



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of Inaugural Meeting of the Toronto CPIC

Monday October 15, 2018

~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	Geoffrey Feldman	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	W1 – Alison Canning W2 – Geoffrey Feldman – Chair W3 – Joe Fiorante – Treasurer W4 – OPEN W5 – Isabel Stark W6 – Gus Gikas W7 – OPEN W8 – Ruth Oliveros W9 – OPEN W10 – Annalisa Crudo-Perri W11 – Ben Xavier W12 – John Del Grande – Vice-Chair <hr/> PMAL 1 – PMAL 3 – <hr/> Com Rep 1 – OPEN Com Rep 3 – OPEN	W1 – OPEN W2 – Natalia Marriott W3 – OPEN W4 – OPEN W5 – OPEN W6 – OPEN W7 – OPEN W8 – Wendell Labrador W9 – OPEN W10 – OPEN W11 – Desmond Alvares - Communications W12 – OPEN <hr/> PMAL 2 – Karla Coto PMAL 4 – <hr/> Com Rep 2 – OPEN 📞 Telephone Symbol
Other Members In Attendance (<i>ex officio</i> and non-voting):	TCDSB Director of Education or Designate – John Wujek or Rory McGuckin TCDSB Trustee Representative or Designate – Garry Tanuan or Angela Kennedy TCDSB Parent Engagement & Toronto CPIC Liaison – Manuela Sequeira TCDSB Communications – Emmy Szekeres-Milne TCDSB Staff Support:	
Apologies for Absence:		
Absent:		

Guests and Public in Attendance:	Raul Tellez Rios, Anthony Antinucci, Melinda Hackett, Mary Laframboise, Patricia Buzzo 📞 <i>No other guests present</i>	
Next Meeting:	Monday November 19, 2018	Location: CEC @ 7:00 PM

AGENDA ITEMS	DISCUSSION & DECISIONS
1 Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	The Chair welcomed everyone, called the meeting to order and led the roll call at 07:10 PM . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted. B. Xavier led the opening prayer.
2 Adoption of Proposed Agenda	This being the Inaugural meeting of the Committee, no additions and changes can be made to the Inaugural Agenda, and the Agenda stands as presented.
3 Report from the Current Chair	Current Vice-Chair presided over the Meeting. G. Feldman presented and reported: <ul style="list-style-type: none"> Duty and conduct expected of members Outline of mandate and role of CPIC Explanation of motions 2017-2018 Plans Chair's 2018 annual report presented and distributed. Conflict of Interest Forms needs signing

APPROVED MONDAY NOVEMBER 19, 2018 MOTION: 18/11-02



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	<ul style="list-style-type: none"> Media release form needs signing Your picture will be taken. <p>Current Chair presided over the Meeting.</p>
4 Financial Report from the Current Treasurer	<p>CPIC Current Treasurer reported.</p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB for the CPIC year ending August 31 2018 was reported and presented to the members.</p>
5 Election of Chair	<p><u>Election of Chair (Even Years) or Vice Chair (Odd Years)</u></p> <p>G. Feldman stepped aside as the Chair</p> <p>Superintendent Wujek assumed the presiding officer's chair per §7.6 of the Constitution & Bylaws of Toronto CPIC.</p> <p>Superintendent Wujek: Read §7.7 on page 8 - Description and Duties of the Chair. Opened the floor for nominations. Chaired the Election Process.</p> <p>Elections: 16 Parent Members: Ward Representative voting Nomination of Chair: Joe Fiorante nominated John Del Grande (W12) (accepted); seconded by Gus Gikas. Ben Xavier nominated Desmond Alvares (W11) (accepted); seconded by Ruth Oliveros.</p> <p>As per O'Reg 612/00 article 38(3) parent members with two-year term are eligible to be elected to the position of Chair or Co-Chair. Odd Ward Members are ineligible to be elected as a Chair as only one year left in their term.</p> <p>Discussion followed regarding transparency and complexity of election process</p> <p>Nomination was withdrawn by Desmond Alvares</p> <p><u>John Del Grande declared Chair (2018-20)</u> which required the election of a Vice Chair</p> <p>Nomination of Vice-Chair:</p> <p>Gus Gikas nominated Joe Fiorante (W4) (accepted); seconded by Annalisa Crudo-Perri)</p> <p><u>Joe Fiorante declared Vice-Chair (2018-19).</u></p>
6 Election of Parent members: At-Large	<p>Isabel Starck election as Ward 5 Parent Member: Ward Representative was challenged as with the proposed changes caused by O'Bill 5, she would be living in W11 and her children would be attending a W11 school. All parent representative positions are filled in W11.</p> <p>She accepted the proposal to be considered as a Parent Member At-Large.</p> <p>The members appointed the following parents as Parent Member: At-Large for a one-year term:</p> <p><u>Karla Coto</u> (W1) <u>Isabel Starck</u> (W11)</p>
7 Appointment of Community Representatives	<p>The members appointed the following people as Community Representatives for a one-year term:</p> <p><u>Patricia Bozzo</u> -OAPCE Rep (St. Conrad) nominated by Annalisa Crudo-Perri OAPCE Toronto President</p>

