Request for Service Animal Involvement with a Student

Name of Student:	Date of Birth:
Address:	
School:	Grade:
Name of Parent(s)/Guardian(s):	
Home Telephone:	Work Telephone:

I/We request that permission be granted for _____ to use a service animal in school and at school related activities.
Length of time the student and service animal have worked together:
Additional information that will assist the Principal: _____ _____ _____

I/We understand that it is our responsibility to:

- Transport or walk the service animal to and from school, or work with the school to arrange busing, if the student qualifies for transportation;
- Provide a certificate of training from an accredited service animal training facility;
- Documentation from member(s) of the College of Physicians and Surgeons or from a member of the College of Psychologists confirming a diagnosis as well as a recommendation for the use of a service animal;
- Provide the required equipment and animal care items;
- Assume financial responsibility for the animal's training, veterinary care, and, other related costs;
- Work co-operatively with the school staff to make this accommodation a success. Assist the Principal to communicate relevant information to the school community;
- Provide the Principal with required documentation in a timely fashion;
- Inform the Principal of all relevant information that may affect the child, the other students and/or staff;
- Provide proof of vaccination for the service animal.

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We acknowledge that the Toronto Catholic District School Board is considering this request under the terms of the Accessibility for Ontarians with Disabilities Act (AODA, 2005), and that schools are required to accommodate people with disabilities and their disability related needs to ensure equal access to education as per PPM 163.

Schools are responsible for protecting the safety, health and emotional needs of the entire school community, and this protocol has been developed in order to facilitate the entry of a service animal into a school.

Where necessary, in the implementation and accommodation process, the rights and needs of one person might have to be balanced against the rights and needs of others. The TCDSB reserves the right to request additional information and/or documentation to ensure that the animal's presence in school does not present an increased risk of harm to the animal, the student, and/or other members of the school community.

Signature of Parent/Guardian:	Date:
Signature of Principal:	Date:

cc: Parent/Guardian
OSR
Superintendent of Schools
Superintendent of Special Services

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