



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2018-19 BUDGET ESTIMATES (VOLUMES 1, 2, 3 – INCLUDES INSTRUCTIONAL)

*“Rejoice always, pray continually, give thanks in all circumstances; for this is
God’s will for you in Christ Jesus”*

1 Thessalonians 5:16-18

Created, Draft	First Tabling	Review
May 29, 2018	June 6, 2018	

P. De Cock, Comptroller of Business Services & Finance

RECOMMENDATION REPORT

Vision:

*At Toronto Catholic we transform the world through
witness, faith, innovation and action.*

Mission:

*The Toronto Catholic District School Board is an inclusive
learning community uniting home, parish and school and
rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to
lead lives of faith, hope and charity.*



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A. EXECUTIVE SUMMARY

As per the requirements set out in the Education Act, TCDSB's budget estimates are balanced. The 2018-19 budget expenditure and revenue estimates appearing in Volumes I to V of the Budget Book are balanced; based on consensus enrolment and staffing projections, and calculated Grants for Student Needs (GSNs) and Other Program funding projections.

Two budget related reports have been submitted to facilitate Trustees with conflicts of interest on instructional related funding, at their own discretion, the opportunity to participate in non-instructional and reserve funding related discussions. Volumes I to III focus on both the overall budget as well as instructional related expenditures, while Volume IV focuses on non-instructional expenditures and Volume V on financial sustainability.

The first volume appearing in the 2018-19 Budget Book provides an overall contextual summary. The Volume is meant to provide trustees, parents and other stakeholders a snapshot of TCDSB's profile as a large, urban, diverse and Catholic school board. Enrolment data refers to the number of students projected to attend TCDSB schools in 2018-19, and is the key driver for revenue and expenditure calculations. Enrolment projections show an increase of 397 elementary students and 10 Secondary students for the 2018-19 school year. The total student population is expected to be 91,215

The overall Grants for Student Needs are projected to increase. TCDSB is projected to derive 92.8% of its operational revenues from the Provincial Grants for Student Needs (GSNs). The remaining funds are received in the form of Education Programs - Other (EPOs) and other government agencies. Total funding is expected to increase by approximately \$20.6M. 2018-19 Revenue projections are as follows:

<i>Panel</i>	<i>2017-18</i> <i>(\$B)</i>	<i>2018-19</i> <i>(\$B)</i>	<i>Change</i> <i>(\$B)</i>
GSNs	1.04	1.06	0.02
EPOs	0.08	0.08	0.00
Total	1.12	1.14	0.02

The projected enrolment and estimated GSNs provide the capacity to determine the TCDSB’s instructional and support service levels. The Education Act and its regulations concerning class sizes and required instructional minutes, consequently, prescribes TCDSB’s service levels. The projected expenditures in the Instructional expenditure category are estimated in the table below:

<i>Instructional Expenditure Categories</i>	<i>2017-18 (\$M)</i>	<i>2018-19 (\$M)</i>	<i>Change (\$M)</i>
Classroom Teachers	619.2	631.6	12.4
Professionals & Paraprofessionals	51.4	53.8	2.3
In School Administration	67.4	68.7	1.2
Textbooks & School Computers	35.0	35.9	0.9
Education Assistants	53.7	54.4	0.7
Continuing Education	23.6	23.8	0.2
Resource Teachers	5.4	5.5	0.1
Occasional Teachers	29.3	29.4	0.1
Early Childhood Educators	27.3	27.2	(0.1)
Staff Development	3.2	2.9	(0.3)
Other Non-Operating	42.7	41.9	(0.8)
Total	958.2	975.1	16.9

The 2018-19 Budget Estimates includes additional investments in Instructional Expenditure Categories. The 2018-19 GSN announcement considered service level increases to both **non-discretionary** and **discretionary** areas of the Instructional expenditure budget. “Non-discretionary” investments are considered to be investments largely related to enrolment growth, restricted funding from the Province or required through arbitration settlements. “Discretionary” investments are generally those using remaining unrestricted GSN funding. In total, staff are recommending an increase of complement of 94.9 Full Time Equivalent (FTE) staff inclusive of new Elementary Teachers, Elementary Guidance Teachers, Secondary Teachers, Special Education Teachers, Special Education Professionals, and Vice-Principals.

(Please note that three additional FTEs for Non-Instructional are also recommended through the second report concerning budget on this same agenda.)

In addition to investments from the GSNs, the 2018-19 budget estimates recommends one-time Strategic Instructional Expenditure investments from the

Accumulated Surplus for Computer and Telephony Technology in the amount of \$1.4M.

The cumulative staff time required to prepare this report was 210 hours.

