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PUBLIC



REPORT TO

CORPORATE AFFAIRS, STRATEGIC PLANNING AND PROPERTY COMMITTEE

SCHOOL ACCOMMODATION REVIEW ST. BRUNO/ST. RAYMOND (TRUSTEE WARD 9)

“Do two walk together, unless they have agreed to meet?”, Amos 3:3

Created, Draft	First Tabling	Review
November 19, 2015	December 8, 2015	
John Volek, Sr. Coordinator, Planning, Assessment, Admissions and Accountability Maia Puccetti, Superintendent of Facilities Mario Silva, Comptroller of Planning and Development Services		
RECOMMENDATION REPORT		

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.



G. Poole
Associate Director of Academic Affairs

A. Sangiorgio
Associate Director of Planning and
Facilities

Angela Gauthier
Director of Education

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A. EXECUTIVE SUMMARY

At its Corporate Affairs, Strategic Planning and Property Committee meeting held on January 22, 2015, the Board of Trustees approved the initiation of a School Accommodation Review for St. Bruno and St. Raymond, in accordance with Board Policy *S.09 School Accommodation Review (Appendix 'A')*. The Accommodation Review Committee (ARC) has submitted its report to the Director of Education (*Appendix 'B'*) and has presented its recommendations to the Board in accordance with the Policy.

This report supports the ARC's recommendation and recommends as follows:

1. That the following recommendations be considered for approval at the meeting of Corporate Affairs, Strategic Planning and Property Committee on January 21, 2016.
 - i. That St. Bruno be closed and consolidated at St. Raymond effective September 2017;
 - ii. That the attendance boundaries of St. Bruno and St. Raymond be combined to form the new boundary for St. Raymond.
 - iii. That the Director of Education develop a Transition Plan including timelines to facilitate a consolidation.
 - iv. That a business case be developed for submission to the Ministry of Education at the next available opportunity for funding of a replacement school at St. Raymond.
 - v. That opportunities for enhanced programming at the consolidated school be assessed.

B. PURPOSE

The purpose of this report is to recommend a school accommodation option that considers the ARC's recommendation submitted to the Director of Education to address the declining enrolment and underutilized facilities at St. Bruno and St. Raymond elementary schools.

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C. BACKGROUND

1. The initiation of a School Accommodation Review for St. Bruno and St. Raymond elementary schools was approved by the Board on January 22, 2015.
2. The accommodation review, undertaken in accordance with Policy (S.09), spanned approximately eight months, with public meetings held on February 25, 2015, March 31, 2015, April 29, 2015, June 16, 2015 and September 22, 2015. Members of the ARC also met on several occasions as a group for further discussion.
3. Minutes from the public meetings are included in *Appendix 'D'*. All information discussed as part of the school accommodation review process, materials provided to the ARC for consideration, and the notes from public meetings has been made available on the Board's website.
4. Members of the ARC reached a consensus recommendation (Scenario #2 as it appears in *Appendix 'C'*). The ARC submitted its report to the Director of Education on October 19, 2015 (*Appendix 'B'*). It was presented to Trustees at the Board meeting of November 19, 2015.

D. EVIDENCE/RESEARCH/ANALYSIS

5. Over the past decade, the St. Bruno and St. Raymond school communities have experienced a steady decline in enrolment (refer to table below). Demographic trends suggest a higher demand in the area for high density development consisting of smaller (bachelor and one-bedroom) unit sizes. Combined with fewer forecasted residential developments in the area, enrolment is projected to decline in the future. These two schools were identified for an accommodation review in an effort to more efficiently utilize excess capacity.

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	YEAR	St. Bruno			St. Raymond			TOTAL	
		Pupil Count	Utilization (%)		Pupil Count	Utilization (%)		Pupil Count	Utilization (%)
Historical	2005	189	50%		272	47%		461	48%
	2010	117	31%		201	34%		318	33%
	OTG	380			584			964	
Projection	2015	97	26%		181	31%		278	29%
	2020	105	28%		186	32%		291	30%
	2025	104	27%		187	32%		291	30%

6. To assist the ARC with its discussion on school accommodation solutions, Planning staff submitted options for consideration as part of the review process. Scenario #1 demonstrates the impact on enrolment following closure and consolidation of St. Raymond at St. Bruno. Scenario #2 demonstrates the impact on enrolment following the closure and consolidation of St. Bruno at St. Raymond.
7. The ARC has recommended Scenario #2 for consideration by the Board as an accommodation solution. St. Raymond can accommodate the combined enrolment of both schools without the need for any modifications. Given the high Facility Condition Index (66.5%) of St. Raymond and the configuration of the site, it is the opinion of the ARC that St. Raymond presents the best opportunity to receive Ministry funding through the School Board Efficiencies and Modernization (SBEM) initiative for a replacement facility of an appropriate size to accommodate the combined enrolment of both schools.
8. The concentration of students of both school communities are in closer geographic proximity to the St. Raymond site further supporting consolidation of both schools at St. Raymond.

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9. The Catholic service factor in Ward 9 could potentially improve from 69% to the system average of 85% with improved facilities as a result of consolidations.
10. Several considerations have been identified by the ARC to be included in the design of a replacement facility including additional programming such as early childhood accommodations, French Immersion, Gifted and Design and Technology. It is the opinion of the ARC that a replacement school at St. Raymond provides a new facility with opportunity for program related designed spaces.
11. Staff will submit a business case to the Ministry for the funding of a replacement school at St. Raymond at the next available opportunity for Capital Priorities submissions. Projects that reduce excess capacity and operating costs, and address renewal needs are eligible for School Consolidation Capital under the Capital Priorities umbrella. It is anticipated that the submission deadlines for this funding will be announced shortly. Projects submitted through this funding stream must have a final Trustee decision on a School Accommodation Review.
12. The following analysis highlights a potential of \$464,410 in yearly staff cost-savings generated through the consolidation of St. Bruno at St. Raymond. It should be noted that the changes in staffing FTE could be realized through overall system attrition, and does not necessarily correspond to the specific staff at a school affected by consolidation.

Consolidation of St. Bruno at St. Raymond	Staff Category	Change in FTE	Cost Savings \$
	Teacher	-1.4	-140,046.42
	Principal	-1	-131,551.40
	Caretaker	-2	-132,192.00
	Secretarial	-1	-60,620.00
	Total	-5.4	(\$464,409.82)

13. Additional forecasted annual savings related to utilities, maintenance, and other operational savings and one-time cost savings associated with the elimination of planned renewal items are identified in *Appendix 'E'*.

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14. There is general agreement and consensus among senior academic staff that elementary schools in the range of 400 to 600 pupil spaces provide the required ‘critical mass’ associated with program-related benefits for students. A number of program-related benefits have been identified with schools of this size. Fully utilized elementary schools of this size lead to increased Ministry per pupil funding which in turn has the potential to generate several benefits (*Appendix ‘F’*).
15. After consideration of all comments and input received from members of the ARC, individuals from the school communities, and the local parish during the public consultation process, and after a full review of the ARC report and its recommendations, Board staff concur with the ARC and support its position that the most effective accommodation solution is Scenario #2 (*Appendix ‘C’*), closure of St. Bruno and consolidation of both schools at St. Raymond in a replacement facility.
16. In summary, the recommendation to close St. Bruno and consolidate the students at St. Raymond will have the following impacts on the overall operation of the Board:
 - Overall Board capacity will be reduced by over 400 pupil places thereby improving utilization of Board assets.
 - A savings of over \$2M in deferred maintenance and approximately \$600K in operating and salary costs.
 - Class sizes will better reflect Ministry of Education targeted averages.
 - Optimization of class sizes and teaching staff allocations could provide opportunity for additional Special Needs and Itinerant teaching allocations.
17. If St. Bruno is approved for closure, further study of the long term need and potential uses for the facility will be undertaken including consideration of a Community Hub, facility partnerships or disposition. Options will be prepared for Board consideration in a future report.
18. The Director of Education will develop a Transition Plan to facilitate a consolidation that is student friendly, as seamless as possible and that honours the history and traditions of the school communities. Among matters to be considered in the Transition Plan are: timelines and the organization of student transfer, and the relocation of program materials, equipment and school memorabilia from the closing school to the receiving

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school. The Transition Plan will be planned in consultation with both school communities, including parents/guardians and school staff.

E. ACTION PLAN

19. In accordance with the School Accommodation Review Policy (S.09), the following sequence of Committee/Board meetings will be required prior to final approval of recommendations.

December 8, 2015 – Corporate Affairs, Strategic Planning and Property Committee

- Director's Report in response to ARC report is considered.
- Defer any final decisions on school accommodation recommendations.

December 14, 2015 - Corporate Affairs, Strategic Planning and Property Committee

- Opportunity for public input through delegations and written submissions in response to the Director's Report and the ARC Report.
- Defer any final decisions on school accommodation recommendations.

January 21, 2016 – Corporate Affairs, Strategic Planning and Property Committee

- Further report from Director of Education is considered, which takes into account the results of public input provided at the previous meeting.
- Board to make final decision on school accommodation recommendations.

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F. STAFF RECOMMENDATION

1. That the following recommendations be considered for approval at the meeting of Corporate Affairs, Strategic Planning and Property Committee on January 21, 2016.
 - i. That St. Bruno be closed and consolidated at St. Raymond effective September 2017;
 - ii. That the attendance boundaries of St. Bruno and St. Raymond be combined to form the new boundary for St. Raymond.
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 - v. That opportunities for enhanced programming at the consolidated school is assessed.



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Date Approved: February 19, 2015	Review Cycle: September 2017	Dates of Amendment: Jan 24, 2007; September 11 2014; January 15, 2015
Cross Reference: Ministry of Education Pupil Accommodation Review Guideline, 2009 T.07 Community Engagement, 2012 Attachment(s):		

Purpose:

In carrying out its mandate to provide quality education the Toronto Catholic District School Board is committed to maximizing the efficient utilization of its physical, financial and human resources. This Policy provides the process by which school accommodation reviews will be implemented and facilitated within the TCDSB.

Scope and Responsibility:

This Policy applies to all schools of the Toronto Catholic District School Board. The Director of Education is responsible for this Policy.

