

## Annual Calendar of SEAC Business for 2018

Month	Annual Activities/Topics	Board Events/Deadlines	Items to be Addressed from the Pending List as at the current month's meeting date	Status of Pending Items
January	<ul style="list-style-type: none"> <li>- Review of Draft SEAC Calendar</li> <li>- Set SEAC goals for the year</li> <li>- Annual Accessibility Report 2017</li> <li>- Mental Health Report 2016-17</li> <li>- Auditor Report – Ministry Funding and Oversight of School Boards</li> <li>- Special Education Plan: special education staffing 2017</li> </ul>	<ul style="list-style-type: none"> <li>- Grade 9 EQAO Testing takes place in Secondary Schools</li> <li>- Long Term Accommodation Program Plan (ongoing)</li> </ul>	<p>SEAC requested that the Board seek a representation of indigenous persons from various organizations at SEAC. (November 2016)</p> <p>SEAC recommends to the Board of Trustees that the community assessment consultation be distributed immediately to Trustees and parents. (December 2017)</p> <p>SEAC recommends to the Board of Trustees that Student Trustees membership in SEAC be considered. (December 2017)</p> <p>SEAC recommend to the Board that the principals, resource teachers and guidance counsellors ensure that parents receive the information from community colleges and universities regarding summer transition programs for the special needs students. (Nov.2017)</p> <p>SEAC recommend to the Board of Trustees that the Accessibility Working Group Committee also include parent representation.  <i>"That SEAC recommend to the Board of Trustees that IT services, but not limited to, be included in the list of Commitments to Accessibility Planning, Section 2.4, page 26. (December 2017)</i></p> <p>SEAC recommends that Special Education Programs (S.P.01) policy be renamed to <i>Special Education Programs and Services</i>. Also that the term <i>Special Education Programs and Services</i> throughout the policy. SEAC recommends that an example of blind/low vision be included as an example. (December 2017)</p>	<p>Completed Jan 2017</p> <p>Completed Dec 2017</p> <p>Reviewed in Jan 2017</p> <p>Communicated Jan 2018</p> <p>Communicated to pertinent staff for consideration Dec 2017</p> <p>Communicated to pertinent staff for inclusion in the policy Dec. 2017</p>

February	<ul style="list-style-type: none"> <li>- Review of SEAC Calendar</li> <li>- Special Education Plan: Review Program Specific Resources for Parents</li> <li>- TCDSB Equity Plan Presentation</li> <li>- Accountability Framework for Special Education</li> <li>- Auditor Report – School Board’s Management of Financial and Human Resources</li> <li>- Student Trustees Eligibility to sit on SEAC</li> <li>- Special Education Parent Fair</li> </ul>	<ul style="list-style-type: none"> <li>- Multi-Year Strategic Plan (MYSP)</li> <li>- New term begins in Secondary Schools that operate on semesters</li> <li>- Report Cards are distributed (Elementary and Secondary)</li> <li>- Parent-Teacher Conferences</li> </ul>	<p>SEAC recommends to the Board of Trustees that Student Trustees membership in SEAC be considered. (December 2017)</p> <p>Investigate SEAC setting up a working sub-committee to propose items related to the suggestions from the Transportation Steering Committee for discussion at the SEAC January 2018 meeting. (December 2017)</p>	<p>Update since January 2018</p> <p>February 2018</p>
March	<ul style="list-style-type: none"> <li>- Review of SEAC Calendar</li> <li>- Continue consultation on Special Education Programs and Services</li> <li>- Safe Schools Committee Update</li> <li>- Mental Health Committee Update</li> </ul>	Ontario Secondary School Literacy Test (OSSLT) takes place		
April	<ul style="list-style-type: none"> <li>- Review of SEAC Calendar</li> <li>- Financial Report as at January, 2016</li> <li>- 2017-18 Budget Consultation</li> <li>- GSN</li> <li>- March 31<sup>st</sup> special ed student count</li> <li>- Update to Special Education Programs for 2018-19</li> <li>- Verbal update on Medical Conditions Forms</li> </ul>	<p><b>ONSIS report on identified students</b></p> <p><i>Autism Awareness Month</i></p>	Number of Identification Exceptionalities by Grade Report submitted to the Ministry of Education’s Ontario Student Information System (ONSIS) as of October 2017 that we have this as a standing item, with a first report in October and a second report in March. (January 2018)	Added to Agenda in November and April as the report is sent the following month. (Completed April 2018)
May	<ul style="list-style-type: none"> <li>- Review of SEAC Calendar</li> <li>- SO update</li> <li>- Draft Protocol on Prevalent Medical Conditions</li> <li>- Report on PAST expansion to secondary schools</li> <li>- Student Grants 2018-19</li> <li>- Pro Grants Application Update</li> </ul> <p><i>Cancelled on May 16, 2018 due to lack of Quorum Reset for May 22, 2018 Cancelled due to lack of Quorum</i></p>	<p><i>Budget Consultation continues</i></p> <p><i>EQAO Assessment</i></p>	<p>SEAC requested a report on whether or not the program to assist with social thinking (PAST) could be expanded to the secondary panel. (May 2017)</p> <p>SEAC recommend to the Board of Trustees that they refer the Anaphylaxis Policy to be updated by the Governance and Policy Committee to reflect part a) below. Additionally, SEAC recommend to the Board of Trustees an update to the Anaphylaxis Protocol and Guidelines to reflect b), c) and d) as listed below.</p> <p>a) There is a need to update Policy to reflect transitions of students between two</p>	<p>Completed May 2018</p> <p>Updated May 2018</p>

