



**POLICY SECTION:** Schools  
**SUB-SECTION:**  
**POLICY NAME:** Good Neighbour  
**POLICY NO:** S. 25

<b>Date Approved:</b> Dec 11 <sup>th</sup> , 2014	<b>Date of Next Review:</b> 2018	<b>Dates of Amendments:</b>
<p><b>Cross References</b></p> <ul style="list-style-type: none"> <li>• Community Engagement Policy T. 07</li> <li>• <del>School Design—New and Additions</del> <b>Facilities Management BB.01</b></li> <li>• <b>Guidelines for Trustees, Parents and Staff in Addressing School Related Concerns A.33</b></li> <li>• <b>School Events Communications and Invite Protocols S.02</b></li> </ul>		
<p><b>Appendix</b> Appendix A – Operational Procedures</p>		

### **Purpose**

The Good Neighbour Policy recognizes the importance of communicating board information to neighbours located near a school, with regard to construction work, as well as major events, that may impact the neighbourhood.

### **Scope and Responsibility**

This policy extends to all schools within the TCDSB. The Director is responsible for implementation of this policy.

### **Alignment with MYSP:**

Inspiring **Enhancing** Public Confidence



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### **Policy**

Upon undertaking planning for a new school initiative, including construction of a new building or addition, as well as any significant school community event **that will impact the immediate neighbourhood**, communication shall be offered in a timely manner to the immediate local school community.

### **Regulations**

1. The principal in conjunction with relevant staff, up to and including, communications department, school superintendent and superintendent of facilities, shall determine the structure and content of all communication to all immediate neighbours regarding the specific initiative.
2. In the event of new construction, a building addition, a site modification, additional portables, major new program changes and/or a large special event, a communication strategy will be developed to encompass the various stages of the process. Specific **G**uidelines for each are found within the Operational Procedures.
3. All school/community meetings and all communications with local politicians shall be done in collaboration with the school trustee and school superintendent.



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### **Definitions**

**Local School Community:** Students who attend the school, parents, staff and immediate surrounding neighbours and stakeholders, (eg **e.g.**, *Before and After School Program* providers).

### **Evaluation and Metrics**

The effectiveness of the policy will be determined by measuring the following:

1. The success of the policy is anticipated to be a stronger community connection between the school and the surrounding neighbours. Fewer complaints received by school and board staff, as well as the local trustee would also be anticipated.
2. The majority of telephone and email inquiries/complaints will be more efficiently directed to the appropriate department or staff person **and Trustees** for a response.