B. PURPOSE

1. This report has been prepared for the Board of Trustees in order to receive the Introduction Volume I and approve the 2018-19 Budget Estimates for Revenues (Volume II) and Instructional Expenditure Categories (Volume III), appearing in the attached 2018-19 Budget Book.

C. BACKGROUND

1. ***Total GSN funding for the TCDSB is increasing.*** The overall 2018-19 GSNs are increasing (refer to Volume II). The increased GSN amounts sets out the key provincial policy and funding changes supported by these regulations, such as investments in Special Education Supports, Mental Health Resources and a continuing reduction to class sizes to name just a few initiatives. It also sets out the funding measures intended to help boards keep up with inflationary costs and provincial discussion table labour agreements, salary and benefits increases.
2. ***GSN updates are necessary to match funding with ongoing cost pressures from growth and inflation.*** The 2018-19 GSNs also reflect funding for increased enrolment, ongoing investments to meet prior year's labour agreements, and regular updates to the GSNs, informed by recent Ministry consultation engagement sessions.
3. ***EPO and Other funding amounts are declining.*** Other revenues, i.e. Education Programs - Other (EPO) and Tuition Fees are declining compared to 2017-18. The decline is primarily due to a reduced projection of international Visa student tuition fees.
4. ***New Investments in the education sector will increase TCDSB's service and support levels.*** The TCDSB was in a Multi-Year Recovery Plan (MYRP) for the last few years and difficult decisions reduced service levels across all functional areas of the Board. As a result, the 2018-19 GSN projections, has created an opportunity to reinvest in TCDSB's instructional expenditure areas (refer to Volume III) and recommend a balanced budget. These investment recommendations are provided at a high level for "Non-Discretionary"

investments and more specifically for “Discretionary” investments below. Further details can be found in Volume III of the Budget Book.

<i>Non-Discretionary GSN Investments in Instructional Expenditures</i>	<i>FTE</i>	<i>(\$M)</i>
Special Education Teachers	34.4	3.4
Elementary Teachers	33.5	3.3
Special Education – Other Professionals	12.0	0.8
Principals and Vice-Principals	4.0	0.7
Secondary Teachers	1.0	0.1
Total	84.9	8.3

<i>Discretionary GSN Investments in Instructional Expenditures</i>	<i>FTE</i>	<i>(\$M)</i>
Elementary Guidance Teachers	8.0	0.6
SHSM / Student Success Resource Teacher Leads	2.0	0.2
Total	10.0	0.8

<i>Total Non-Discretionary and Discretionary GSN Investments</i>	<i>FTE</i>	<i>(\$M)</i>
Grand Total	94.9	9.1

- Staff are also recommending that a strategic investment of \$1.4M be made out of the Accumulated Surplus to support Computer and Telephony technology. Staff believe this is achievable given the surplus and still fiscally prudent, while responding to some urgent technology upgrade needs. Volume V provides context for how this fits in with the Reserve Strategy.

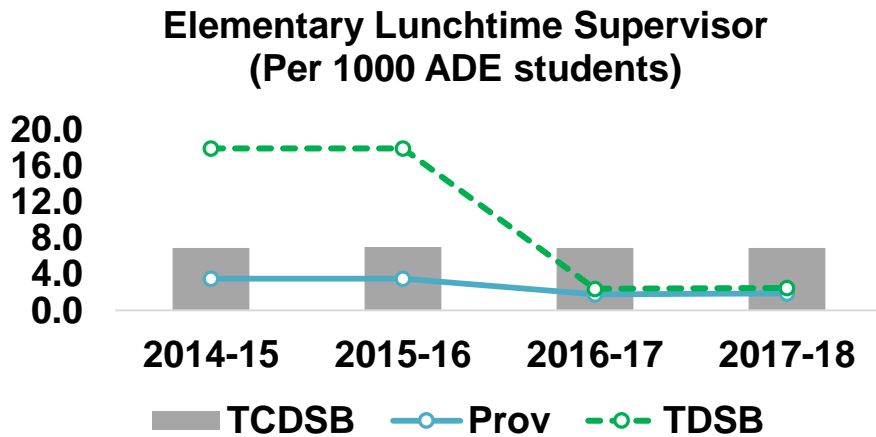
<i>Discretionary Surplus Investments in Instructional Expenditures</i>	<i>(\$M)</i>
Increase Investment in Computer & Telephony Technology	1.4

