November 16, 2017	Click here to enter a date.

John Volek, Acting Comptroller, Planning and Development Services
Kevin Malcolm, Superintendent of Student Achievement and Well-Being, Area 7
Maia Puccetti, Superintendent of Facilities

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

At its Corporate Affairs, Strategic Planning and Property Committee meeting held on June 6, 2016, the Board of Trustees approved the initiation of a Pupil Accommodation Review (PAR) for Blessed Pier Giorgio Frassati, St. Gabriel Lalemant, St. Bede and Sacred Heart, in accordance with Board Policy: *Pupil Accommodation Review S.09 (Appendix 'A')*. The Accommodation Review Committee (ARC) and Board staff presented their recommendations in accordance with the Policy. Both the staff recommendations and the ARC comments and feedback are presented in this report.

This report also considers the impact of the recent Ministry of Education Memo “2017:B09 - Plan to Strengthen Rural and Northern Education” issued on June 28, 2017. *Memo B09* articulates the Ministry’s plan to revise Pupil Accommodation Review (PAR) and Community Partnership guidelines, including a full public consultation process currently underway.

This report recommends that the following be considered for approval at the meeting of the Board of Trustees in January 2018 (Meeting date will be confirmed upon approval of Board Calendar – November Caucus):

1. That St. Gabriel Lalemant be consolidated at St. Bede effective September 4, 2018;
2. That the attendance boundaries of St. Gabriel Lalemant and St. Bede be combined to form the new boundary for St. Bede. (*Appendix 'B'*);
3. That transportation to St. Bede be reassessed and offered in accordance with Transportation Policy and in coordination with consolidation timelines;
4. That the Director of Education develop a Transition Plan including timelines to facilitate consolidation timelines;
5. That a name be considered for the new school in accordance with the *School Names (S.07)* policy.

The cumulative staff time required to prepare this report was 200 hours

B. PURPOSE

This report provides staff recommendations for an accommodation solution for the PAR involving Blessed Pier Giorgio Frassati, St. Gabriel Lalemant, St. Bede and

Sacred Heart. Furthermore, this report summarizes the Ministry's proposed changes to PAR and Community Partnership guidelines.

C. BACKGROUND

Amendments to Pupil Accommodation Review and Community Planning and Partnership Guidelines

1. The Ministry of Education has proposed amendments to the Pupil Accommodation Review Guidelines (PARG) and the Community Planning and Partnership Guidelines (CPPG) through memo "*2017:B09 - Plan to Strengthen Rural and Northern Education*" issued on June 28, 2017.
2. Proposed amendments to the PARG/CPPG include longer timelines, more recommended pupil accommodation options, clearer roles for Trustees and municipal governments, and an increased student voice. Upon release of the new guidelines, TCDSB will revise the Pupil Accommodation Review and Community Planning and Partnership policies to reflect the latest guidelines.
3. *Memo 2017:B09* indicates that Boards will not be required to reconsider recent PAR decisions. Also of note, no new PARs will be initiated until the revisions and policy updates are complete, unless required to support a joint-use school initiative between two school boards. It is anticipated that revisions to the guidelines and policy will not be complete until late 2018 or early 2019.
4. **Boards can choose whether to continue PARs that are in process under the current policy or to suspend the process pending revisions to the PARG and CPPG and their related policies.**

Pupil Accommodation Review for Blessed Pier Giorgio Frassati, St. Gabriel Lalemant, St. Bede and Sacred Heart

5. The initiation of a Pupil Accommodation Review (PAR) for Blessed Pier Giorgio Frassati, St. Gabriel Lalemant, St. Bede and Sacred Heart elementary schools was approved by the Board on May 12, 2016. The PAR, undertaken in accordance with Policy (*S.09*), spanned approximately one year and four months, with two public meetings held on October 12, 2016 and May 23, 2017. Members of the ARC also met on several occasions as a group for further discussion as is required under the policy.

6. Minutes from the public meetings are included in *Appendix 'C'*. All information discussed as part of the PAR process, materials provided to the ARC for consideration, and all notes from public meetings have been made available on the Board's website. Members of the ARC, along with staff, presented the preferred accommodation option at the final public meeting for this review on May 23, 2017.
7. The recommendations presented in this report are consistent with recommendations contained within the draft Long-Term Accommodation and Program Plan (LTAPP). Overall, the draft LTAPP proposes a reduction in OTG capacity (OTG capacity = "On-the-Ground" capacity) across the TCDSB from a current level of 71,950 elementary pupil places to approximately 69,100 elementary pupil places by the 2029-30 school year, or an overall reduction of 2,867 pupil places of available capacity to achieve a target utilization rate of 95%.
8. The Ministry of Education has eliminated Top-up funding to all Boards in the province. Top-up funding supported the operation of small schools where low enrolment does not generate sufficient staffing, operations and maintenance grants to cover annual costs to maintain, repair, and renew the school facility. The table below shows the year-over-year reduction in Top-up funding, which equates to a 33% annual reduction. The cumulative loss in funding over 3 years represents \$5M or approximately 6% of the Operations and Maintenance budget.

Panel	2014-15	2015-16	2016-17	2017-18
Elementary	3,690,894	2,471,433	1,230,298	No funding
Secondary	1,324,001	849,447	441,334	No funding
	5,014,895	3,320,880	1,671,632	

9. As noted above, facilities with very low enrolment do not generate sufficient per pupil grants to cover operational requirements, and thus operate in a deficit situation. The surplus funding from larger enrolment schools, system-wide, is not sufficient enough to offset funding shortfalls in low enrolment schools. The following table illustrates this situation, utilizing 2015 data (*a more fulsome report on Small Schools is available on the Board's website*):

Enrolment Range	Number of Schools	Average Program / Facilities Cost per pupil	Average Grant per pupil	Average Program/Facilities Cost Surplus/ (Deficit) per pupil
<100	4	15,826	10,600	(5,226)
101-150	8	12,521	9,800	(2,721)
151-200	18	11,005	9,589	(1,416)
201-250	24	9,982	9,181	(801)
251-300	19	9,478	8,776	(701)
>300	95	8,599	8,712	112
Total	168			

D. EVIDENCE/RESEARCH/ANALYSIS

Staff Recommendation

11. To assist the ARC with its discussion on school accommodation solutions, Planning staff submitted a staff-preferred option for consideration as part of the review process and in accordance with Pupil Accommodation Review Policy (*S.09*). The original staff option was to close St. Gabriel Lalemant and realign the boundaries of Sacred Heart and St. Bede to divide the population. This option was not amenable to the community as transportation to the new sites could not be provided under the current Transportation policy.
12. Through the ARC process, the staff option was modified to the current preferred option after much discussion. The preferred option still reduces capacity in the area while also providing the benefit of transportation for the students from the St. Gabriel Lalemant community in accordance with policy.
13. The staff recommended pupil accommodation solution that best addresses the needs of the four schools in this PAR is the consolidation of St. Gabriel Lalemant into St. Bede for the 2018-19 school year (*Preferred Scenario, Appendix 'C'*).

Program-Related Benefits of 400 to 600 Pupil Place Elementary Schools

14. There is general agreement and consensus among senior academic staff that elementary schools in the range of 400 to 600 pupil spaces provide the

required ‘critical mass’ associated with program-related benefits for students. A number of program-related benefits have been identified with schools of this size. Fully utilized elementary schools of this size lead to increased Ministry per pupil funding which in turn has the potential to generate the many benefits (*Appendix ‘D’*).

Demographics

15. St. Gabriel Lalemant has a current enrolment of 151 students, which represents a utilization rate of 69%. This under-subscription problem is forecasted to continue into the future, with no significant growth from new development expected in the area. St. Gabriel Lalemant is a small facility built to a capacity of 219 pupil places. The other three (3) schools in this review are between 350 and 500 pupil places in size. The overall enrolment for the four (4) schools in this review is 864 as of the start of October 2017. The overall capacity of the four (4) schools in this review is 1548 pupil places. The overall utilization rate of the four (4) schools in this review is 56%. The following table articulates historical, current and projected enrolment for the four schools.

	Blessed Pier Giorgio Frassati			Sacred Heart		St. Bede		St. Gabriel Lalemant	
	Year	Pupil Count	Util (%)	Pupil Count	Util (%)	Pupil Count	Util (%)	Pupil Count	Util (%)
Historical	2005	0	0%	312	79%	381	80%	324	148%
	2010	0	0%	259	65%	330	69%	275	126%
	OTG	490		396		475		219	
Projected	2017	352	72%	239	60%	163	34%	169	77%
	2020	409	83%	232	59%	145	31%	160	73%
	2025	457	93%	203	51%	129	27%	142	65%

16. The table below demonstrates the impact on enrolment following the consolidation of St. Gabriel Lalemant into St. Bede.

Site Size and Facilities Cost-Savings

Historical	Blessed Pier Giorgio Frassati			Sacred Heart		St. Bede		St. Gabriel Lalemant	
	Year	Pupil Count	Util (%)	Pupil Count	Util (%)	Pupil Count	Util (%)	Pupil Count	Util (%)
	2005	0	0%	312	79%	381	80%	324	148%
	2010	0	0%	259	65%	330	69%	275	126%
	OTG	490		396		475		219	
Projected	2017	352	72%	239	60%	163	34%	169	77%
	2020	409	83%	232	59%	304	64%	0	0%
	2025	457	93%	203	51%	271	57%	0	0%

17. All four (4) schools in the review have site sizes over 3.0 acres. As noted earlier, St. Gabriel Lalemant is the smallest school with a capacity of 219 pupil places. It is also the oldest of the four (4) schools, built in 1983. Both Sacred Heart and St. Bede are between 400 and 475 pupil places and are both operating below capacity. Blessed Pier Giorgio Frassati is a new facility built in 2013 and is the largest of the four (4) schools.
18. The combined projected 2020 deferred maintenance backlog for St. Gabriel Lalemant, St. Bede and Sacred Heart is approximately \$7M. St. Gabriel Lalemant has the highest Facility Condition Index (FCI) of the three (3) schools at 36%. The Board could realize a one-time cost-savings of over \$2M through the closure of one facility in this area.
19. A forecasted annual savings of approximately \$142K in utilities, maintenance, and other operational savings can be realized through consolidation of St. Gabriel Lalemant into St. Bede. Furthermore, Caretaking savings of over \$110K are anticipated following consolidation into one right-sized building.

Transportation

19. The consolidation of St. Gabriel Lalemant into St. Bede will result in additional transportation costs. Optimization of routes through adjusted bell times may be necessary to achieve the most efficient and cost-effective transportation solution in the area in accordance with the Transportation Policy.

Program and Facilities Funding Shortfall

20. Comments #8 and #9 above discuss the significant financial pressures placed upon our Board resulting from the elimination of Top-up funding and continued operation of schools with very low enrolments. Funding shortfalls in Operations, Maintenance (Facilities) and Programming, as reported to the PAR Committee for the three subject schools are identified in the table below.

School	Current Enrolment (Oct. 20, 2017)	Program /Facilities Cost per pupil	Grant per pupil	Average Program/Facilities Cost Surplus/ (Deficit) per pupil
Blessed Pier Giorgio Frassati	333	8,335	7,822	(513)
Sacred Heart	242	9,878	8,222	(1,656)
St. Bede	138	11,113	8,365	(2,748)
St. Gabriel Lalemant	151	9,467	8,329	(1,138)

21. The following analysis highlights a potential yearly staff cost-savings generated through the consolidation of St. Gabriel Lalemant in to St. Bede for September 2018. This savings is estimated to be approximately \$341,675. It should be noted that the changes in staffing FTE could be realized through overall system attrition and does not necessarily correspond to the specific staff at a school affected by consolidation.

Consolidation of St. Gabriel Lalemant at St. Bede for September of 2018	Staff Category	Change in FTE	Cost Savings \$
	Teacher	-1.6	-160,000
	Principal	-1	-131,551
	ECE	0	0
	Secretarial	-1	-50,124
	Total	-3.6	-\$341,675

ARC Comments and Feedback

22. The ARC for Blessed Pier Giorgio Frassati, St. Bede, Sacred Heart and St. Gabriel Lalemant met on several occasions to discuss options and to review materials provided by staff.
23. The original staff recommendation included a consolidation of St. Gabriel Lalemant students with Sacred Heart and a boundary realignment with St. Bede. The committee members were not amenable to this proposal as Sacred Heart is not a barrier free school and the majority of the community would not receive bussing under the current transportation policy even though they would have to cross a busy street (Neilson Road) to get to Sacred Heart. St. Gabriel Lalemant recently received improvements to make it barrier free. It is a one-storey building.
24. Although the St. Gabriel Lalemant community does not wish their school to close, the ARC did discuss which option would be more suitable for the community should the Board approve a school closure. The preferred staff recommendation, that St. Gabriel Lalemant students would be consolidated at St. Bede, is the result of these discussions.
25. The St. Gabriel Lalemant ARC members delivered a presentation at the public meeting held on May 23, 2017. The comments have been summarized (*Appendix 'E'*) and reviewed by the ARC members.
26. Communications, relating to the issue of Pupil Accommodation Reviews, received at the November 9, 2017 meeting of the Corporate Services, Strategic Planning Committee are attached as Appendices 'F', 'G' and 'H'.

Closing Statements

27. Further study of the long-term need and potential uses for St. Gabriel Lalemant will be undertaken, including consideration of Community Hub(s), strategic partnership(s) or disposition. This will be the subject of a future report to Board.
28. The Director of Education will develop a Transition Plan to facilitate a consolidation that is student-friendly and honours the history and traditions of the school communities. Among matters to be considered in the Transition Plan are: timelines and the organization of student transfer, and the relocation of program materials, equipment and school memorabilia to the receiving school.

The Transition Plan will be formulated in consultation with affected school communities, including parents/guardians and school staff.

29. The staff recommendation to consolidate St. Gabriel Lalemant students at St. Bede will have the following impacts on the overall operation of the Board:
- A better utilized facility will lead to increased Ministry funding, which in turn has the potential to generate more program-related and material/resource-related benefits for the receiving school (St. Bede).
 - Shed one small inefficient facility with a projected 2020 deferred maintenance backlog of over \$2M which includes heating and cooling system replacement, exterior wall repairs, paving and playfield work.
 - Realize yearly staff cost savings of over \$340,000.
 - Realize yearly Caretaking, utilities and maintenance cost savings of over \$250,000.
 - Class sizes will better reflect Ministry of Education targeted averages.

E. ACTION PLAN

30. In accordance with the *Pupil Accommodation Review Policy (S.09)*, the following sequence of Board meetings will be required prior to final approval of recommendations.

November 16, 2017 – INTERIM REPORT

Regular Board

- Interim Report including ARC recommendations is considered.
- Defer any final decisions on pupil accommodation recommendations.

December 14, 2017 – DELEGATIONS

Regular Board

- Opportunity for public input through delegations and written submissions in response to the Interim Report.
- Defer any final decisions on school accommodation recommendations.

January ??, 2018– FINAL REPORT

(Meeting date will be confirmed upon approval of Board Calendar – November Caucus)

Regular Board

- Final report from Director of Education is considered, which takes into account the results of public input provided at the previous meeting.

- Board to make final decision on pupil accommodation recommendations.

