



REPORT TO

REGULAR BOARD

2018 CPIC ELECTIONS AND NEW WARD BOUNDARIES REPORT

“And let us consider how to provoke one another to love and good deeds, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day approaching.”

- Hebrews 10:24-5

Created, Draft

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First Tabling

August 23, 2018

Review

[Click here to enter a date.](#)

John Wujek – Superintendent, Student Achievement & Well Being Area 5 and Parent Engagement

INFORMATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

T. Robins
Acting Associate Director
of Planning and Facilities

L. Noronha
Executive Superintendent
of Business Services and
Chief Financial Officer

A. EXECUTIVE SUMMARY

On August 8, 2018, the Toronto Catholic District School Board approved the establishment of new Trustee Ward boundaries for the upcoming municipal elections on October 22, 2018. The new boundaries will come into effect on December 1, 2018.

At the TCDSB, the Catholic Parent Involvement Committee is scheduled to have elections on October 2 and October 3, 2018. The newly-elected CPIC will be installed October 15, 2018.

There will be misalignment of CPIC Parent Members across the city if the CPIC elections for even-numbered wards do not align with the newly-created TCDSB Trustee wards. To ensure alignment, CPIC elections in October will be planned and facilitated based on the August 8 boundaries.

Trustees are asked to endorse the CPIC Executive's decision to hold elections based on the newly re-aligned TCDSB wards.

The cumulative staff time required to prepare this report was 4 hours

B. PURPOSE

1. This report provides information about updating the CPIC parent member election process in October 2018 so that parent members will be aligned with the new Trustee ward boundaries.
2. The majority of CPIC members are Parent Ward Representatives. There are legislated requirements regarding the timing of CPIC elections, and further specified by the CPIC Constitution.
3. Trustees, Staff and CPIC members help support the timely communication of these elections for early October. Affirming the accepted Ward model for the elections at the start of the school year is an important initial ingredient at the local community level that contributes to positive Parent Engagement.
4. This will ensure that CPIC reps elected for the next one/two years will be fully aligned with the trustee wards to work as partners in parent engagement with their respective communities.

C. BACKGROUND

1. **August 8, 2018** – The Toronto Catholic District School Board approved new Trustee Ward boundaries for the October 22 Municipal Election and submitted this information to the Ministry of Education.
2. **August 14, 2018** – Bill 5, the *Better Local Government Act* received Royal Assent.
3. **August 15, 2018** – The Chair and Co-Chair of Toronto CPIC, the Trustee representative, the Director and Director Designate met to discuss upcoming CPIC elections and Ward Redistribution in an effort to align with the new Trustee ward boundaries.
4. **August 21, 2018** – CPIC Chair and Co-Chair formalize their request for Board consideration of this matter.

D. EVIDENCE/RESEARCH/ANALYSIS

1. It is a primary goal of CPIC to maximize participation in its elections to better support parent engagement across the TCDSB. Communication and advertising of the elections is critically important to achieve this goal, so the timing and facilitation of elections with clear information is essential:
 - a. **Election Timing:** A parent involvement committee shall appoint or elect members to the committee before November 15 of the school year and before the first meeting of the school year. Ont. Reg 612/00 33 (3)
 - b. **Election Timing:** Parent Member: Ward Representative elections shall be held between **October 1st and October 10th** of each new school year. Constitution – Toronto CPIC (Constitution), Art. 18.
 - c. **Inaugural Meeting CPIC:** The initial meeting of the new CPIC shall take place by **October 31** of each new fiscal year. Constitution Art 9.1
 - d. **Election Notice:** The chair of the Nominating and Elections Subcommittee shall, at least **twenty-one (21)** days before the date of the election of the Parent Member: Ward Representatives, give written notice of the date, time and location of each election to the Toronto Community – Constitution Art. 18.6

e. **Nomination Timelines:**

- a) The Constitution provides for written nominations to be received **10 days** prior to the election – 18.3
- b) The Constitution also allows nominations and provides rules for Ward Representative Parent Members for nomination on Election Day” “**from the floor**”. – Art 18.4

2. **Parent Member: Ward Representative Eligibility:**

Parent Member Wards are aligned with Trustee Wards in the following manner:

- a) A maximum of twenty-four (24) Parent Members: Ward Representatives consisting of two (2) from each of the TCDSB’s twelve (12) wards, each of whom, in order to be qualified to stand for election shall be a parent [legal guardian] of a student enrolled in any TCDSB school as at the date of the election Constitution Art. 4.1, O. Reg 612 33 (1)
- b) To be eligible, the candidate must be the parent of a student registered and enrolled in any TCDSB school in, or the Candidate must reside in, the Ward in which the candidate proposes to seek election – Constitution 18.3 (b)

3. **Election Cycle for Parent Member Ward Representatives**

- a. The term of office shall not exceed 2 years – Art. 5.0
- b. Parents from odd-numbered wards shall be elected in odd-numbered years
- c. Parents from even-numbered wards shall be elected in even-numbered years – Art. 5.0
- d. If there is no individual suitable to fill the vacancy, the Nominating and Elections Subcommittee may conduct a By-election within the constituent group in order to fill the vacancy – Constitution Art 6.3

Present Considerations for the 2018 CPIC Elections-Even Number Ward

- 4. With the new Trustee wards in place for the municipal elections, taking effect on December 1, 2018, it is imperative that the CPIC ward boundaries are aligned. In different cases across the city, schools and residences may be situated in different Trustee wards.
- 5. The change in geographical area between the current Ward 4 and the new Ward 4 is significant in that a new cadre of schools is within the boundary of

the newly-defined Ward. The schools previously in Ward 4 are divided between Ward 3 and Ward 5.

6. There are a number of parent member vacant positions in **current** odd number Wards, giving rise to planned by-elections in these wards:
 - Ward 3 – two vacancies
 - Ward 5 – one vacancy
 - Ward 7 – two vacancies
 - Ward 9 – two vacancies
7. By-elections will be held in those wards as well. This will provide an opportunity to those CPIC parent members in even number wards who wish to continue their membership and engagement through planned By-elections.

E. METRICS AND ACCOUNTABILITY

1. CPIC parent member elections and by-elections will be conducted as per past practice using the new Ward boundary structure.
2. Information about the CPIC election procedures and changed Ward boundaries will be extensively communicated to parents to ensure there is no confusion for parents.
3. Superintendents will serve as Scrutineers to ensure a fair and transparent election process.
4. In November, staff will provide a report about newly-elected CPIC members to the Board.

F. CONCLUDING STATEMENT

This report is for the consideration of the Board in endorsing the upcoming CPIC parent-member elections using the new Ward boundaries.