



REPORT TO

**CORPORATE SERVICES, STRATEGIC  
PLANNING AND PROPERTY  
COMMITTEE**

**SHORT-TERM OPERATING BORROWING BY-LAW  
#192**

*“Give and it will be given unto you.”*  
**Luke 6:38**

Created, Draft	First Tabling	Review
January 8, 2019	January 17, 2019	
D. Bilenduke, Senior Coordinator, Finance P. Matthews, Legal Counsel P. De Cock, Comptroller, Business Services & Finance		
<b>RECOMMENDATION REPORT</b>		

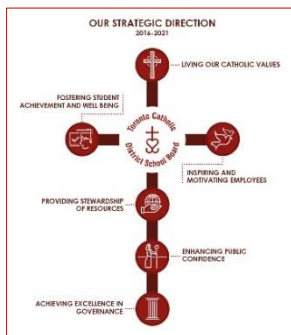
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



- Rory McGuckin  
Director of Education
  
- D. Koenig  
Associate Director  
of Academic Affairs
  
- T. Robins  
Acting Associate Director  
of Planning and Facilities
  
- L. Noronha  
Executive Superintendent  
of Business Services and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

1. The Board maintains a demand operating line of credit to finance short-term cash requirements for current expenditures only.
2. This report recommends that the Board approve Borrowing By-law #192 that authorizes the Board to maintain a ninety five million dollar (\$95,000,000) demand operating line of credit for the term of the Trustees.

*The cumulative staff time required to prepare this report was 3 hours*

## **B. PURPOSE**

1. The Board of Trustees are required to set an upper limit for short term borrowing by way of a by-law as required by:
  - I) Ontario Regulation 41/10 and section 243 of the Education Act
  - II) Board policy #F.M. 08 – Effective Financial Management and Control of Operations.

## **C. BACKGROUND**

1. CIBC is the Board's banker of record. The Board maintains a demand operating line of credit to finance short-term cash requirements for current expenditures only.
2. The CIBC Demand Operating Line of Credit is in place to permit short term borrowings should the need arise until current revenue is received from either the Ministry of Education or the City of Toronto.
3. CIBC requires that the Board pass an updated By-law in respect of the line of credit (see Borrowing By-Law #192 attached as Appendix A).

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. The By-law provides that:
  - i) in accordance with subsections 243(1), 243(2) and 243(3) of the *Education Act, R.S.O. 1990, c.E.2*, as amended, the Board hereby authorizes the Treasurer, together with the Chair or Vice-Chair of the

Board, to borrow from time to time the sums that the Board considers necessary to meet the current expenditures of the Board, until the current revenue has been received by the Board.

- ii) the Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all the monies comprising the current revenue of the Board and (if applicable), the proceeds from the sale of any debentures hereafter received.
- iii) the total amount borrowed on a short-term basis from all sources shall not exceed ninety five million dollars (\$95,000,000) at any one time.

## **E. METRICS AND ACCOUNTABILITY**

1. The Treasurer to the Board will prepare an annual financial report to the Board of Trustees as required by Ontario Regulation 41/10 of the Education Act and policy #F.M. 08 – Effective Financial Management and Control of Operations.
2. The Education Act stipulates the by-law term may not exceed the term of the current Board of Trustees.

## **F. STAFF RECOMMENDATION**

That the Board approve Borrowing By-Law #192 attached as Appendix A for \$95 million for a period not to exceed November 30, 2022.