



REPORT TO

## STUDENT ACHIEVEMENT AND WELL BEING, CATHOLIC EDUCATION AND HUMAN RESOURCES COMMITTEE

### ANNUAL REPORT ON SMOKE & VAPOUR FREE SPACE POLICY B.B. 04

*Let the wise listen and add to their learning, and let the discerning get guidance. (Proverbs 1:5)*

Created, Draft	First Tabling	Review
May 22, 2018	May 31, 2018	Click here to enter a date.

D. Koenig, Associate Director of Academic Affairs

#### INFORMATION REPORT

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

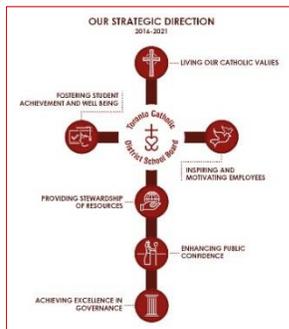
*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

T.B.D.  
Associate Director  
of Planning and Facilities

L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer



## **A. EXECUTIVE SUMMARY**

According to the TCDSB Policy B.B. 04 Smoke and Vapour Free Space, the TCDSB is committed to the provision of a smoke, vapour and tobacco free environment in all premises and on all properties, owned and/or operated by the Board. The data indicates a significant decline in the number of incidents recorded and suspensions issued over the last 5 years.

*The cumulative staff time required to prepare this report was 10 hours*

## **B. PURPOSE**

1. Consistent with Policy B.B. 04, an annual report is presented to the Board of Trustees by staff detailing the compliance and infractions of this particular policy.

## **C. BACKGROUND**

1. TCDSB Policy B.B. 04 was revised in May 2016 to include under the evaluation and metrics section requiring an annual report detailing compliance and infractions of this particular policy.
2. The Tobacco Enforcement Department of the Toronto Public Health Department does not publically release the total number of school infractions under the Smoke Free Ontario Act.
3. Data was collected from the Safe School Progressive Discipline Platform in order to provide an analysis of smoking-related discipline imposed over time on students.
4. TCDSB principals responded to a survey containing questions related to the compliance and number of infractions associated with this policy (Appendix A).

## D. EVIDENCE/RESEARCH/ANALYSIS

1. Data collected over the last five years indicates almost a 50% reduction in the number of incidents and suspensions recorded in the progressive discipline platform for students who have been disciplined for smoking. The chart below indicates the number of incidents and suspensions for the last five years in both elementary and secondary schools:

Secondary School Totals

2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
Incidents	Suspension								
120	88	113	69	78	66	65	47	64	44

Elementary School Totals

2013-2014		2014-2015		2015-2016		2016-2017		2017-2018	
Incidents	Suspension								
5	1	2	2	3	2	4	1	0	0

2. Highlights from the survey sent to school administrators are included below:
  - The survey was completed by 194 administrators (Vice Principals or Principals) in 177 schools
  - 51% of respondents indicated a requirement for additional signs at the entrances and exits of their locations
  - In the 2017-2018 school year, there have been a total of 10 infractions under the Smoke Free Ontario Act for TCDSB students, employees or visitors this past school year (5 students, 5 staff members)
  - There have been a total of 11 calls from administrators to the Tobacco Enforcement Department to enforce the Smoke Free Ontario Act at their school
  - There have been a total of 64 student discipline issues recorded into the Progressive Discipline Incident Log for the 2017-2018 school year
  - A total of 44 student suspensions were issued related to smoking or vaping on school property
  - Schools communicate the policy on smoking/vaping mainly through the following channels:

- Student Agenda books (43% of respondents),
- Staff meetings (42%),
- Assemblies (26%),
- PA announcements (26%) and
- Newsletters (25%)

3. The Facilities department will work with all area Service Quality Supervisor (SQS) to provide the proper signage at each entrance and location for their school building.

#### **E. METRICS AND ACCOUNTABILITY**

1. An annual report as required by Policy B.B. 04 is presented to the Board.

#### **F. CONCLUDING STATEMENT**

This report is for the consideration of the Board.