

Monday May 14, 2018

Catholic Education Centre

7:00 P.M.

| | Meeting Time & Location: | 7:00 PM to 10:00 PM | CEC – Catholic Teachers Centre |
|-----------------------|--------------------------|------------------------------------|--------------------------------|
| Chair: Geoffrey Feldn | | Geoffrey Feldman | |
| | Secretary (note-taker): | NTC Reporting & Transcription Inc. | |

| Parent & Community | W1 – Alison Canning | W1 – Mark de Domenico | |
|----------------------------|---|--|--|
| Members Present | W2 – Geoffrey Feldman – Chair | W2 – | |
| (voting Members): | W3 - OPEN | W3 – OPEN | |
| | W4 – Annalisa Crudo-Perri | W4 – Joe Fiorante – Treasurer | |
| | W5 – Nilo Ang | W5 – | |
| | W6 – | W6 – Gus Gikas | |
| | W7 – | W7 – | |
| | W8 – Ruth Oliveros | W8 – | |
| | W9 – OPEN | W9 – OPEN | |
| | W10 – | W10 – OPEN | |
| | W11 - | W11 – Desmond Alvares - Communications | |
| | W12 – Paulina Corpuz 🕾 | W12 – John Del Grande – Vice Chair | |
| | PMAL 1 – Karla Coto | PMAL 2 – | |
| | PMAL 3 – | PMAL 4 – | |
| | Com Rep 1 – Natalia Marriott | Com Rep 2 – David Rodriguez | |
| | Com Rep 3 – Dennis Hastings | Telephone Symbol | |
| Other Members In | TCDSB Director of Education or Designate – John Wujek and Rory McGuckin | | |
| Attendance (ex officio and | TCDSB Trustee Representative or Designate – Garry Tanuan | | |
| non-voting): | TCDSB Parent Engagement & Toronto CPIC Liaison – Manuela Sequeira | | |
| | TCDSB Communications – | | |
| | TCDSB Staff Support: | | |
| Apologies for Absence: | Joyel Augustine (W7), Kana Muthiah (W10), Ben Xavier (W11), | | |
| Absent: | Sandra Mastronardi (W2), Paul Matos (W6), Rosanna Del Grosso (W7), Yvonne Yeung (W8), | | |

| Guests and Public in | Alasdair Robertson (Board Parliamentarian), Mary Laframboise (FiOC) | |
|----------------------|---|--|
| Attendance: | No other guests present | |
| Next Meeting: | Monday June 18, 2018 Location: CEC @ 7:00 PM | |

| | AGENDA ITEMS | DISCUSSION & DECISIONS | |
|---|--|---|--|
| 1 | Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer | The Chair welcomed everyone, called the meeting to order and led the roll call at 07:14 PM . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted. G. Feldman led the opening prayer. | |
| 2 | Adoption of Proposed Agenda | After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed: Motion 18/05-01 MOVED THAT the proposed Agenda, including additions and changes to move 11.2 and 11.3 to after the Chair's Report, be formally adopted as the Meeting Agenda. Mover: A. Crudo-Perri W4 Seconded: J. Del Grande W12 Carried by Consent The Minutes of the Meeting of Monday, April 16, 2018 were distributed After those present had an opportunity to review the Minutes, the following was proposed: | |
| 3 | Review, Approval & Confirmation of Minutes of Prior | | |



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| CPIC Meetings | Motion 18/05-02 MOVED THAT the Minutes of the Meeting of April 16, 2018, with corrections and changes, be formally approved and confirmed as the official record of proceedings. | | |
| | Mover: J. Del Grande W12 Seconded: Mark de Domenico W1 Carried by Consent | | |
| 4 Report from the Vice-Chair presided over the Meeting. | | | |
| Chair | G. Feldman reported: • Facilitated OAPCE meeting with telecommunications | | |
| | Facilitated telecommunication meeting held by FiOC | | |
| | Dennis Hastings attended Trustee meeting on behalf of CPIC | | |
| | Joe Fiorante attended the launch of the Pastoral Plan on behalf of CPIC | | |
| | Reviewed member enquiries and answered as necessary | | |
| | Prepared draft agenda for tonight's meeting | | |
| | Drafted and reviewed meeting minutes | | |
| | Reviewed income with Treasurer and signed cheque requisitions | | |
| | Promoted Parent's Voice survey - May 14 to May 25, 2018 | | |
| | Prepared & Sent to members "Report Back" sheet for comments and feedback | | |
| | Request for Funds explained as per S. Mastronardi request - how does it work for SEAC and for staff? Staff and SEAC must follow the guidelines of attached to the Request For Funds form. • The "Grant For Student Needs - GSN funds" allocated to CPIC are intended for members out of pocket expenses, CPIC meeting expenses, CPIC printing, TCDSB parent resource printing, CPIC Area meetings, etc. | | |
| | Arrangements have been made with the Ministry of Education that the CPIC GSN Funds can also be used for TCDSB approved events that promote parent involvement at the home, school or board to support student achievement and well-being provided more than one school are invited to attend. | | |
| | CPIC has set up a process called the "Request For Funds" or "RFF" (form and guideline can be found on TCDSB Website) to organize this initiative. | | |
| | The CPIC approved percentage breakdown of \$ in the budget per event. Refreshments (max 25%), Promotions (15%). | | |
| | Request must be supported and introduced to Committee by a CPIC Parent Member. | | |
| | RFF are approved by CPIC members at a Committee meeting or by CPIC Executive between meetings. | | |
| | Chair presided over the Meeting. | | |
| 5 Report from the | Trustee Tanuan reported. | | |
| Trustee Representative or Designate | Members or parents having difficulties with accessing the OWA on their mobile phone is not a closed issue and perhaps we will need to set up a special meeting for all members or parents that need assistance. | | |
| | We thank everyone for their participation in the successful Catholic Education Week held last week that was started off with the CPIC and OAPCE summit at CEC. | | |



