

Audit Committee Meeting 2018 Annual Agenda / Check List

	Jan	Apr	May	Sep	Nov
Risk Management					
Resourcing (Mix, Skillset, Quantity)	D				
Reputational Risk	D			D	
Management Structure Issues		D			
CFO Role		D			
Budget (2018/2019)			D	D	
Financial Reporting Process					
MOE Financial Reports			D		
Consolidated Financial Statements					
Internal Audit					
Open Audit Status (% complete, support received)	D		D		
Risk Review Summary on Audit Completion	D		D		
Future Audit Plan (2 years)			D	D	
Internal Controls					
Ministry Operational Review					
Internal Audit recommendations	D		D	D	
Compliance Matters					
Legal		D		D	
MOE				D	
Union				D	
Board Policy Compliance				D	
External Audit					
Review External Auditors		D		D	
Scope				D	
Cost				D	

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.