

Terms of Reference Ukrainian Canadian Advisory Committee

The Ukrainian Canadian Advisory Committee shall have the responsibility for advising the Board of Trustees and Senior Staff of the Toronto Catholic District School Board on matters pertaining to the following:

- 1) Advancing best practices to foster equitable education and greater student achievement for students of Ukrainian Canadian heritage.
- 2) To advocate for commitment, resources and support to improve student success in the Ukrainian Canadian community.
- 3) To ask for a critical analysis and evaluation of the effectiveness of initiatives taken to improve the academic success of students of Ukrainian Canadian heritage.
- 4) To support Ukrainian Canadian families in nurturing their faith through a meaningful relationship between home, school and parish.
- 5) To further support and enhance Ukrainian Canadian heritage, culture and arts within the many different ethno- cultural groups represented within the TCDSB.
- 6) To make recommendations for the allocation of funds to improve student learning and well-being within a caring Catholic community for Ukrainian Canadian students.
- 7) To work in partnership with Ukrainian Canadian and other ethno-cultural organizations in supporting Catholic teachings that speak to equity and diversity within the TCDSB.

Composition of Advisory Committee

The Ukrainian Canadian Advisory Committee shall be comprised of appointed members from the Board of Trustees, staff of the Toronto Catholic District School Board (one member being from the Religion Department) and a maximum of seven appointed community members from the Ukrainian Canadian community as recommended by the Director and approved by the Trustees. All positions are voluntary and the committee shall be comprised of the following:

- one parent of a child in TCDSB of Ukrainian Canadian heritage
- one secondary student of Ukrainian Canadian heritage selected from the Catholic Student Leadership Impact Team (CSLIT)
- five members from the Ukrainian Canadian community that represent various areas of expertise.

The five members will be selected from the following organizations:

- Ukrainian Canadian-Canadian Parents Association in Catholic Education
- Ukrainian Canadian Teachers Association
- a current post-graduate student of Ukrainian Canadian heritage who has previously graduated from the TCDSB
- Ukrainian Canadian Chamber of Commerce
- Ukrainian Canadian Centre of Toronto

Leadership and Guidance

The Ukrainian Canadian Advisory Committee shall have a TCDSB Chairperson and a TCDSB staff liaison/coordinator (from the Community Relations Department) as well as a Co-Chair chosen from the committee, to ensure due process, leadership and effective functioning of the committee.

Terms of Service

The Co-Chair and Advisory Committee shall have a maximum appointment of two terms for two years each. In the appointment of members, the committee shall consider the ability of individuals to carry out the role effectively and to make the time commitment involved. Members who miss more than 2 meetings may be removed from the committee.

Frequency of Meetings

The Committee shall meet four times per year or more frequently at the discretion of the Chair. Quorum for committee meetings will be 50% plus one of the committee members. The advisory committee community members and the TCDSB liaison coordinator shall have ad hoc meetings to follow upon on action items and coordinate future efforts.

Reporting Responsibilities

The Ukrainian Canadian Advisory Committee shall be accountable to the TCDSB for the

effective performance of their roles and responsibilities. The Committee shall develop an annual work plan that shall be presented to the TCDSB for approval. The Committee shall communicate openly with TCDSB to ascertain the progress in achieving the work plan and make revisions as needed.

Appointment Process

The Committee seeks to reflect the diversity within the Ukrainian Canadian community. All positions are voluntary and candidates must be of Ukrainian Canadian heritage. The appointment process shall follow the guidelines laid out in “Selection Process for Parent Membership on TCDSB Staff, Steering, Advisory or Ad Hoc Committees.”