Monday May 14, 2018

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| | We also hosted a TCDSB safe school as well as a Catholic Youth Day. | |
| | The lunch to introduce the new pastoral plan was well attended - "We belong, we believe, we become". We encourage everyone to Google 'Fulfilling The Promise' issued by the Bishops to all the educational sector/ parents. | |
| | Other events held or to be held within the TCDSB: | |
| | o Province-wide student mass and Peace Walk took place on May 10. | |
| | o Philippine Cultural Day - May 12 - James Cardinal McGuigan event very successful | |
| | Asian Canadian Heritage Mass and Cultural Expose - May 16 - celebrating faith and cultural diversity - St. Joseph Morrow Park. | |
| | Chinese Community - Physical, mental health and well being event - June 2 - Mary Ward | |
| | Vietnamese Community - You and Your Health - June 2 - James Culnan | |
| | o Proudly Pinoy - June 9 - Francis Libermann | |
| | National Indigenous People's Month - June 4-8 - CEC | |
| | Portuguese Heritage Month - June 7 - Bishop Marrocco/Thomas Merton | |
| | o Portugal Parade - June 9 or 10 - Yonge Street - TBA | |
| | o Italian Heritage - June 12 - St. Simon. | |
| | Spanish Network Event - June 5th - St. Basil | |
| | We encourage everyone to attend these events and festivities. | |
| | Budget Consultation Survey Results which closed last Thursday. We obtained 435 respondents to survey that identified seven key areas to review. Their will be more opportunity in the future for further input. | |
| | Chair: CPIC reps should attend heritage events, and talk about CPIC to get the word out about what CPIC does and promote the upcoming elections. | |
| 6 Report from the | Superintendent Wujek reported. | |
| Director of Education or Designate | The CPIC/OAPCE conference was held on May 5 th , 2018 - Many thanks to A. Crudo-Perri, J Fiorante, M. Sequeira, and the other volunteers who helped organize and bring parents together. It was a valuable event and hopefully we can build on this event and get many more parents involved. The Child minding was well organized by and engaging. | |
| | Highlight Director's Parent Voice Survey is now active was publicized individually to schools via - letters to elementary schools, and Synervoice to secondary schools. The survey closes on May 25. | |
| | The proposed sharing of school revenue consultation closes on May 28. | |
| | The whistleblower consultation closes on May 22. | |
| | Parent engagement team is really pushing hard at the school level to ensure that schools are utilizing parent engagement funds and PRO-grant funds. We ask that as members speak with CSPC chairs that they also have a conversation which includes "did you do parent engagement activities at your school?" "Have you accessed all | |



Monday May 14, 2018

Catholic Education Centre ~

7:00 P.M.

