

Audit Committee Meeting 2018 Annual Agenda / Check List

	Jan	Apr	May	Sep	Nov
Risk Management					
Resourcing (Mix, Skillset, Quantity)	D				
Reputational Risk	D				
Management Structure Issues		D			
CFO Role		D			
Budget (2018/2019)			D		
Financial Reporting Process					
MOE Financial Reports			D		
Consolidated Financial Statements					
Internal Audit					
Open Audit Status (% complete, support received)	D		D		
Risk Review Summary on Audit Completion	D		D		
Future Audit Plan (2 years)			D		
Internal Controls					
Ministry Operational Review					
Internal Audit recommendations	D		D		
Compliance Matters					
Legal		D			
MOE					
Union					
Board Policy Compliance					
External Audit					
Review External Auditors		D			
Scope					
Cost					

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.