



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday April 08, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
3 Review, Approval & Confirmation of Minutes of Prior CPIC Meetings	<p>The Minutes of the Meeting of Monday, February 11, 2019 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p>Motion 19/04-02 MOVED THAT the Minutes of the Meeting of Feb 11, 2019, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</p> <p>Mover: R. Tellez-Rios W1 Seconded: B. Xavier W11</p> <p>Carried</p>
4 Report from the Chair	<p>Vice-Chair presided over the Meeting.</p> <p>J. Del Grande reported:</p> <ul style="list-style-type: none"> • Discussed CPIC operational items with Vice-Chair, Treasurer & Secretary • Discussed various items with Director of Education and Director Designate • Lift Jesus Higher Pre-Registration Setup & Coordination • OAPCE Pre-Registration Setup & Coordination • Setup electronic web services for e-meetings • Attended subcommittee meetings & reviewed materials with subcommittee chairs • Executive subcommittee (ward events, CPIC trade show kit) • Coordinated Ward events with members • Prepared agenda, reviewed draft minutes, & had discussion with various members • Consolidated CPIC materials & produced parent/student charter postcard handout • Attended OAPCE conference with other CPIC members • Made Members aware of upcoming TCDSB Budget meetings <p>Motion 19/04-03 MOVED THAT the Chair's Report is approved by the Members.</p> <p>Mover: R. Tellez-Rios W1 Seconded: P. Bozzo CR1</p> <p>Carried</p> <p>Chair presided over the Meeting.</p>
5 Report from the Trustee Representative or Designate	<p>Trustee Tanuan reported:</p> <ul style="list-style-type: none"> • OAPCE Conference success • Parent Charter of Principles is being distributed by TCDSB Staff • Board of Trustee Meeting held Feb 21, 2019 reported upon discussion of 2018-19 Education Program - Funding Reductions for Priority Use of Schools Initiative • Corporate Services Meeting held March 21, 2019 tabled the 2019/20 and 20120/21 Enrolment Projection; the 2019/20 Budget Setting and Consultation Plan; the Ministry of Education Impact Update List; Budget Consultation Survey will close on May 10, 2019; Second Quarter Financial Status Update will be tabled on April 11, 2019 <p>Trustee Di Pasquale Added:</p> <ul style="list-style-type: none"> • Education Town Hall will be held on March 27 re: loss of funding which affects 180,000 at risk students; Local priorities funding will no longer be available, this will affect all fifth block teachers. • Parents can write letter to the Minister.
6 Report from the Director of Education or Designate	<p>Superintendent Wujek reported:</p> <ul style="list-style-type: none"> • The CPIC recommended informational signage was discussed at all the Principal meetings and it is expected to be put into place over the next few weeks. • A reminder was sent to all principals to provide the end of year CSPP checklist, activity

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	<ul style="list-style-type: none"> • Devine Infant <p>A request was made to provide the quantity of email addresses collected at the Toronto Catholic PIC table.</p> <p>Motion # 19/04-08 MOVED THAT the Toronto Catholic PIC members receive the report as presented with the provision that the number of email addresses collected be disclosed to the Committee.</p> <p>Mover: B. Xavier W11 Seconded: R. Tellez-Rios W1</p> <p>Carried Unanimously</p> <p><u>8.5 OAPCE Report Back:</u></p> <p>OAPCE 80th Annual Parent Conference CPIC Sponsorship Report. The AGM Dinner was held on Friday April 5th, 2019 and the Workshops on Saturday April 6th, 2019.</p> <p>Motion 19/01-07 approved arms-length CPIC member attendance up to \$100 per CPIC attendee.</p> <p>Motion 19/02-10 amended Motion 19/01-08 to subsidize TCDSB parent attendance based upon actual number of attendees, up to a maximum amount of \$10,000.</p> <p>CPIC Eventbrite Registration Breakdown:</p> <ul style="list-style-type: none"> • Ten Toronto Catholic PIC Members were Registered through Eventbrite For the AGM Dinner and Conference. • Ninety-One TCDSB Parents were Registered through Eventbrite For the AGM Dinner and Conference. <p>Parents from ALL 12 Wards were represented.</p> <p style="padding-left: 20px;">Ward Breakdown Parents Registered</p> <p style="padding-left: 40px;">Ward 1 – 1 parent Ward 2 – 8 parents Ward 3 – 6 parents Ward 4 – 13 parents Ward 5 – 10 parents Ward 6 – 3 parents Ward 7 – 3 parents Ward 8 – 8 parents Ward 9 – 9 parents Ward 10 – 10 parents Ward 11 – 11 parents Ward 12 – 9 parents</p> <p style="padding-left: 20px;">For a Total of 91 TCDSB Parents that registered</p> <p>Whereas OAPCE has Invoiced CPIC for \$9,999 with the understanding that this amount is subject to adjustment after the report on the actual number of TCDSB Parents that attended has been submitted as required by Motion 19/01-08 and Motion 19/02-10.</p> <p>Motion # 19/04-09 MOVED THAT the Toronto Catholic PIC members receive the report as presented with the provision that the number of TCDSB Parents that attended the AGM dinner and that attended the Workshops be disclosed to the Committee.</p> <p>Mover: R. Tellez Rios W1 Seconded: G. Feldman W2</p> <p>Carried Unanimously</p>
9 Subcommittee Reports &	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u></p>