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|-------------------------------------|---|--|
| | | monies available for your events?" |
| 7 | Financial Report from the Treasurer | CPIC Treasurer reported. An overview of spending (attached as Appendix "A") as reported by the TCDSB for April 30, 2018 was provided and discussed by the members. Motion # 18/05-03 MOVED THAT the Financial Report as presented be accepted. Mover: D. Hastings CR3 Seconded: R. Oliveros W8 Carried by Consent |
| 8 | Unfinished Business/Items Deferred from Prior Meeting | |
| | Business and Matters Arising | 8.1Refer to G&P "Limit of attendance by Phone": Motion to refer to G&P to look at and report back. |
| | Minutes of Prior Meetings | Motion # 18/05-04 MOVED THAT Toronto CPIC refers to the Governance and Procedure subcommittee, can a limit can be placed, like that used by the Board of Trustees, on the number of times that a member can attend by phone and if so what is recommended. Mover: D. Hastings CR3 Seconded: N. Ang W5 Carried |
| | | 8.2 OAPCE-CPIC Partnership: Presented by A. Crudo-Perri OAPCE President and OAPCE-Toronto President followed by questions and a brief discussion. Theme was "Engage, Advocate, and Enhance". |
| | | Motions for Which a Notice of Motion Was Provided |
| | | None |
| | | Matters Arising from the Minutes of Prior Meetings |
| | | 8.3 Report on FIOC Events: Events planned for three schools the first being held on May 26 in Ward 5 at Our Lady Of Assumption CES. |
| | | Breakout - Making Parent's Voices Heard - deferred to next meeting |
| 9 | Subcommittee | STANDING (PERMANENT) SUBCOMMITTEES |
| | Reports & Recommendations | 9.1 Budget & Priority Setting SubcommitteeNo report presented. Vice Chair will try and call a meeting to discuss the yearly budget before the next meeting and report back. |
| | | 9.2 Governance & Procedure Subcommittee No report presented. |
| | | 9.3 Nominating & Election Subcommittee To increase the attendance at Elections Meetings it is recommended that we expand the election meeting into a destination meeting, whether it be combined with a Trustee or Ward meeting, or something else that motivates parents to come out. We are looking to members and/or staff to suggest some ideas of what could work, and what makes sense. |
| | | Motion # 18/05-05 MOVED THAT Toronto CPIC proposes that the CPIC Election meeting, which is to be held in the first ten days of October, will be a two-hour meeting split between elections and an educational component - such as CSPC accounting, running a meeting, talking to parents on where to find information, etc. Refreshments (and if needed child-care) will be |



Monday May 14, 2018

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|--|--|--|--|
| | provided by CPIC to bring more parents out to this event. | | |
| | Mover: D. Hastings CR3 Seconded: M. de Domenico W1 Carried by Consent | | |
| | Conference Planning Subcommittee | | |
| | 9.4 Screenagers Movie: May 28 screening at Chaminade College (W3) May 30 screening at Msgr. Percy Johnston (W1) | | |
| | 9.5 PRO-Grant 2017-18 - \$15,000: | | |
| | Report on the event held on May 5, 2018: | | |
| | We had 75 parents and 35-40 children. The childminding was very good we provided them with food, drink and engaging activities. The feedback obtained from the workshops and keynote speaker was also very good. | | |
| | We spent \$8,569.94 without taxes which will come out of PRO-Grant. This will leave about \$6,500 on PRO-Grant for the Screenagers expenditure and \$3,000 for speaker fees. | | |
| | Honourable mention is provided to G. Gikas (W6) who managed the registration and information website, he did an excellent job. | | |
| | SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES | | |
| | 9.5 Making Your Voices HeardJ. Del Grande: Handed out an updated triangle from the feedback received which will be discussed at the next meeting. | | |
| | 9.6 Communications and Dissemination Planning Subcommittee D. Alvares We are still waiting for member input for the messages for the rotating barrel pens. We currently have one banner and we will be going ahead with getting another one plus some signs that can also be rolled up and used for events. | | |
| 10 Reports from Parent Members: Ward Representatives | A. Canning/M. de Domenico W1 Ward 1 Reps will be hosting an online round table discussion on May 24 between 7:00pm and 8:15pm. two parent reps from each school have been invited to connect online and share their challenges or barriers and outline some suggested solutions for any challenges they may have faced. This is an idea that CSPC's can share ideas on how they can move forward collectively as a community. We will report back at the next meeting. This will be a recorded event that we will share throughout the community. Investors Group are donating to each school involved a booklet called "Money and Youth Guide". | | |
| | Chair: If it works well, this is a good approach for our toolkit to be used in other wards. | | |
| | <u>D. Alvares W11</u> I have approached some CPA members who are willing to help with financial literacy sessions events hosted by any CPIC member. In Ward 11 we are looking to host a gathering of CSPC executives from different councils in the east end during the summer months or this coming fall. | | |
| 11 New Business and | 11.1 PRO-Grant Submission: | | |
| Motions Arising Therefrom | Chair: As is normal this time of the year we are looking for guidance from members for the CPIC PRO-Grant submission. The deadline for the application is midnight on June 5, 2018. | | |
| | Virtual meetings and equity - identify accessibility as an equity issue. | | |



