



## REPORT TO

GOVERNANCE AND POLICY  
COMMITTEEUPDATE TO SCHOOL EVENTS COMMUNICATIONS  
AND INVITEE PROTOCOLS POLICY (S.02)

*Do not neglect to do good and to share what you have, for such sacrifices are pleasing to God.  
Hebrews 13:16*

**Created, Draft**

April 24, 2018

**First Tabling**

May 8, 2018

**Review**

Caitlin Kavanagh, Coordinator Employee Relations &amp; Policy Development

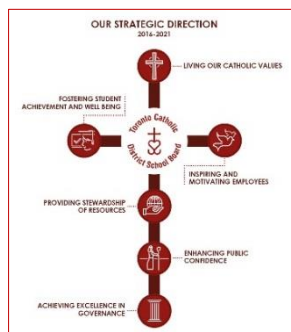
**RECOMMENDATION REPORT****Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T.B.D.  
Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report is in response to a motion made by Trustees at the April 10, 2018 Governance and Policy meeting to review the School Events Communications and Invitee Protocols policy (S.02).

*The cumulative staff time required to prepare this report 1 hour*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of Governance and Policy Committee due to a Trustee request through approved motion at the April 10, 2018 Governance and Policy Committee meeting:

*Received and referred to staff to bring back a copy of the Policy School Events Communications and Invitee Protocols Policy S.02 for review at the May 8, 2018 GAP meeting.*

## **C. BACKGROUND**

The School Events Communications and Invitee Protocols policy (S.02) was approved on December 6, 2006 and was last reviewed November 9, 2012. It has not been reviewed since.

## **D. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

## **E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

1. The updated policy as approved will be posted on the TCDSB policy register.

2. The Director of Education will send a communication to schools reminding them of the requirements

**F. STAFF RECOMMENDATION**

Staff recommend that the School Events Communications and Invitee Protocols policy (S.02) provided in APPENDIX A be adopted.