

**MINUTES OF THE REGULAR MEETING OF THE  
GOVERNANCE AND POLICY COMMITTEE  
TUESDAY, APRIL 10, 2018**

**PUBLIC SESSION**

**PRESENT:**

**Trustees:** A. Kennedy, Chair  
A. Andrachuk  
N. Crawford - by teleconference  
M. Rizzo

**Staff:** R. McGuckin  
P. Matthews  
P. Aguiar  
C. Kavanagh  
S. Coray

S. Harris, Recording Secretary  
C. Johnston, Acting Assistant Recording Secretary

**1. Call to Order**

Prayers were offered for the families of the teacher from St. Bernard Catholic School who passed away recently from cancer and for all those who died or were injured in the bus accident carrying the Humboldt Broncos junior hockey team, as well as in memoriam of Trustee Andrachuk's father-in law, former Trustee of the Board for 25 years, who passed away 19 years ago.

**3. Roll Call and Apologies**

Apologies were received on behalf of Trustees Davis and Poplawski.

**4. Approval of the Agenda**

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the Agenda, as amended to include Items 15a) Inquiry from Trustee Rizzo

regarding Procedure and Timeline for Including Referrals to Governance and Policy Committee (GAP); 15b) Inquiry from Trustee Rizzo regarding whether GAP reports to Board or other Standing Committees; and 15c) Inquiry from Trustee Kennedy regarding Policy School Events Communications and Invitee Protocols Policy S.02, and to defer Item 13d), be approved.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

**6. Approval and Signing of the Minutes of the Meeting**

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the Minutes of the Regular Meeting held February 13, 2018 for PUBLIC Session be approved.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

**12. Matters Referred or Deferred**

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 12a) be adopted as follows:

- 12a) Consideration of Motion from Trustee Davis regarding Planned Work of the Governance and Policy Committee** deferred to the May 8, 2018 GAP meeting due to Trustee Davis' unavailability.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

### 13. Staff Reports

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that Item 13a) be adopted as follows:

- 13a) Update to Conflict of Interest: Employees Policy (H.M.13)** that the Conflict of Interest: Employees policy (H.M.31) provided in Appendix A be adopted.

MOVED in AMENDMENT by Trustee Andrachuk, seconded by Trustee Rizzo, that “*close business associate*” be replaced with “*business associate*” on Page 16, Regulation 5, and Page 18, Definition 2, as well as throughout the Policy and Definitions, if necessary.

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

MOVED in AMENDMENT by Trustee Rizzo, seconded by Trustee Andrachuk, that the following be added to the policy:

*“Failure of an employee to comply with the requirements of this policy may result in employee discipline up to and including termination”.*

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 13b) be adopted as follows;

- 13b) Update to Student Trustee Policy (T.02)** that the Student Trustee Policy (T.02) provided in Appendix A be adopted.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Andrachuk, that Regulation 8, Page 27, be replaced with the original

wording in Operating Procedure 11, page 34, and that “*February*” be replaced with “*before April 1*” in Item 9, page 34.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Andrachuk, that the voting procedure be explained in full in the Operational Procedures.

Results of the Vote taken on Amendment 1, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

Amendment 1 was declared

CARRIED

Results of the Vote taken on Amendment 2, as follows:

**In favour**

**Opposed**

Trustees Andrachuk	Rizzo
Crawford	
Kennedy	

Amendment 2 was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy

Rizzo

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk seconded by Trustee Crawford, that Item 13c) be adopted as follows:

**13c) Review of Performance Appraisal: Director of Education Policy (H.C.06) received.**

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 13c) be tabled until the last item of business.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

- 13d) Update to Hand-Held (Mobile) Wireless Communication Device Policy (A.31)** deferred to the May 8, 2018 GAP meeting (refer Item 4).

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 13e) be adopted as follows:

- 13e) Update to Prayer In Schools Policy (S.23)** that the revised Prayer in Schools Policy (S.23) provided in Appendix A be adopted.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Rizzo, that a Regulation be added recommending that prayers be aligned with the liturgical calendar, feasts of saints or virtue of the month, where possible.

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED



Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion, as amended, was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 13f) be adopted as follows:

- 13f) Update to Advertising Policy (A.03)** that the Advertising Policy (A.03) provided in Appendix A be adopted.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Rizzo, that the Policy Statement, page 78, first paragraph, be reworded to insert “*consistent with Catholic values as reflected in the Board’s Multi-Year Strategic Plan*” inserted after “*must be*” such that the sentence reads “It is the policy of the Toronto Catholic District School Board that advertising must be *consistent with Catholic values as reflected in the Board’s Multi-Year Strategic Plan ...*”

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion, as amended, was declared

CARRIED

**15. Inquiries and Miscellaneous**

MOVED by Trustee Crawford, seconded by Trustee Andrachuk, that Item 15a) be adopted as follows:

**15a) Inquiry from Trustee Rizzo regarding Procedure and Timeline for including Referrals to GAP received.**

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

Staff will ensure that referrals to GAP are included in the Agenda, Category 12,

**15b) Inquiry from Trustee Rizzo regarding Whether GAP Committee reports to Board or other Standing Committees** noted.

MOVED by Trustee Rizzo that the matter be referred to staff for recommended wording to change the By-law, if necessary. There was no seconder.

MOVED by Trustee Rizzo, seconded by Trustee Crawford, that Item 15c) be adopted as follows:

**15c) Trustee Kennedy regarding Policy School Events Communications and Invitee Protocols Policy (S.02)** received and referred to staff to bring back a copy of the Policy School Events Communications and Invitee Protocols Policy (S.02) for review at the May 8, 2018 Governance and Policy Committee meeting.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

**PRESENT:**

**Trustees:** A. Kennedy, Chair  
A. Andrachuk  
N. Crawford - by teleconference  
M. Rizzo

**Staff:** R. McGuckin  
P. Matthews  
  
S. Harris, Recording Secretary

**13. Staff Reports**

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that Item 13c) Review of Performance Appraisal: Director of Education Policy (H.C.06) be lifted from the table.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

MOVED by Trustee Andrachuk, seconded by Trustee Crawford, that Item 13c) be adopted as follows:

**13c) Review of Performance Appraisal: Director of Education Policy**

**(H.C.06)** that Guiding Principle 9, page 41, be removed until the Board of Trustees approve the performance-related pay for executive compensation.

MOVED in AMENDMENT by Trustee Crawford, seconded by Trustee Rizzo, that all previous changes be incorporated and brought back to the May 8, 2018 GAP meeting.

Results of the Vote taken on the Amendment, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Amendment was declared

CARRIED

Results of the Vote taken on the Motion, as amended, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion, as amended, was declared

CARRIED

## 17. Adjournment

MOVED by Trustee Andrachuk, seconded by Trustee Rizzo, that the meeting adjourn.

Results of the Vote taken, as follows:

**In favour**

**Opposed**

Trustees Andrachuk  
Crawford  
Kennedy  
Rizzo

The Motion was declared

CARRIED

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SECRETARY

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CHAIR