F. STAFF RECOMMENDATION

This report recommends that the following be considered for approval at the meeting of the Board of Trustees in January 2018 (Meeting date to be confirmed upon approval of Board calendar at November Caucus):

1. That St. Gabriel Lalemant be consolidated at St. Bede effective September 4, 2018;
2. That the attendance boundaries of St. Gabriel Lalemant and St. Bede be combined to form the new boundary for St. Bede. (*Appendix 'B'*);
3. That transportation to St. Bede be reassessed and offered in accordance with Transportation Policy and in coordination with consolidation timelines;
4. That the Director of Education develop a Transition Plan including timelines to facilitate consolidation timelines;
5. That a name be considered for the new school in accordance with the *School Names (S.07)* policy.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

Date Approved: January 24, 2007	Date of Next Review: May 2019	Dates of Amendments: September 11, 2014 January 15, 2015 May 12, 2016
Cross References: Ministry of Education Pupil Accommodation Review Guideline (PARG), March 2015. Ministry of Education Administrative Review of Accommodation Review Process Ministry of Education Community Planning and Partnerships Guideline (CPPG), March 2015. Community Planning and Partnerships Policy (B.R. 07)		
Appendix: Pupil Accommodation Review Operational Procedures		

Purpose:

This policy outlines the process Toronto Catholic District School Board (the Board) will undertake to complete a pupil accommodation review or a modified pupil accommodation review of a school or schools.

On March 26, 2015, the Minister of Education released a new Pupil Accommodation Review Guideline, 2015 (the “PARG”). This Policy and the Operational Procedures are established by the Board in accordance with the PARG, as per ministry requirement.

Scope and Responsibility:

The Board is responsible for deciding the most appropriate pupil accommodation arrangements for the delivery of its elementary and secondary programs. These decisions are made by the Board of Trustees in dispensing of its primary responsibility which aligns with the over-arching objectives of fostering student



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

academic achievement and well-being, and ensuring effective stewardship of the resources of the Board, including the Board's financial viability and sustainability. These objectives apply to any accommodation review conducted pursuant to this Policy, including those conducted under the modified accommodation review process.

In some cases, to address student populations that are constantly changing, the Board of Trustees must consider undertaking pupil accommodation reviews that could lead to school consolidations and closures. Wherever practical, pupil accommodation reviews will include a school or group of schools to facilitate the development of viable solutions for pupil accommodation that support the objectives noted above. Wherever possible, schools will be subject to a pupil accommodation review only once in a five-year period, unless there are circumstances that warrant a review, as determined by the Board, such as a significant change in enrolment.

Alignment with MYSP:

Living Our Catholic values

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Financial Impact:

It is anticipated that the Board would incur limited costs associated with the implementation of the accommodation review process itself. A pupil accommodation review could potentially provide the Board with the opportunity to realize substantial savings by balancing enrolment and right-sizing schools.



POLICY SECTION: SCHOOLS

SUB-SECTION:

**POLICY NAME: PUPIL ACCOMMODATION REVIEW
POLICY**

POLICY NO: S. 09

Legal Impact:

The Board could be involved in legal proceedings if the pupil accommodation review process is not implemented in accordance with this Policy. The Ministry Guidelines provide a formal process which must be followed if the implementation of the pupil accommodation review process is challenged.

Policy:

A pupil accommodation review of a school or schools will occur in the context of the Board's long-term capital and accommodation planning process, and after the necessary assessment of the options for the school(s) in accordance with that process. This assessment will be made in accordance with Board policy made pursuant to the Community Planning and Partnership Guideline (CPPG) issued by the Ministry of Education.

As a result of some assessments, the Board of Trustees must consider undertaking pupil accommodation reviews that may lead to school consolidations and/or closures. Wherever practical, pupil accommodation reviews will include a school or schools to facilitate the development of viable solutions for pupil accommodation.

The Board welcomes the opportunity for the public and affected school communities to be heard with respect to pupil accommodation reviews. The Board will share relevant information with those affected by the process.

The Board of Trustees will make the final decision regarding any pupil accommodation review.

The Regulations and any Schedules of this Policy may be amended from time to time in accordance with the PARG. In all cases, any minimum timelines set out in the PARG will be followed by the Board.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

A copy of this Policy, together with the PARG and Administrative Review of Accommodation Review Process issued by the Minister of Education are available to the public upon request at the Board office and on the Board's website.

Principles:

Through the Catholic Social Teachings and its Multi-Year Strategic Plan, the Board is committed to establishing integrated decision making structures and processes to support responsive and responsible allocation of resources, including the provision of equitable, affordable and sustainable learning facilities. The following principles will be used as a foundation to support the mission and vision of the Board while undertaking pupil accommodation reviews.

1. The TCDSB is committed to responsibly providing optimal learning facilities for the common good while, at the same time, making it possible for all to come to their full potential as persons and to be all that God intends them to be.
2. Schools will have meaningful connections with a Roman Catholic parish and structured links to their community.
3. Students of the TCDSB have the right to attend Catholic schools that provide reasonable community access, and the Board has a responsibility to provide schools that optimally enhance student learning opportunities in the 21st century.
4. The Catholic principle of subsidiarity promotes the establishment of groups of parents and stakeholders whose purpose is to actively participate in the school accommodation review process, contributing to decisions that consider the value of schools to the parish and community.



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

Regulations:

1. Pupil Accommodation Review Process

The pupil accommodation review process shall consist of the following components:

- i. Preparation and submission to the Board of Trustees of an Initial Staff Report and School Information Profile(s);
- ii. Approval by the Board of Trustees to undertake a pupil accommodation review process;
- iii. Establishment of the Accommodation Review Committee (ARC), including its Terms of Reference;
- iv. Consultation with the City of Toronto and Community Partners;
- v. Accommodation Review Public Meetings;
- vi. Preparation and submission of an Interim Staff Report to the Board of Trustees, including a Community Consultation section;
- vii. Public Delegations to the Board of Trustees;
- viii. Preparation and submission of a Final Staff Report to the Board of Trustees;
- ix. Decision by the Board of Trustees;
- x. Establishment of a Transition Committee.

2. Modified Pupil Accommodation Review Approval & Initiation

A modified pupil accommodation review process may be approved and initiated by the Board of Trustees only under exceptional circumstances, and in consultation with the local trustee(s) where three (3) or more of the following factors are present:

- i. Distance to the nearest available accommodation is 2 kilometers or less for elementary schools involved in the review and 7 kilometers or less



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

for all secondary schools. The nearest accommodation indicated must be a single-gender school if a single-gender school is under review;

- ii. Utilization rate of all of the schools under review is equal to or below 50% for elementary and secondary schools;
- iii. The number of students enrolled is 100 or fewer for elementary schools involved in the review and 500 or fewer for all secondary schools in the review;
- iv. When the Board is planning the relocation of a program (in any school year or over a number of school years), in which the enrolment constitutes more than or equal to fifty percent (50%) of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
- v. There are no more than two (2) schools subject to the pupil accommodation review process; or
- vi. The entire student population of the schools subject to a pupil accommodation review process can be accommodated in another within 2 kilometers for elementary schools and within 7 kilometers for secondary schools.

3. Modified Pupil Accommodation Review Process

The modified pupil accommodation review process shall consist of the following components.

- i. Preparation and submission of an Initial Staff Report and School Information Profile(s) to the Board of Trustees;
- ii. Approval by the Board of Trustees to undertake a modified pupil accommodation review process;
- iii. Consultation with the City of Toronto and Community Partners;



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

- iv. An Accommodation Review Public Meeting;
- v. Preparation and submission of an Interim Staff Report to the Board of Trustees, including a Community Consultation section;
- vi. Public Delegations to the Board of Trustees;
- vii. Preparation and submission of a Final Staff Report to the Board of Trustees;
- viii. Decision by the Board of Trustees;
- ix. Establishment of a Transition Committee.

4. Exemptions

- a) The Board is not obligated to undertake a pupil accommodation review under any of the following circumstances:
 - i. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary, as identified by the Board, including in its relevant policies;
 - ii. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified by the Board, including in its relevant policies;
 - iii. when a lease for the school is terminated;
 - iv. when the Board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
 - v. when the Board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;



POLICY SECTION: SCHOOLS

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- vi. where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair; or
 - vii. where there are no students enrolled at the school at any time throughout the school year.
- b) Board staff shall ensure that school communities are informed about proposed accommodation plans for students before a decision is made by the Board of Trustees to consolidate, close or move a school or students in accordance with an exemption to the pupil accommodation review process.
- c) Board staff shall prepare a report to the Board of Trustees setting out the circumstances supporting the exemption to the accommodation review process in respect of the school(s) under consideration for such exemption.
- d) Board staff shall, no fewer than five (5) business days after the Board of Trustees make a decision that such exemption applies, provide written notice to the following:
- the City of Toronto (through the Clerks' Department or equivalent);
 - other community partners that expressed an interest prior to the exemption (as defined above);
 - the coterminous school boards through the Director of Education; and
 - the Ministry of Education through the Assistant Deputy Minister of the Financial Policy and Business Division, unless the Ministry of Education has informed the Board to direct such notice to a different office.
- e) The Board will prepare a transition plan following the Board of Trustees' decision to consolidate, close or move a school or students pursuant to an exemption to the pupil accommodation review process.



POLICY SECTION: SCHOOLS

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POLICY**

POLICY NO: S. 09

5. Access to Pupil Accommodation Review Documents

This Policy and Operational Procedures, together with the PARG and Administrative Review of Accommodation Review Process issued by the Minister of Education are available to the public on the Board's website and will be available upon request.

APPENDIX 'A'



POLICY SECTION: SCHOOLS

SUB-SECTION:

POLICY NAME: PUPIL ACCOMMODATION REVIEW POLICY

POLICY NO: S. 09

Definitions

Accommodation Review

A process undertaken by the Board to determine the future of a school or group of schools, as described in this Policy.

Accommodation Review Committee (ARC)

An advisory committee established by the Board that represents the affected school(s) of a pupil accommodation review, which acts as the official conduit for information shared between the Board and the affected school communities.

Accommodation Review Public Meeting

An open meeting held by Board staff to gather broader community feedback on a pupil accommodation review.

ARC Working Meeting

A meeting of ARC members to discuss a pupil accommodation review, including the gathering of feedback from the affected school communities of a pupil accommodation review.

Business Day

A calendar day that is not a weekend or statutory holiday. It also does not include days the Board is scheduled to be closed including the Board's Christmas, spring, Easter and summer break. For schools with a year-round calendar, any break that is five (5) calendar days or longer is not a business day.



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Consultation

The sharing of relevant information as well as providing the opportunity for municipalities and other community partners, the public and affected school communities to be heard.

Facility Condition Index (FCI)

A measure of the condition of a building as determined by the Ministry of Education by calculating the ratio between the five-year renewal needs and the replacement value for each facility.

On-the-Ground (OTG) Capacity

The capacity of the school as determined by the Ministry of Education by loading all instructional spaces within the facility to current Ministry standards for class size requirements and room areas.

Public Delegation

A presentation by an individual or a group of individuals to the Board of Trustees at a meeting of the Board, made in accordance with Board policies and procedures regarding public delegations, which permits the individual or group of individuals to have their concerns heard directly by the Board of Trustees.

Initial Staff Report (Report 1)

A report drafted by Board staff containing option(s) and identifying a preferred option with a recommendation to Trustees with respect to a school(s) that should be subject to a pupil accommodation review process or a modified pupil accommodation review process.



POLICY SECTION: SCHOOLS

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Interim Staff Report (Report 2)

A report drafted by Board staff for consideration by the Board of Trustees with respect to a pupil accommodation review process, or a modified pupil accommodation review process, that also incorporates information obtained during community consultations. The Interim Staff Report may, or may not, include the same option(s) as contained in the Initial Staff Report related to a pupil accommodation review process.

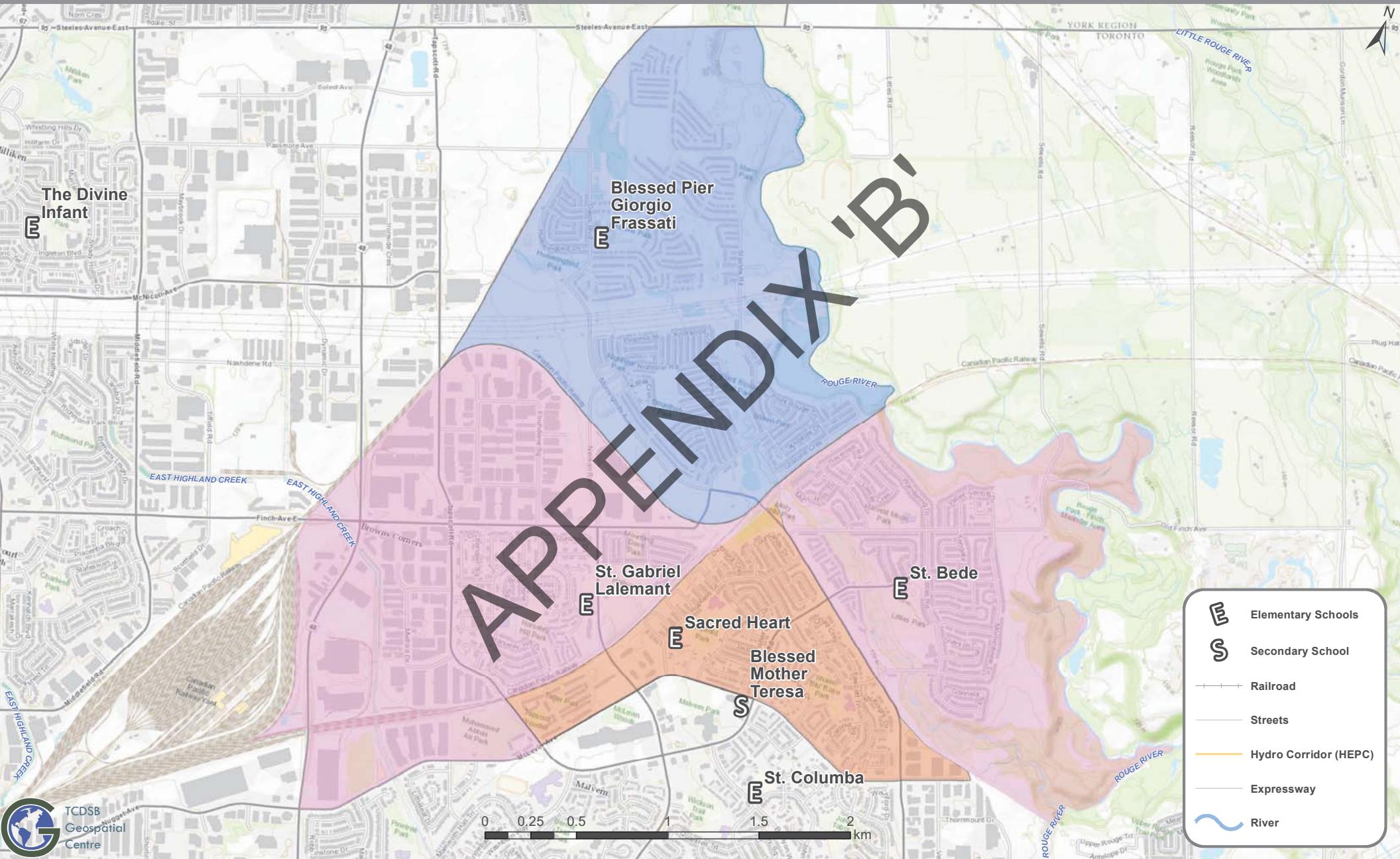
Final Staff Report (Report 3)

A report drafted by Board staff which contains recommendation(s) for consideration by the Board of Trustees with respect to a pupil accommodation review process, or a modified pupil accommodation review process, and which also incorporates information obtained during community consultations and from public delegations (and any staff response to such information).

School Information Profile (SIP)

An orientation document with point-in-time data for each of the schools under a pupil accommodation review.