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	Mary Laframboise Faith In Our Child coordinator, nominated by Geoff Feldman; seconded by Desmond Alvares
8 Pledge and Affirmation of Members	<p>Per Article 13.2 of the Toronto CPIC Constitution document, "Pledge and Affirmation": A Member, upon election or appointment, at the first Meeting of the Committee at which the Member is present, shall take the following pledge by standing and reciting:</p> <p><i>"I sincerely pledge upon my word and honour, to perform my duties as a Member of the Toronto Catholic Parent Involvement Committee to the best of my ability.</i></p> <p><i>I will attend, when able to do so, all Meetings of the Committee and all meetings of any Subcommittee of which I shall be a member.</i></p> <p><i>I will respect, and I agree to be bound by, the Constitution and Bylaws of the Committee, and I shall conduct myself in accordance with Christian and Catholic gospel values and the Committee's Code of Ethical Conduct."</i></p>
9 Election of New Executive Officers	<p>The members appointed the following members as CPIC Executive Officers for a one-year term:</p> <p>Treasurer - Gus Gikas (accepted) nominated by Annalisa Crudo-Perri; seconded by Alison Canning</p> <p>Secretary - Geoff Feldman (accepted) nominated by Ruth Oliveros; seconded by Karla Coto</p> <p>Communications Director - Desmond Alvares (self-nominated)</p> <p>Assistant Treasurer - Ruth Oliveros (self-nominated)</p>
10 Confirmation of Calendar & Schedule of Committee Meetings	<p>Meeting 1 - Monday, November 19, 2018</p> <p>Meeting 2 - Monday, December 10, 2018</p> <p>Meeting 3 - Monday, January 21, 2019</p> <p>Meeting 4 - Monday, February 11, 2019</p> <p>Meeting 5 - Monday, April 8, 2019</p> <p>Meeting 6 - Monday, May 13, 2019</p> <p>Meeting 7 - Monday, June 17, 2019</p> <p>Meeting 8 - Monday, September 16, 2019</p>
11 Appointment of Standing Subcommittee Chairs	<p>The members appointed the following members as Standing Committee Chairs for a one-year term:</p> <p>Subcommittee of the Whole - Chair</p> <p>Executive officers subcommittee - Chair</p> <p>Budget & Priority-Setting Subcommittee - Vice-Chair</p> <p>Governance & Procedure Subcommittee - Geoff Feldman/Annalisa Crudo-Perri</p> <p>Nominating & Elections Subcommittee - Joe Fiorante</p> <p>Conference Planning Subcommittee - Joe Fiorante/Annalisa Crudo-Perri</p> <p>Audit Subcommittee - TCDSB Accounting Staff</p>
12 Review of Special Subcommittees	<p>The members struck the following the following Special Subcommittees and members as Special Committee Chairs for a one-year term as:</p> <p><u>Communications and Dissemination Subcommittee</u></p> <p>Motion to strike the committee.</p> <p>Moved by Geoff Feldman, seconded by Desmond Alvares</p> <p>Unanimous approval.</p> <p><u>Communications Director de facto head of committee.</u></p> <p><u>Making Your Voice Heard as a Parent</u></p>

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	Motion to strike committee. Moved by Alison Canning, seconded by Joe Fiorante Unanimous approval. <u>Natalia Marriott elected as Chair</u>
13 Amendments to the Constitution & Bylaws	<u>No Amendments</u>
14 Announcements & Date, Time & Location of Next Meeting	<p>The formal meetings to be held in the CPIC FY 2018/19 are on:</p> <p><i>Inaugural Meeting Monday October 15, 2018</i> <i>Meeting #1 - Monday, November 19, 2018</i> <i>Meeting #2 Monday, December 10, 2018</i> <i>Meeting #3 Monday, January 21, 2019</i> <i>Meeting #4 Monday, February 11, 2019</i> <i>Meeting #5 Monday, April 08, 2019</i> <i>Meeting #6 Monday, May 13, 2019</i> <i>Meeting #7 Monday, June 17, 2019</i> <i>Meeting #8 Monday, September 16, 2019</i></p> <p>The formal meetings to be held in the CPIC FY 2019/20 will be on: <u>Elections 2019:</u> Elections for Even Wards Monday Oct 7, 2019 By-Elections for Odd Wards Wednesday Oct 9, 2019 2018/19 Inaugural Meeting Monday Oct 21, 2019 2018/19 Meeting 1 Monday Nov 18, 2019 2018/19 Meeting 2 Monday Dec 09, 2019</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p>All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.</p>
13 Adjournment and Group Photo	The Chair declared that as the Agenda has been covered that the meeting is adjourned and Members rose at 08:51 PM

Respectfully submitted to the Members of Toronto CPIC,

John Del Grande, Chair

Geoffrey Feldman, Secretary

By resolution of the assembly (18/11-02) on
Monday, November 19, 2018

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APPENDIX "A" – Financial Report

CPIC Grant & Expenditure Summary	CPIC 2017-18	PRO GRANT 2017-18
As at August 31, 2018	FR 1394	FR 1417
APPROVED FUNDING	20,106.00	10,000.00
CARRYOVER FROM PREVIOUS YEAR	46,133.49	5,724.51
TOTAL FUNDING	66,239.49	15,724.51
EXPENSES:		
Childcare & Supplies	1,724.25	1,091.35
Election-Parent Recruitment Expenses		
Media Advertising		
Transcriptions		
Mileage	1,041.80	
Parent Resources		
Printing & Supplies	1,021.21	
Promotional Materials	3,056.70	1,679.51
Refreshments - Events		4,442.84
Refreshments - Meeting	2,347.88	
Speaker Expenses	1,467.28	5,123.14
Telecommunication	2,884.96	108.85
Translation Services		
TTC Tokens - Buses		
TOTAL EXPENDITURES	13,544.08	12,445.69
Balance	52,695.41	3,278.82