Alignment with MYSP:

Fostering Student Achievement and Well-being
Stewardship of Resources
Strengthening Public Confidence

Financial Impact:

Over and above the costs associated with running a minimum of four public meetings prescribed under the Ministry Guidelines (which may include the services of a facilitator), it is anticipated that the Toronto Catholic District School Board would incur limited costs related to the implementation of the school accommodation review process itself.



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The end result of a school accommodation review process could potentially provide the Board with the opportunity to realize substantial savings by balancing enrolment and right-sizing schools, with a focus on larger rather than smaller schools.

Legal Impact:

The Board could be involved in legal proceedings if the accommodation review process was not implemented in accordance with the Board's School Accommodation Review Policy. The Ministry Guidelines provide a formal process which must be followed if the Board's implementation of the accommodation review process is challenged.

Policy:

The Toronto Catholic District School Board (the Board) is committed to providing the best educational opportunities and to enhancing the learning environment in its schools for the elementary and secondary school-age population of the City of Toronto. Decisions regarding school accommodation reviews, such as the need to consolidate, close or relocate one or more schools, will be based on the consideration of a combination of factors including socio-demographics, government policies and initiatives, curriculum, programming, and the condition and functionality of school buildings. Decisions made under this Policy will take into account input received from the school community(ies) during the accommodation review process in accordance with the Board's Policies and the Ministry of Education Pupil Accommodation Review Guidelines.

Principles:

"Besides the good of the individual, there is a good that is linked to living in society: The common good. It is the good of all of us, made up of individuals, families and intermediate groups who constitute society..." Pope Benedict

Through the Catholic Social Teachings and its Multi-Year Strategic Plan, the TCDSB is committed to establishing integrated decision-making structures and processes to support responsive and responsible allocation of resources, including the provision of equitable, affordable and sustainable learning facilities. The following principles will be used as a foundation to support the mission and vision of the Toronto Catholic District School Board through a school accommodation review process:

1. The TCDSB is committed to responsibly providing optimal learning facilities for the common good while, at the same time, making it possible for all to come to their full potential as persons and to be all that God intends them to be.
2. Schools will have meaningful connections with a Roman Catholic parish and structured links to their community.
3. Students of the TCDSB have the right to attend Catholic schools that provide reasonable community access, and the Board has a responsibility to provide schools that optimally enhance student learning opportunities in the 21st century.



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4. The Catholic principle of subsidiarity promotes the establishment of groups of parents and stakeholders whose purpose is to actively participate in the school accommodation review process, contributing to decisions that consider the value of schools to the parish and community.

“God has created us to live in solidarity. This means to live in union with one another, supporting one another, committed to the common good, the good of all and each individual, because we are all responsible for all.” Pope John Paul II

Regulations:

1. Accessibility of School Accommodation Review Policy and Ministry Guidelines

A copy of the Board’s School Accommodation Review Policy (S.09), the Ministry of Education’s Pupil Accommodation Review Guideline and the Administrative Review of Accommodation Review Process shall be made available at the Board’s office and shall be posted on the Board’s website.

2. Initiation of a School Accommodation Review

- (a) The Director of Education shall prepare a report for consideration by the Board of Trustees identifying a school or group of schools in which challenges may be faced in providing a suitable and equitable range of learning opportunities for students, and in respect of which there may be a need to consider the possible consolidation, closure or program relocation in respect of one or more schools.
- (b) A school or group of schools may be considered for study if one or more of the following conditions apply:
 - Clear, evident and reasonable opportunities have been explored to provide a suitable and equitable range of learning opportunities for students.
 - Clear, evident and reasonable attempts to increase enrolment have been explored while minimizing the impact on the learning environment.
 - Innovative solutions have been implemented or tried in the school or group of schools to enhance programs and learning opportunities.
 - Teaching/learning spaces are not suitable to provide the programs needed to serve the community and retrofitting may be cost prohibitive.
 - Under normal staffing allocation practices, it would be necessary to assign three grades to one class in one or more of the schools.



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- The cost of renovating the teaching and learning space is prohibitive.
- One or more of the schools is operating in a leased facility.
- In respect of one or more of the schools, there are safety and/or environmental concerns related to the building, the school site or its locality.
- It has been no less than five years since the inception of a study of the school by an Accommodation Review Committee, except where extenuating circumstances warrant, such as an unexpected economic or demographic shift, or a change in a school's physical condition.

3. Establishing an Accommodation Review Committee (ARC)

After considering the Director of Education's report, the Board may approve the establishment of an ARC for each area approved for accommodation review. Parents/guardians, staff, school council members and student council members of the schools approved for accommodation review shall be informed through the Office of the Director of Education of the Board's decision to form an ARC, and the decision shall be posted on the Board's website. Residents surrounding the schools under review, the parish, and parents shall be informed by letter. Unless warranted by exceptional circumstances, schools shall only be subject to an accommodation review once in a five year period.

(a) Overall Mandate of the ARC

The mandate of each ARC established is to lead the public review of a school or group of schools. ARCs shall assume an advisory role and shall review, report and provide recommendations that will inform the final decision made by the Board of Trustees regarding the accommodation options under consideration for the school or group of schools under review. Subject to Section 6 of this Policy, decisions that might require consolidation, closure or program relocation shall take into account the needs of all the students in all of the schools in a particular group. There may however, be circumstances in which a single school should be studied for closure or relocation. ARCs are required to follow the procedures set out in this Policy.

(b) Composition of the ARC

ARCs shall be appointed by the Board and must include membership drawn from the school community, as well as the broader community. ARCs shall include parents/guardians, educators, Board officials and community members.



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The ARC shall consist of the following people participating as members of the Committee.

- (i) A Trustee who does not represent any of the schools under review shall be appointed as Chair of the ARC. The appointment shall be made by the Board of Trustees. The Trustee(s) representing the area under review shall be a voting member(s) of the ARC.
- (ii) From each school affected:
 - the school superintendent or designate (voting member);
 - the school principal or designate (*voting member*);
 - one representative from the teaching staff (*voting member*);
 - one representative from the non-teaching staff (*voting member*);
 - the School Advisory Council Chair or designate; at a minimum, the number of parents on the ARC should equal representation by school staff (*voting members*);
 - the Pastor(s) or representative(s) of the parish(es) to which belong the schools under review (*voting member*);
 - one student representative from each secondary school under review (*voting member*);
 - one student representative from each elementary school under review (*non-voting member*);
 - a member of the community such as a municipal councillor or delegate, or member of the business community (*voting member*).

The School Superintendent(s) on the ARC shall function as secretary and in a resource capacity, and shall among other duties, provide notification of public meetings, ensure that appropriate note takers are present at all meetings, prepare meeting agendas as required, facilitate the exchange of information to and from the ARC, and ensure that meeting notes and all information relevant to the accommodation review is made public and readily accessible by having it posted on the Board's website.

- (iii) Resource appointments to the ARC may consist of the following:
 - staff from the Planning and Facilities Superintendency, including Transportation;
 - other administrative staff as necessary.

The ARC shall be deemed to be properly constituted whether or not all the listed members are present and able to participate at public meetings.



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(c) **Roles and Responsibilities of the ARC**

(i) **Terms of Reference**

The ARC shall be provided with Terms of Reference prepared by Board staff which will contain the various components of the accommodation review process such as mandate and membership of the ARC, roles and responsibilities of the ARC, procedures for the ARC including community consultation and public meetings and the support to be provided by Board staff. The Terms of Reference will also contain Reference Criteria including educational and accommodation related criteria to be used for examining schools under review and accommodation options under consideration. Examples of Reference Criteria may include site size, school capacity, school utilization, grade configuration and program offerings. A template for the Terms of Reference is provided as Schedule "A" in this Policy document.

(ii) **School Information Profile**

The ARC shall be provided with a School Information Profile prepared by Board staff for each of the schools under review. The School Information Profile shall include the following four considerations about the school(s): value to the student, value to the Board, value to the community, value to the local economy. Examples of factors that may be considered under each of these areas are provided in the School Information Profile template included as Schedule "B" in this Policy document. Other factors that could be used to reflect local circumstances and priorities which may help to further understand the school(s) may be introduced by the ARC. The ARC shall discuss and consult about the School Information Profile(s), and modify where appropriate. The School Information Profile(s) is intended to familiarize the ARC and community members with the school(s) under review in light of the objectives and Reference Criteria outlined in the Terms of Reference.

(iii) **Public Information and Access**

- (1) ARCs shall ensure that all information relevant to the accommodation review is made public and available in advance of



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public consultations by having it posted in a prominent location on the Board's website and making it available in print upon request.

- (2) ARCs shall provide information to the affected school communities on an ongoing basis, as required.
- (3) ARCs shall ensure that information that is technical in nature be provided/explained in plain language.
- (4) ARCs shall be provided with all relevant data in the possession of the Board in order to carry out its mandate. This shall include background information about the school(s) under review. This information shall include, but not necessarily be limited to, the following:
 - site size and school capacity;
 - site plans and floor plans;
 - maps of the area;
 - portable accommodation;
 - current, historic and projected enrolment;
 - school organization and programming information;
 - location of where students reside;
 - school boundaries/attendance areas;
 - broad local demographic information;
 - population of all publicly funded schools in the area;
 - parish boundaries;
 - local parish population – families with children of school age;
 - Catholic service factor for all schools under review;
 - information regarding new housing development;
 - information on transportation services;
 - expenditures and revenues with particular emphasis on school operations (ie. utilities, cleaning, routine maintenance) and school administration;
 - information regarding capital renewal needs; and
 - information regarding current community use (tenant information/agreements, permit holders).



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- (5) ARCs shall be informed about partnership opportunities, or lack thereof, with other school boards and appropriate public organizations that are financially sustainable, safe for students, and protect the core values and objectives of the Board, as identified as part of the Board's long term planning process.
- (6) Board staff shall respond to requests for additional information from the ARC, as required.

(iv) **Accommodation Options**

- (1) To assist the ARC with its review, Board staff shall provide the ARC with at least two alternative accommodation options for consideration; such options to address where students would be accommodated, what changes to existing facilities may be required, what programs would be available to students, and transportation requirements. If the options require new capital funding, the ARC shall be informed about the availability of funding, and where no funding exists, how students would be accommodated if funding does not become available.
- (2) The ARC may, if it deems necessary, develop alternative accommodation options in light of the objectives and Reference Criteria contained in the Terms of Reference. Board staff shall provide the necessary information to enable the ARC to develop and consider alternative options. If alternative options require new capital funding, the ARC shall be informed about the availability of funding. Where no funding exists, the ARC, with the support of Board staff, will address how students would be accommodated if funding does not become available.

