



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

MINISTRY MEMO 2018:B10 – FINAL PARG AND UPDATES ON INTEGRATED PLANNING AND SUPPORTS FOR URBAN EDUCATION

“For I know the plans I have for you, declares the Lord, plans for welfare and not for evil, to give you a future and a hope.”, Jeremiah 29:11

| Created, Draft | First Tabling | Review |
|----------------|---------------|-----------------------------|
| May 28, 2018 | June 6, 2018 | Click here to enter a date. |

B. Leporati, Sr. Mgr. Planning and Admissions
J. Volek, Acting Comptroller, Planning and Development Services
D. Friesen, Acting Executive Superintendent of Facilities Services

RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

Tim Robins
Acting Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends that the Pupil Accommodation Review Policy and Operating Procedures be updated to reflect changes to the Pupil Accommodation Review Guidelines.

The Ministry of Education issued memorandum *2018:B10 Final Pupil Accommodation Review Guideline and Updates on Integrated Planning and Supports for Urban Education on April 27, 2018 (Appendix 'A')*. This final version release of the Pupil Accommodation Review Guidelines (PARG) and future revisions to the Community and Planning Partnership Guidelines (CPPG) flow from the province's plan to create a stronger, more collaborative process which promotes the well-being of students and addresses the impact of school closures on communities.

The amendments to the PARG and proposals on integrated planning respond to consultation feedback received by the ministry in fall 2017 and winter 2018.

The cumulative staff time required to prepare this report was 4 hours

B. PURPOSE

This report will provide a summary of the final Pupil Accommodation Review Guideline (PARG) in comparison to the 2015 Guidelines and current Board policy including Ministry incentives to promote joint-use opportunities.

C. BACKGROUND

1. The Ministry undertook a two-phased consultation in fall 2017 and winter 2018. Phase 1 sought feedback on proposed high-level concepts. The Ministry released draft revisions of the PARG through *Memo 2018:B02 Draft Revised Pupil Accommodation Review Guideline and Community Planning and Partnerships Guideline Updates* on February 9, 2018. Phase 2 consultation sought feedback on the draft revisions.
2. The revised PARG was released through the Ministry of Education issued memorandum *2018:B10 Final Pupil Accommodation Review Guideline and*

D. EVIDENCE/RESEARCH/ANALYSIS

1. The amendments to the PARG affect all district school boards across the province. TCDSB will revise the Pupil Accommodation Review and Community Planning and Partnership policies to reflect the new guidelines.
2. The following table is a summary of key revisions to the PARG in comparison to the 2015 Guidelines.

| Section Affected | 2018 Revisions | 2015 Guidelines |
|--|--|--|
| <p>Initial Staff Report</p> <p>VI – Establishing an Accommodation Review</p> <p>VIII – School Information Profile</p> | <p>-must contain at least three (3) options and must address the following four (4) impacts:</p> <ul style="list-style-type: none"> -student program -student well-being -board resources -local community <p>- Boards must utilize a ministry-approved template to write the initial staff report – currently under development considering the four (4) impacts noted above.</p> <p>-Template community partners can use to propose alternatives to closure and proposals for Community Use of Schools. Under development – tentative fall 2018.</p> | <p>–must contain one (1) or more options to address the accommodation issue(s) with supporting rationale. – must be a recommended option if more than one option is presented.</p> <p>-Boards use own report template.</p> |

| Section Affected | 2018 Revisions | 2015 Guidelines |
|--|--|---|
| <p>Community Engagement</p> <p>IX – Consultation with Local Municipal Governments & X - Public Meetings & XIII – Timelines for the Accommodation Review Process & XIV – Modified Accommodation Review Process</p> | <p>-minimum of three (3) facilitated public meetings</p> <p>-meeting between school board, affected single, lower & upper-tier municipalities that express interest prior to the review must be scheduled to take place before the first public meeting</p> <p>-Interested parties should provide response on initial staff report before the final public meeting otherwise school boards are not required to include the response in the final report</p> <p>-no fewer than 40 business days following Board approval to conduct a review before the first public meeting.</p> <p>-minimum of 60 business days between first and final public meeting</p> <p>-if new school closure is introduced as part of any option in the final staff report, an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.</p> | <p>-minimum of two (2) public meetings</p> <p>-there is no prescribed time for this meeting to occur in 2015 Guidelines and no mechanism or timeframe by which comments from interested parties can be excluded.</p> <p>-minimum of 30 business days following Board approval to conduct a review before the first public meeting.</p> <p>-minimum of 40 business days between first and final public meeting</p> <p>-there is no language in the 2015 Guidelines that speaks to the introduction of a new closure.</p> |

| Section Affected | 2018 Revisions | 2015 Guidelines |
|--|--|--|
| <p>Final Staff Report</p> <p>XI – Completing the Accommodation Review</p> | <p>-in addition to community consultation and feedback from the ARC, the final report must include a section that summarizes secondary school student feedback for reviews involving one or more secondary schools. Suggestions for including students in the process include a dedicated meeting for students or an online tool for submission of anonymous feedback.</p> | <p>-there is no language that speaks specifically to secondary school students in the 2015 Guidelines.</p> |

3. Guidance for community members on Administrative Reviews following a PAR process has been integrated into the revised PARG. The steps and criteria to qualify for an administrative review remain unchanged. This inserted section on Administrative Reviews aims to further clarify the process by providing step-by-step instructions as well as a template letter for submission to the Minister of Education. The Ministry is also developing guidelines regarding the use of e-signatures in petitions for these reviews.
4. The **Voluntary Integrated Planning and Partnerships Initiative (VIPPI)** has been developed jointly by the Ministries of Education, Agriculture, Food and Rural Affairs, Economic Growth and Development, Municipal Affairs and Infrastructure as a measure to improve integrated planning among school boards, municipalities and community partners. A call for expressions of interest (EOI) for participation in VIPPI is anticipated in early summer 2018. Rural school boards will not likely have projects that address all of the criteria VIPPI requires. Only three communities will be selected province-wide.

5. The Ministry have advised that school boards continue using current Community Planning and Partnership Guidelines (CPPG) while they learn more from VIPPI and consult on proposed revisions to the CPPG.

E. IMPLEMENTATION, STRATEGIC COMMUNICATIONS AND STAKEHOLDER ENGAGEMENT PLAN

1. The Ministry will develop associated templates and tool kits to support the Pupil Accommodation Review process.
2. Board PAR policies will require revisions to reflect the changes to the guidelines through extensive community consultation to promote understanding of the policy.
3. No new PAR processes will be initiated until policy revisions have been made and an updated priority ranked list of Pupil Accommodation Reviews is approved by the Board of Trustees. This will collectively require at least one year.

F. STAFF RECOMMENDATION

That the Pupil Accommodation Review Policy and Operating Procedures be updated to reflect changes to the Pupil Accommodation Review Guidelines.