Preferred Scenario



MINUTES
PUPIL ACCOMMODATION PUBLIC MEETING
DATE: May 23, 2017
St. Gabriel Lalemant
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<u>In attendance at Sacred Heart:</u> Kevin Malcolm, Superintendent of Education Colin Johnston, Officer Trustees' Services Garry Tanuan, Trustee Ward 8 John Gioia, Principal – St. Gabriel Lalemant Annemarie Muir, Principal – St. Bede Paola Cherrier, Principal – Blessed Pier Giorgio Frassati Barbara Leporati, TCDSB, Supervisor, Planning <u>PARC Members:</u> St. Gabriel Lalemant: Megan Howell, Tessa Williams, Sameia Hussain Blessed Pier Giorgio Frassati: Claudia Dioleta			
Opening Prayer	Kevin Malcolm		
Opening Remarks and the Process so Far	Kevin Malcolm		
Presentation by St. Gabriel Lalemant CSPC:	Summary: The St. Gabriel Lalemant community opposes consolidation		
Remarks Trustee Tanuan	On the difficulty in the process and the challenges facing the Board		

Remarks: Senator Enverga	On the importance of Catholic Education		
Q&A	<p>What is the difference between interim and final staff reports?</p> <p>Barbara – Interim staff report incorporates initiative of the review, pros and cons, costs and savings, and, committee discussion and recommendations. Final staff report includes the above as well as a summary of delegations during previous meetings. The final report is where the decision is made to consolidate schools or not.</p>		
	<p>What safety precautions would be put in place if consolidation into Sacred Heart is chosen?</p> <p>Kevin – Safety issues have been a recurring theme in discussions. At Committee it was discussed that St. Bede could be a viable option because it guarantees bussing. Hazards issues would be highlighted and the recommendation would be to request crossing guard.</p>		
	<p>If space is available in a different school can parents send their children there?</p> <p>Barbara – Yes. According to the Admissions Policy, students can apply to and, be admitted to, out of area schools if space is available.</p>		
	<p>What happens to the building if the school closes?</p> <p>Mario – An entirely different process starts. Looking for tenants, other schools, community groups or others to recover cost of maintaining the building. If that fails, the Board would start a third process</p>		

	<p>looking to sell the site. Even if the site is sold, it would have to be rezoned to permit anything other than a school which includes more public-consultation. However, this is many years down the road.</p>		
	<p>Is this a done deal? Parents clearly want to keep it open.</p> <p>Barbara – The report would clearly capture these comments. Trustees can vote to keep the school open and it will stay open. Staff opinion will recommend closure but the committee opinion can disagree. However, final decision rests with the Trustees with Board staff being obliged to make their decisions reality.</p>		
	<p>Fraser report lists Gabriel Lalemant as one of the best in the area. Will this be included in the report?</p> <p>Barbara – All community concerns and comments including the successes of Lalemant’s students and teachers will be included.</p> <p>Mario – Whatever we’re doing right at Lalemant we will work to replicate in our other schools.</p>		
	<p>Would students still have access to ISP programs?</p> <p>Kevin – They ISP program may not necessarily go to St. Bede or Sacred Heart but they would still have access to the program. Siblings would also be accommodated at that school.</p>		

	<p>Has the Board given consideration to losing children to the TDSB</p> <p>Kevin – The Board has agonized over it at length. Historically the system has not lost many students following consolidations but it is always a concern.</p>		
	<p>Would bussing be guaranteed to St. Bede?</p> <p>Barbara – If students qualify for bussing based on distance to St. Bede, and all of Lalemant qualifies, they would be guaranteed bussing. Sacred Heart is within 1.5 km from most of Lalemant community</p>		
Comment from Audience	<p>St. Bede and bussing is a more attractive option of the two schools.</p>		
Note	<p>Kevin and Anne Marie – On site day care provided at St. Bede. Neighbouring community centre offers \$45 before and after school care.</p>		
Q&A	<p>Would after school program be able to accommodate a huge increase in kids</p> <p>Barbara and Kevin – They would be addressed in the interim and final reports</p>		
	<p>What can community do to keep school open?</p> <p>Mario – Speak to Trustees. They make the final decision. Staff are obligated to make the case to consolidate as it is the best option in their professional opinion.</p>		

	<p>Why was Lalemant selected for closure?</p> <p>Barbara – Primarily the size of the facility. Low utilization in the cluster overall and the small size of Lalemant building made it the better option.</p>		
	<p>How much excess capacity in the area?</p> <p>Barbara – about 600 extra spaces. Currently about 900 students enrolled with 1500 spaces. Closing Lalemant would shed approximately 200 spaces. Growing FI program at Frassati will continue to grow enrollment at Frassati</p>		
Comment from John	<p>Room for expansion at Lalemant doesn't exist. St. Bede's is a larger building with room to grow. Wouldn't be able to consolidate into Lalemant</p>		
Q&A	<p>What are the benefits of larger schools?</p> <p>Kevin – Better access to extra curricular activities. Full sports teams. Easier access to programming. Fewer split classes. Better funding for shared resources.</p>		
	<p>Can St. Bede accommodate all of Lalemant enrollment?</p> <p>Barbara-Yes. No need for portables. Enrollment projections don't predict St. Bede will be over subscribed in the future. Bussing commitment would be guaranteed to St. Bede.</p>		
	<p>Why was Sacred Heart the initial recommendation</p>		

	Kevin – It was closest geographically. It was counterintuitive to bus students past Sacred Heart to St. Bede. However, committee discussion highlighted benefits of St. Bede and concerns of getting to Sacred Heart.		
	Why not St. Barnabus? Kevin – Outside of cluster. Less room. Greater distance.		
	Timelines for closure if it happens? Kevin – Lalemant would close for September 2018. Decision would happen in November 2017 after which a transition period would happen to get students and families ready for the move.		
	How would Transition happen? Barbara – Transition committee would be formed immediately after decision to close. Meet and greets would be held, students would meet new classmates and teachers before hand. Principals and Board support staff would be available to assist.		
Evening Recap and Wrap Up	Kevin Malcolm		
Closing Remarks	Trustee Tanuan		

MINUTES
PUPIL ACCOMMODATION PUBLIC MEETING
DATE: April 3, 2017
St. Gabriel Lalemant
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<u>In attendance at Sacred Heart:</u> Kevin Malcolm, Superintendent of Education Colin Johnston, Officer Trustees' Services Garry Tanuan, Trustee Ward 8 John Gioia, Principal – St. Gabriel Lalemant Chris Nazar, Principal – Sacred Heart Annemarie Muir, Principal – St. Bede Paola Cherrier, Principal – Blessed Pier Giorgio Frassati Barbara Leporati, TCDSB, Supervisor, Planning <u>PARC Members:</u> St. Gabriel Lalemant: Megan Howell, Tessa Williams, Sameia Hussain Sacred Heart: Yvette Hunt St. Bede: Lulu Paras- Fox, Patricia Alexis, Deslyn Jack, Blessed Pier Giorgio Frassati: Claudia Dioleta			
Opening Prayer	Kevin Malcolm		
Opening Remarks and the Process so Far	Kevin Malcolm		

Recap of St. Gabriel Lalemant CSPC Meeting: John	Approximately 30 families in attendance. Some reservations about the distance to St. Bede. The overall sentiment was that they would still prefer that Lalemant stay open. Desire to have final public meeting at Lalemant. Discussion around organizing a bus to board for delegations.		
Comment: Megan	Still a lot of anger in the community. Feel targeted. Sense that there isn't anything being offered in return for school closing		
Question: Kevin	Was there a preference in amalgamation location? Megan – Leaning towards St. Bede due to the increased bussing options.		
Comment: Megan	Also some concern about several home daycares that walk students home from SGL		
Comment Anne Marie	Malvern Family Resource Centre operate an after school program for \$45 per year serving students up to grade 6		
Comment Garry	Budget projects to balance without need for more consolidations. Committee may want to consider that.		
Question Garry	Can we have committee meetings following the public meeting? Barbara - If necessary. Once again no minimum numbers of meetings		
Question Tessa	What happens if St. Bede is off the table and the Board choose to close SGL anyways? Barbara - The Board has multiple options. Original staff recommendation. They could go for further		

	consultation. Hard to predict exactly what will happen		
Question Kevin	<p>Is the Committee ok with a public meeting April 25th? *Please note meeting rescheduled to May 23rd*</p> <p>John – The overall sentiment is that the school does not want to close. In the event that closure is inevitable they would like x-y-z. If that can be included the community is okay to proceed.</p> <p>Barbara – The goal is for any report to accurately reflect the sentiments of the committee and community</p>		
Question Sameia	<p>Is Board staff okay with bussing to St. Bede?</p> <p>Barbara – It's viable. It would be somewhat strange boundary but nothing crazy.</p>		
Question John	<p>Does the language of the report, the way it's written, affect the way the Board of Trustees vote on the item?</p> <p>Garry – It can. Depends on the options provided, deputations etc...</p>		
Question John	<p>Does putting an option "If we have to close," hurt the case for staying open?</p> <p>Kevin – To a point, but leaving it out also increases the risk of not getting what the community is looking for.</p>		

	Paula – Suggestion that you weight the committee recommendations on the report to heavily stress reasons not to close with a smaller portion dedicated to preferred options should closure be inevitable		
Question Kevin	<p>What would a public meeting look like?</p> <p>Barbara - Present original scenario. Then committee option. Answer questions about recommendation. * Staff would give overview. SGL would present for 20 minutes. Staff would then answer questions.*</p>		
Note Kevin	One final committee meeting following the Public meeting.		
Next Meeting Date	Public Meeting April 25 th *Since rescheduled to May 23rd * Committee meeting May 2nd		

MINUTES
PUPIL ACCOMMODATION PUBLIC MEETING
DATE: February 13, 2017
Sacred Heart
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<p><u>In attendance at Sacred Heart:</u> Kevin Malcolm, Superintendent of Education Colin Johnston, Officer Trustees' Services Garry Tanuan, Trustee Ward 8</p> <p>John Gioia, Principal – St. Gabriel Lalemant Chris Nazar, Principal – Sacred Heart Paola Cherrier, Principal – Blessed Pier Giorgio Frassati</p> <p>Mario Silva, Comptroller, Planning Barbara Leporati, TCDSB, Supervisor, Planning</p> <p><u>PARC Members:</u> St. Gabriel Lalemant: Meagan Howell, Tessa Williams Sacred Heart: Manuela Esprit-Foster, Colleen Walker, Evelfe Hunt St. Bede: Lulu Paras- Fox, Blessed Pier Giorgio Frassati:</p>			
Opening Prayer	Kevin Malcolm		
Opening Remarks and the Process so Far	Kevin Malcolm Barbara: <ul style="list-style-type: none"> • Brief explanation of alternate options for closures. • Closing St. Bede • Closing Sacred Heart, 		

	<ul style="list-style-type: none"> ○ Capital solution required • Closing Lalemant and St. Bede. ○ Capital solution required 		
Question:	<p>How likely is the ministry to approve capital funding?</p> <p>Barbara – impossible to say for certain. Ministry would possibly look most favorably on an option that closes two schools as it sheds the most excess capacity</p> <p>Mario - Hard to say whether ministry would more favourably at closing two schools with capital addition or one school with no new capital needed</p>		
Question St Bede	<p>Could you change boundaries while closing Lalemant to increase enrollment at St. Bede?</p> <p>Barbara – Hard to change proposed boundary further given geographic challenges.</p>		
Question: Lalemant	<p>Is there a risk of needing to close St. Bede if enrollment doesn't pick up?</p> <p>Barbara- Always a chance. Under enrolled schools carry risk. Closing one doesn't guarantee you won't have to close another later.</p>		
Question: Garry	<p>Does closing schools mean that the facilities will be immediately sold?</p> <p>Mario - The look at what would happen to the facility is a process that only begins after the PAR is complete. Several years down the road to look at</p>		

	<p>community hub or other options. Even longer to look at disposal of the site.</p> <p>Mario– Need to be sensitive to the desire to maintain presence in as many communities as possible. Don't want to be too hasty in selling sites as they may be necessary down the road</p>		
Question Garry	<p>What option gives the best chance at a brand new school?</p> <p>Barbara: Likely the option that closes St. Bede and St Gabriel Lalemant. However, it is highly dependent on the condition and facilities at existing sites. Far too early to say whether a complete new build would be likely</p>		
Question Kevin Malcolm	<p>What happens if the committee can't recommend any school closures?</p> <p>Barbara – Report goes to Board which then looks at staff recommendation and committee input and makes a decision</p> <p>Mario - Board and Ministry desire and approved plans are to find efficiencies in the system. Areas across the city that can shed capacity. Ministry always looking for efficiencies before funding new facilities or repairs to existing facilities.</p>		
Question	<p>Why was Lalemant chosen over St. Bede?</p> <p>Barbara - Age of the school, smallest location, operating with the biggest operational deficit</p>		

Question Lalemant	<p>Does the Ministry determine which clusters to look at for consolidations?</p> <p>Barbara: The Ministry requires us to shed capacity system wide. Board through the LTAP looks at different clusters to see which would be most suitable</p>		
Questions Lalemant	<p>How many PARs have been done so far?</p> <p>Barbara – Three so far. Two new schools proposed. One consolidated into existing school.</p> <p>Mario – Important to tell the Province that communities are making big sacrifice and in return want reinvestment back into the community</p>		
Question Kevin Malcolm	<p>Is it realistic to expect a new building in any of these scenarios?</p> <p>Barbara - Would need a feasibility study to determine whether consolidation would require new addition, new building based on several factors including the quality of the facility and necessary repairs</p>		
Question Frassati	<p>How long does it take once Ministry approval for new construction take?</p> <p>Barbara – Anywhere from two to five years depending on intricacies of each site. Some much longer</p>		
Question Frassati	<p>What happens in the interim?</p>		

	Barbara - Still need to accommodate students. Possibly need for portables. Possibly relocating students to a different site.		
Note Kevin Malcolm	All four schools in the area are relatively new, or brand new in case of Frassati, and in good shape. Low FCI		
Question Lalemant	<p>What would capacity of a new build be?</p> <p>Barbara - 350 pupil places and the ability to fill it for 10 years is a minimum expectation for Ministry to approve funding.</p> <p>Kevin - Trend of declining enrollment in North Scarborough</p> <p>Mario - Need to be mindful of that and not put off tough decisions so that money remains available to reinvest in existing schools</p>		
Note: Lalemant	Closing the school would lead to loss of students for the Board		
Question Lalemant	<p>What is board offering parents of Lalemont should the school close</p> <p>Barbara – Programming options become easier to implement</p> <p>Kevin - Larger schools allow for more extra curriculars. More sports teams. Possibility of specialty programming</p>		
Question Lalemant	Has there been any changes to Board 1.5km bussing policy?		