(v) **Community Consultation and Public Meetings**

- (1) ARCs shall ensure that a wide range of school and community groups are invited to participate in the consultation. These groups may include school councils, parents/guardians, students, school staff and administration, the local community and other interested parties, alumni and ratepayer associations.



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- (2) ARCs shall consult and seek input and community feedback on the School Information Profile(s), and may, as a result of consultations, modify the Profile(s).
- (3) ARCs shall seek input and community feedback regarding the accommodation options under consideration, as well as the ARC's Accommodation Report and recommendations to the Board. Discussions shall be based on the Terms of Reference and the School Information Profile(s).
- (4) ARCs shall operate within the timelines stated in this Policy and shall hold a minimum of 4 public meetings for consultation. These meetings shall be open to the public.
- (5) ARCs shall provide advance notice of public meetings using different methods of notification. Public meetings should be held at the schools under review, or in a nearby facility if physical accessibility cannot be provided at any of the schools under review.
- (6) ARCs shall structure public meetings to encourage an open and informed exchange of views.
- (7) ARCs shall make available in advance, all relevant information developed to support the discussions at the public meetings.
- (8) ARCs shall ensure that minutes/notes reflecting the full range of opinions expressed at the public meetings are recorded and made publicly available by having them posted on the Board website.
- (9) ARCs and Board staff shall respond to questions they consider relevant to the review process, which are raised at public meetings, or shall provide a written response appended to the minutes/notes of the meeting and made available on the Board's website if a response during the meeting is not possible.
- (10) ARCs shall facilitate at least one session with the student council of any secondary school under review.

(vi) **ARC Report and Recommendations**



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- (1) ARCs shall prepare an Accommodation Report with accommodation recommendations consistent with the objectives and Reference Criteria in the Terms of Reference. The needs of all students attending schools under review shall be considered.
- (2) ARCs shall consider and address, among other factors which may arise, the following matters in its report:
 - Program implications for the students both in the school under consideration for consolidation, closure or program relocation and in the school(s) where programs may be affected by the schools being consolidated.
 - The effects of consolidation, closure or program relocation on the following:
 - the attendance area defined for the schools;
 - attendance at other schools;
 - the need and extent of bussing.
 - The financial effects of consolidating or not consolidating the school, including any capital implications.
 - Savings expected to be realized as a result of the consolidation, closure or program relocation.
 - school operations (utilities, cleaning, routine maintenance).
 - expenditures to address school renewal issues which will no longer be required.
 - Revenue implications as a result of the consolidation, closure or program relocation.
 - Additional expenditures, if any, at schools which will accommodate students displaced as a result of a consolidation, closure or program relocation decision taken by the Board.
 - school operations (utilities, cleaning, routine maintenance)
 - teaching staff and administration
 - school renewal
 - student transportation
 - Net savings/costs associated with:
 - teaching staff and administration
 - paraprofessionals
 - student transportation



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- The possible alternative use or disposition of any empty building.
- (3) ARCs shall present and share their report with the community during public consultation, and shall consider changes to the report based on feedback received.
- (4) ARCs shall submit the Accommodation Report with recommendations to the Director of Education for review, and arrange to have it posted on the Board's website through the Director of Education's office.
- (5) ARCs shall present their Accommodation Report to the Board of Trustees.

4. Timelines for an Accommodation Review Process

- (i) After the Board has approved and announced an accommodation review, a minimum of 30 calendar-days notice must be provided prior to the first of four required public meetings.
- (ii) Beginning with the first public meeting, the public consultation period shall be no less than 90 calendar-days.
- (iii) After the ARC has submitted its Accommodation Report to the Director of Education, a minimum of 60 calendar-days notice must be provided prior to the Board meeting at which Trustees will vote on recommendations.
- (iv) Extended school holidays such as spring and summer break, and Christmas, including adjacent weekends, shall not be considered part of the 30, 60 or 90 calendar-day notice periods.

5. Consideration of the ARC's Accommodation Report by the Board

- (a) After the Director of Education has received the ARC's report and recommendations, and after the ARC has presented its report to the Board of Trustees, the Director of Education shall prepare a report for consideration by the Corporate Affairs, Strategic Planning and Property Committee in public session at a regularly scheduled meeting, regarding the ARC's findings and recommendations, as well as staff comments and recommendations.



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- (b) The Director of Education's report shall be made publicly available and posted on the Board's website in advance of the Committee meeting at which it is to be considered.
- (c) The following material shall be included as appendices to the Director of Education's report:
 - (i) ARC report and recommendations;
 - (ii) minutes/notes of ARC meetings;
 - (iii) submissions received by the ARC from the public;
 - (iv) submissions received by the Board directly from the public.
- (d) The recommendation(s) contained in the Director of Education's report shall consist of one or more of the following:
 - (i) to maintain the schools and to continue to monitor them;
 - (ii) to reorganize the schools, their programs or their grade structures;
 - (iii) to change the boundaries of the school(s);
 - (iv) to consolidate and/or close one or more of the schools.
- (e) Opportunity for public input regarding both the ARC's Accommodation Report and the Director of Education's Report shall be provided at a subsequent meeting of the Corporate Affairs, Strategic Planning and Property Committee which will hear delegations and receive written submissions.
- (f) The Director of Education shall prepare a further report for consideration by the Corporate Affairs, Strategic Planning and Property Committee in public session at a subsequent regularly scheduled meeting, regarding the public input received and presentations made at the previous Committee meeting. A final decision regarding the school(s) under review may be made as early as this Committee Meeting.
 - (i) The report shall include a copy of the presentations and submissions, as well as minutes from the previous meeting.
 - (ii) Recommendations made in the Director of Education's previous report may be revised, if necessary.
 - (iii) The Director of Education's report shall be made publicly available and posted on the Board's website in advance of the Committee meeting at which it is to be considered.
 - (iv) The Board of Trustees may decide to close a school(s) despite an ARC recommendation not to close.



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- (v) The school community(ies) whose schools have been under review shall be notified in writing of the Board's decision, and the decision shall also be posted on the Board's website.
 - (g) Any Board decision to consolidate or close a school(s), or relocate program(s), shall be planned for, and implemented no sooner than the following school year.
 - (h) If the Board of Trustees decides to close a school(s), the Board shall provide clear timelines around when the school(s) will close. If the timelines have expired, the Board will be required to move a motion to extend those timelines and support the original motion on the accommodation review process to continue.
6. **Application of Accommodation Review Guidelines**
- (a) The Pupil Accommodation Review Guidelines shall apply to schools offering elementary or secondary regular day-school programs.
 - (b) While the Pupil Accommodation Review Guidelines shall not apply under the following circumstances, the Board shall consult with local communities about proposed accommodation options for students in advance of any decision by the Board.
 - (i) A replacement school to be built on the existing site, or rebuilt or acquired within the existing school attendance boundary as identified through the Board's existing policies.
 - (ii) When a lease is terminated.
 - (iii) The relocation, in any school year or over a number of school years, of one or more grades or programs, where the enrolment in such grade(s) or program(s) accounts for less than 50% of the school enrolment. This calculation is based on the enrolment at the time of the relocation or the first phase of a relocation implemented over a number of school years.
 - (iv) The temporary accommodation of the school population off-site while the permanent school is being repaired or renovated in order to ensure the safety of students during the renovation/repair period.
 - (v) Facilities which serve as a holding school for a school community whose permanent school is over-subscribed and/or is under construction or repair.
7. **Administrative Review of Accommodation Review Process**
- If a review of the Board's accommodation review process is requested, the Board shall follow the requirements of the Ministry of Education's Administrative Review of



APPENDIX A1

POLICY SECTION: SCHOOL

SUB-SECTION:

POLICY NAME: SCHOOL ACCOMMODATION REVIEW

POLICY NO: S.09

Accommodation Review Process which forms part of the Pupil Accommodation Review Guidelines.

Evaluation and Metrics:

1. Annual report to the Board about school accommodation reviews implemented at TCDSB.
2. Feedback from stakeholders impacted by each school accommodation review.

APPENDIX A



APPENDIX A1

POLICY SECTION: SCHOOL

SUB-SECTION:

POLICY NAME: SCHOOL ACCOMMODATION REVIEW

POLICY NO: S.09

Schedule "A"

TERMS OF REFERENCE

1. Mandate of the ARC
2. Composition of the ARC (including voting and non-voting members)
3. Roles and Responsibilities of the ARC
4. Roles and Responsibilities of Board Staff
5. Community Consultation and Public Meetings
6. Accessibility to and Availability of Public Information
7. Parameters and reference criteria for schools under review will include, but not necessarily be limited to, the following:
 - site size and school capacity;
 - site plans and floor plans;
 - portable accommodation;
 - current, historic and projected enrolment;
 - utilization rates;
 - demographic information;
 - information regarding new housing development;
 - maps;
 - grade configuration, program availability and staffing;
 - information on transportation services and policies;
 - information regarding capital renewal needs;
 - financial profile on expenditures and revenues;
 - community use of school including leases and permits.



APPENDIX A1

POLICY SECTION: SCHOOL

SUB-SECTION:

POLICY NAME: SCHOOL ACCOMMODATION REVIEW

POLICY NO: S.09

Schedule "B" SCHOOL INFORMATION PROFILE

Value to the Student

- the learning environment at the school;
- student outcomes at the school;
- course and program offerings;
- extracurricular activities and extent of student participation;
- the ability of the school's physical space to support student learning;
- the ability of the school's grounds to support healthy physical activity and extracurricular activities;
- accessibility of the school for students with disabilities;
- safety of the school;
- proximity of the school to students/length of bus ride to school.

Value to the School Board

- student outcomes at the school;
- course and program offerings;
- availability of specialized teaching spaces;
- condition and location of school;
- value of the school if it is the only school within the community;
- fiscal and operational factors (e.g. enrolment vs. available space, cost to operate the school, cost of transportation, availability of surplus space in adjacent schools, cost to upgrade the facility so that it can meet student learning objectives).