D. BUDGET CONSULTATION RESULTS:

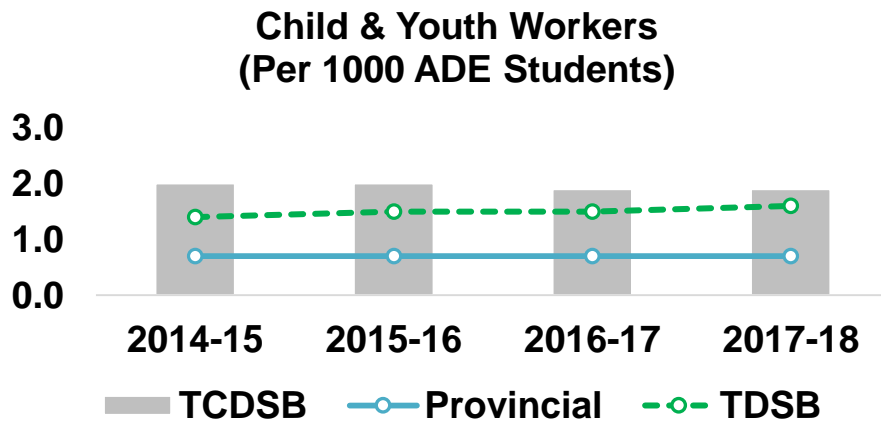
- The 2018-19 budget consultation survey was administered to stakeholders between April 27, 2018 to May 10, 2018. Four hundred and thirty-five (435) stakeholders responded to the survey questions. Key questions posed for the Instructional areas were in Safe Schools, Special Education, Student Success, Equity in School Funding and Living our Catholic Values. The remainder of

this section provides both a summary of key consultation results and in some cases some additional data for context.

- For Lunch Room Supervisors, opinions were split on this issue with just over 40% agreeing to strongly agreeing that supervision is adequate while 43% disagreed with the statement. The table below is provided to illustrate that the TCDSB is currently above both the Provincial average and the Toronto Public School Board (TDSB) allocation for Lunchtime Supervisors.



- Over 50% of the respondents do not believe levels of Child and Youth Workers (CYW) is adequate in the classroom. While staff acknowledge the value of these workers and increased service levels in many areas of the instructional budget is in fact desirable, this year’s budget has very little room for discretionary new investments. Additionally and for context, staff have provided a chart below indicating that TCDSB currently has a higher number of CYW’s per 1000 students then both the TDSB and the Provincial average.



4. Over 80% of respondents agree or strongly agree that additional investments in technology for the classroom should be pursued. Staff advise that the current budget has proposed additional investments in this area.
5. Over 46% want more implementation of Before and After school programs. Staff advise that a Before and After school program report was before the Board earlier this year. The Board approved a recommendation whereby staff will continually monitor the need for Before and After school programs and add new programs where a need is identified and it is financially feasible to do so on a not for profit basis. It should also be noted that the TCDSB currently has Before and After school programs at 75% of its elementary schools.
6. 62% of respondents wanted the current method of allocating school block budgets based on socio-economic factors to be maintained. Staff advise that this same methodology has been maintained in the 2018-19 budget estimates.
7. On Resources and Learning materials provided to TCDSB students, over 55% agree that current resource levels are adequate. On the question of Catholic Faith-based activities, two thirds of respondents feel it is adequate. Staff advise that there have been no reductions in resources and learning materials. Funding for Catholic Faith-based activities have also been maintained for the 2018-19 budget estimates.
8. In addition, there were budget presentations to a large number of TCDSB stakeholders. This included two rounds of consultations with Unions and Federations, Audit committee, and the Ontario Association Parents in Catholic Education (OAPCE). An initial presentation was provided to the Special Education Advisory Committee (SEAC), but unfortunately due to some scheduling conflicts within SEAC a second round of consultation did not occur. Individual SEAC members were still invited to a subsequent consultation with OAPCE and Catholic Parent Involvement Committee (CPIC).
9. OAPCE was the only organization to provide a formal communication with regard to the budget consultation. That letter is appended at the end of this report. The communication describes a few issues and questions that were discussed during the meeting with staff. Finance and academic staff responded to these inquiries in-person. The most relevant part of this communication to the deliberation of the Instructional part of the budget is that they have asked

that the allocation of new resources to CYWs, Education Assistants (EAs) and Social Workers be revisited.

10. Staff responded to a great deal of questions and comments through all consultations and it was fruitful for both staff and stakeholders alike. Some exchange of information is still ongoing with some stakeholders (union groups) and members of SEAC, but staff recommend that the budget be approved as is and ongoing dialogue can continue and lead in to the 2019-20 budget process.

E. STAFF RECOMMENDATION

1. That the Board of Trustees approve a balanced budget with a base budget increase in the Instructional Category by \$16.9M, inclusive of 94.9 new FTEs, as further detailed in Volume III of the Budget Book.
2. That the Board of Trustees approve for inclusion into the Instructional Expenditure Category budget a strategic one-time investment from Accumulated Surpluses of \$1.4M for Computer and Telephony Technology, as further detailed in Volume III of the Budget Book.