

## TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE Minutes of a Special Meeting of the Toronto CPIC

Monday October 15, 2018 ~ Catholic Education Centre ~

7:00 P.M.

Meeting Time & Location:	7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre	
Chair:	John Del Grande		
Secretary (note-taker):	NTC Reporting & Transcription In	NTC Reporting & Transcription Inc.	
Parent & Community Members Present (voting Members):	<ul> <li>W1 – Alison Canning</li> <li>W2 – Geoffrey Feldman – Secretary</li> <li>W3 - Joe Fiorante – Vice Chair</li> <li>W4 – OPEN</li> <li>W5 – Melinda Hackett (Acting)</li> <li>W6 – Gus Gikas - Treasurer</li> <li>W7 – OPEN</li> <li>W8 – Ruth Oliveros - Assistant Treasurer</li> <li>W9 – OPEN</li> <li>W10 – Annalisa Crudo-Perri</li> <li>W11 –</li> <li>W12 – John Del Grande - Chair</li> </ul>	W1 - Raul Tellez Rios (Acting)W2 - Natalia Marriott (Acting)W3 - OPENW4 - OPENW5 - OPENW6 - OPENW7 - OPENW8 - Wendell LabradorW9 - OPENW10 - OPENW11 - Desmond Alvares - Communications	
	PMAL 1 – Isabel Starck PMAL 3 –	W12 – Anthony Antonucci (Acting) PMAL 2 – Karla Coto PMAL 4 –	
	Com Rep 1 – <b>Patricia Bozzo</b> Com Rep 3 – <b>OPEN</b>	Com Rep 2 – Mary Laframboise  Telephone Symbol	
Other Members In Attendance ( <i>ex officio</i> and non-voting):	TCDSB Trustee Representative or Designate –	3 Director of Education or Designate – <b>John Wujek</b> 3 Trustee Representative or Designate – <b>Garry Tanuan</b> 3 Parent Engagement & Toronto CPIC Liaison – <b>Manuela Sequeira</b> 3 Communications – <b>Emmy Szekeres-Milne</b>	
Apologies for Absence:	B. Xavier (W11)		
Absent:			

Guests and Public in		
Attendance:	No other guests present	
Next Meeting:	Monday November 19, 2018	Location: CEC @ 7:00 PM

	AGENDA ITEMS	DISCUSSION & DECISIONS		
1	Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer	The Chair welcomed everyone, called the meeting to order and led the roll call at <b>09:11 PM</b> . After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.		
2	Adoption of Proposed Agenda	After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:Motion 18/10s-01MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.Mover: G. Feldman (W2)Seconded: G. Gikas (W6)Carried		
3	Appointment of Acting Members	Pursuant to Article 17 - Chair may appoint acting positions Appointees: Anthony Antinucci - Ward Rep W12 Melinda Hackett - Ward Rep W5 Natalia Marriott - Ward Rep W2		
	APPROVED MONDAY NOVEMBER 19, 2018 MOTION: 18/11-02			



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		DISCUSSION & DECISIONS	
		Raul Tellez Rios - Ward Rep W1	
4	Explanation of Member Expense Procedure	Members are entitled to reimbursement of out-of-pocket Expenses as per CPIC Policy 01. The amounts and procedure was explained.	
5	CSPC Training Day	Staff Reported	
		Will be held Saturday October 20 <sup>th</sup> , 2018 - Networking and Breakfast at 8:30, Boardroom start at 9:15 am until 11:15 am (2-hours). Entire session to be held in the board room (no workshops). All in attendance will hear the same message.	
		Both OAPCE and the Angel Foundation will present and we encourage CPIC members to attend in order to meet the attending CSPC Chairs. An information package provided to every CSPC executive council.	
		Four additional sessions specific to roles are planned:	
		<ol> <li>November 19, 2018 - Role and responsibility of Chair &amp; Effective Communication.</li> <li>January 2019 – Role and responsibility of Treasurer &amp; Fundraising at schools.</li> <li>February 2019 – Role and responsibility of Secretary &amp; Conflict resolution.</li> <li>May 13, 2019 - Addressing school bylaws.</li> </ol>	
		Online CSPC financial and activity reporting will be introduced. There is only 40% of CSPC compliance to-date. All CSPC chairs will be encouraged to access their TCDSB CSPC email.	
		62 schools have responded with a total of 70 parents & administrators in attendees	
6 Screen	Screenagers	An explanation and update on the screening of Screenagers was presented by D. Alvarez (W11).	
	Screening	Chair requested that all recommendations for Ward events by sent to J. Fiorante (Vice-Chair).	
7	Review, Approval &	The Minutes of the Meeting of Monday, September 17, 2018 were distributed.	
	Confirmation of Minutes of Prior CPIC Meetings	After those present had an opportunity to review the Minutes, the following was proposed:	
		Motion 18/10s-02 MOVED THAT the Minutes of the Meeting of September 17, 2018, with corrections and changes, be formally approved and confirmed as the official record of proceedings.	
		Mover:N. Marriott (W2)Seconded: G. Gikas (W6)Carried as Amended	
8	Refer CPIC Constitution and Bylaws to Governance & Procedure	The original document was created in 2010 and it is time to review and simplify the Toronto Catholic PIC Constitution and Bylaws. Superintendent Wujek and Parliamentarian Robertson committed to be available to participate in this subcommittee.	
		Motion 18/10s-03MOVED THAT Toronto Catholic PIC refer to the Governance andProcedures Subcommittee the Toronto Catholic PIC Constitution and Bylaw for correction,review and simplification.	
		Mover: J. Fiorante (W4) Seconded: N. Marriott (W2) Carried	
13	Adjournment	Motion # 18/10s-04 MOVED THAT the meeting stand adjourned.	
		Mover: G. Feldman (W2) Seconded: I. Starck (PMAL-1)	

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 7:00 P.M.

 AGENDA ITEMS
 DISCUSSION
 DECISIONS

 The Chair declared the meeting adjourned and Members rose at 09:47 PM

Respectfully submitted to the Members of Toronto CPIC,

John Carto

John Del Grande, Chair

Geoffrey Feldman, Secretary

By resolution of the assembly (**18/11-02**) on Monday November 19, 2018