

# APPLYING FOR A PARENTS REACHING OUT (PRO) GRANT FOR REGIONAL/PROVINCIAL PROJECTS

## STEP 1: APPLICANT INFORMATION

### PART 1: ABOUT YOU

Name of individual completing this application: Cristina Fernandes/ Superintendent of Special Services

Email address (if different from the username): cristina.fernandes@tcdsb.org

Position within the organization: Superintendent of Special Services

### PART 2: ABOUT YOUR ORGANIZATION

Name of Organization: Toronto CDSB

Type of Parent Group (if applicable): Parents of students with special education needs

Address of Organization: Catholic Education Centre 80 Sheppard Ave E, Toronto Ontario, M2N 6E8

Mailing Address of Organization: 80 Sheppard Avenue East

Name of Individual with Signing Authority: Cristina Fernandes Special Services

Position of Individual with Signing Authority: Superintendent

Email address of signing authority: cristina.fernandes@tcdsb.org

### PART 3: ADDITIONAL INFORMATION ABOUT YOUR ORGANIZATION

Please upload any documents that you would like to share about your organization (e.g., proof of incorporated not-for-profit status, brief description of your organization, its history, mandate and mission/vision, letters of support, a list of Board of Directors, an organizational chart, a copy of your organization's by-laws or constitution, a recent annual report).

### PART 4: LETTER OF SUPPORT FROM A DISTRICT SCHOOL BOARD

*Registered non-profit organizations, parent groups, and publicly funded post-secondary institutions should provide a letter of support from a district school board to be considered for funding. It is strongly encouraged that this letter be provided by a senior level staff member of a publicly-funded district school board (e.g. director of education, supervisory officer).*

This does not apply to Parent Involvement Committees (PICs) or Special Education Advisory Committees (SEACs) of a district school board. If you are representing a PIC or a SEAC, please select No.

I am providing a letter of support from a district school board:

No

## STEP 2: PROJECT INFORMATION

### PART 1: TELL US BRIEFLY ABOUT YOUR PROJECT

**Project Title:** Parent Series on Special Education

**Does the project support a provincial priority? Please select up to three that best apply.**

[Click here](#) to learn more about each priority

Student Well-Being, Equity and Inclusive Education, Special Education

Other: please specify

**How are parents involved in this project?**

Please indicate if parents will lead, consult in developing/implementing, and/or participate in the project.

Parents will have the opportunity to participate in a variety information session to development their understanding of special education topics.

### PART 2: PROJECT DETAILS

**What are the goals and objectives of your project?**

This parent series would afford parents the opportunity to participate in a series of workshops that would enhance and support an increased understanding of resources available to support their child both within the school board and in the community.

**What demonstrated need in support of parent engagement in your community does your project address?**

This series would provide parents the opportunity to better understand special education services available through TCDSB. It would also allow parents to network and learn from each other when supporting students with special education needs.

**Why is this project important? Who will benefit from this project and how?**

Parents of Special Needs students are the benefactors through a deeper understanding of Special education processes as well as how different special education departments can assist. It will provide parents with the language and information that will assist them when working with the staff at their child's school.

**Describe how your project will enhance parent engagement in support of improved student achievement, human rights and equity, and well-being in at least one of the following areas:**

- Parents as Partners

- Creating a Welcoming District School Board and School Environment for all Parents
- Skill-Building Opportunities for Parents
- Enhancing Communication between School and Parents

Through a multi session approach, parents will learn how to navigate the system. Sessions will be differentiated to their needs in supporting their child. We hope that this better understanding will lead to better communication between parents and schools.

**How are you going to meet your goals and objectives?**

Please describe what you will do, when you will do it, who will do it, and what results you expect.

Different Special Education Departments will provide one or two sessions that will outline a variety of topics. Examples may include the following:

IEPs and Student Needs

Navigating the IPRC process

The importance of speech and language in your child's learning

Transition Planning for post secondary

Anxiety and your Child

Supporting the transition from elementary to secondary schools

We hope to bring in where possible community service providers to connect with parents. (E.g.: DSO, community colleges, etc.)

**How many participants do you anticipate your project will impact directly?**

250

**How many participants do you anticipate your project will impact indirectly?**

500

**What geographic area(s) will this project cover**

The metropolitan city of Toronto

**Do you have a plan in place to evaluate the success of your project? What information will be collected and how? Please include in your answer any success/performance indicators you will be monitoring.**

Parent participation surveys will be collected at the end of each session (either paper or electronic depending on parent needs).

**Describe your experience in successfully implementing and completing projects aimed at engaging parents to support their children's learning and well-being.**

We have in the past run a parent conference that involved approximately 120-140 parents and 20-30 service providers.

**Who has worked with you to identify the need for this project and write the proposal?**

This project idea was developed with consultation with the multiple departments responsible for special Education services as well as with the Special Education Advisory Committee.

**PART 3: ADDITIONAL INFORMATION**

Please upload any preliminary documents that would help achieve the success of the project (e.g., event draft agenda).

#### PART 4: PARTNER INFORMATION (IF APPLICABLE)

Please provide information regarding additional partners that will assist in carrying out this project. **Please note that priority will be given to parent-led projects that have been developed in partnership with district school boards.**

How many  
organizations are you 0  
partnering with?:

#### STEP 3: BUDGET INFORMATION

Item	Description	Estimated Cost
Facilitator/Speaker - travelling expenses and/or fees --- Conférencier(s) - frais de déplacement et honoraires	multiple presenters (minimum 1 per topic)	\$5,000.00
Refreshments --- Rafrâichissements	light snacks/drinks/coffee	\$2,000.00
Translation/Translator of parent resources/materials/presentations --- Traduction de ressources/matériaux pour les parents	Translators for parents at the events	\$1,200.00
Printing of parent resources --- Impression de ressources pour les parents	Brochures, presentation handouts	\$900.00
Promotion/Advertising --- Promotion/Publicité	Posters; internally and externally with agencies	\$800.00
Childcare during events for parents --- Garde d'enfants lors d'événements pour les parents	Child Minders (min. 2 per event)	\$800.00
Development of a parent engagement tool or resource --- Conception d'un outil ou ressource pour la participation des parents	copies of supporting documents (e.g.Parent Guide)	\$2,000.00

**Total:** \$12,700.00

#### STEP 4: SUBMIT THE APPLICATION

By submitting this application form, the applicant declares that the applicant has read and will comply with the [Project Guidelines](#) and [Terms and Conditions](#).

Please review your application. To submit your application, please **click "Save Draft" and then "Submit"**. If your application has been successfully submitted, you will receive a system-generated email that your application has been received along with a copy of your application form.

Submitted By: Cristina Fernandes

Submitted Date: 2018-05-24 09:38

Application Number: 30042213

Grant Year: 2018-2019

**Applicants will be notified by email about the results of their application.**