	Barbara - Report can request bussing as condition for supporting closure. No guarantees of approval or how long it would last.		
Question: Kevin	Do you think bussing would make it easier for Lalemant community to accept closure? Lalemant Community: It would definitely make it more palatable if necessary. Would make a difference in garnering community support.		
Question Lalemant	How much capacity needs to be shed system wide? Barbara – Approximately 10,000 places system wide		
Note Garry	Visa students provide long term option. Need to do the prep work now to attract more of them later. Barbara - Not necessarily a realistic option short term. Large challenge in finding accommodation for them		
Question Lalemant	Why can't you put all of the kids from Lalemant straight to St. Bede Barbara – Logistically it doesn't make sense. They'd have to be bussed past Sacred Heart		
Question Kevin	Are there any options the committee is unwilling to support? Consensus – Scenario 5 is untenable. Not willing to support closing two schools		
Note Barbara	regional programming is generally kept within the region. Programming would move to Sacred Heart if Lalemant closed		

Question Kevin	<p>If bussing was offered would Lalemant parents move to Sacred heart. Vice Vera would you move if it wasn't would you make the move.</p> <p>Consensus - Bussing would make the move. No bussing inside the 1.5 km less likely to make the move</p>		
Question Kevin	<p>Has bussing been approved as part of a PAR?</p> <p>Barbara – Yes</p>		
Note John	<p>If bussing was approved Board would retain almost all of students</p>		
Question Garry	<p>How many portables would be necessary at Sacred Heart to accommodate Lalemant students</p> <p>Barbara - Likely 1 or 2 until boundary adjustments gradually balance enrollment with St. Bede</p>		
Note Mario	<p>Staff would have difficulty supporting status quo. Would need to be a feasible option to fill excess capacity</p>		
Items for Next Meeting	<ul style="list-style-type: none"> • Costs/savings including bussing and savings with closure of remaining scenarios • Options to be considered at next meetings <ul style="list-style-type: none"> ○ Status Quo, ○ Options for closing each of the other three schools. • Costs for bussing going forward • Board Transportation Safety Policy • Nielson Traffic Volume numbers 		

Next Meeting Date	Thursday March 23rd at 7 p.m.		
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APPENDIX 'C'

MINUTES
PUPIL ACCOMMODATION PUBLIC MEETING
DATE: January 30, 2017
Sacred Heart
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<p><u>In attendance at Sacred Heart:</u> Kevin Malcolm, Superintendent of Education Colin Johnston, Officer Trustees' Services Garry Tanuan, Trustee Ward 8</p> <p>John Gioia, Principal – St. Gabriel Lalemant Chris Nazar, Principal – Sacred Heart Annemarie Muir, Principal – St. Bede Paola Cherrier, Principal – Blessed Pier Giorgio Frassati</p> <p>Mario Silva, Comptroller, Planning Barbara Leporati, TCDSB, Supervisor, Planning Kevin Hodgkinson, Transportation</p> <p><u>PARC Members:</u> St. Gabriel Lalemant: Meagan Howell, Sameia Hussain Sacred Heart: Manuela Esprit-Foster, Colleen Walker, Evelfe Hunt St. Bede: Lulu Paras- Fox, Jason R Joseph, Blessed Pier Giorgio Frassati:</p>			
Opening Prayer and	Chris Nazar – Principal Sacred Heart		
Opening Remarks and the Process so Far	Kevin Malcom Trustee Garry Tanuan <ul style="list-style-type: none"> Multiple PARs underway across TCDSB and other Boards across the Province 		

	<ul style="list-style-type: none"> • Interim report goes to Board following public meetings • Opportunity for delegations • Final report goes to Board of Trustees for vote • Committee feedback will be included in report 		
Question St. Gabriel Lalemant	<p>Why St. Gabriel identified for closer over other schools given its higher utilization percentage?</p> <p>Barbara:</p> <ul style="list-style-type: none"> • Enrollment, condition of facility and size of facility. 219 max capacity • Porta pack has facility condition issues. One room currently closed • Other buildings in area that are larger and in good condition 		
Concern: St. Gabriel Lalemant	<p>Parents will not move with the school if its consolidated. Tom Longboat is an obvious destination. Have heard from multiple community members.</p>		
Question: Trustee Tanuan	<p>At January 26 Board meeting Initial PAR reviews were presented to Board. All three had community support. New facilities in two locations. How are staff reports affected by community input and desires?</p> <p>Mario Silva:</p> <ul style="list-style-type: none"> • Staff have many different challenges including suggested school sizes. • Ministry funding for new facilities tied to staff right sizing schools in many cases 		

	<ul style="list-style-type: none"> • Need to balance system wide concerns with local community concerns • Staff recommendations must be honest and unbiased. Have to propose what they feel are best recommendations even if they may be unpalatable locally. • Board of Trustees make final decision to reconcile differences between staff and community recommendations if there is disagreement when the report reaches the Board 		
Note: Trustee Tanuan	One recommendation of a current PAR is to go forward with consolidation conditional on funding for a new facility.		
Question: St. Gabriel Lalemant	<p>Can the committee ask that current recommendation be removed?</p> <p>Kevin:</p> <ul style="list-style-type: none"> • Now that the process is started a report must go to Board eventually • Staff position will be included • The ARC recommendations, lack of recommendations, or recommendation to stay status quo will be included in these reports 		
Question: St. Gabriel Lalemant	<p>Why are other under enrolled schools not being considered for consolidation. St. Bartholomew or St Mathias for example?</p> <p>Barbara:</p>		

	<ul style="list-style-type: none"> • There are some schools that could be considered in the future • St. Bartholomew is in a unique situation where it is the only Catholic school in the area • St. Mathias is part of a 2 stage consolidation. Currently slated to accept Holy Redeemer students with further consolidation planned pending a new facility 		
Question:	<p>Can Sacred Heart take all of St. Gabriel Lalemant's students?</p> <p>Barbara:</p> <ul style="list-style-type: none"> • Initially there may be a need portable(s), but after boundary realignment populations would equalize over time 		
Question: Sacred Heart	<p>Was this PAR under consideration when decision to build Frassati made</p> <p>Barbara:</p> <ul style="list-style-type: none"> • Blessed Pier Giorgio Frassati was built with funding intended to address high growth in the local area. • Funding secured in 2008 several years before this PAR was considered. 		
Question: Kevin Malcolm	<p>What might the bussing situation look like under the staff proposal?</p> <p>Kevin Hodgkinson answer</p> <ul style="list-style-type: none"> • Board policy that students outside a 1.5 km radius are eligible for bussing 		

	<ul style="list-style-type: none"> • Safety policy looks at traffic volume to determine if students may need to be bussed across a road <ul style="list-style-type: none"> ○ Currently Nielson does not meet the mark but staff are awaiting updated data from City of Toronto • Committee may make recommendations to suggest extra transportation • Currently 60 students at St. Gabe would be eligible for transportation to sacred heart under existing policy • Other SARCS have requested transportation • \$50k cost per bus route. 		
Question: St. Bede	<p>Why are these types of decisions, Ministry and Board, based on money more than on social or other aspects?</p> <p>Mario Silva:</p> <ul style="list-style-type: none"> • Ministry is expanding their understanding of how consolidations and similar actions are affecting communities including the intangibles of day care or walking to school vs transport. • Staff can only use the metrics they can prove and the data they can rely on which currently are based on enrollment • Direction has been given by the Ministry to find efficiencies based on these types of data 		
Question:	<p>Why was a new building not recommended here but in other places?</p> <p>Barbara:</p>		

	<ul style="list-style-type: none"> • Currently two large existing buildings with space in them. • Both buildings are in relatively good shape 		
Question: St. Gabriel Lalemant	<p>Why does St. Gabriel Lalemant's good FCI, 19%, not count for more?</p> <p>Mario Silva:</p> <ul style="list-style-type: none"> • Staff can't make a business case primarily based on the small facility size • Cost to add addition to Lalemont and close different school is much greater • Ministry requires that empty space at existing schools be used as a condition of approving new funding 		
Question; St. Gabriel Lalemant	<p>How was this cluster determined?</p> <p>Barbara:</p> <ul style="list-style-type: none"> • Staff identify a low enrollment or low capacity school then work outwards 		
Question: Kevin Malcolm	<p>What are realistic options for the committee to consider?</p> <ul style="list-style-type: none"> • Consolidation with committee recommendations • Status quo <ul style="list-style-type: none"> ○ Riskier approach. Could be all or nothing • Consolidating multiple (3) schools into expanded or new facility <ul style="list-style-type: none"> ○ Ministry funding never guaranteed • Consideration of closing different schools or different boundary adjustments 		

Information Requested for Next Committee Meeting	<ul style="list-style-type: none"> • Pros – Cons. Weighted grades. • Could permit or other revenue make the school self-sustaining and eliminate the need for top up funding <ul style="list-style-type: none"> ○ What is the board wide top-up funding requirement vs GSN surplus in higher enrollment schools? • Possibility of increased enrollment with visa students • Cost difference between operating large vs small schools • Different boundary options • Information on St. Columba • Binders for next meeting • Can the carbon footprint be considered? 		
Next Meeting Date	<p>Monday, February 13, 2017 at St. Bede</p> <ul style="list-style-type: none"> • Parking available next door should by-election crowd parking lot 		

MINUTES
PUPIL ACCOMMODATION PUBLIC MEETING

DATE: October 12, 2016
St. Gabriel Lalemant - Gym
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<p><u>In attendance:</u> Kevin Malcolm, Superintendent of Education Paola Botticella, Officer, Field Superintendent for Area 7 & 8 Schools Garry Tanuan, Trustee Ward 8 Colin Johnston, Officer, Trustee Services Kevin Hodgkinson, Manager, Transportation Marilyn Rodrigues-Wright, Senior Manager, Child Care</p> <p>Mario Silva, Comptroller, Planning Morris Iafrate, Sr. Coordinator, Renewal Barb Leporati, Supervisor, Planning</p> <p>John Gioia, Principal St. Gabriel Lalemant Chris Nazar, Principal Sacred Heart Paola Cherrier, Principal Blessed Pier Giorgio Frassati Anne Marie Muir, Principal St. Bede</p> <p><u>PARC Committee Members:</u> St. Gabriele Lalemant: Megan Howell, Tessa Williams & Samia Hussain Sacred Heart: Manuella Esprit-Foster & Evette Hunte Blessed Pier Giorgio Frassati: Claudia Dioleta, Gillian Khan & Fr. Mark Kolowski St. Bede: Laurel Gilbert & Lulu Paras –Fox</p>			
Opening Prayer	Ms. Mauceri, Teacher from St. Gabriel Lalemant School		

Introductions	Kevin Malcolm Trustee Garry Tanuan		
Pupil Accommodation Review	PowerPoint Presentation – Mario Silva		
<u>Mr. Cho MPP Questions/Statements</u>	<p>Was enough research done to consider the following?</p> <ul style="list-style-type: none"> • Single parents who live in the community and who walk to another school • Special needs students • Potential student loss • Parents could lose their jobs • Transportation considerations • Delay closure after provincial elections • Will fight to keep the school open <p>Considerations:</p> <ul style="list-style-type: none"> • Increase before, after school & daycare • Student enrollment due to Immigration • ESL programs • Job sharing programs • Not to closing the school <p>Kevin Hodgkinson spoke to transportation:</p> <ul style="list-style-type: none"> ➤ special needs students & busing ➤ busing is provided to students that live 1.5 k from the school ➤ safety criteria will also considered for busing <p><i>Recommendation for transportation may be included in the report.</i></p> <p><u>Garry Tanuan</u>: <i>Transportation is a privilege not a right</i></p>		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Consistency of message. Presentation indicates 2017 and 2018 was discussed at the September 20th committee as the target date for consolidation. Which one is it? • Families will transfer to the TDSB if busing is not provided 		

	<p><u>M. Silva:</u> September 2018</p> <p>Challenges are:</p> <ul style="list-style-type: none"> ➤ ministry envelope / funding ➤ Small schools drains system ➤ one school is recommended to close instead of two <p><u>K. Malcolm:</u> all programs will be reviewed</p>		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Parents concerned with children who live less than 1.5K from school • Neilson intersection is dangerous, especially in the winter • Concerned with the original 2017 date • Money should not be the only reason why we are considering closing the school • Why were small schools built in the first place? ➤ <i>Recommendation for transportation may be included in the report</i> ➤ <i>The current top-up funding will no longer be provided starting 2018</i> 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Upcoming 150th anniversary of Canada • Why were schools built to accommodate less than 400 students being that 400 pupil schools are now ideal • 15 years ago the formula used for school funding was based on square footage • Children are paying the price for the proposed consolidation • Most children will register at the TDSB <p><u>M. Silva:</u></p> <ul style="list-style-type: none"> ➤ <i>We are given a financial envelope which we must work with</i> ➤ <i>No new growth/development in this area</i> ➤ <i>K-8 model requires a certain number of students</i> ➤ <i>Our deficit is less than the TDSB and we are</i> 		

	<p><i>recovering well</i></p> <p><u>K. Malcolm:</u></p> <p><i>Other schools boards such as Peel and York Catholic School Boards are also going through this same process – provincial model</i></p> <ul style="list-style-type: none"> ➤ <i>Delegations can be arranged, to be heard, at the monthly board meetings</i> 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • The letter sent to parents was difficult to understand. Simplified letter is required • Most parents did not realize the school may close • Did the board consider the repercussions when building Blessed Pier Giorgio Frassati? • St. Bede's enrolment is struggling as well and what does this mean for St. Bede's future? • Class sizes <p><u>M. Silva:</u></p> <ul style="list-style-type: none"> ➤ <i>Many factors are considered: programs, sites & facilities. There was no TCDSB presence in the area where BPGF was built</i> ➤ <i>Top up funds will help with the transition</i> ➤ <i>Consult with the Superintendent to determine what can be done to increase enrollment</i> ➤ <i>SGL is the smallest facility</i> ➤ <i>Higher overhead costs operating small schools</i> ➤ <i>St. Bede & Sacred Heart have space to accommodate new students</i> ➤ <i>St. Gabriel Lalemant is the smallest building of the cluster of schools</i> <p><u>K. Malcolm:</u></p> <ul style="list-style-type: none"> ➤ <i>Class sizes are determined by the Collective Agreement</i> 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Child care is a much needed service at Sacred Heart along with subsidy 		

	<ul style="list-style-type: none"> • Currently many students are being looked after by home care providers in the community • Can we guarantee that a Before and After school program is available at Sacred Heart? <p><u>Marilyn Rodrigues-Wright:</u></p> <ul style="list-style-type: none"> ➤ <i>The current Child Care at SGL may be recommended to move to Sacred Heart as part of the final report</i> ➤ <i>With the estimated enrolment there could be a possible full toddler room in addition to the before & after school program</i> ➤ <i>Will work closely with the city regarding subsidy</i> <p><u>K. Malcolm:</u> <i>we may add Child Care to the final recommendation</i></p>		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Why did the board invest in Blessed Pier Giorgio Frassati before deciding to close St. Gabriel Lalemant • 300 unit building in the immediate area of SGL • Large Philippine community in the area as well and who are Catholic <p><u>M. Silva</u></p> <ul style="list-style-type: none"> ➤ <i>North Scarborough was not being serviced</i> ➤ <i>We work with trends to determine growth</i> 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Close Blessed Pier Giorgio Frassati • Board doesn't plan properly • Letter issued to the community is difficult to understand • EQAO scores at SGL are high • Currently SGL uses two class rooms for childcare will SH have enough rooms to accommodate the program? • In larger schools the gym is constantly busy 		

	<p>and students don't have enough time to use the facilities. In addition there is more competition for student when trying out for sports teams in larger schools</p> <ul style="list-style-type: none"> • SGL is an efficient school in a challenging community • Due to homebased daycare currently servicing SGL, busing will be needed to transport students to Sacred Heart 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • What are the timelines for the child care to be ready at Sacred Heart? <p><u>Marilyn Rodrigues-Wright</u></p> <ul style="list-style-type: none"> ➤ <i>If funding is made available from the Ministry of Education to build a child care centre at Sacred Heart for children under the age of 4...a retrofit of existing classroom space may take about 1 year to complete. A new addition will take more than a year.</i> ➤ <i>Generally, the timespan to license a new child care program is 4 – 6 months once a third party agency has been confirmed as the operator. This process could begin prior to construction completion.</i> ➤ <i>Before and After School Programs run in shared spaces therefore these programs are easy to accommodate if there is sufficient interest in order to open a program.</i> • Would it be feasible for outside agencies to rent space at SGL? <p><u>M. Silva:</u></p> <ul style="list-style-type: none"> ➤ <i>Costs are expensive</i> ➤ <i>Not practical</i> ➤ <i>Some agencies don't pay</i> <p>SGL Parent: At the committee meeting in September John Gioia was going to approach the current day care</p>		