Value to the Community

- facility for community use;
- program offerings at the school that serve both students and community members (e.g. adult ESL);
- school grounds as green space and/or available for recreational use;
- school as a partner in other government initiatives in the community;
- value of the school if it is the only school within the community.

Value to the Local Economy

- school as a local employer;
- availability of cooperative education;
- availability of training opportunities or partnerships with business;
- attracts or retains families in the community;
- value of the school if it is the only school within the community.

APPENDIX A1

TO: DIRECTOR OF EDUCATION
OCTOBER 19, 2015

FROM: ARC – St. Bruno & St. Raymond Elementary Schools

SUBJECT: **Accommodation Review Priority Ranking**

Executive Summary

In accordance with School Accommodation Reviews (SAR) report tabled January 22, 2015 stating that, “Ministry funding for new construction is tied to a school board’s success in maximizing the efficiency and utilization of existing space in its schools.” Further, “increase efficiencies through amalgamation create capital funding opportunities for new schools, additions and other capital improvements at schools receiving students as a result of amalgamation”. To this end the Board approved three completion cycles of School Accommodation Reviews in accordance with School Accommodation Review Policy (S.09).

St Bruno and St Raymond fall within cycle one, have fully adhered to School Accommodation Review (S.09) policy and are able to make the following recommendation to the Director of Education.

With this report the writer has submitted a binder with all backup public and working committee meets, agendas, presentations, minutes for each meeting and the final vote.

Recommendation: That St. Bruno and St. Raymond be amalgamated on the St. Raymond site and that a new school be considered for the two school communities with a new name yet to be determined.

Comments:

1. The Ministry of Education’s current Capital Priorities Funding focus is on projects that promote efficient use of space.
2. This information report is submitted to the Director of education for consideration in accordance with School accommodation Review Policy (S.09).
3. As required in S.09 Policy St. Bruno and St. Raymond were identified as candidates for review and were grouped to form a cycle one “School Cluster”.
4. The St. Bruno/St. Raymond School Communities were represented by a duly formed committee as directed by Policy S.09. Four public meetings and an equal number of working meetings ensured that the committee had the information and the confidence to arrive to the recommendations in this report.

APPENDIX A1

5. Following the guidelines of policy (S.09) the St. Bruno and St. Raymond SAR committees met in public on February 25th, March 31st, April 29th, and June 29th, 2015. There were opportunities for questions and responses in regards to purpose, and possible outcome at each of the four public meetings.
6. Central staff from Facilities, Transportation, Curriculum and Accountability, Safe Schools, Special Education and Human Resources presented at the public meetings and provided detailed information to the SAR committee and the general public on the pros and cons of remaining as two separate Catholic schools or to consolidate into one.
7. In addition four working committee meetings were added to assist the SAR committee members to fully review Toronto Catholic District School Board documents and seek clarification where necessary.
8. Both school committee members have endorsed the recommendations in this report.
9. The criteria used in this analysis include the following:
 - a) School capacity
 - b) Projected school enrolment
 - c) Current and projected facility utilization rate
 - d) Current and projected portable count
 - e) Site size
 - f) Facility condition
10. The recommendations acknowledge:
 - i. That the Director review the bussing routes for students who will need to be relocated to St. Raymond without impacting the existing level of services.
 - ii. That the Director consider the following programs in the amalgamation of St. Bruno and St. Raymond:
 - a) Family Studies
 - b) Design and Technology
 - c) French Immersion
 - d) Gifted program
 - e) Physical Education Program in partnership with the City of Toronto/Christie Pits Park
 - f) Full Day K-8 school
 - g) Single gender boys school (9-12)
 - h) Running rack
 - i) Chapel
 - j) Day Care Centre
 - k) Art program

APPENDIX A1

iii. Than the Director review and consider the following features in the amalgamation of the two schools with respect to the creation of a new school building:

- a) An enrolment between 350-500 students
- b) Three story building with underground parking
- c) Energy efficient and double height entrance
- d) 21st Century design with breakout spaces and flexible seating arrangements
- e) Natural light and green spaces
- f) FDK in one zone, access to parents for pickup and dedicated play area
- g) Barrier free total accessibility for everyone

iv. Than the Director be informed that the SAR committee had the following four options that were agreed and voted upon in the final public meeting:

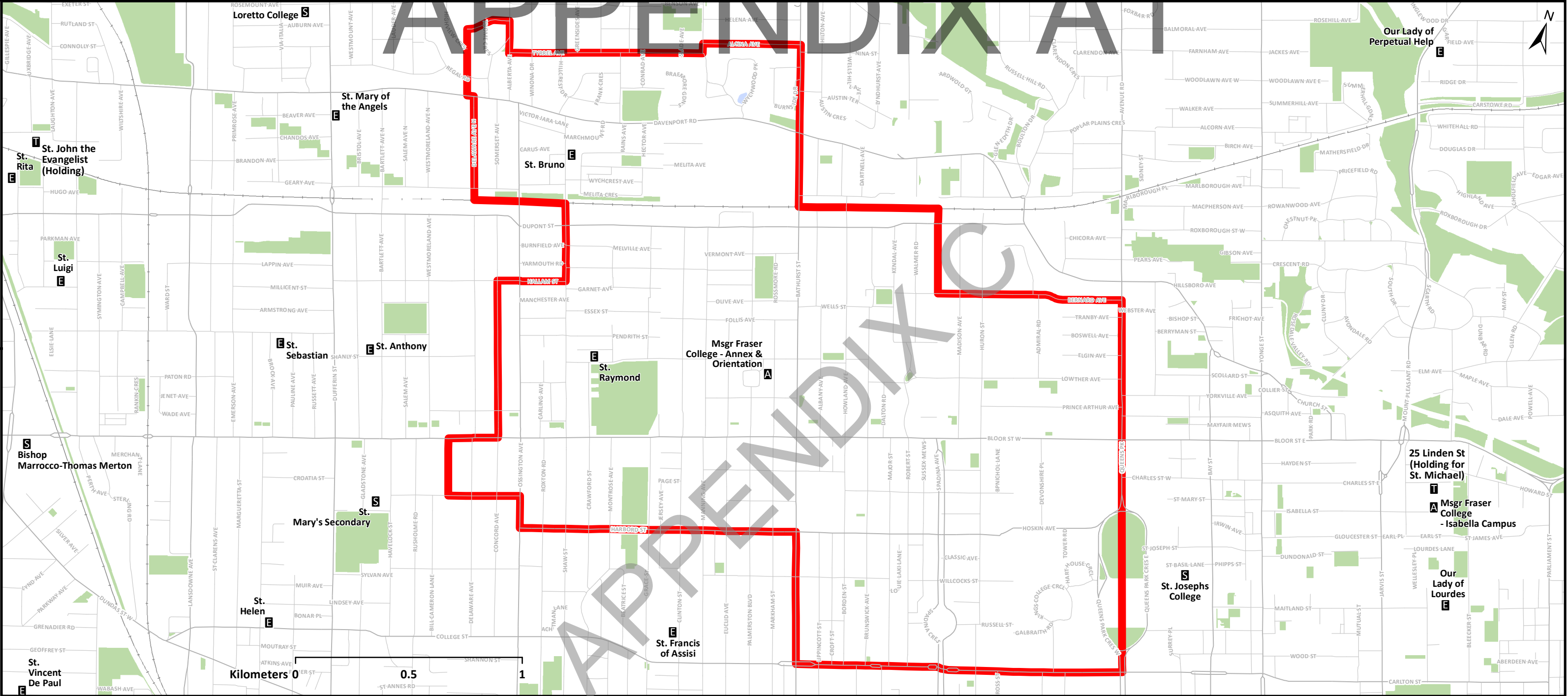
- a) Amalgamation at St. Raymond with a retrofit
- b) Amalgamation at St. Bruno with a retrofit
- c) New school on the St. Raymond site
- d) New school on the St. Bruno site

Recommendation:

1. The St. Bruno/St. Raymond SAR committee submits the following final recommendations to the Director of Education for consideration:

- That a new school facility be built on the present St. Raymond site.
- That the new school will be an amalgamation of St. Bruno and St. Raymond School communities.
- That the recommendations in section 7 be considered.
- That the new school be known by a new name, yet to be determined.

St. Bruno and St. Raymond - Scenario 2 Fixed Attendance Boundaries



Scenario 2: St Raymond Consolidated with St. Bruno

ST BRUNO	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Pupil Count	380	97	102	292	290	289	292	295	298	294	292	291	289	288	287	287
Utilization (%)		26%	27%	77%	76%	76%	77%	78%	78%	77%	77%	77%	76%	76%	75%	76%
ST RAYMOND	OTG	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Pupil Count	584	181	184	0	0	0	0	0	0	0	0	0	0	0	0	0
Utilization (%)		31%	32%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

E

Elementary School

S

Secondary School

F

Future School Location

T

Temporary School Location/
Under Construction

A

Alternative/Adult Education

B

Admin Building

Streets

Railway

Water & Rivers

Parks

Fixed
Attendance
Boundaries

MINUTES
ACCOMMODATION REVIEW COMMITTEE MEETING (ARC)
DATE: February 25th, 2015 – 1st Public Meeting
ST. BRUNO/ST. RAYMOND
TIME: 7:00 PM – 9:00 PM

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSI BILITY OF
<u><i>In attendance (committee):</i></u> Dr. Jim Saraco, Superintendent of Education Jo-Ann Davis, Trustee, Ward 9 Frank D’Amico, Chair, Trustee Mike Layton, City Councillor John Volek, Planning Services Mr. Mahvec, Councillor Mike Layton, Councillor Mr. Hoskins, MPP			
Opening/ Closing Prayer –	Fr. Tom Gibbons, Pastor , St. Peter ‘s Church		
Welcome & Introduction of Board Personnel Dr. Jim Saraco Introduced Board Staff	The evening’s schedule was as follows: <ul style="list-style-type: none"> • 7:00 – 8:30 pm • Introduction of Board Personal and committee members of SARC • Presentation and review of the SARC reports • Presentation of Programs and services • 8:30 – 9:00 pm • Questions and Answer period 		
Dan Koenig	Supt. of Curriculum & Accountability		
Cristina Fernandes	Supt. Of Student Achievement & Well Being, FDK Programs		
John Hlady	Technology & Planning Manager		
Members of the SARC Committee	For St. Bruno School		
Members of the SARC Committee	For St. Raymond School		
PRESENTATIONS:			
John Volek, Sr. Coordinator, Planning	Reviewed in detail the <u><i>School Accommodation Review priority Ranking</i></u>		