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Recommendations	<p>Overview of meeting held March 4, 2019 was provided by the Vice Chair. The Budget & Priority Setting subcommittee meeting minutes were presented.</p> <p>Motion # 19/04-10 MOVED THAT the Toronto Catholic PIC members receive the report from the Budget & Priority Setting subcommittee.</p> <p>Mover: I. Starck PMAL-1 Seconded: J. Romero W9 Carried by Consent</p> <p><u>9.2 Governance & Procedure Subcommittee</u> Overview of meeting held March 20, 2019 was provided by G. Feldman. The Governance & Procedure Subcommittee minutes were presented. The next meeting is planned for April 10, 2019 to discuss structure and membership we are open to suggestions from all members.</p> <p>Motion # 19/04-11 MOVED THAT the Toronto Catholic PIC members receive the report from the Governance & Procedure subcommittee.</p> <p>Mover: R. Tellez-Rios W1 Seconded: N. Marriott W2 Carried by Consent</p> <p><u>9.3 Nominating & Election Subcommittee</u> No report presented.</p> <p><u>9.4 Conference Planning Subcommittee</u> No report presented.</p> <p><u>9.5 Executive Subcommittee</u> An overview of the meeting held March 18, 2019 was provided by J. Del Grande (see Appendix 'F'. A Request from the Ward 11 members to increase their allocation for their Ward event to pay for the speaker. The Executive Subcommittee approved a \$1,000 increase for a total allocation of \$2,000, as permitted under Motion 16/01-16 and Article 8.6 of the Toronto Catholic PIC Constitution.</p> <p>Motion # 19/04-12 MOVED THAT the Toronto Catholic PIC members receive the report from the Executive subcommittee.</p> <p>Mover: J. Romero W9 Seconded: R. Tellez-Rios W1 Carried by Consent</p> <p>Whereas Ward 11 is hosting a parent event entitled an 'Evening with Alyson Schafer' on May 9, 2019. Ward 11 parent members D. Alvares, B. Xavier, and I. Starck are requesting that members approve a budget of \$2,200 for this event which is an additional \$200 from that approved to date. The extra amount would be used to cover the budgeted amount for child minding. Trustee A. Kennedy has indicated that she would provide an amount of \$500 to cover the budgeted refreshments.</p> <p>Motion # 19/04-13 MOVED THAT the Toronto Catholic PIC members accept the request for funds from Ward 11 members to host the event in the total amount of \$2,200 proposed providing that the event is open to all TCDSB Wards.</p> <p>Mover: I. Starck PMAL-1 Seconded: D. Alvares W11 Carried Unanimously</p>

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	<p>being and achievement results. The Project leaders have requested an endorsement and/or allocation of materials or funds to assist with this pilot program. It is referred to the Executive Subcommittee for consideration. The full 24-page comprehensive slide deck is available for member review.</p> <p>Motion # 19/04-15 MOVED THAT the Toronto Catholic PIC members refer the Engage Malvern Project to the Executive subcommittee for consideration.</p> <p>Mover: R. Tellez-Rios W1 Seconded: J. Romero W9</p> <p>Carried by Consent</p> <p><u>11.4 Parent Resource Library:</u> Deferred</p> <p style="text-align: center;">Matters Referred from the Board of Trustees or Director of Education</p> <p><u>11.5 Policy Refresh Consultation - S.10 [Parent Councils]:</u> Combined with 11.6 and 11.7</p> <p><u>11.6 Policy Refresh Consultation - A.33 [Addressing Issues]:</u> Combined with 11.5 and 11.7</p> <p><u>11.7 Policy Refresh Consultation - P.04 [CPIC]:</u> Combined with 11.5 and 11.6</p> <p>Three important policies that affect volunteer parents are being reviewed. CSPC policy S.10, A.33, and P.04 Catholic Parent Involvement Committee. With regards to S.10 and guideline A33, Staff have created some surveys for member and parent input using Google forms.</p> <p>Staff will also be holding a Town Hall consultation around these policies</p> <p>The target for approval by the Board of Trustees is that A.33 will be present in June 2019, and other two in September 2019.</p> <p>The Town Hall is planned for May 13, 2019 - 5:00 p.m. to 6:00 p.m. and 7:00 p.m. to 8:00 p.m.</p>
12 Announcements & Date, Time & Location of Next Meeting	<p>The formal meetings to held in the CPIC FY 2018/19 are:</p> <p style="padding-left: 40px;"><i>Inaugural Meeting Monday October 15, 2018</i> <i>Meeting #1 - Monday, November 19, 2018</i> <i>Meeting #2 Monday, December 10, 2018</i> <i>Meeting #3 Monday, January 21, 2019</i> <i>Meeting #4 Monday, February 11, 2019</i> <i>Meeting #5 Monday, April 08, 2019</i> <i>Meeting #6 Monday, May 13, 2019</i> <i>Meeting #7 Monday, June 17, 2019</i> <i>Meeting #8 Monday, September 16, 2019</i></p> <p>The formal meetings to be held in the CPIC FY 2019/20 will be on:</p> <p><u>Elections 2019:</u> Elections for Even Wards Monday Oct 7, 2019 By-Elections for Odd Wards Wednesday Oct 9, 2019 2018/19 Inaugural Meeting Monday Oct 21, 2019 2018/19 Meeting 1 Monday Nov 18, 2019 2018/19 Meeting 2 Monday Dec 09, 2019</p>