	<p>provider and set up a table at curriculum night to engage interest for a Before & After School program.</p> <p><i>John Gioia: 13 families have expressed interest to date</i></p> <p>Parent statement about how St. Gabriel Lalemant has made a difference in her children's lives and they strongly oppose the recommendation to close St. Gabriel Lalemant.</p> <p>How will teachers handle the anxiety that children may experience about the move?</p> <p><i>K. Malcolm:</i> <i>Provided example of last year's school closure in Area 5 and the board has experts that are available to assist</i></p>		
<u>Parent Questions/Statements</u>	Parent recommended to close St. Bede as another option		
<u>Parent Questions/Statements</u>	<p>Special needs parent made a statement about how successful and happy her child has been since attending St. Gabriel Lalemant after moving 6 schools. She would like the school to remain open.</p> <p><i>Trustee Tanuan – nothing is set in stone. Trustees will vote and 7 votes are required to pass the recommendation</i></p>		
<u>Parent Questions/Statements</u>	<p>Parent lives 950 meters away from the school and is very concerned about busing. The bridge and major intersection are very dangerous.</p> <ul style="list-style-type: none"> ➤ <i>Trustee Tanuan - Safety factor will be considered and Transportation will be recommended in the report</i> ➤ <i>We do not want to lose students to the TDSB</i> 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Parents may decide to register at the TDSB and this will affect the enrollment projection anticipated at the other schools 		

	<p>(Sacred Heart & St. Bede</p> <ul style="list-style-type: none"> • Parent recommended to close St. Gabriel Lalemant in 10 – 12 years to ensure current enrolled students graduate from St. Gabriel Lalemant 		
<u>Parent Questions/Statements</u>	<ul style="list-style-type: none"> • Can Sacred Heart accommodate all the St. Gabriel Lalemant students? <p><i>M. Silva: Capacity should be available and we may recommend expansion if necessary.</i></p> <p>Where will the teachers & the principal be transferred too?</p> <p><i>K. Malcolm: HR has a process – No guarantee that teachers will be transferred to Sacred Heart. They will however be transferred to another school. No one will lose their job</i></p>		
<u>Parent Questions/Statements</u>	Mother of six children spoke to the convenience of the school location		
<u>Parent Questions/Statements</u>	<p>Important issues to consider:</p> <ul style="list-style-type: none"> ➤ School and students are doing well ➤ Established Catholic community 		
<u>Parent Questions/Statements</u>	Secondary feeder school is Blessed Mother Teresa – will this affect their enrolment?		
<u>Closing remarks:</u>	Trustee Tanuan & K. Malcolm Thanked everyone for coming		
Adjournment: 9:35 p.m.			
			<i>Next Public Meeting scheduled for January 2017</i>

MINUTES
PUPIL ACCOMMODATION MEETING COMMITTEE MEETING
DATE: September 20, 2016
St. Gabriel Lalemant
TIME: 7:00 p.m.

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<p><u>In attendance: St. Gabriel Lalemant</u> Kevin Malcolm, Superintendent of Education Paola Botticella, Officer, Field Superintendent for Area 7 & 8 Schools Garry Tanuan, Trustee Ward 8 Colin Johnston, Officer, Trustee Services John Volek, TCDSB, Sr. Coordinator, Planning Jessica Peake, TCDSB, Sr. Manager, Planning Milka Zlomislic, TCDSB, Manager of Renewal, Capital Development Kevin Hodgkinson, Transportation</p> <p>John Gioia, Principal St. Gabriel Lalemant Chris Nazar, Principal Sacred Heart Paola Cherrier, Principal Blessed Pier Giorgio Frassati Anne Marie Muir, Principal St. Bede</p> <p><u>PARC Members:</u> St. Gabriele Lalemant: Megan Howell, Tessa Williams & Samia Hussain Sacred Heart: Manuella Esprit-Foster & Evette Hunte Blessed Pier Giorgio Frassati: Claudia Dioleta, Gillian Khan & Fr. Mark Kolowski St. Bede: Laurel Gilbert & Lulu Paras –Fox</p>			
Opening Prayer	Fr. Mark Kolowski		

<p>Presentation – Pupil Accommodation Review Policy– John Volek</p>	<ul style="list-style-type: none"> • undersubscribed schools, our board is in a deficit and ministry grants have changed • Student population changing • Goal is to balance enrolment and right –sizing schools • 2018 the top-up funding will be eliminated • Proposed plan is to bring all SGL students to Sacred Heart. Once boundary changes are implemented new students will be admitted to the appropriate school • Eventually the boundary change will balance enrolment at Sacred Heart & St. Bede • No or little growth anticipated in this area of Scarborough • Process should not take more than 6 months • 2018 is the proposed closure of St. Gabriel Lalemant if that is the decision of the Board of Trustees • Minimum of 2 public meetings with a minimum of 30 days in-between • The board of Trustees will ultimately make the decision to the proposed closing of St. Gabriel Lalemant • Delegations may be presented after the report is submitted to the board <p>Kevin Malcolm: <u>Benefits of a larger school:</u></p> <ul style="list-style-type: none"> • Robust CSAC • Better programming opportunities • Before & afterschool programs possibilities • Full teams (i.e. Track, basketball etc.) • Adequate staffing <p>Planning team will provide a 15 year blue print to the next meeting.</p>		<p><i>J. Volek</i></p>
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<p><u>Notification Letter</u></p>	<p>Letter provided by the board is difficult to understand for parents & community. English is not their first spoken language.</p> <ul style="list-style-type: none"> • Draft of a simplified letter requested <p>Kevin also suggested to be included in the October school newsletter notice of public meetings</p>		<p><i>K. Malcolm & Principal(s)</i></p>
<p><u>SGL Parent suggestions and questions:</u></p>	<p>How can they get Catholic students back from public board</p> <ul style="list-style-type: none"> • Create before & afterschool program: (neighboring TDSB has before & after school program that attracts Catholic families) • Subsidy is required from City <p>Kevin advised that #'s are generally need to support a before & after school program. Currently regular child care is offered at SGL. John Gioia was advised that 10 – 15 students are needed to support a before & after school program with the same provider.</p> <p>29th of September set up a booth to gauge interest for a before and after school program (they require a min of 10-15 children).</p> <p>Before & after school program to be recommended for Sacred Heart.</p> <p>Parent requested if SGL could offer French Immersion to increase enrolment.</p> <p>Kevin advised:</p> <ul style="list-style-type: none"> • French teachers sometimes difficult to find • It hasn't been proven that it would increase enrolment • Not every child is suited for the French Immersion program • Challenges with scheduling 		<p><i>John Gioia to provide numbers at Public Meeting</i></p>

	<p>Garry Tanuan:</p> <ul style="list-style-type: none"> • nothing is cut in stone and 7 Trustee votes are required to pass a decision • Will take information from these meetings to the Board • Unfortunately the number of small schools exceeds large ones 		
<u>Parent questions and concerns:</u>	<p>Will bussing be provided to student being re-directed to Sacred Heart? Currently most students live less than 1.5K from Sacred Heart and may not be eligible for busing.</p> <p>Busing is an issue and will come up at the Public Meeting</p> <p>Parents concerned that the SGL students will register at the public school, once the schools closes, as it is closer</p> <p>In addition there is a bridge that causes a hazard for parents and it is dangerous to walk kids to SH.</p> <ul style="list-style-type: none"> • Transportation to look into hazard criteria/information. • with regards to offering busing to those who live less than 1.5 k from the school. Could be added as a recommendation to final report. <p>Father wanted to know the number of public schools in the area:</p>		<p><i>Transportation</i></p> <p><i>Volek to provide map of TDSB schools in the area</i></p>
	Consider changing the December 20 th meeting Public Meeting.		<i>Board</i>
<u>Kevin Hodgkinson - Transportation</u>	<p>Catholic Board criteria - 1.5K for busing</p> <p>Public Board is as follows:</p> <p>JK-5: 1.6K</p> <p>6-8: 3.2 K</p>		

	9-12: 4.6K (high school)		
<u>Parent questions and concerns:</u>	<p>Meeting format for October 12th Public Meeting:</p> <ul style="list-style-type: none"> • Prayer & Introductions • Review policy • Recommendations of initial report • Questions & Answer period <p>Parent thinks the October 12th Public meeting does not give them time to prepare the community.</p> <ul style="list-style-type: none"> • John Volek suggests that they meet amongst as much as possible among themselves in order to better prepare themselves 		
	Email Jessica Peake if parents have any questions regarding data Jessica.peake@tcdsb.org		
	SGL Parents are planning to meet with their local police department and with their parent council at the schools		<i>If required Kevin can be present at the parent council meeting</i>
<u>Property Value:</u>	<p>SGL parents would like to know the value of the property. They feel that the property will be sold to developers and condos will be built.</p> <ul style="list-style-type: none"> • John Volek advised that there is an extensive process and schools are not sold to the public • They are reused, may be offered to French Catholic, TDSB or after hours program before it would be even considered selling the property <p>SGL parents are interested in speaking to the contact person at our board that deals with real-estate to determine the value of the property/land.</p>		<i>J. Volek to provide contact person in Real-estate Department</i>
<u>Parent questions & concerns:</u>	How does this effect St. Bede & Sacred Heart in terms of enrolment:		

	<ul style="list-style-type: none"> • All SGL students would be transferred to SH and any siblings who do not yet attend elementary school are also eligible to register at Sacred Heart. • Any new admissions would be determined by the new boundary criteria and overtime enrollment would balance. • Portables would be added to SH if required • Blessed Pier Giorgio's Boundaries would not be effected and no change to their enrolment will occur 		<i>Volek to provide Diagram at Public Meeting</i>
	Trustee Tanuan: Our goal is not to lose children and the Board of Trustee as a whole will vote on this recommendation		
Adjournment: 9:05 pm.			
			<i>Next Meeting: Public Meeting Scheduled for October 12th @ 7:00 p.m. at St. Gabriel Lalemant in the Gym</i>

Program-Related Benefits of 400 to 600 Pupil Place Elementary Schools

There is general agreement and consensus among senior academic staff that elementary schools in the range of 400 to 600 pupil spaces provide the required 'critical mass' associated with program-related benefits for students. A number of program-related benefits have been identified with schools of this size. Fully utilized elementary schools of this size lead to increased Ministry per pupil funding which in turn has the potential to generate the following benefits.

School Organization and Program Implications

An increase in the number of staffing allocations has the potential to enhance:

1. Number of choices for student placement (e.g. accommodating sibling needs)
2. Access to more programs and services (e.g. Special Education Needs, French Immersion, Extended French Immersion, ESL, etc.)
3. Number of opportunities for block timetabling (for Literacy and Numeracy)
4. Number of opportunities for co-curricular and extra-curricular activities
5. More opportunities to staff the various school committees and select subject representatives (e.g. Safe Schools Committee, Health Action Team, Eco School Rep, Religious Ed. Rep, Literacy Rep, Numeracy Rep, CSAC Staff Rep, etc.)
6. More fulsome celebrations of and participation in pivotal, significant school events, such as graduation, sacraments, overnight grade excursions, etc.

School Staffing and Program Implications

An increase in the number of staff allocations has the potential to enhance:

1. The Professional Learning Community (PLC) strategy (e.g. School Improvement Team, Collaborative Inquiry process, etc.)
2. Number of opportunities for team teaching
3. Matching individual subject areas with specialist qualifications
4. Mentoring

Material Resources and Equipment

1. Increased enrolment generates increased funding for the school and in turn has the potential to generate increased material resources and equipment (e.g. sports equipment, library materials, computer equipment, etc.).

2. Cost-savings from fewer school administration and support positions associated with smaller schools would support greater investment in resources and equipment.

Facilities and Program Implications

1. Increased enrolment generates increased funding for the school and has the potential to generate additional classroom space for specialty programs such as FSL, Music, Art, etc.
2. An increase in the facility area has the potential to generate additional programs and services such as Nutritional Programs, Before and After School Programs, Daycare, International Language Programs, etc.

CSAC Involvement

Increased enrolment provides a wider parental base and potential for increased parental involvement, the sharing of their talents and expertise and the development of community partnerships—a critical focus of the Ministry of Education.

Further to the advantages identified above, measureable criteria showing the benefits of larger schools could be developed to support or demonstrate this relationship. Examples of potential criteria are identified below.

Combined Grades

While a lower percentage of combined grades is indicative of a larger school, primary class size caps and Collective Agreement caps will determine the necessity of a combined grade.

Support Staff

Schools with higher enrolment will likely be eligible for a greater number of specialty support staff; for example, clerk typists and custodial support. More support from Education Assistants and Child Youth Workers is directly tied to the weighted exceptionalities of students with IEPs.

Librarians/Other Specialty Teachers

Larger schools will likely lead to increased Teacher Librarians and fewer Library Technicians. There will be an overall net savings in the aggregate for Library staffing.

APPENDIX ‘E’

ARC FEEDBACK AND COMMENTS

St. Gabriel Lalemant serves as a good example of the TCDSB’s commitment to provide;

“...an environment in all of its facilities that fosters independence, dignity, respect and to [provide] services that are free of barriers and biases to our students, parents/guardians, the public and our staff.”

A quote taken from the TCDSB’s *Accessibility Standard’s Policy Statement*.

St. Gabriel Lalemant is the heart of this community and a strong Catholic presence. The closest Catholic institution is St. Barnabas Catholic Church located at the corner of Sheppard Avenue East and Washburn Way, outside of this neighborhood. Closing this school will remove a lot of families’ connection to the Catholic Religion.

The ARC did not feel that St. Gabriel Lalemant should be identified for closure based on the fact that their enrolment is higher than St. Bede and also that their school, although small, was at or near its’ Ministry rated capacity. In fact in terms of utilization rate, St. Gabriel Lalemant has the highest of all four (4) schools based on the fact that they are the smallest.

The ARC also felt that the FCI of 19% at St. Gabriel Lalemant was low in comparison to other schools and by Ministry of Education standards. The ARC indicated that St. Gabriel Lalemant can offer all current standard and special needs programming.

The ARC recommends that the provincial funding formula be amended to support small schools that are fully functioning.

- *“Recent changes to [the provincial funding formula](#), including cuts to declining enrolment grants and “top-up” funding for school operations, have also had a significant impact on funding, particularly for those boards with a high number of small and/or under-enrolled schools.” –People for Education*

The ARC recommends an improved consultation process occurs prior to the construction of a new school (ex. Blessed Pier Giorgio Frassati) including research to identify the impact, if any, on neighboring schools. Both St. Gabriel Lalemant and St. Bede experienced a significant decrease attributable to the opening of the new Blessed Pier Giorgio Frassati.

APPENDIX ‘E’

Based on the recommendations set forth in the Initiation of Pupil Accommodation Reviews (Ward 7, 8, 9) document, there are three factors that justify consolidation:

- Low enrollment/surplus capacity
- Low utilization rates and
- Declining enrollment in the foreseeable future

St. Gabriel Lalemant does not satisfy any of these factors. Furthermore, there are schools that do meet this criteria that are not up for closure based on the hope enrolment will improve in the years to come, e.g. St. Bede and St. Rene Goupil.

The Government of Ontario passed the Accessibility for Ontarians with Disabilities Act in 2005. The goal of this act is to make Ontario accessible for persons with disabilities by 2025, by creating and enforcing accessibility standards.

- SGL is a one-story building with ramps located at the main entrance and at the west entry doors
- There has been a recent installation of hand-railings along the main entrance to the building
- Each doorway is large enough to allow for wheelchair or scooter accessibility

Parents will choose to transfer their children to the neighboring public school, Tom Longboat because of convenience and childcare needs. This will result in the loss of students in the Catholic education system.

St. Gabriel Lalemant issues the most community permits with organizations such as Beaver Scouts and therefore already shares its facility with community partners in accordance with the Ministry of Education’s desire for schools to be used as community hubs. This also generates income for the Board. Our projected enrollment remains around 80% for the next 12 years. This is high in comparison to the other schools whose projected enrollment steadily declines over this same time frame.

Finally, the ARC would like the Board to consider the negative effects of the displacement and consolidation of students into an existing school community. This should be studied and taken seriously in decision making processes.