			<p>schools, and specifically, but not limited to elementary and secondary schools;</p> <p>b) Initiate communication between elementary and secondary schools regarding anaphylactic needs for students who enroll in the summer secondary transition course;</p> <p>c) Include in the Anaphylaxis Protocol and Guidelines, information on the transition process and general communications with students, including recommendations arising out of CSLIT meetings scheduled for later this year; and</p> <p>d) Include in the Secondary Health and Safety Binder located in schools a page on the communication plan to be used with students and date implemented. (Nov. 2017- previously moved by Board)</p>	
June	<ul style="list-style-type: none"> <li>- Review of SEAC Calendar</li> <li>- Review Special Education Checklist</li> <li>- Monthly Update from the Superintendent of Special Services</li> <li>- Special Education Plan</li> <li>- Budget approval update</li> <li>- Status of PRO Grant application</li> </ul>	EQAO Grade 3 and 6 Testing		
July		School Board Submits balanced Budget for the following year to the Ministry		
August				
September	<ul style="list-style-type: none"> <li>- Review TCDSB accessibility Plans</li> <li>- Updates from MACSE Meeting Highlights</li> <li>- Update re Special Needs Strategy</li> <li>- Develop or review SEAC annual Agenda/Goals</li> <li>- Association Reports: Autism Ontario and LDAO</li> </ul>	Special Education Report Checklist submitted to the Ministry of Education	<ol style="list-style-type: none"> <li>1. Include suspension statistics for all students with Individual Education Plan (IEP), as well as for students not identified be provided to the Special Education Advisory Committee (February 2018)</li> <li>2. Board provide SEAC with a progress report on the four recommendations listed on page 109 of the agenda, that have not yet been acted on namely:</li> </ol>	

