

Audit Committee Meeting 2019 Annual Agenda / Check List

	Jan	Mar	May	Sep	Nov
Risk Management					
Resourcing (Mix, Skillset, Quantity)			D		
Reputational Risk		D			
Management Structure Issues				D	D
CFO Role					
Budget (2019/2020)	D	D	D		
Financial Reporting Process					
MOE Financial Reports	D	D	D	D	D
Consolidated Financial Statements					D
Internal Audit					
Open Audit Status (% complete, support received)		D		D	
Risk Review Summary on Audit Completion		D			
Future Audit Plan (2 years)			D	D	
Internal Controls					
Ministry Operational Review					
Internal Audit recommendations	D		D	D	D
Compliance Matters					
Legal	D	D	D	D	D
MOE		D			
Union					
Board Policy Compliance					
External Audit					
Review External Auditors				D	D
Scope				D	
Cost					

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.