Angela Kennedy
Trustee, Ward 11
Chair, TCDSB
Via email: Angela.Kennedy@tcdsb.org

Dear Chair Kennedy

Please find enclosed a letter from MPP Raymond Cho regarding the moratorium on school closures.

Hratch Aynedjian
Executive Assistant
Raymond Cho, MPP

November 9, 2017

Trustee Angela Kennedy
Chair of Toronto Catholic District School Board
80 Sheppard Avenue East,
North York, Ontario M2N 6E8

Re: Moratorium on School Closures

Dear Ms. Kennedy,

As a Member of Provincial Parliament for Scarborough Rouge-River and a former Toronto City Councillor for 25 years in the same area; I have taken the liberty of writing this letter to categorically support the moratorium on the closure of three schools in my riding - St. Gabriel Lalemant Catholic School, The Divine Infant Catholic School and St. Rene Goupil Catholic School. Further, based on Ministry memorandum B09, dated June 28th, 2017, I ask that you choose to halt the current PARG review process as it is one of the options provided by the Ministry memorandum, and keep all the schools open.

During the past year, I attended several community meetings held at different schools together with TCDSB School Trustee, Mr. Garry Tanuan of Ward 8, school Parent Council leaders, parents at the schools under review including staff from TCDSB. It was clearly apparent the frustration and deep concerns being experienced by the parents and students of these schools. The last thing that

everyone wants is to have their schools closed and have to move to somewhere away from their community.

Earlier this year, I raised the concerns of our residents at the Legislature and asked the Minister to redress this issue. On June 28th, 2017, the Ministry issued the memorandum B09 which permits the Board to halt the PARG process if the process is still underway and has not reached a verdict.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents & students about the future of their schools that led to a decline in enrollment and allow time for the schools to rebuild & motivated community to grow.

The uncertain atmosphere created by this process has had an adverse effect on our schools. A case in point is St. Gabriel Lalemant; the school's enrollment was at a healthy 90%. The latest capacity number is significantly lower, 22% lower at 69%. Parents uncertain about their local school's future have found alternative options. A large number of the parents & students have migrated to the local Public School system. The process itself is causing schools to lose students.

As a 25-year City Councillor, I can attest that the schools are an integral part of our communities. Beyond being the central part of the education venue for our kids, the schools provide the community space for our communities to meet and participate in the electoral process. It is very vital that our children live in close proximity to their schools. For years we have been asking that kids return to walking to school to alleviate the vehicular traffic congestion around the schools during the drop off and pick up. Increasing the pupil numbers per school would unintentionally increase the vehicular traffic around the school and cause further unsafe areas around the schools.

While I understand the challenges that the Boards and the Ministry of Education face in the rural parts of the province, I don't understand why the Ministry lumped the rest of the school boards in urban settings in the same vein. The anxiety that the report from the Ministry has created and the vagueness of their Memorandum dated June 28th, 2017 is reprehensible. The uncertainty surrounding the future of the school is further exasperating the situation when frustrated parents uncertain of the future of their local school are making the drastic moves and finding alternatives to the Catholic schools.

In the meantime, I urge you to halt this process of school closures within the Toronto Catholic District School Board.

Should you need any further information please feel free to contact myself at any time.

Sincerely,

APPENDIX 'E'

9 November 2017

Dear TCDSB Director Rory McGuckin; Chair of the Board Angela Kennedy, and Board of Trustees:

I am writing this letter to request that you place an immediate moratorium on school closures in Scarborough based on Ministry of Education memorandum B09 that indicates that the PARG/CPPG review process is undergoing an overhaul as directed by the Ministry.

I would like to request that you keep St. Gabriel Lalemant Catholic School open.

Schools are the heart of our communities. Apart from the vital education that children need in close proximity to their homes, schools bring families and neighbours together, provide community city services and represent the strength and the social bonds of our neighbourhoods. The impact of school closures on communities is enormous and at times devastating.

St. Gabriel Lalemant for example, is at 69 per cent capacity, now which demonstrates a healthy number of students and a vibrant surrounding community with many families. However, the school utilization has been reduced from 91 per cent two years ago, since the school closure process began. The process itself is causing schools to lose students because it puts the future of the school in question.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents, guardians and students about the future of their schools that leads to a decline in enrollment, and allow time for the schools to rebuild and motivate the community to grow.

Therefore I ask that you choose the option provided by the Ministry of Education 2017: B09 memorandum to halt the Pupil Accommodation Reviews underway and allow the school communities to provide input to the Ministry's call for feedback to the new Pupil Accommodation Review Guideline (PARG) and the Community Planning and Partnerships Guideline (CPPG).

If the provincial government recognizes that the Pupil Accommodation Review (PAR) process for all school boards "requires an overhaul", and the Ministry of Education is beginning the process of revising its PARG to "promote inclusion of community impact alongside the focus on student achievement and well-being", then now is the time to stop any more school closures in Scarborough.

I understand that the Ministry of Education is revising its Community Planning and Partnerships Guidelines (CPPG) to "encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners." Therefore, I look forward to working with the TCDSB on this matter.

Sincerely,



Councillor Neethan Shan
Scarborough-Rouge River
Ward 42



B09 Memo CPPG inputs from some W8 schools

Presented by Yvonne Yeung, CPIC Rep for Ward 8 on Nov 9, 2017

Consolidated feedback/concerns regarding the formulation of any new PARG/CPPG process:

1. Any new PAR process should include alternate or different opportunities for parents and families to express their views.
2. Should a third party with more knowledge of demographics and/or factors that influence school closure be involved in the process?
3. Can parent communities be involved in the decision to create PAR clusters before they're finalized?
4. Should schools at or near capacity even be involved in these types of processes?
5. Can more definite timelines for these processes be provided in order to reduce stress on the school communities involved?
6. the new guidelines should include doing a "FEASIBILITY STUDY" not just for the TCDSB properties but all the affected community. (such as the neighbouring schools, parishes, municipal buildings e.g. library, recreational centres, community centre) Safety should be the priority. The geographical effect of any future school closures.

note: the original recommendation in one of the cluster was to close 2 schools to transfer 200 students to a 100% utilized school (300 students) which does not have the physical space to allow for such expansion.

closing schools will also close 2 thriving day care centres, leaving the community to scramble for licensed child care

7. community stakeholders will be an integral part of the plan to properly utilize our school space
-MPP, councillors and a senator have voiced their support of our community-their involvement in the process is important

call for an immediate moratorium (stop) on the PAR review process currently underway and ~~link it to~~ the new Ministry PARG/CPPG consultation review process that the Scarborough schools want to participate and contribute before TCDSB submits its responses to the Ministry's questions.

MPP Raymond Cho, Councillor Chin Lee , and Councillor Neethan Shan aptly characterized it in their letters.



Dr. Raymond Cho
Member of Provincial Parliament
Scarborough-Rouge River

Queen's Park Office
Room 430, Main Legislative Building
Toronto, Ontario M7A 1A8
Tel: 416-325-9100
Email: Raymond.cho@pc.ola.org

Constituency Office
4559 Sheppard Avenue East, Unit B
Scarborough, Ontario M1S 1V3
Tel: 416-297-5040
Email: Raymond.choco@pc.ola.org

November 9, 2017

Trustee Angela Kennedy
Chair of Toronto Catholic District School Board
80 Sheppard Avenue East,
North York, Ontario M2N 6E8

Re: Moratorium on School Closures

Dear Ms. Kennedy,

As a Member of Provincial Parliament for Scarborough Rouge-River and a former Toronto City Councillor for 25 years in the same area; I have taken the liberty of writing this letter to categorically support the moratorium on the closure of three schools in my riding - St. Gabriel Lalemant Catholic School, The Divine Infant Catholic School and St. Rene Goupil Catholic School. Further, based on Ministry memorandum B09, dated June 28th, 2017, I ask that you choose to halt the current PARG review process as it is one of the options provided by the Ministry memorandum, and keep all the schools open.

During the past year, I attended several community meetings held at different schools together with TCDSB School Trustee, Mr. Garry Tanuan of Ward 8, school Parent Council leaders, parents at the schools under review including staff from TCDSB. It was clearly apparent the frustration and deep concerns being experienced by the parents and students of these schools. The last thing that everyone wants is to have their schools closed and have to move to somewhere away from their community.

Earlier this year, I raised the concerns of our residents at the Legislature and asked the Minister to redress this issue. On June 28th, 2017, the Ministry issued the memorandum B09 which permits the Board to halt the PARG process if the process is still underway and has not reached a verdict.

By placing an immediate moratorium on the school closure process, you will stop the uncertainty in the minds of the parents & students about the future of their schools that led to a decline in enrollment and allow time for the schools to rebuild & motivated community to grow.

The uncertain atmosphere created by this process has had an adverse effect on our schools. A case in point is St. Gabriel Lalemant; the school's enrollment was at a healthy 90%. The latest capacity number is significantly lower, 22% lower at 69%. Parents uncertain about their local school's future have found alternative options. A large number of the parents & students have migrated to the local Public School system. The process itself is causing schools to lose students.

As a 25-year City Councillor, I can attest that the schools are an integral part of our communities. Beyond being the central part of the education venue for our kids, the schools provide the community space for our communities to meet and participate in the electoral process. It is very vital that our children live in close proximity to their schools. For years we have been asking that kids return to walking to school to alleviate the vehicular traffic congestion around the schools during the drop off and pick up. Increasing the pupil numbers per school would unintentionally increase the vehicular traffic around the school and cause further unsafe areas around the schools.

While I understand the challenges that the Boards and the Ministry of Education face in the rural parts of the province, I don't understand why the Ministry lumped the rest of the school boards in urban settings in the same vein. The anxiety that the report from the Ministry has created and the vagueness of their Memorandum dated June 28th, 2017 is reprehensible. The uncertainty surrounding the future of the school is further exasperating the situation when frustrated parents uncertain of the future of their local school are making the drastic moves and finding alternatives to the Catholic schools.

In the meantime, I urge you to halt this process of school closures within the Toronto Catholic District School Board.

Should you need any further information please feel free to contact myself at any time.

Sincerely,



Dr. Raymond Cho
Member of Provincial Parliament
Scarborough-Rouge River

cc: All TCDSB Trustees
TCDSB Director of Education



Councillor Chin Lee

Scarborough Rouge River – Ward 41



Toronto City Hall
100 Queen Street W., Suite A10
Toronto, ON M5H 2N2

Tel: (416) 392-1375
Fax: (416) 392-7433
councillor_lee@toronto.ca

November 8, 2017

TCDSB
TCDSB Board of Trustees

Dear Board and Trustee Members:

I wish to add my voice to the concerns surrounding an issue that is presently impacting many of the constituents in ward 41, their families and those of their children. The TCDSB led Pupil Accommodation Review initiative underway in conjunction with the Ministry of Education's Public Accommodation Review Guideline (PARG) and Community Planning and Partnership Guideline (CPPG) process is an important one and its effect significant and long lasting.

I have, by way of my staff, expressed concern surrounding the ongoing safety of commuting children as it pertains to tabled decisions of school closures, and have some assurances through discussions that safety measures remain paramount.

At this time, however, and with the understanding that you have the ability to choose and suspend the PAR process, I respectfully request the Toronto Catholic District School Board consider a stay in any further strategic decision making in order to facilitate further community stakeholder (school communities') participation in providing feedback (concerns and recommendations) as encouraged by the Ministry surrounding the PARG and CPPG reviews before them, with submissions required no later than Wednesday December 6, 2017.

I appreciate that this issue is a weighted one, as many layers and criteria need to be and have been carefully and most caringly considered, but with such an important impact on our communities hanging in the balance, it is my hope that you will defer and take into consideration the imminent changes anticipated by the Ministry's reviews of the above guidelines, that will encourage greater joint responsibility for integrated community planning, and stronger collaboration among school boards, municipal governments and community partners.

Thanking you in advance for your kind consideration of this request to support our communities with a moratorium on school closings.

Sincerely,

Councillor Chin Lee
Ward 41, Scarborough-Rouge River

9 November 2017

Dear TCDSB Director Rory McGuckin; Chair of the Board Angela Kennedy, and Board of Trustees:

I am writing this letter to request that you place an immediate moratorium on school closures in Scarborough based on Ministry of Education memorandum B09 that indicates that the PARG/CPPG review process is undergoing an overhaul as directed by the Ministry.

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If the provincial government recognizes that the Pupil Accommodation Review (PAR) process for all school boards *"requires an overhaul"*, and the Ministry of Education is beginning the process of revising its PARG to *"promote inclusion of community impact alongside the focus on student achievement and well-being"*, then now is the time to stop any more school closures in Scarborough.

I understand that the Ministry of Education is revising its Community Planning and Partnerships Guidelines (CPPG) to *"encourage joint responsibility for integrated community planning, with a focus on communication between school boards, municipal governments and community partners."* Therefore, I look forward to working with the TCDSB on this matter.

Sincerely,



Councillor Neethan Shan
Scarborough-Rouge River
Ward 42



REPORT TO

REGULAR BOARD

2018 CALENDAR OF BOARD AND COMMITTEE MEETINGS

"So, whether you eat or drink, or whatever you do, do all to the glory of God." 1 Corinthians 10:31

Created, Draft	First Tabling	Review
November 7, 2017	November 16, 2017	Click here to enter a date.

Paul Matthews, General Legal Counsel

INFORMATION REPORT

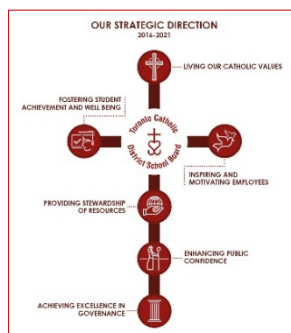
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We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



R. McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The proposed Annual Calendar of Board and Committee meeting dates for 2018 is presented to the Board for input and approval and is attached as **Appendix A**.

B. PURPOSE

In November of each year, a report for review and approval of the Annual Calendar of Board and Committee meeting dates for the upcoming year is required to be brought forward to the Board.

C. BACKGROUND

1. Article 4.2 of the Board's General Working By-Laws requires the Board to meet on the **third** Thursday of each month unless otherwise ordered by a Special Motion.
2. The dates selected for the Annual Calendar reflect Statutory Holidays. The Student Achievement and Well Being, Catholic Education and Human Resources Committee meeting is generally held on the **first** Thursday of each month and the Corporate Services, Strategic Planning and Property Committee on the **second** Thursday of each month. The following table provides a list of the exceptions for 2018 and the reasons for those exceptions.

New Date	Meeting	Reason
January	Corporate Services, Strategic Planning and Property, Student Achievement and Well Being, Catholic Education and Human Resources, Governance and Policy, Regular Board and Special Education Advisory Committee	Postponed by a week to accommodate the return from Christmas break.

New Date	Meeting	Reason
April 18	Regular Board	Scheduled on a Wednesday due to the Exemplary Practice Awards on April 19.
TBD	Caucus/Inaugural	As per Article 3.1, the Caucus/Inaugural meeting for 2018 must be set at or before the last regular Board meeting in November when not an election year and in October during an election year.
November 6	Corporate Services, Strategic Planning and Property	Scheduled on a Tuesday due to the Cardinal's Dinner on November 8.
December	Corporate Services, Strategic Planning and Property, Student Achievement and Well Being, Catholic Education and Human Resources, Governance and Policy, Regular Board and Special Education Advisory Committee	Scheduled in the first two weeks of the month to facilitate Trustees attendance at school Christmas concerts and Board closure.

3. Meetings are not normally held in July and only one Regular Board meeting is held in August in order to accommodate vacations for Trustees and staff.
4. As per Article 3.1 of the Board's By-Laws, the date and time for the 2018 Caucus/Inaugural meeting must be set at or before the last regular Board meeting in November when not an election year and in October during an election year. **November 16, 2017** is the last Regular Board meeting scheduled for November.

