2018 ANNUAL CALENDAR OF REPORTS & POLICY METRICS **Appendix A**

A = Annual Report P = Policy Metric Report Q = Quarter Report

#	Due Date	Committee/Board	Subject	Responsibility of
1	January (A)	Student Achievement	Mental Health Report	Associate Director Academic Services
2	January (P)	Student Achievement	A.35 Accessibility Standards Policy Metric	Associate Director Academic Services
3	January (Q)	Corporate Services	Financial Status Update Report #1	Executive SO Business Services
4	January (P)	Corporate Services	B.R.01 Rental of Surplus School Space & Properties Policy Metric	Associate Director Planning & Facilities
5	February (A)	Corporate Services	Annual Investment Report	Executive SO Business Services
6	February (P)	Student Achievement	S. 19 External Research Policy Metric	Associate Director Academic Services
7	March (A)	Student Achievement	Staffing Projections Report	Associate Director Academic Services
8	March (A)	Corporate Services	Budget Report: Financial Planning and Consultation Review	Executive SO Business Services
9	March (A)	Corporate Services	Planning Enrolment Projection	Associate Director of Planning and Facilities
10	March (A/P)	Corporate Services	Transportation Annual Report and S.T.01Transportation Policy Metric	Associate Director Planning & Facilities
11	April (A)	Student Achievement	Non-Resident VISA Student Fees	Associate Director Academic Services
12	April (Q)	Corporate Services	Financial Status Update Report #2	Executive SO Business Services
13	April (A)	Regular Board	Education Development Charges Policy Review	Associate Director of Planning and Facilities

14	May (A)	Student Achievement	Staffing Status Report for Next School Year	Executive SO Business Services
15	May (A)	Student Achievement	Ratification of Student Trustee Nominees	Associate Director Academic Services
16	May (P)	Corporate Services	A.18 Development Proposals, Amendments and Official Plans and Bylaws Policy Metric	Associate Director Planning & Facilities
17	June (P)	Student Achievement	B.B.04 Smoke & Vapour Free Policy Metric	Associate Director Academic Services
18	June (Q)	Corporate Services	Financial Status Update Report #3	Executive SO Business Services
19	June (A)	Corporate Services	Report: Annual Budget Estimates	Executive SO Business Services
20	August (P)	Regular Board	T.19 Electronic Participation in Meetings of the Board, Committees of the Board, and Committee of the Whole Board Policy Metric	Regular Board
21	August (P)	Regular Board	H.M. 19 Conflict Resolution Department	Associate Director Academic Services
22	September (A/P)	Student Achievement	Annual Safe Schools Report S.S.12 Fresh Start Policy Metric	Associate Director Academic Services
23	September (A)	Student Achievement	Community Advisory Committees Report	Associate Director Academic Services
24	September (P)	Student Achievement	H.M. 40 Fair Practice in Hiring and Promotion Policy Metric	Associate Director Academic Services
25	September (P)	Student Achievement	T.07 Community Engagement Policy Report A.37 Communications Policy Metric	Director of Education
26	October (A)	Student Achievement	Student Trustees: Voices that Challenge	Associate Director Academic Services
27	October (A)	Student Achievement	ECLIST Report - Elementary Leaders	Associate Director Academic Services

28	October (P)	Student Achievement	S.10 Catholic School Parent Council Policy Metric	Associate Director Academic Services
29	October (A)	Student Achievement	CPIC Annual Report including Financial Report	Associate Director Academic Services
30	October (A)	Student Achievement	International Languages Program Report	Associate Director Academic Services
31	October (A)	Student Achievement	Primary and Junior Division Assessments Of Reading, Writing and Mathematics (EQAO) ·Grade 9 Assessment of Mathematics and OSSLT Assessment (EQAO)	Associate Director Academic Services
32	October (A/P)	Corporate Services	Preliminary Enrolment Reports Elementary and Secondary Schools and S.A.01 Elementary Admission and Placement Policy Metric	Associate Director Planning & Facilities
33	October (A)	Corporate Services	Trustee Honorarium Report	Executive SO Business Services
34	October (P)	Regular Board	H.M.33 Acceptance of Hospitality or Gifts Policy Metric	Director of Education
35	October (A)	Regular Board	Ongoing Exit and Entry Surveys for all students either changing schools within the Board or entering or exiting the Board	Associate Director Planning & Facilities
36	October (A)	Special Board	Director's Performance Appraisal (over 3 consecutive Special Board Meetings)	Director of Education
37	November (A)	Student Achievement	Board Learning Improvement Plan (BLIP)	Associate Director Academic Services
38	November (A)	Student Achievement	K-12 Professional Development Plan for Student Achievement and Well-Being	Associate Director Academic Services
39	November (P)	Student Achievement	S.22 Religious Accommodation Policy Report S.S.02 Opening or Closing Exercises Policy Report	Associate Director Academic Services

40	November (P)	Student Achievement	S.24 Combined (Split) Grade Classes for Elementary Schools Policy Report	Associate Director Academic Services
41	November (A)	Corporate Services	Legal Fees Report	Executive SO Business Services
42	November (Q)	Corporate Services	Financial Status Update #4 and Audited Financial Statements	Executive SO Business Services
43	November (A)	Regular Board	Annual Calendar of Meetings	Director of Education
44	December (A/P)	Student Achievement	Accountability Framework for Special Education and S.P.01 Special Education Programs and Services Policy Metric	Associate Director Academic Services
45	December (A)	Corporate Services	Budget Report: Revised Budget Annual Estimate	Executive SO Business Services
46	December (A)	Regular Board	Director's Annual Report	Director of Education