Services	<u>Report.</u> <i>The committee was provided with memory Sticks with all data, printed binders, and a printed sheet with a link to where the data can be found on the Board's website</i>		
	John discussed the Board's <u>School Accommodation Review Policy</u>		
	John provided step by step for the public how the information can be accessed through the Board's website.		
	All information regarding the SARC process will be posted on the Board's website.		
	Guidelines and timelines discussed		
	Recommended under the School Accommodation Review Policy that Schedule "A": <u>Terms of Reference</u> be read.		
	Touched on the conditions of the buildings of both schools and the utilization rate of both schools was given.		
Dan Koenig, Supt. of Curriculum & Accountability	Informed the community of the Program considerations, understanding the landscape, community needs, financial realities and the current focus areas.		
	<ul style="list-style-type: none"> • 21st Century learning 		
	<ul style="list-style-type: none"> • Faith based Catholic education with Religious ties 		
	<ul style="list-style-type: none"> • Inclusive opportunities 		
	<ul style="list-style-type: none"> • Community school 		
	<ul style="list-style-type: none"> • Numeracy and literacy initiatives 		
	<ul style="list-style-type: none"> • Comprehensive programming 		
	<ul style="list-style-type: none"> • Possibility of Specialty school depends upon community input 		
	<ul style="list-style-type: none"> • Currently have 9 French immersion and 20 extended French schools and 1 Learning through the Arts 		
	<ul style="list-style-type: none"> • Investigate possibilities – models of delivery of programs 		
	<ul style="list-style-type: none"> • Parental engagement 		
	<ul style="list-style-type: none"> • Tools and resources to support student learning 		
	<ul style="list-style-type: none"> • Sustainability for funding, facilities, resources, HR, program 		
Cristina Fernandes, Supt. Of FDK Programs	<p>Spoke on the Full Day Kindergarten program enrolment process. The possibility of before and after school programs for different age group</p> <ul style="list-style-type: none"> • Requirement of 20 students to have a before/after school • program 		

	<ul style="list-style-type: none"> • Possibility of infant programs during the day • For toddlers 		
John Hlady, Manager of Transportation	School busing would be provided to students between the Schools during transition if the students live more than 1.5 km in accordance of the Transportation policy.		
Request for Information during the Question and Answer period	Answers:		
1) The Northern playground at St. Raymond was not shown.	To be provided at the next Public meeting March 31, 2015	John Volek	Planning Dept.
2) What is the calculation rate /pupil rate between the two schools?	To be provided at the next Public meeting March 31, 2015	John Volek	Planning Dept.
3) The St. Raymond/St. Bruno utilization rate was provided. Requesting the reverse – what is the St. Bruno/St. Raymond utilization rate.	To be provided at the next Public meeting March 31, 2015	John Volek	Planning Dept.
4) What is the number of schools under the School accommodation review?	In Ward 9 we have 2 SARC. Senhor Santo Cristo/St. Luke and St. Bruno/St. Raymond.	John Volek	Planning Dept.
5) What is the percentage of students lost through the migration to the TDSB?	The migration of students to the Public Board is very minimal.		
6) Will teaching staff be involved in the discussions and process.	We have school staff as part of the SARC committees.		
7) Would the new school consider the special needs of students?	Yes. No program is expected to be moved if the recommendation of the committee is to amalgamate.		
8) Why isn't there more publicity of promoting a new school in the area	We need to wait and see what the SARC recommendation is.		
9) Will the Board listen to the needs of the community	The report will go to the Director for consideration.		
10) Why are we promoting St. Raymond's site for the new school.	St. Raymond has a 90% stronger case to rebuild a new school. The Ministry would promote this site for the funding. The SARC committee come to their own recommendation and conclusion as to what site would be best for the new school.	John Volek	Planning Dept.

11) What will happen if the recommendations made by the community to keep status quo.	Then that will be the recommendation to the Director to consider.		
12) What is the time line for this to happen?	We hope to have a draft report completed by October 2015.		
13) Can the Ministry close the school?	No.		
14) What the implications for staffing once schools consolidate?	Mr. McGuckin, Superintendent of Human Resources have provided the SARC a scenario that outlined the Form 100 in an amalgamated scenario.		
15) Will there be possibilities of different Programming changes?	The SARC can recommend different program changes.		
16) Will there be transportation to and from the schools during the changes?	Transportation Dept. outlined the scenarios.		
17) What about Option 3 St. Raymond consolidating with St. Bruno?	That is an option that the SARC committee has for their consideration.		
Adjournment	9:15 pm		
Additional questions that were sent to ARC committee Chair by e-mail from the Public meeting of February 25, 2015			
1) Can any of the members of the ARC specifically at the senior or higher level provide an example of when a transition such as the one being suggested has had a relatively a smooth transition?	<p>All recent school accommodation reviews (since 2007) have exhibited a “smooth transition” during the consolidation process. This is partly due to the excellent work on the part of school staff and senior administration to ensure that student and parent needs/concerns were heard and met. There have been no reported issues, and in all cases, there has only been positive feedback from the parent community. A couple of examples are provided below.</p> <p>St. Gerard Majella/St. Philip Neri School Accommodation Review – Schools are to be consolidated in a newly constructed building at a former TDSB site.</p> <p>Christ the King/St. Teresa/St. Ambrose/St. Josaphat – Consolidation of Christ the King and St. Teresa in a newly constructed building at Kipling</p>		

	Ave. and Lakeshore Blvd. St. Josaphat moves to former St. Teresa building after consolidation.		
2) Has there ever been an accommodation review that the end result has been different from the original suggested accommodation?	<p>In a couple of reviews, the end result was different than what was originally suggested to the ARC or recommended by the ARC.</p> <p><i>Annunciation/Precious Blood/St. Catherine/St. Isaac Jogues/O.L. of Wisdom</i></p> <p>ARC report recommended that all schools remain open. Ministry appointed Supervisor approved the closure of St. Catherine and the accommodation of its students at Annunciation subject to Ministry funding for a 6 classroom addition. Decision to close St. Catherine was reconsidered by Trustees, who approved that the decision to close the School be rescinded and that St. Catherine remain an operating school.</p> <p><i>Blessed Trinity/St. Antoine Daniel/St. Cyril/St. Edward</i></p> <p>ARC report recommended that St. Cyril be closed and consolidated with St. Antoine Daniel in a replacement building at the St. Antoine Daniel site. Ministry appointed Supervisor approved the closure of St. Cyril and its consolidation with St. Antoine Daniel. Upon reconsidering the decision to close St. Cyril, Trustees elected to keep the School open.</p>		
3) Prior to the next meeting can a scenario that shows St. Raymond transferring to St. Bruno be created?	This has already been agreed upon. Planning staff will endeavor to complete this scenario and provide to the ARC at the earliest possible time. Note that both scenarios need to be expanded to include: what students would be able to access in the community; where students would be coming from (transportation) - the number of students from each current community and whether transportation would be provided etc. It needs to go beyond the building itself.		
4) Why has the Board not consulted with a 3 rd party organization to get unbiased statistics and recommendations based on this business case (such as KPMG or Hays).	Board staff has always take an objective, unbiased position when generating information and statistics. In the past, Staff have consulted third party organizations for the construction of enrolment projections and other demographic forecasts. Unfortunately, these projections were not always reliable on a school-by-school basis. Staff now produce enrolment projections using a sophisticated third-party software tool in combination with "local knowledge" feedback obtained from school Staff and other professional Staff. Staff also rely on the expertise of third-party consultants for the inspection and assessment of all Board facilities.	John Volek	
5) Looking at the statistics why would there not be any consideration to go	As per Ministry of Education Guidelines, Staff must provide the ARC with at least one alternative accommodation option for consideration. Staff's		

<p>to St. Bruno where the utilization rate would be 67% (256/380 as opposed to 44% (256/584) at St. Raymond?</p>	<p>recommendation for the consolidation of St. Bruno at St. Raymond is based partly on the current condition of St. Raymond and the need to provide the Ministry of Education with a well-supported written business case asking for capital funding to replace St. Raymond with an appropriately sized, state-of-the-art facility. Based on the most recent Ministry inspection, St. Bruno has a Facility Condition Index (FCI) of approximately 23.2%, while St. Raymond has an FCI of approximately 66.5% and growing. The larger the FCI, the poorer the state of repair of the facility in question. The Ministry, has in the past, considered schools with an FCI greater than 65% as “prohibitive to repair”, meaning that it is more cost effective to completely replace/rebuild the facility than to repair/update it. St. Raymond also resides on a larger site, 1.88 acres vs. 1.58 acres, and this was factored into the Staff recommendation.</p>		
<p>6) If the consolidation with St. Raymond were to happen the school would still be considered “small” and would be considered for another Accommodation Review based on the scope defined in Accommodation Review Priority Ranking (page 18). How can you guarantee that the school would not close or merge with another school again?</p>	<p>As noted above, the proposed reconstruction of St. Raymond to a more appropriately sized (“right-sized”) facility would prevent this from happening.</p>		
<p>7) Looking at the representation from St. Raymond compared to St. Bruno it was clearly under represented. Why is that?</p>	<p>The Committee contains equal numbers of parents and school staff - 3 of each - and the dates for the remaining 3 public meetings were collectively set and agreed upon by all members of the Committee. If St. Bruno was underrepresented at the meeting it is because they weren't in attendance. The Communication Department ensured that both school communities were informed in the same manner. Staff will continue to work with the Communications team to explore any and all possible avenues of communication to the parent communities of St. Bruno and St. Raymond.</p>		
<p>8) Has there been any thought and consideration as to the social and physiological impact that this move will have on the children? Especially if multiple moves would transpire.</p>	<p>School consolidation is never an easy exercise, and there is an awareness that families may be impacted in various ways. Staff will continue to work with families and students to ensure that any transition is smooth, and all needs are met whenever/wherever possible. Ms. Patricia Marra-Stapleton from the Psychology Services Dept. will be addressing the issues at the next April 14th, 2015 Public Meeting at Senhor Santo Cristo.</p>		

9) When will we be able to exercise our democratic right to address the ARC and list the pros and cons as to why each school should be opened or closed?	Parents were provided with 30 minutes at the end of the first meeting with the opportunity to speak, and will be provided with the same opportunity at each meeting. As was outlined at the meeting - and as set out in policy - there will also be opportunity for parents to address the Board of Trustees at a regularly scheduled meeting. The ARC will advise the parent community of the opportunity to depute at Board as soon as the ARC's recommendations are received by the Director of Education and after Staff have responded to the ARC's recommendations. A clear communication will go out to the parent community informing them of the date of opportunity to address the Board (depute) well in advance. Again, parents also have an opportunity at the end of each public meeting to voice concerns and provide feedback. The ARC will factor these concerns into their final recommendation(s). The parents' voices will be heard.		
10) When will transcripts of the first meeting be posted.	Once all information that was requested is completed.		