D. STAFF RECOMMENDATION

That the Board approve the 2018 Calendar of Board and Committee Meetings as per Appendix A in order to best meet the needs of the Board.

TORONTO CATHOLIC DISTRICT SCHOOL BOARD

2018 CALENDAR OF MEETINGS

JANUARY				
M	T	W	T	F
1	2	3	4	5
8	9	S	SA	12
CP	GAP	17	CS	19
22	23	24	B	26
OAP	30	31		

FEBRUARY				
M	T	W	T	F
			SA	2
5	6	S /SSA	CS	9
CP	GAP	14	15	16
19	20	21	B	23
OAP	27	28		

MARCH				
M	T	W	T	F
			SA	2
5	6	S	CS	9
12	13	14	15	16
19	GAP	21	B	23
26	27	28	29	30

APRIL				
M	T	W	T	F
2	3	S	SA	6
9	GAP	SSA	CS	13
CP	17	B	19	20
23	24	25	26	27
OAP				

MAY				
M	T	W	T	F
	1	S	SA	4
7	GAP	9	CS	11
CP	15	16	B	18
21	22	23	24	25
28	29	30	SA	

JUNE				
M	T	W	T	F
				1
OAP	S	CS /SSA	7	8
11	GAP	13	B	15
CP	19	20	21	22
25	26	27	28	29

JULY				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	B	24
27	28	29	30	31

SEPTEMBER				
M	T	W	T	F
3	4	5	SA	7
10	11	S	CS	14
CP	GAP	19	B	21
24	25	26	27	28

OCTOBER				
M	T	W	T	F
1	2	S	SA	5
8	9	10	CS	12
CP	GAP	17	B	19
22	23	24	25	26
29	30	31		

NOVEMBER				
M	T	W	T	F
			SA	2
5	CS	S	8	9
12	GAP	14	B	16
CP	20	21	22	23
26	27	28	29	30

DECEMBER				
M	T	W	T	F
3	4	S	SA	7
CP	GAP	12	CS	14
17	18	19	B	21
24	25	26	27	28
31				

A Audit Committee
B Regular Board
C/I Caucus/Inaugural
CP Catholic Parent Involvement Council
CS Corporate Services
FAC Filipino Advisory Committee

GAP Governance and Policy
OAP OAPCE
PAC Portuguese Advisory Committee
S SEAC
SA Student Achievement
SSA Safe Schools Advisory

January 1 New Year's Day
 January 2 Board Offices Reopen
 January 8 Schools Reopen
 February 15 Parent/Teacher Interview (Elementary)
 February 19 Family Day
 March 12-16 Mid Winter Break
 March 30 Good Friday
 April 2 Easter Monday
 April 17 Exemplary Practice Awards
 April 26-28 OCSTA AGM
 May 7-11 Catholic Education Week
 May 7 Awards Night

May 15 System Wide Retirement
 May 21 Victoria Day
 June 7-9 CCSTA AGM
 June 28 School Ends
 July 1 Canada Day
 Jul 29-Aug 9 Board Offices Closed
 Sept 3 Labour Day
 Sept 4 First Instructional Day
 Oct 8 Thanksgiving Day
 Nov 11 Remembrance Day
 Dec. 25 - Jan 1 Christmas Break



REPORT TO

REGULAR BOARD

YEAR-LONG LEARNING COMMUNITY ENGAGEMENT AND CONSULTATION PLAN

"Let the wise listen and add to their learning, and let the discerning get guidance"
PROVERBS 1:5

Created, Draft	First Tabling	Review
November 6, 2017	November 16, 2017	Click here to enter a date.

Shawna Campbell, Superintendent of Schools

John W. Yan, Senior Coordinator, Communications, Media and Public Relations

RECOMMENDATION REPORT

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Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

A. Sangiorgio
Associate Director
of Planning and Facilities

T.B.D.
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

The draft Long-Term Program Plan (LTPP) was approved in principle by the Board of Trustees on October 20, 2016, subject to consultation and gathering feedback. The consultation survey period was initiated on November 16, 2016 and was concluded on January 13, 2017.

Results from this extensive community consultation and feedback process for the LTPP was presented to Trustees at the Regular Board Meeting on February 23, 2017. Trustees approved a number of motions arising from the discussion, including next steps regarding the potential introduction of Elementary and Secondary Year-long Learning Programs.

The cumulative staff time required to prepare this report was 12 hours

B. PURPOSE

1. This Report outlines the proposed community engagement and consultation plan specific to the direction outlined in the Trustee motions adopted on February 23, 2017 regarding the LTPP recommendations for Elementary and Secondary Year-long Learning Programs as recorded by Board motion.
 - a) *That the Board of Trustees approve the program recommendations for Elementary Schools contained in the Action section of this report - Recommendation 2(e): Revisit Year Round Elementary programs in 2 years.*
 - b) *That the Board of Trustees approve the program recommendations for Secondary Schools contained in the Action section of this report - Recommendation 3(g): Revisit Year Round Secondary programs in 2 years.*
 - c) *That staff come back with a plan on how we are going to engage staff and parents in investigating a pilot project for elementary and secondary year-long learning.*

C. BACKGROUND

1. Based on the direction outlined in the Trustee motions adopted on February 23, 2017 regarding the LTPP recommendations to revisit the issue of Elementary and Secondary Year-long Learning Programs in 2 years, the community engagement and consultation plan is designed to provide as much information as possible regarding options available regarding the possible introduction of Year-long Learning, in addition to gauging potential interest among parents, students and staff.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The terms “year round schooling” or “year-long learning” is more accurately defined as a “balanced calendar” since the Ministry of Education specifies that funding is provided for 194 mandatory school/instructional days per year.
2. Year round Learning Programs must align with this Ministry regulation, which dictates that these mandatory instructional days are evenly distributed throughout the year. In place of the nine week summer vacation offered in the traditional school calendar, vacations are scheduled in one, two, or three week time frames during October, December, February, and March. Four or five weeks (instead of the traditional 8 weeks) of vacation may also occur through the summer months of July to August depending on the scheduling model adopted. In addition to the formal instructional days, there are schools which offer voluntary, fee-based intersession programs to students during vacation periods for remediation, enhancement, and special-interest learning opportunities
3. Where balanced calendar schools have been implemented in GTA boards (P.D.S.B., Y.R.D.S.B, D.D.S.B.) they have been planned rollouts for new school sites; introduced as balanced calendar projects – not changeover from previous school communities.
4. This evidence is relevant to the proposed community engagement and consultation process, as it involved prospective school community members rather than current members requiring consensus or approval in changing from one model to balanced calendar.

5. In addition, the preliminary evidence and research gathered from the recent LTPP consultation process did not demonstrate significant support for the year-long learning programs. Results from the February 23, 2017 report indicated:

Year Round Elementary and Secondary Programs Survey Summary:

- 36% Agree or Strongly Agree;
 - 49% Disagree or Strongly Disagree;
 - 14% offered no opinion
 - Over 70% of Catholic Ratepayers indicated they disagree or disagree strongly.
6. A new survey will be developed in consultation with the Board's Research Department to address the key evidence themes highlighted in points 3 and 4 as well as ensuring the inclusion of preference factors such as:
 - Availability of student transportation
 - Access to before and after school programming
 - New school build versus school conversion as consideration
 - Condition of building including availability of air conditioning
 - Alignment with specialty programs

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. This community engagement and consultation plan is designed to comply with the Board's Community Engagement Policy (T.07) to facilitate the need to be inclusive to reflect views of all TCDSB community members by overcoming language, cultural and socio-economic access barriers.
2. The level of community engagement is recommended at the level of "CONSULT" which directs staff "to obtain input from community members and the general public on proposed Board directions and decisions".
3. Online survey hosted on school websites instead of being centrally hosted on the main Board website (as was the case for initial community consultation) for a 3 month period (January 2017 to April 30, 2017).
4. Special letter of invitation to participate in engagement by Director and Chair to all TCDSB community members including CSPC chairs, parents and parent engagement groups (CPIC, OAPCE), students (CSLIT, ECSLIT)

teaching and staff/union partners, Toronto Catholic Stakeholders, Child-Care and Community Agencies providing before and after school programs.

5. Discussion regarding year round schooling pilot programs requires consultation with our elementary and secondary teachers as per collective agreements (TECT Collective Agreement-Appendix K; TSU Collective Agreement-Appendix O).
6. Specific direction to Principals to engage with their respective CSPC Chair and Executive Members to coordinate the submission of at least one completed survey from each school, and to pre-identify schools with significant interest in being a pilot project site for year-long learning.
7. Consult with Toronto Student Transportation Group as student bus transportation providers will need to implement an alternate schedule/calendar will impact transportation costs and sharing of resources where calendars differ.
8. Facilities Department of TCDSB to determine additional cost impacts if any on aspects of alternate calendar requiring staff modifications (custodial, SQS, security services, maintenance, etc.).
9. The broader consultation plan will be supported by the full inventory of communications tools: Director's Bulletin, Weekly Wrap Up, web (TCDSB's external and internal portal), social media (Twitter) and TCDSB E-News, posters to engage and inform internal and external audiences and stakeholders in Church Bulletins (via the Archdiocese). Staff will also communicate face to face with our official parent engagement organizations (CPIC, OAPCE-Toronto).
10. All feedback received through public consultation activities related to the introduction of Year-long learning for elementary and secondary panels will be gathered, tabulated and presented to Trustees at the Regular meeting of the Board of Trustees in May 2018.

F. STAFF RECOMMENDATION

1. Board Staff recommends the approval of the Strategic Communications and Stakeholder Engagement Plan at the level of "CONSULT".

2. Board Staff will report back on the results at the Regular Meeting of the Board of Trustees in May, 2018.



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO NEGOTIATION PROCEDURES POLICY (H.M.39)

All the ways of a man are pure in his own eyes, but the Lord weighs the spirit.
Proverbs 16:2

Created, Draft	First Tabling	Review
November 7, 2017	November 16, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

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Members of the Committee:

Nancy Crawford, Chair
Ann Andrachuk, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Maria Rizzo, Trustee Ward 5
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updates to the current Negotiation Procedures policy (H.M.39) to reflect recent changes to the structure of collective bargaining subsequent to the introduction of Bill 122, *School Boards Collective Bargaining Act*.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Negotiation Procedures Policy (H.M.39) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Negotiation Procedures Policy (H.M.39) as amended and proposed in Appendix A.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: NEGOTIATION PROCEDURES
POLICY NO: H.M. 39

Date Approved: March 5, 2008- Board	Date of Next Review: November 2022	Dates of Amendments: November 16, 2017
Cross References: <i>School Boards Collective Bargaining Act, 2014</i> <i>Labour Relations Act, 1995</i> Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities (http://cge.ontarioschooltrustees.org/en/collective-bargaining.html) (OPSBA) Catholic Trustee Modules: Good Governance for School Boards (OCSTA/OESC)		
Appendix		

Purpose:

This policy outlines roles and responsibilities regarding collective bargaining negotiation procedures at the Toronto Catholic District School Board.

Scope and Responsibility:

This policy applies to Trustees, the Director of Education and all board staff who prepare for and participate in collective bargaining negotiations with unions or associations representing current staff. The Director of Education is responsible for implementing this policy.

Alignment with MYSP:

Living Our Catholic Values

Strengthening Public Confidence

Achieving Excellence in Governance



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: NEGOTIATION PROCEDURES
POLICY NO: H.M. 39

Providing Stewardship of Resources
Inspiring and Motivating Employees

Policy:

The Toronto Catholic District School Board recognizes the need to maintain practices that reflect the leadership role of the Catholic Trustee. Due to the significant impact on budget and the ensuing human resource management implications, it is essential that all Trustees be involved in the decision making process in regards to contract negotiations.

Regulations:

1. The Director of Education will inform the Board **of Trustees** of impending negotiations.
2. The Director of Education will prepare a recommendation for the Board **of Trustee's** consideration containing budgetary implications, impact of operations, improvements, savings, rationale, etc.
3. Matters may be referred to a Bargaining Committee or Working Group as determined **approved** by the Board **of Trustees** from time to time.
4. The Board **of Trustees**, as a whole, will deliberate any administrative recommendation(s) and, from its findings, ~~formulate~~ **approve** the parameters for the ensuing negotiations.
5. The Board **of Trustees** will instruct the Director of Education to proceed with negotiations based on the understanding that staff must return to the Board **of Trustees** for further instruction if these **approved** parameters are not reached and a settlement remains unlikely.



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: NEGOTIATION PROCEDURES
POLICY NO: H.M. 39

6. ~~Administration~~ **The Director of Education** is expected to keep the Board of **Trustees** informed of its progress at subsequent and/or special Board meetings.
7. ~~Trustees may be members of negotiations between different groups as determined by the Board.~~ **The Board of Trustees may appoint Trustees to a local Board bargaining committee.**
8. **The Roles and Responsibilities of the Board of Trustees include:**
 - a. **Advise the employer bargaining agency of the Board's proposed central bargaining parameters as the agency develops its central bargaining mandate;**
 - b. **Bring the Board's concerns to the bargaining agency throughout the central bargaining process;**
 - c. **Participate in the ratification process of central terms;**
 - d. **Approve/modify the local bargaining mandate;**
 - e. **Ratify settlements of locally negotiated terms and conditions of the Board's agreements;**
 - f. **Authorize lockouts at the local tier; and**
 - g. **Pay any fees required by regulation under the School Boards Collective Bargaining Act to a school board/Trustees' association to carry out central bargaining duties.**
9. **The roles and responsibilities of individual Trustees include:**



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: NEGOTIATION PROCEDURES
POLICY NO: H.M. 39

- a. Bring forward to their respective Boards of Trustees the concerns of parents, students, and supporters of the Board with respect to collective bargaining;**
- b. Participate in the decision-making process of the local Board;**
- c. Uphold the implementation of any Board resolution after it is passed by the Board; and**
- d. Inform the Board of Trustees if requested to take part in central or local bargaining negotiations.**

10. The roles and responsibilities of the Director of Education include:

- a. Participate in developing recommendations for issues to be included in the central mandate to be considered by the local Board;**
- b. Develop the local bargaining mandate for approval by the local Board;**
- c. Bargain in good faith and make every reasonable effort to agree upon local terms with local bargaining units; and**
- d. Implement the approved terms and conditions of the collective agreement including both central and local terms.**



POLICY SECTION: HUMAN RESOURCES
SUB-SECTION: MISCELLANEOUS
POLICY NAME: NEGOTIATION PROCEDURES
POLICY NO: H.M. 39

Evaluation and Metrics:

The effectiveness of the policy will be determined by measuring the following:

The Director provides regular updates to the Board of Trustees as required during rounds of collective bargaining negotiations.

APPENDIX A



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO ATHLETIC ACTIVITIES WITHIN THE PHYSICAL HEALTH AND EDUCATION PROGRAMS (S.P.07)

Athletes exercise self-control in all things; they do it to receive a perishable wreath, but we an imperishable one. So I do not run aimlessly, nor do I box as though beating the air.
1 Corinthians 9:25-26

Created, Draft	First Tabling	Review
November 7, 2017	November 16, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Members of the Committee:

Nancy Crawford, Chair
Ann Andrachuk, Vice Chair
Jo-Ann Davis, Trustee Ward 9
Maria Rizzo, Trustee Ward 5
Angela Kennedy, Ex-Officio
Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updating the current Athletic Activities Within the Physical and Health Education Programs Policy (S.P. 07) to reflect changes in Board staffing, revisions to the Ontario Physical Education Safety Guidelines as managed by the Ontario Physical and Health Education Association (OPHEA) and to reformat in meta policy format.