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APPENDIX "A" – Financial Report

**CPIC Grant & Expenditure Summary
As at March 31, 2019**

	CPIC 2018-19	PRO Grant 2018-19
	FR 1452	FR 1563
APPROVED FUNDING	21,262.00	-
CARRYOVER FROM PREVIOUS YEAR	52,695.41	3,278.82
TOTAL FUNDING	73,957.41	3,278.82
EXPENSES:		
Childcare	330.00	-
Election-Parent Recruitment Expenses	-	-
Media Advertising	-	-
Transcriptions	-	-
Mileage	634.82	-
Parent Resources	-	-
Printing & Supplies	1,304.72	-
Promotional Materials	2,015.52	-
Refreshments - Events	498.47	-
Refreshments - Meeting	994.81	-
Speaker Expenses	-	-
Telecommunication	1,833.33	-
Translation Services		
TTC Tokens - Buses		
TOTAL EXPENDITURES	7,611.67	-
CARRYOVER TO NEW YEAR	66,345.74	3,278.82

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Appendix "B"

CPIC Recommendation to Board of Trustees

Whereas: CPIC has mandate to recommend to the Director of Education and/or the Board of Trustees matters that affect parent engagement

Whereas: The Board has a communication vehicle to engage parents via CSPP Chair email boxes

Whereas: Key impacts to communities and schools are typically items that affect policy, student achievement and other matters before the Board of Trustees

Motion # 19/04-05a **MOVED THAT the Toronto Catholic PIC members suggest to the Board of Trustees THAT the TCDSB Communications Team investigate the creation of a Monthly summary of relevant matters that come before the Board of Trustees and the decisions that they made as well as a listing of the upcoming TCDSB Policies that are scheduled for review.**

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Appendix "C"

CPIC Recommendation to Director of Education

Whereas: CPIC has mandate to recommend to the Director of Education and/or the Board of Trustees matters that affect parent engagement

Whereas: The Board has a communication vehicle to engage parents via CSPC Chair email boxes

Whereas: Key impacts to communities and schools are typically items that affect policy, student achievement and other matters before the Board of Trustees.

Motion # 19/04-05b **MOVED THAT the Toronto Catholic PIC members suggest to the Director of Education THAT a review of the regular communications currently distributed to a CSPC's by the TCDSB be undertaken to ensure that they are prepared from a Parents viewpoint, that all abbreviations used are fully explained, that it reaches the CSPC, and that it provides added value that contributes to the facilitation of Parent Engagement and Student Achievement.**

Whereas: Toronto CPIC has been mandated to communicate with and support school councils of schools of the board [R612, 27(2)b]

Whereas: The TCDSB SharePoint sites are used for public and internal communications as well as file sharing

Whereas: The TCDSB needs appropriate oversight of materials that are publicly posted

Whereas: Some PICs in the province and CSPCs in the TCDSB already use external websites and communication tools.

Whereas: Toronto Catholic PIC & Toronto CSPCs need timely ways to share information with their parent community.

Motion # 19/04-07 **MOVED THAT the Toronto Catholic PIC members recommends to the Director of Education THAT:**

1. TCDSB Staff review the process used to provide timely updates currently posted to CSPC local sites as well as Toronto Catholic PIC centralized sites.
2. The Toronto Catholic PIC chair be provided Administrative access to the TCDSB CPIC/CSPC site for posting of documents and other resources on behalf of the Committee for use by the local CSPCs.
3. TCDSB Schools, through the Principal, be encouraged to regularly post CSPC Agendas, Minutes and other articles to the local TCDSB School Sites.

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