MINUTES
ACCOMMODATION REVIEW COMMITTEE MEETING (ARC)
DATE: March 31, 2015, 2ND PUBLIC MEETING
ST. RAYMOND/ST. BRUNO
TIME: 7:00 PM – 9:00 PM

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<i>In attendance (committee):</i> Dr. Jim Saraco, Superintendent of Education Jo-Ann Davis, Trustee, Ward 9			
Regrets:	Trustee Frank D'Amico City Councillor, Joe Mihevc		
Opening/ Closing Prayer	Fr. Tom Gibbons / Fr. L. Gracia		
Wellcome & Introduction of Board Personnel Dr. Jim Saraco Introduced Board Staff	The evening's schedule was as follows: <ul style="list-style-type: none"> • 7:00 – 8:30 pm • Introduction of Board Personal and committee members of SARC • Presentation from Human Resources on Staffing & Form 100 • Questions and Answer period from 8:30 – 9:00 pm 		
Rory McGuckin	Supt. Of Human Resources		
John Hlady	Technology & Planning Manager		
Maia Puccetti	Supt. Of Facilities Services		
Catherine Maclean	Planning Services		
Members of the SARC Committee	St. Raymond School		
Members of the SARC Committee	St. Bruno School		
PRESENTATIONS:			
Maia Puccetti, Supt. Of Facilities Services	Planning and Facilities Services dept. is divided under four areas: <ul style="list-style-type: none"> ▪ Maintenance ▪ Operations ▪ Renewal/Retrofits/renovations ▪ Capital Dept - New construction ▪ Recent opening of 6 new elementary schools and 5 more have 		

	been approved by the Ministry of Education - 3 elementary and 2 secondary.		
	<p><u>St. Raymond School</u> was built in 1963 with an added addition in 1968. It is very straight forward building. It is not barrier free. It has taken the Ministry of Education 5 years to inspect our school building. It has been rate – high (FCI). It is needed to be replaced given its age – 66%. Anything over 65% rate means it needs an upgrade to a new school. It needs the following replacements:</p> <ul style="list-style-type: none"> ▪ Heating system – cost to repair \$2 million ▪ Accessibility ▪ Require major repairs on windows and walls ▪ Sprinkler system ▪ Does not meet building code ▪ Annually the Ministry of Education provides approx. \$25 million to school board for repair and there is a backlog for repairs to our schools. 		
	<p><u>St. Bruno School</u> was built in 1979. FCI is at 23.2%</p> <p>Critical items of repair</p> <ul style="list-style-type: none"> ▪ Boiler needs repair ▪ Require building automation ▪ Roof and windows ▪ Not accessible ▪ Needs to be barrier free ▪ Need an elevator because it has a 2nd floor ▪ Would need a ramp 48 ft. long 		
	<p>The Ministry of Education proposing the idea of 2 school to amalgamate to apply for funding for a new school. The preferred proposal:</p> <ul style="list-style-type: none"> ▪ enrolment from 350 to 500 ▪ can be up to 3 story building ▪ 21st century learning ▪ Open classroom ▪ Break out spaces ▪ Natural light ▪ WiFi through out ▪ Self-directed learning & group learning ▪ Go laptops 		

	<ul style="list-style-type: none"> ▪ Flexible seating ▪ Energy efficient, individual heating ▪ Soft surface trees and sitting areas outside the school ▪ Naturalizing plan area ▪ Double height entrance area ▪ Large cross outside & inside ▪ Community use of school ▪ Group gymnasium ▪ Large multipurpose room with barrier free washrooms ▪ Easy access to permits ▪ FDK all in one zone, close access to parents for pick up and dedicated play area ▪ Shared use of parks w/city of Toronto ▪ Partnership with Sports club to receive preferred rates & usage times ▪ Special Ed. Classroom close to barrier free washroom ▪ Office area in a maximum visibility ▪ Entrance bright and welcoming 		
Rory McGuckin, Supt. Of Education, Human Resources	Discussed the process of the Form 100. How the enrolment and staffing model would look like for the next school year and a look at a combined/amalgamated schools.		
	Ministry of Education <ul style="list-style-type: none"> ▪ Primary Class size = 20 ▪ ELP – Board average= 26 ▪ Maximum = 30 ▪ Collective Agreement – Board Avg. Gr. 4-8 = 25.7 		
	St. Raymond Staffing Model with 166 students		
	<ul style="list-style-type: none"> • Classroom model – 7 classes • 5 combined grades • 2 straight grades • Primary – 16.5 average • Grades 4-8 – 21.5 average 		
	St. Bruno Staffing Model with 100 students		

	<ul style="list-style-type: none"> • Classroom model – 5 classes • 4 combined grades • 1 straight grade • Primary – 16 average • Grades 4-8 – 18 average 		
	Consolidated Form 100 Model with 266 students		
	<ul style="list-style-type: none"> • Classroom model – 10 classes • 5 combined & 5 straight grades • Additional staff for extracurricular activities • Potential for rotary 		
John Hlady, Technology & Planning Manager	<p>School busing would be provided to students living south of Dupont Street. The board would absorb the cost of transportation to provide the level of service until the new school is build.</p> <p>The Transportation dept. would work closely with the principals of the two schools to ensure that all transportation service is workable for the school community under school construction.</p> <p>The transportation Dept. would arrange pick up areas for students during this transition. Grade 8 students would be included in the busing arrangements.</p>		
Request for Information during the Question and Answer period	Answers:		
1. What are the acreage sizes of both schools?	<p>St. Bruno – 1.5 acres</p> <p>St. Raymond – 1.8</p>		
2. What is reasonable to ask for the school?	<p>Recommendation for a running track can be requested. The Board would enquire the use of a community building nearby. We would look at shared used of parks and recreation buildings</p> <ul style="list-style-type: none"> ▪ Would also look at partnering with Sports Clubs ▪ Flexibility – use of Multipurpose room ▪ A Gym of about 4800 square foot as was built at St. Conrad School. 		
3. What are we doing about accommodation Special Needs students?	<ul style="list-style-type: none"> ▪ Bring the school to code regarding Special needs students ▪ Barrier free washrooms ▪ Consideration given to D & HH students ▪ Classroom designated to washrooms depending on programs provided. 		

4. Are there any other ways of generating revenue?	<ul style="list-style-type: none"> Looking at solar panels Fit grants – the Board has applied and waiting for confirmation Increase revenues thru permits 		
5. Request for Information on financials?	To invite Paul DeCock and John Volek to speak on this matter		Jim Saraco
6. How long will it take for the process to begin for a new school?	<p>One challenge would be to obtain a site approval and it takes about 2 yrs.</p> <ul style="list-style-type: none"> Building permit about 4 months The whole process can take anywhere from/up to 5 years. 		Maia Puccetti
7. How about installing a pool?	No pool. It is too costly.		
8. What would happen to the other school site?	Trustee Davis is working on keeping the site in public hands.		
9. When would the Students would be moved?	The students would be moved at the end of the school year.		
10. Would a Chapel be included in the new school?	A chapel can be serviceable in a multipurpose room.		
11. How about charging parking and or build underground parking?	<p>Parking can be charged to generate some revenue. Underground parking is too expensive to build.</p> <p>There will need to be a discussion with City Councillor Mihevc about green parking</p>		
12. How about the possibility of a partial tear down?	Yes this is possible for a partial re-build.		
13. What would be the cost of Retro fit of both schools?	<p>St. Raymond would be 1.8 million</p> <p>St. Bruno would be 1.00 million for walls & windows and the boiler to be replaced</p>		
14. If the decision is to build a new school on the St. Raymond site?	<p>The students from St. Raymond would be housed at St. Bruno.</p> <p>There may be minor renovations to accommodate temporary</p>		
15. What is the process in naming the new school?	The committee will work together to come up with an appropriate name for the new school.		
16. Is there a possibility of making the new school a K-12?	We would have to look at the demographics. We would have the Planning Services look into this.		John Volek
17. Can the Ministry of Education shut down both schools?	This is not an option.		
18. What is the process of hiring teachers?	If the schools are combined and the enrolment is the same with no increase. There would be the declaration of surplus of teachers		

	through seniority. ▪ Retiring or transfer process can affect the change.		
Adjournment:	9:00 pm		

APPENDIX D

MINUTES
ACCOMMODATION REVIEW COMMITTEE MEETING (ARC)
DATE: APRIL 29TH, 2015, 3RD PUBLIC MEETING
ST. RAYMOND/ST. BRUNO
HELD AT ST. BRUNO
TIME: 7:00 PM – 9:00 PM

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<i>In attendance (committee):</i> Dr. Jim Saraco, Superintendent of Education Jo-Ann Davis, Trustee, Ward 9			
Regrets:	<ul style="list-style-type: none"> Mr. Mahvec, Councillor, sent representative from his office Mr. M. Layton, Councillor Mr. Hoskins, MPP J. Volek, Planning Services 		
Opening/ Closing Prayer	Fr. Tom Gibbons		
Welcome & Introduction of Board Personnel Dr. Jim Saraco Introduced Board Staff	The evening's schedule was as follows: <ul style="list-style-type: none"> 7:00 – 8:30 pm Introduction of Board Personal and committee members of SARC 		
Members of the SARC Committee	St. Raymond School		
Members of the SARC Committee	St. Bruno School		
Virginia Barton	Sr. Co-Ord. Capital Development		
Catherine MacLean	Sr. Manager of Planning Services		
PRESENTATIONS:			
Patricia Marra-Stapleton, M.Sc., C. Psych. Assoc. Mental Health Leader	Presented a Power point presentation on Transitioning to a New School Location: Well-Being Implications to Consider. <ul style="list-style-type: none"> Overview 		