The report also recommends replacing the word “Athletic” with “Physical” in the title of the policy. This will ensure that the policy apply to all physical activities within the Physical and Health Education Programs and not just organized team sports or extracurricular activity.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Physical Activities Within the Physical and Health Education Programs Policy (S.P.07) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Physical Activities Within the Physical and Health Education Programs Policy (s.P.07) as amended and proposed in Appendix A.



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: **ATHLETIC PHYSICAL ACTIVITIES
WITHIN THE PHYSICAL AND HEALTH
EDUCATION PROGRAMS**
POLICY NO: S.P.07

Date Approved: February 21, 2007	Date of Next Review: November 2022	Dates of Amendments: November 16, 2017
--------------------------------------------	----------------------------------------------	--------------------------------------------------

Cross References:

The Ontario Physical Education Safety Guidelines as managed by the Ontario Physical and Health Education Association (<http://safety.ophea.net/>)

Appendix

Purpose:

Board personnel endeavor to serve the diverse needs of all members of the Catholic school community in this regard always placing safety as a high priority. Staff follow the lead of OPHEA that manages the Ontario Physical Education Safety Guidelines which represent the minimum standards for risk management practice in Ontario school boards.

Scope and Responsibility:

Teachers and board staff design athletic activities within the physical and health education programs with a sensitivity to engagement and safety. They follow all relevant safety recommendations as outlined by OPHEA guidelines which are communicated to them via the principal.

The Director of Education is responsible for the implementation of this program in alignment with the Multi Year Strategic Plan.

Alignment with MYSP:

Living Our Catholic Values



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: **ATHLETIC PHYSICAL ACTIVITIES
WITHIN THE PHYSICAL AND HEALTH
EDUCATION PROGRAMS**
POLICY NO: S.P.07

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources

Policy:

An important aspect in establishing programs that are safe for both students and staff is recognizing that there is **All athletic activities (those incorporated into Health Education Programs and those used for Daily Physical Activity (DPA))** involve an element of risk. ~~in all physical activity and to take action accordingly.~~ **An important aspect in designing and implementing these programs is the task of ensuring that activities are safe for both students and staff. While participation in certain higher risk activities will entail a voluntary assumption of risk on the part of the student, it is understood that the teacher and other staff supervisors will follow the Ontario Safety Guidelines and use professional judgment and discretion in selecting the appropriate athletic activities designed to meet curriculum objectives.** By implementing safe instructional practices as well as inclusion of age appropriate activities in program preparations, planning and daily teaching the teacher will guard against foreseeable risks. **At times, it may be necessary to adapt activities to accommodate different ability levels and the unique learning styles of participants.**

It is the policy of the Board that physical activities in the Physical and Health Education program of our schools will be in accordance with current Ontario Safety Guidelines for Physical Education ~~published by the Ontario Physical and Health Education Association~~ **published by OPHEA. These guidelines are updated on an annual basis every September and are available on the OPHEA website.**



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: **ATHLETIC PHYSICAL ACTIVITIES
WITHIN THE PHYSICAL AND HEALTH
EDUCATION PROGRAMS**
POLICY NO: S.P.07

Regulations:

1. Only Recommended or approved activities **listed** in the appropriate **current OPHEA safety** guidelines may be considered subject to the minimum guidelines listed.
2. Activities not **listed** recommended in **the current OPHEA safety guidelines** shall not be used without express written permission from the Program Coordinator and local School **Central Program** Superintendents.
3. Activities ~~Not Allowed within~~ **in the current OPHEA safety** guidelines should not be part of the program.
4. ~~Participation in any activity not listed in the guidelines would require written permission of the Program Coordinator and local Superintendent.~~
5. ~~Exemptions from this policy would require written permission of the Program Coordinator and local Superintendent.~~

APPROVED



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: **ATHLETIC PHYSICAL ACTIVITIES
WITHIN THE PHYSICAL AND HEALTH
EDUCATION PROGRAMS**
POLICY NO: S.P.07

Definitions:

OPHEA - Ontario Physical and Health Education Association

Evaluation and Metrics:

The effectiveness of this policy will be determined by gauging feedback from principals through scheduled principal meetings and tracking incident reports at the board level.

APPENDIX A



REPORT TO

REGULAR BOARD

REPORT OF THE GOVERNANCE AND POLICY COMMITTEE ON UPDATE TO DRIVER EDUCATION PROGRAM POLICY (S.P.08)

The child grew and became strong, filled with wisdom; and the favor of God was upon him.
Luke 2:40

Created, Draft	First Tabling	Review
November 7, 2017	November 16, 2017	

Nancy Crawford, Chair, Governance and Policy Committee
 Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

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The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Members of the Committee:

Nancy Crawford, Chair
 Ann Andrachuk, Vice Chair
 Jo-Ann Davis, Trustee Ward 9
 Maria Rizzo, Trustee Ward 5
 Angela Kennedy, Ex-Officio
 Frank D'Amico, Ex-Officio

A. EXECUTIVE SUMMARY

This report recommends updating the current Driver Education Programs Policy (S.P. 08) to incorporate changes to the Ontario Ministry of Transportation Beginner Driver Education Program and to reformat in meta policy format.

The cumulative staff time required to prepare this report was 1 hour

B. PURPOSE

This Recommendation Report is on the Order Paper of the Regular Board as it recommends a policy revision.

C. APPENDIX

APPENDIX A: Driver Education Program Policy (S.P.08) with proposed amendments

D. COMMITTEE RECOMMENDATION

That the Board accept the recommendation of the Governance and Policy Committee and approve the Driver Education Program Policy (S.P.08) as amended and proposed in Appendix A.



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: DRIVER EDUCATION PROGRAM
POLICY NO: S.P. 08

Date Approved:
March 30, 1995

Date of Next
November 2022

Dates of Amendments:
November 16, 2017

Cross References:

Ontario Ministry of Transportation: Government Approved Driving Schools
Ontario Ministry of Transportation: Beginner Driver Education – New Curriculum Standards
O. Reg. 473/07: Licenses for Driving Instructors and Driving Schools - Highway Traffic Act, R.S.O. 1990, c. H.8
Broader Public Sector (BPS) Procurement Guideline for Publicly Funded Organizations in Ontario

Appendix

Purpose:

The purpose of this policy is to provide regulations on the hosting of Driver Education Programs in secondary schools.

Scope and Responsibility:

This policy applies to any Secondary School Principal hosting a Driver's Education Program in their school. The Director is responsible for this policy.

Alignment with MYSP:

Strengthening Public Confidence

Fostering Student Achievement and Well-Being

Providing Stewardship of Resources



POLICY SECTION:	STUDENTS
SUB-SECTION:	PROGRAMS
POLICY NAME:	DRIVER EDUCATION PROGRAM
POLICY NO:	S.P. 08

Policy:

The Toronto Catholic District School Board recognizes the importance of Driver Education Programs and endeavours to support the programs where sufficient interest exists.

Regulations:

1. ~~Secondary school principals may select a driver education program for their school from a list of approved companies provided by the Purchasing Department.~~ **Secondary school principals may select an Ontario Ministry of Transportation certified beginner driver education program for their school in which students of the school may attend.**
2. ~~In all instances the best program at the lowest cost will be offered to students.~~
 - a. ~~In order to determine the best programs the Board requires annual submissions from private driver education schools detailing:~~
 - i. ~~Costs~~
 - ii. ~~instructor qualifications~~
 - iii. ~~level of supervisor~~
 - iv. ~~course content~~
 - v. ~~letter of liability~~
 - vi. ~~number of students per car~~
 - b. ~~A list of approved driver education schools will be circulated by the Purchasing Department to secondary school principals for their selection.~~
 - c. ~~The Board will be notified of selected driver education programs chosen by secondary schools and will be updated annually on the effectiveness of such programs.~~

Where more than one Ontario Ministry of Transportation certified Beginner Driver Education Program applies to host a program in a school, the Principal, in cooperation with the Material Management Department,



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: DRIVER EDUCATION PROGRAM
POLICY NO: S.P. 08

will choose a program based on a competitive process in compliance with the BPS Procurement Guidelines.

3. Driver education programs will be undertaken only under a signed agreement between the parent/guardian/student and the driver education company. Principals will notify parents/guardians/students of the limitations of the school's involvement and responsibility in the program.
4. Driver education companies will ensure that:
 - a. Advertising flyers, etc. used by driver education companies to solicit TCDSB students state clearly that the program is not part of the school's curriculum and that the Board is in no way responsible for the program.
 - b. Contractual arrangements made between them and the parent/guardian/student will be disclosed to the principal of the school where the program is offered.
5. School principals will make provisions for the delivery of the program by the driver education company outside of regular school hours.
 - a. Driver education companies must apply for a school permit in order to conduct the classroom component of their programs.
 - b. Pending approval of the permit, available space will be allocated for the classroom component of the program.
6. All monies accruing to the benefit of the school resulting from the driver education program will be utilized towards students' needs such as:
 - a. school lunches
 - b. uniforms
 - c. awards program
 - d. school related activities



POLICY SECTION: STUDENTS
SUB-SECTION: PROGRAMS
POLICY NAME: DRIVER EDUCATION PROGRAM
POLICY NO: S.P. 08

7. Each secondary school may offer one driver education program per semester.

Definitions:

Ontario Ministry of Transportation certified beginner driver education program: The Ontario Ministry of Transportation maintains a list of certified driver education programs on their website. These programs offer government-approved courses which meet curriculum standards introduced on April 17, 2008

Evaluation and Metrics:

All beginner driver education programs in our secondary schools will be Ontario Ministry of Transportation certified and provide the best value for our students.

APPENDIX

MASTER PENDING LIST AND ROLLING CALENDAR TO NOVEMBER 16, 2017

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
1	Dec-14 Corporate Services	Jan-2018	Corporate Services	Report regarding System-Wide Approach to Digital School Signage	Associate Director of Planning and Facilities
2	June-17 Corporate Services	Jan-18	Corporate Services	Report regarding possibility of finding money in the Capital Improvement Fund this year or in the near future. (Delegation from Maria Del Rizzo, representative of CSPC regarding Field at MPSJ)	Associate Director Planning and Facilities
3	Jan-17 Student Achievement	TBC	Regular Board	Report regarding an update on the Strategic Objectives and Priorities identified in the background of the Report of October 20, 2016 regarding Trustee and Staff Strategic Planning Session at the May 2017 Strategic Planning Session and in a report to Full Board in June 2017 (Action After Board Report of October 20, 2016 regarding Trustee and Staff Strategic Planning Session)	Director of Education
4	Sep-17 Regular Board	Jan-18	Regular Board	Staff to come back with a report regarding whether it is possible to hire more students in the Focus on Youth Summer Program when hiring students in the Summer (Andre Fullerton, Focus on Youth Coordinator/Manager of Outreach, Community Use of Schools, regarding Focus on Youth Summer Program)	Associate Director Planning and Facilities

#	Date Requested & Committee/Board	Report Due Date	Destination of Report Committee/Board	Subject	Delegated To
5	Oct-17 Regular Board	Jan-18	Regular Board	Report regarding additional information using examples of other Boards' policies and by-laws and their rationale, along with a recommendation on the language in the updated by-laws (Proposed Amendment to the Board's Operating By-Law No. 175 regarding Signing Authorities)	Legal Counsel
	Sep-17 Student Achievement	Dec-17	Student Achievement	Report regarding the 7,000 non-qualifying students by ward and area (Presentation by Kevin Hodgkinson, GM, TSTG regarding Student Transportation Update)	Associate Director Planning and Facilities
6	Oct-17 Regular Board	Dec-17	Student Achievement	Report to provide student input on proposed solutions to increase the level of safety in schools (Safe Schools Annual Report 2016-17)	Associate Director, Academic Affairs

ANNUAL REPORTS

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
2	January (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services
3	February (A)	Student Achievement	External Research Report	Associate Director Academic Services
4	February (A)	Student Achievement	Accountability Framework for Special Education	Associate Director Academic Services
5	February (A)	Corporate Services	Legal Fees Report	Executive Superintendent Business Services
6	February (A)	Corporate Services	Statement Reserves Accumulated Surplus	Executive Superintendent Business Services
7	February (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services
8	February (A)	Regular Board	Policy Budget Timeline and Public Consultation Survey	Executive Superintendent Business Services
9	February (A)	Regular Board	Metrics for MYSP 6 Strategic Directions	Director of Education

10	March (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services
11	March (A)	Student Achievement	Staffing Status Report for Next School Year	Associate Director Academic Services
12	March (A)	Corporate Services	Planning Enrolment Projection	Associate Director of Planning and Facilities
13	April (A)	Student Achievement	Conflict Resolution Department Report	Associate Director Academic Services
14	April (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services
15	April (A)	Regular Board	Non-Resident VISA Student Fees for September 2013	Associate Director Academic Services
16	April (A)	Regular Board	Education Development Charges Policy Review	Associate Director of Planning and Facilities
17	May (A)	Student Achievement	Report regarding Updates on items referred to in Ministry of Education Operational Review	Associate Director Academic Services
18	May (A)	Student Achievement	Staffing Status Report for Next School Year	Executive Superintendent Business Services
19	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
20	May (A)	Corporate Services	Monthly Financial Report	Associate Director Academic Services
21	June (A)	Student Achievement	21 st Century Learning Update	Executive Superintendent Business Services

22	June (A)	Regular Board	Budget Estimates	Associate Director Academic Services
23	September (A)	Student Achievement	Portuguese Speaking	Associate Director Academic Services
24	September (A)	Corporate Services	Preliminary Enrolment Reports Full Day Kindergarten, Elementary and Secondary Schools	Associate Director Academic Services
25	September (A)	Corporate Services	Trustee Honorarium Report	Associate Director Academic Services
26	September (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services
27	September (A)	Regular Board	Angel Foundation for Learning Year In Report	Executive Superintendent Business Services
28	September (A)	Student Achievement	Community Engagement	Director of Education
29	October (A)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Report regarding all Gifts of considerable value which contribute to student achievement received and accepted on behalf of TCDSB	Director of Education
30	October (A)	Regular Board	Results of Ongoing Exit and Entry Surveys for all students either changing schools within the Board or entering or exiting the Board	Associate Director Planning & Facilities
31	October (A)	Student Achievement	Student Trustees: Voices that Challenge	Associate Director Academic Services
32	October (A)	Student Achievement	CLIST Report at the Elementary Level	Associate Director Academic Services
33	October (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services

34	October (A)	Student Achievement	Annual Safe Schools Report	Associate Director Academic Services
35	October (A)	Student Achievement	Information Report on the International Languages Program to include dates, statistical trends, surveys, results of previous assessments in changing demographics (city-wide population and home language dynamics) and immigration patterns in all wards.	Associate Director Academic Services
36	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO) ·Grade 9 Assessment of Mathematics (second semester and full-year students) and OSSLT Assessment (EQAO)	Associate Director Academic Services
37	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
38	October (A)	Corporate Services	Trustee Honorarium Report	Executive Superintendent Business Services
39	October (A)	Regular Board	Report at the elementary level regarding Voices that Challenge 2017 CSLIT: Inspiring Active Citizenship in Catholic Education	Associate Director Academic Services
40	November (A)	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Services
41	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
42	November (A)	Student Achievement	Religious Accommodation Report	Associate Director Academic Services
43	November (A)	Corporate Services	Monthly Financial Report	Executive Superintendent Business Services

44	November (A)	Corporate Services	Parent/Guardian and Student Transition Surveys	
45	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
46	November (A)	Regular Board	Audited Financial Statements	Executive Superintendent Business Services
47	December (A)	Corporate Services	Revised Budget Estimate for Consideration	Executive Superintendent Business Services
48	December (A)	Regular Board	Director's Annual Report	Director of Education
49	December (A)	Student Achievement	Status of Monitoring Team for the Safe School Inquiry Recommendations	Associate Director Academic Services