



## REPORT TO

GOVERNANCE AND POLICY  
COMMITTEEUPDATE TO HAND-HELD (MOBILE) WIRELESS  
COMMUNICATION DEVICE POLICY (A.31)

*And you will have confidence, because there is hope; you will be protected and take your rest in safety.*  
Job 11:18

**Created, Draft**

April 24, 2018

**First Tabling**

April 8, 2018

**Review**

Caitlin Kavanagh, Coordinator, Employee Relations & Policy Development  
Steve Camacho, Chief Information Officer

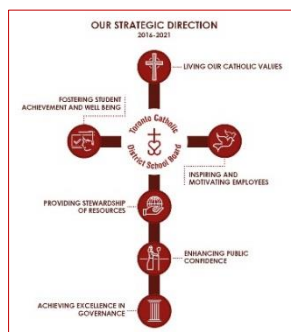
**RECOMMENDATION REPORT****Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T.B.D.  
Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report recommends updates to the current Hand-Held (Mobile) Wireless Communication Device policy (A.31) in meta policy format including updated terms of current devices used. The version attached at APPENDIX A includes updates by the Chief Information Officer.

*The cumulative staff time required to prepare this report was 6 hours*

## **B. PURPOSE**

This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends a policy revision.

## **C. BACKGROUND**

The Hand-Held (Mobile) Wireless Communication Device policy (A.31) was approved on January 27, 2010 and has not been reviewed since.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. In addition to changing to meta policy format, the policy only required minor updates such as adding “Smartphones” under the definition of hand-held (mobile) wireless communication device.
2. The “Eligibility” and “Equipment Standards and Procurement” regulations have been moved from the policy to a “Procedures” section.

## **E. METRICS AND ACCOUNTABILITY**

1. Recommendations in this report will be monitored by policy development staff.
2. Further reports will be brought to Board in accordance with the policy review schedule.

## **F. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN**

The updated policy as approved will be posted on the TCDSB policy register.

## **G. STAFF RECOMMENDATION**

Staff recommend that the Hand-Held (Mobile) Wireless Communication Device policy (A.31) provided in APPENDIX A be adopted.