	<ul style="list-style-type: none"> • Current Available Evidence • “Supporting Minds”: MOE mental Health resource Guide for Educators k-12 • Ministry of Education: School Climate • Ministry of Education: Resilience • Ministry of Education: Family Engagement • Social Learning Theory: “Do as I Do” • School – Family Partnerships • What can parents do to support transitions? • We Are In This Together <p>See detailed presentation attached</p>		
Request for Information during the Question & Answer period	Questions were answered		
1. If there is an amalgamation between the schools, what can we do as a community to come together?	<p>The school communities could organize the following:</p> <ul style="list-style-type: none"> • Meet & Greet for students & parents • BBQ’s between the schools • Movie Nights between the schools • Voice/Access/Ownership • Visit the site with students, staff & family 		
2. Are we closing this School St. Bruno?	No. The Board is looking at amalgamation of two schools. The committee could make a recommendation to keep it status quo.	J. Saraco	
3. Has the office of the City Councillor Mihevc been informed of the meetings?	A representative from Councillor Mihevc’s office explained that they have no impact on the decision being made by the committee. Trustee Davis corrected the representative and said that Councillor Mihevc does have a vote and has been apprised of all meetings and communications that have been sent out to the community. He has been included in all communications that have been sent out from the Board.	Jo-Ann Davis	
4. When will a decision be made and what are the timelines?	The last public meeting will take place in June. The committee will prepare their recommendations and the report could go to Board in October /November 2015. Once approved by the Board	J. Saraco	

	they would forward the report to the Ministry of Education for their approval. We could hear from the Ministry sometime in March/April of 2016.		
5. Is the SARC committee leaning a certain way as far as a decision goes?	No decisions have been made and we are not leaning anyway at this point in time.	J. Saraco	
6. Will Condos be built in place of an empty school site?	No. Land will be used for the Public/city, a community hub. Etc. Property is not being sold, torn down or rebuilt in order to balance the budget or fix the problem with the deficit.	Jo-Ann Davis	
7. Community members are concerned that not enough people know. They would like the board to notify everyone in the community	The TCDSB is going through the City Councilors, the Church, Community partners, Community centres, etc... In order to inform residents.	Jo-Ann Davis	
8. How do we get a daycare in the school?	It is all about numbers and enrolment in the school. There has to be a demand for daycare in the community.	Jo- Ann Davis	
9. What can we expect to occupy the empty space if we amalgamate?	Depends on the community partners and who is interested. Consolidation allows for new money to retrofit as well to entice community partners that we could not get in the past.	Jo-Ann Davis	
10. If there are no partners what will happen with the empty space?	The board will look at other options.		
11. Will specialized programs (ISP) be coming if there is an amalgamation?	Yes. Any changes will accommodate current and new programs. The committee could make this a recommendation in the report.		
Adjournment:	8:20 pm		

Transitioning To a New School Location : Well-Being Implications to Consider

Supporting Student Mental Health and Well-Being in TCDSB

Patricia Marra-Stapleton
M.Sc., C. Psych. Assoc.
Mental Health Leader



Supported by School Mental Health ASSIST

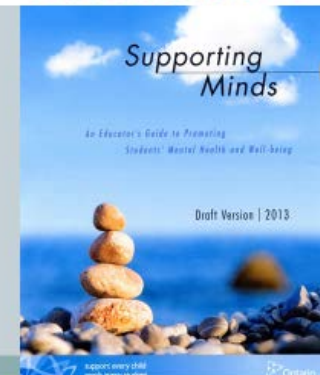
Overview

- Current available evidence
- Ministry of Education
- Social Learning Theory
- School Family Partnerships
- What can we do to support the transition

Current Available Evidence

- No direct studies on impact of school transition and student Mental Health SAMHSA(Substance Abuse and Mental Health Services Administration), CASEL(Collaborative for Social and Emotional Learning), and Centers Of Excellence in Children's MH Ontario,
- Studies do show some negative effects (not causal) when school transitions are :
 - Frequent
 - Involve rural to urban , or urban to rural change
 - Are done in absence of appropriate preparation

“Supporting Minds”: MOE Mental Health resource Guide for Educators k-12



Ministry of Education : School Climate

*“ The school climate may be defined as **the learning environment and relationships** found within a school and school community. A positive school climate exists when all members of the school community feel safe, included, and **accepted**, and actively promote positive behaviors and interactions.*

(Ministry of Education, 2012, p.2)

Ministry of Education : Resilience

*“ Positive mental health and emotional well-being are closely related to the development of psychological and emotional resilience. **Resilience involves being able to recover from difficulties or change** – to function as well as before and then move forward,. It is often referred to the ability to “ bounce back” from difficulties and challenges.”*

(Ministry of Education, 2010, p.33)

Ministry of Education

“ Research shows that for children’s learning reap relationships with families trust and respect and a values, language

(Ministry of Education)

Social Learning Theory: “ Do as I Do”

- Social learning Theory (A. Bandura): Learning is a cognitive process that takes place in a social context. It can include observation, direct instruction, and it can occur in the absence of reinforcement
- Thinking > Environment> Behavior
All influence each other.
- They practice what we show them.....

School – Family Partnerships

- Establishing effective partnerships between educators and families, using complementary strategies to promote learning and well-being both at home and school yields the best gains in achievement and well-being.
- Skills (academic or social emotional) are enhanced when mutually supported and reinforced by both home and school. (Durlak 2011, Patruikakou and Weissberg, 2007)
- Research shows that students whose parents are more involved in their education have higher grades, test scores, better attendance, better homework completion(Barnard, 2004, Henderson et al 2002)

What can parents do to support transition?

- Pay attention to your child's temperament. How do they normally react to change?
- Practice the route (if new)
- Visit the new site early/ often
- Arrange for your child to meet any potentially new personnel
- Model transition management for your child (use examples from your own life situation , work etc.)
Make an effort to socialize with any new families

We Are In This Together

- The power of Support and Help
- Help them get the help. *TCDSB Mental health Response Guidelines*
- <http://www.tcdsb.org/ProgramsServices/SpecialEducation/mhs/Pages/default.aspx> for links to Mental Health and Wellness Policy as well as associated Guidelines.
- Case Conference (Guidance , Psychology , Social Work , Student, Family, Community Agencies)
- When in Doubt Check It Out

Contact Mental Health LEADER

Patricia Marra-Stapleton,

M.Sc., C. Psych. Assoc.
Mental Health Leader, TCDSB
patricia.marra-stapleton@tcdsb.org
416-222-8282 (ext. 2774)



- www.mooddisorders.on.ca
- www.cymhin.ca
- www.smh-assist.ca
- teenmentalhealth.org
- <http://www.kidsmentalhealth.ca/parents/introduction.php>
- Kids help line – 1-800-668-6868
- healthymindscanada.ca ("When Something's Wrong" " helpful suggestions for teachers / parents

MINUTES
SCHOOL ACCOMMODATION REVIEW COMMITTEE MEETING (SARC)
DATE: June 16, 2015
St. Raymond / St. Bruno
TIME: 7:00 – 9:00 PM – 4th Public Meeting

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<u>In attendance: at ST. Raymond</u> Dr. Jim Saraco, Superintendent of Education Jo-Ann Davis, Trustee, Ward 9 Frank D’Amico, Trustee, Chair Anne Marie Verre, Principal Sergio Matulic, Principal SARC Committee Members of St. Raymond & St. Bruno John Volek, Planning Services Maia Puccetti, Supt. Of Facilities Services City Councillor, Mike Layton Representative from the office of City Councillor Joe Mihevc			
Opening/ Closing Prayer	Fr. Tom Gibbons, Parish Pastor of St. Peter’s Church		
Trustee Jo Ann Davis started with the following questions:			
1. Where does the committee want to go with all the information that has been provided so far at these meetings?	The committee members were asked one by one and the majority of the responses were that they wanted more information before they make a decision.		
2. What is “essential” for the future of Catholic Education in this community?	<i>Reno-ideas for consideration:</i> <ul style="list-style-type: none"> • Revamp the gym – horizontal climbing wall • Space for gymnastics, internal running track with the space in the middle being the sports area - the current library • Larger windows on south side – more energy efficient • Solar paneling 		

- Green space on the roof – 2nd floor

New School

- All that comes with a new space that can be created with the needs of the local community at the core
- Chapel
- Music room/music program can be an option
- Lecture Hall – How big could that space be?
- Shared eating areas – tables that come down from the gym wall for eating / community meetings
- Indoor parent space for those waiting for small children

Business Case:

- Better use of available space through consolidation
- Facility condition – 70% of components reach end of life space. Stronger case for a new school
- Out of the box programming
- More green space
- John stated that if the vote is split that my impact the business case of the report.
- Before and after school program
- Daycare programming – year round / infant-toddler – elementary school
- Catchment area
- Proximity to church
- Strongest location to leverage the future of Catholic Education
- Proximity to transit
- Proximity to park/green space
- Green roof/solar paneling

	<ul style="list-style-type: none"> • French Immersion • Extended French – starts in Grade 5 • Sports School of the Arts • Grade 7 & 8 rotary • Science based – science labs: fully loaded room (multi-program room/double room) • Special needs students – increase and diversify 		
	<p>Jim Saraco informed the committee members by e-mail to inform him “how they wish to vote. They were to choose one: secret ballot or consensus. The Definition of consensus and Definition of secret ballot was provided and the members were to respond with their answer (which they have).</p> <p>The majority voted for a secret ballot.</p>		
John Volek & Maia Puccetti spoke briefly on the Maintenance cost of both St. Raymond and St. Bruno. What it would cost to repair and bring up to code.	This information was provided in response to the committee’s questions at their last meeting.		
	John Volek reminded the committee that a detailed binder was provided at the first public meeting. The Binder provides a detailed cost of maintenance and repairs in Tab 7 of the Binder.		
<p>The following questions were asked:</p> <ul style="list-style-type: none"> • Possibility of JK to 12 school • Or 7 – 12 school • What would the staffing look like • An all-boys school • An all-girls school 	<p>John Volek responded by:</p> <ul style="list-style-type: none"> • A JK- 12 school would be difficult to staff and the students would have to be accommodated on separate wing or floor for elementary students of the school. • Staffing would be difficult to staff a school. • To populate an all-boys school would take enrolment from BM/TM and St. Mary’s Secondary Schools which are nearby. These schools are already under enrolment. • Looking at promoting the IB program at St. Mary Secondary to entice the enrolment at St. Mary Secondary. 		