			<ul style="list-style-type: none"> <li>• <i>An attendance support program for school board employees;</i></li> <li>• <i>A performance management plan for non-academic staff;</i></li> <li>• <i>A centralized database for employee behavior complaints; and</i></li> <li>• <i>Case management software for centralized tracking of special-education service referrals and backlogs.</i></li> </ul> <p>(February 2018)</p> <p>3. SEAC recommend to the Board that the Board request from the Catholic Parent Involvement Committee (CPIC) some funding in order to be able to engage parents at the Special Education Parents Fair. (February 2018)</p> <p>4. SEAC recommends that Singapore Math, Beast Canada and the Spirit of Math programs be added as parent resources on the Toronto Catholic District School Board's website</p> <p>5. SEAC recommends that we look at the Singapore Math, Beast Canada and Spirit of Math programs as possibilities vetted by the Math Curriculum Department.</p> <p>6. SEAC agrees with the recommendations put forward by the Board of Trustees that the provincial data be included where available, and that the outcome of the recommendations be brought back to SEAC.</p>	
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			7. SEAC recommends that the Superintendent of Special Education reach out to Student Trustees to strike a Special Education Sub-Committee so that student voices can be represented	
October	<ul style="list-style-type: none"> <li>- <i>Education Quality and Accountability Office (EQAO) Primary Division, Junior Division, Grade 9 and OSSLT Assessment Results</i></li> <li>- <i>Representation sought for Mental Health and Safe Schools Committees</i></li> <li>- <i>Review of Special Education Plan – Model for Special Education</i></li> <li>- <i>Review of Special Education Plan – Transportation</i></li> <li>- <i>Review of Special Education Plan – Categories and Definitions of Exceptionalities</i></li> </ul>	<ul style="list-style-type: none"> <li>- <i>EQAO Results for Gr. 3 and 6 Received and OSSLT</i></li> <li>- <i>Reports on Student Numbers of Elementary and Secondary School Students to be submitted the Ministry of Education</i></li> <li>- <i>Engagement and Governance Supports Discussion Guide</i></li> </ul>	<ol style="list-style-type: none"> <li>1. Include suspension statistics for all students with Individual Education Plan (IEP), as well as for students not identified be provided to the Special Education Advisory Committee (February 2018)</li> <li>2. Board provide SEAC with a progress report on the four recommendations listed on page 109 of the agenda, that have not yet been acted on namely: <ul style="list-style-type: none"> <li>● <i>An attendance support program for school board employees;</i></li> <li>● <i>A performance management plan for non-academic staff;</i></li> <li>● <i>A centralized database for employee behavior complaints; and</i></li> <li>● <i>Case management software for centralized tracking of special-education service referrals and backlogs.</i></li> </ul> </li> <li>3. SEAC recommend to the Board that the Board request from the Catholic Parent Involvement Committee (CPIC) some funding in order to be able to engage parents at the Special Education Parents Fair. (February 2018)</li> <li>4. SEAC recommends that Singapore Math,</li> </ol>	

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November	<ul style="list-style-type: none"> <li>- Review EQAO results including deferrals, exemptions, participation rates, and accommodations provided for Special Ed. Students and Achievement levels</li> <li>- Continue to Review elements of the Special Education Plan</li> <li>- Engagement and Governance Supports Discussion</li> <li>- Professional Learning Plan</li> <li>- Review of Anaphylaxis Policy, Protocol and Guidelines</li> </ul>	<p>-Engagement and Governance Supports Discussion Guide</p> <p>ONSIS report on identified students</p> <p>-Year End for School Board Financial Statements</p>	<p>1. Board to provide SEAC with a progress report on the four recommendations listed on page 109 of the agenda, that have not yet been acted on namely:</p> <ul style="list-style-type: none"> <li>● An attendance support program for school board employees;</li> <li>● A performance management plan for non-academic staff;</li> <li>● A centralized database for employee behavior complaints; and</li> <li>● Case management software for centralized tracking of special-education service referrals and backlogs.</li> </ul> <p>2. SEAC agrees with the recommendations put forward by the Board of Trustees that the</p>	

			<p>provincial data be included where available, and that the outcome of the recommendations be brought back to SEAC.</p> <p>3. SEAC recommended to the Board of Trustees to investigate the costs to possibly Promote SEAC Special Education information through innovative technological methods. (requested April 2017)</p> <p>4. The following recommendations be referred to the Governance &amp; Policy Committee:</p> <ul style="list-style-type: none"> <li>i. That all existing and new policies be reviewed to reflect the OHRC Accessible Education for Students with Disabilities Policy Document;</li> <li>ii. That the Board's Special Education Plan be reviewed and updated to reflect the OHRC Accessible Education for Students with Disabilities Policy Document; and</li> <li>iii. That the Board put a policy in place that will be reflective of the OHRC Accessible Education for Students with Disabilities Policy Document</li> </ul>	
December	<ul style="list-style-type: none"> <li>- <i>SEAC Elections</i></li> <li>- <i>SEAC Mass and Social</i></li> <li>- <i>Policy review of Special Education Programs (S.P.01)</i></li> <li>- <i>Multi-year Accessibility Plan</i></li> </ul>	<i>Independent review of assessment and reporting</i>		