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| | Get tech to low-income schools - virtual learning to communities. | |
| | humbly suggest equity of outcomes for students | |
| | Chair requested other members to complete the submission as he will be on vacation – D. Alvarez and J. Del Grande volunteered to complete this task be the June 5 deadline. | |
| | 11.2 TCDSB OWA System on Mobile Device: | |
| | Presentation by Technical Services followed by questions and a brief discussion. The current instructional video is being revised. It was suggested by CPIC members that a different subdomain be used by Staff and Parents to avoid the logon complications. | |
| | 11.3 Ontario's Education Equity Action Plan and TCDSB Equity Action Plan: | |
| | Presentation by Staff followed by questions and a brief discussion. It should be noted by Staff that CPIC is a vehicle to be used to suggest ways to present strategies to parents or add a parent perspective to draft policy. It is not the ideal venue for consultation purposes as membership is limited to 28 parents out of the more than one hundred thousand parents and guardians that send students to TCDSB school. | |
| | OAPCE is a better vehicle for consultations with a more relaxed forum and more parents in attendance. OAPCE will be having a full Equity Action Plan presentation on Monday June 4, 2018. | |
| | 11.1 Standing Rule #1 – Conflict of Interest: | |
| | As J. Fiorante (CPIC Treasurer) has being voted to be a Director of OAPCE we need to consider if he is in violation of Standing Rule #1 by being on CPIC Executive. The Standing Rule #1 states that a CPIC member cannot serve on CPIC Executive or on the G&P subcommittee if serving as an Executive on another Ontario parent organization. The Chair has at his sole discretion two options; to either call this matter a conflict of interest item and ask for a Motion or to make a ruling that it is not in Conflict. As a Director is not a member of the OAPCE executive, the Job profiles can be found on the OAPCE website, the Chair ruled that there is NO conflict of interest with CPIC Standing Rule #1. | |
| | | |
| | | |
| | Any disagreement of the Chair's ruling can be addressed by the G&P subcommittee prior to the Inaugural meeting in October. | |
| | Joe Fiorante was congratulated for his appointment as a Director of OAPCE. | |
| 12 Announcements & | The formal meetings to be held in the CPIC FY 2018/18 are on: | |
| Date, Time & Location of Next Meeting | Inaugural Meeting Monday October 15, 2017 Meeting #1 - Monday, November 20, 2017 Meeting #2 Monday, December 11, 2017 Meeting #3 Monday, January 15, 2018 Meeting #4 Monday, February 12, 2018 Meeting #5 Monday, April 16, 2018 Meeting #6 Monday, May 14, 2018 Meeting #7 Monday, June 18, 2018 | |
| | The formal meetings yet to be held in CPIC FY 2017/18 will be on: Meeting #8 Monday, September 17, 2018 | |
| | The formal meetings to be held in the CPIC FY 2018/19 will be on: Elections 2018: Elections for Even Wards Tuesday Oct 2, 2018 | |
| | PPROVED MONDAY IUNE 18, 2018 MOTION: 18/06-02 | |



Monday May 14, 2018

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| | By-Elections for Odd Wards Wednesday Oct 3, 2018 2018/19 Inaugural Meeting Monday Oct 15, 2018 2018/19 Meeting 1 Monday Nov 19, 2018 2018/19 Meeting 2 Monday Dec 10, 2018 There will be subcommittee and Executive meetings as needed. All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced. | | |
| 13 Adjournment | Motion # 18/05-06 MOVED THAT the meeting stand adjourned. Mover: J. Del Grande W12 Seconded: R. Oliveros W8 Carried The Chair declared the meeting adjourned and Members rose at 10:33 PM | | |

Respectfully submitted to the Members of Toronto CPIC,

Geoffrey Feldman, Chair

By resolution of the assembly (18/05-02) on Monday, June 18, 2018



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APPENDIX "A" - Financial Report

| CPIC Grant & Expenditure Summary | CPIC 2017-18 | PRO GRANT 2017-18 |
|--------------------------------------|-----------------|----------------------|
| As at April 30, 2018 | FR 1394 | FR 1417 |
| APPROVED FUNDING | 20,106.00 | 10,000.00 |
| CARRYOVER FROM PREVIOUS YEAR | 46,133.49 | 5,724.51 |
| TOTAL FUNDING | 66,239.49 | 15,724.51 |
| EXPENSES: | | |
| Childcare & Supplies | 1,137.42 | 711.70 |
| Election-Parent Recruitment Expenses | 12 | |
| Media Advertising | | • |
| Transcriptions | × | |
| Mileage | 696.18 | |
| Parent Resources | | |
| Printing & Supplies | 148.96 | |
| Promotional Materials | 1,890.73 | _ |
| Refreshments - Events | 1,075.15 | |
| Refreshments - Meeting | 1,335.48 | |
| Speaker Expenses | 3,129.38 | |
| Telecommunication | 2,034.95 | |
| Translation Services | j | |
| TTC Tokens - Buses | - | |
| TOTAL EXPENDITURES | 11,448.25 | 711.70 |
| Balance | 54,791.24 | 15,012.81 |