	<p>John Volek reiterated that the Ministry is looking at schools that are in poor state. The Ministry of Education would classify St. Raymond with an FCI greater than 65%.</p> <ul style="list-style-type: none"> To consolidate to St. Raymond would give the school a better chance of a new school. The report could be ready for the fall 		
Voting Process will take place at the next meeting of June 29 th , 2015	<p>The committee agreed to vote (secret ballot). The ballot to consist of the following options to vote on:</p> <ul style="list-style-type: none"> a) Amalgamation at St. Raymond Retro fit b) Amalgamation at St. Bruno Retro fit c) New School at St. Raymond location d) New School at St. Bruno location 		
Question raise about being in attendance to vote on the evening of September 29 th , 2015	<p>The committee agreed that in order to vote all members were to be present at the next Public meeting of June 29th, 2015.</p> <p>In the case of Fr. Tom Gibbons his vote will be done by Proxy since he will not be available due to a prior commitment.</p> <p>The committee agreed that if they choose to amalgamate the new school would have a new name.</p>		
Adjournment : 9:10 pm			

MINUTES
SCHOOL ACCOMMODATION REVIEW COMMITTEE MEETING (SARC)
DATE: June 29th, 2015
St. Raymond / St. Bruno
TIME: 7:00 – 9:00 PM – Last Public Meeting

AGENDA ITEMS AND DISCUSSION	NOTES	FOLLOW UP REQUIRED	RESPONSIBILITY OF
<u>In attendance: at ST. Raymond</u> Dr. Jim Saraco, Superintendent of Education Jo-Ann Davis, Trustee, Ward 9 Frank D’Amico, Trustee, Chair Anne Marie Verre, Principal Sergio Matulic, Principal SARC Committee Members of St. Raymond & St. Bruno John Volek, Planning Services Maia Puccetti, Supt. Of Facilities Services City Councillor, Mike Layton Representative from the office of City Councillor Joe Mihevc	John Bertollo was present. He voted on behalf of Fr. Gibbons by proxy.		
Absent:	Chair, Trustee D’Amico Fr. Tom Gibbons, Parish Pastor of St. Peter’s Church City Councillor Joe Mihevc		
Opening/ Closing Prayer	Jim Saraco, Supt. Of Education		
	<ul style="list-style-type: none"> • Jim Saraco informed the committee about the voting process and what it means “Amalgamation”. • He would be writing the report that would go to the Director. • Trustee Davis suggested that the Committee meet in September to review the report. • Another Public meeting was set for Sept. 22nd, 2015 at St. Bruno Catholic School • Another working meeting was also set for 		

	<p>October 6th, 2015 at St. Raymond.</p> <ul style="list-style-type: none"> The following recommendation are what the committee wants to see in the report: <ul style="list-style-type: none"> ➤ A possible downtown school for boys ➤ Another school like the Cardinal Carter School for the Arts ➤ Consideration for St. Bruno site for a high school <p>Trustee Davis informed the committee:</p> <ul style="list-style-type: none"> Once the report is done it will need to go to – two Board meetings in October and November before it goes to the Ministry for grant funding. Recommended that it should go to the Ministry by the end of November or the beginning of January 2016. 		
The voting processing began with the following options:	<ol style="list-style-type: none"> Amalgamation to St. Raymond – Retrofit Amalgamation to St. Bruno – Retrofit Amalgamation to Raymond – New School Amalgamation to St. Bruno – New School 		
Round One – Total of 18 votes	<p>Options:</p> <ol style="list-style-type: none"> 2 votes 7 votes 7 votes 2 votes 		
	Elimination of Options 1 and 2 were removed as agreed by the SARC committee.		
Round Two – Total of 18 votes	<p>Options:</p> <ol style="list-style-type: none"> 6 votes 12 votes 		
Recommendation by Committee vote.	That option #3 Amalgamation to St. Raymond - New School be placed in the report with other considerations requested by the committee.		
Adjournment: 7:50 pm			

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information	Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
	Estimated Cost	Estimated Cost			
Renewal Work			From EDU Inspections data in TCPS - based on condition of components or systems and health & safety issues.		
St Bruno:					
Boilers/BAS/DW tanks		\$600,000			from TCPS
Partial roof replacement		\$100,000	\$0		from TCPS
PA/Security system		\$120,000	\$0		from TCPS
High priority Interior work		\$273,000	\$0		from TCPS
Subtotal		\$1,093,000		\$1,093,000	
St Raymond:					

A

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information		Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
		Estimated Cost	Estimated Cost			
A	Boilers/BAS/Terminal eq	\$2,250,000		\$0		from TCPS
	Windows and ext doors	\$933,660		\$0		from TCPS
	High priority Interior work	\$1,500,000		\$0		from TCPS
	Subtotal	\$4,683,660			\$4,683,660	
Total		\$5,776,660				
B	Utility Costs (based on current 2014/15 & estimates for a new school)	\$63,000	\$64,000	\$30,000	\$97,000	Includes hydro/gas & water
	Total	\$97,000				

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information		Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
		Estimated Cost	Estimated Cost			
C	Maintenance Work (based on current 2014/15 & estimates for a new school)	\$16,916	\$27,925	\$2,500	\$42,341	Based on annual estimated maintenance notifications received & completed
Total		\$42,341				
D	Operating Costs (based on current 2014/15 & estimates for a new school)	\$230,616	\$137,296	\$105,920	\$261,992	Includes snow plow & grass cutting plus security/monitoring
Total		\$261,992				

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information	Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
	Estimated Cost	Estimated Cost			
	<div> <div>TOTAL</div> <div>\$6,177,993</div> <div>Anticipated renewal and operation savings</div> </div>				

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information		Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
		Estimated Cost	Estimated Cost			
E	Total Deferred Maintenance Backlog (DMB) 2012-2016					Based on EDU's Inspection in Year 2012. Note: the DMB amounts include Priority Renewal Work as per Section A above.
	St Bruno: FCI of 23.17%		\$2,021,631		\$2,021,631	
	St Raymond: FCI of 66.51%	\$8,592,880			\$8,592,880	
Total					\$10,614,511	
E	Total Deferred Maintenance Backlog (DMB) to 2019					

SARC 2: ST BRUNO AND ST RAYMOND

Comparative Information		Scenario #1: Consolidation: St Bruno moved to St Raymond with renewal work to St Raymond (assumes disposal of St Bruno or cost-recovery model rental)	Scenario #2: Consolidation: St Raymond moved to St Bruno, with some renewal work at St Bruno (assumes disposition of St Raymond or cost-recovery rental)	Scenario #3: Consolidation: St Bruno moved to St Raymond and with new school at St Raymond of 300 pupil places and disposition of St Bruno facility (or cost-recovery rental)	Anticipated Cost Savings for Scenario #3	Comments
		Estimated Cost	Estimated Cost			
E	St Bruno: FCI of 66.62%		\$5,536,821		\$5,536,821	
	St Raymond: FCI of 86.47%	\$10,219,140			\$10,219,140	
Total					\$15,755,962	

APPENDIX A1

Program Related benefits of 400 to 600 pupil places schools

School Organization and Program Implications

An increase in the number of staffing allocations has the potential to enhance:

1. Number of choices for student placement (e.g. accommodating sibling needs)
2. Access to more programs and services (e.g. Special Education Needs, French Immersion, Extended French Immersion, ESL, etc.)
3. Number of opportunities for block timetabling (for Literacy and Numeracy)
4. Number of opportunities for co-curricular and extra-curricular activities
5. More opportunities to staff the various school committees and select subject representatives (e.g. Safe Schools Committee, Health Action Team, Eco School Rep, Religious Ed. Rep, Literacy Rep, Numeracy Rep, CSAC Staff Rep, etc.)
6. More fulsome celebrations of and participation in pivotal, significant school events, such as graduation, sacraments, overnight grade excursions, etc.

School Staffing and Program Implications

An increase in the number of staffing allocations has the potential to enhance:

1. The Professional Learning Community (PLC) strategy (e.g. School Improvement Team, Collaborative Inquiry process, etc.)
2. Number of opportunities for team teaching
3. Matching individual subject areas with specialist qualifications
4. Mentoring

Material Resources and Equipment

1. Increased enrolment generates increased funding for the school and in turn has the potential to generate increased material resources and equipment (e.g. sports equipment, library materials, computer equipment, etc.).
2. Cost-savings from fewer school administration and support positions associated with smaller schools would support greater investment in resources and equipment.

Facilities and Program Implications

1. Increased enrolment generates increased funding for the school and has the potential to generate additional classroom space for specialty programs such as FSL, Music, Art, etc.

APPENDIX A1

2. An increase in the facility area has the potential to generate additional programs and services such as Nutritional Programs, Before and After School Programs, Day care, International Language Programs, etc.

CSAC Involvement

Increased enrolment provides a wider parental base and potential for increased parental involvement, the sharing of their talents and expertise and the development of community partnerships—a critical focus of the Ministry of Education.

Further to the advantages identified above, measureable criteria showing the benefits of larger schools could be developed to support or demonstrate this relationship. Examples of potential criteria are identified below.

Combined Grades

While a lower percentage of combined grades is indicative of a larger school, primary class size caps and Collective Agreement caps will determine the necessity of a combined grade.

Support Staff

Schools with higher enrolment will likely be eligible for a greater number of specialty support staff; for example, clerk typists and custodial support. More support from Education Assistants and Child Youth Workers is directly tied to the weighted exceptionalities of students with IEPs.

Librarians/Other Specialty Teachers

Larger schools will likely lead to increased Teacher Librarians and fewer Library Technicians. There will be an overall net savings in the aggregate for Library staffing.