

**MINUTES OF THE REGULAR MEETING OF THE  
AUDIT COMMITTEE  
HELD TUESDAY, APRIL 24, 2018**

**OPEN (PUBLIC) SESSION**

**PRESENT:**

**Trustees:** B. Poplawski, Chair  
M. Rizzo

**External Members:** R. Singh  
N. Borges

**Auditors:** B. Cross  
V. Trivedi

**Staff:** R. McGuckin  
L. Noronha  
P. Matthews  
M. Eldridge  
S. Camacho  
J. Volek  
C. Giambattista  
M. Farrell

S. Harris, Recording Secretary

#### **4. Approval of the Agenda**

MOVED by Trustee Rizzo, seconded by Ryan Singh, that the Agenda, as amended, to remove Items 15c) Inquiry from Nancy Borges regarding Contracting of Auditing/Consulting Firms and 15d) Inquiry from Ryan Singh regarding Regulatory Environment Dashboards and add them to the Closed (PRIVATE) Agenda, be approved.

The Motion was declared

CARRIED

The Chair provided the following updates:

- a. That Trustee Del Grande had recently resigned from the Audit Committee and that a new Trustee will be elected; and
- b. That Brad Cross and Viraj Trivedi will be representing the Regional Internal Audit Team (RIAT ) at today's meeting in the absence of Dave Johnston who is no longer with the York Catholic District School Board nor the Regional Internal Audit Manager. Both Brad and Viraj were introduced the meeting.

#### **5. Declarations of Interest**

There were none.

#### **6. Approval of the Previous Minutes**

MOVED by Ryan Singh, seconded by Nancy Borges, that the Minutes of the meeting held January 17, 2018 for Open (PUBLIC) Session be approved.

The Motion was declared

CARRIED

Trustee Poplawski relinquished the Chair to Ryan Singh.

**8. Presentation  
&  
13. Staff Reports**

MOVED by Trustee Rizzo, seconded by Trustee Poplawski, that Items 8a) and 13a) be adopted as follows:

**8a) Brad Cross and Viraj Trivedi, representing the Toronto and Area Regional Internal Audit Team, regarding the Regional Internal Audit Team Update**

**&**

**13a) Report regarding Regional Internal Audit Team Update** received and that an Executive summary of reports be provided to the Audit Committee at the next meeting on May 23, 2018 regarding monitoring and reporting of student achievement.

The Motion was declared

CARRIED

Trustee Poplawski reassumed the Chair.

MOVED by Nancy Borges, seconded by Ryan Singh, that the meeting resolve into Closed (PRIVATE) Session, then return to Open (PUBLIC) Session to complete the Agenda items.

The Motion was declared

CARRIED

The meeting resumed with Trustee Poplawski in the Chair.

**PRESENT:**

**Trustees:** B. Poplawski, Chair  
M. Rizzo

**External Members:** R. Singh  
N. Borges

**Staff:** R. McGuckin  
L. Noronha  
P. Matthews  
S. Camacho  
J. Volek  
C. Giambattista  
M. Farrell

S. Harris, Recording Secretary

**13. Staff Reports**

MOVED by Trustee Rizzo, seconded by Ryan Singh, that Item 13b) be adopted as follows:

**13b) Legal Fees Report 2016-17** received.

The Motion was declared

**CARRIED**

MOVED by Trustee Rizzo, seconded by Ryan Singh, that Item 13c) Verbal Update regarding Vacant Senior Executive Positions be removed and discussed in DOUBLE PRIVATE Session.

The Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13d) be adopted as follows:

- 13d) Audit Committee's Assessment of Toronto Catholic District School Board's External Auditors' Performance** received.

The Motion was declared

CARRIED

Trustee Rizzo wished to be recorded as voting against the Motion.

Trustee Poplawski relinquished the Chair to Trustee Rizzo.

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13e) be adopted as follows:

- 13e) Toronto Student Transportation Group Annual Report 2016-17** received.

The Motion was declared

CARRIED

Trustee Poplawski reassumed the Chair.

MOVED by Trustee Rizzo, seconded by Nancy Borges, that Item 13f) be adopted as follows:

- 13f) Procurement and Vendor Processes at Toronto Catholic District School Board** received.

The Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13g) be adopted as follows:

- 13g) Audit Committee Annual Agenda/Checklist** received.

The Motion was declared

CARRIED

**15. Inquiries and Miscellaneous**

- 15a) Proposed Audit Committee Meeting Date for Consideration:**  
Wednesday, May 23, 2018, 6:30 pm.

The Motion was declared

CARRIED

MOVED by Trustee Rizzo, seconded by Ryan Singh, that the meeting resolve into Closed (DOUBLE PRIVATE) Session.

The Motion was declared

CARRIED

The meeting resumed with Trustee Poplawski in the Chair.

**PRESENT (Post TRIPLE (Closed) PRIVATE Meeting):**

**Trustees:** B. Poplawski, Chair  
M. Rizzo

**External Members:** R. Singh  
N. Borges

**Staff:** S. Harris, Recording Secretary

**18. Adjournment**

MOVED by Trustee Rizzo, seconded by Ryan Singh, that the meeting adjourn.

The Motion was declared

CARRIED

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SECRETARY

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CHAIR