



REPORT TO

**CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE**

**ONTARIO MUNICIPAL COMMUTER CYCLING PROGRAM**

*“Give some of your food to the hungry, and some of your clothing to the naked. Give all your surplus as alms, and do not let your eye begrudge your giving of alms.” Tobit 4:16*

Created, Draft	First Tabling	Review
August 21, 2019	November 14, 2019	Click here to enter a date.

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**RECOMMENDATION REPORT**

**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

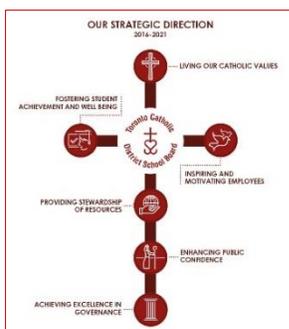
*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

Rory McGuckin  
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Chief Financial Officer



## **A. EXECUTIVE SUMMARY**

Since the Pan-American games in 2015, the TCDSB and TDSB have been working in close partnership with Cycle Toronto to supply Toronto schools with bicycle racks, which directly supports the School Travel Planning initiative and the efforts of the Board to reduce its collective carbon footprint.

In 2018, the City of Toronto received funding through the Ontario Municipal Commuter Cycling Program (OMCC) to further the supply of bicycle racks to Toronto schools at no cost to school boards. This report recommends that the TCDSB enter into a funding agreement with the City of Toronto for the installation of bicycle parking at TCDSB schools at no cost to the Board.

*The cumulative staff time required to prepare this report was 30 hours*

## **B. PURPOSE**

The purpose of this report is to provide an update to the progress made to date with respect to the procurement of bicycle racks for TCDSB schools using OMCC funding and to gain approval to enter into an agreement between the City and TCDSB outlining disbursement of funds for future placement of bicycle racks.

## **C. BACKGROUND**

1. *Toronto hosted the Pan-American Games in 2015. A number of temporary bicycle racks were installed across the City to support the Games. The bicycle racks were donated to both the TCDSB and TDSB following the Games.* Bicycle racks have been installed at several TCDSB sites in partnership with the City of Toronto.
2. *TCDSB staff have been working in close partnership with both Cycle Toronto and the TDSB to identify bicycle-parking need at Toronto schools.* Both the TCDSB and TDSB have set the goal of having 7% of school travel trips made with a bicycle by the year 2025. In order to meet this ambitious target, bicycle parking space availability must increase in scale to accommodate the additional riders. The partnership team have employed the following criteria to select bicycle rack recipient schools:

- Schools with local cycling infrastructure (bike paths/lanes, sidewalks etc.) that do not currently have bicycle racks
  - Schools that have participated in the TCDSB school travel planning program that do not currently have bicycle rack
  - Schools with documented traffic congestion issues that do not currently have bicycle racks
  - Eco Schools
  - Schools that have made specific requests for bicycle racks in addition to the ones currently placed on site.
  - Ensuring an equitable distribution of bicycle racks at schools across both School Trustee and City Councillor wards.
3. ***Board staff are in the process of identifying schools requiring bicycle rack installations.*** Schools will be assessed annually contingent on future funding availability.
  4. ***In 2018, the City of Toronto submitted a successful OMCC application to finance bike parking at Toronto schools.*** The OMCC was a grant program under the Ontario Climate Change Action Plan, funded by the Ontario Cap and Trade program, intended to significantly offset the cost of cycling projects for eligible municipalities. The TCDSB's portion of the funds amounts to approximately \$200,000.
  5. ***The funds for this project will flow through the City.*** The City will provide \$50,000 in funding to start the bicycle rack placement program. Projects above the initial amount will be reimbursed through submission of completed invoices. Staff have estimated the costs for installation of the bicycle racks to utilize the entire \$200,000 grant (*Appendix 'A'*).
  6. ***At present, the TCDSB lacks a unit price contract for the supply and installation of bicycle racks at school sites.*** The City of Toronto has agreed to allow the Board access to their award (*RFQ 6407-17-0109*), at commensurate pricing to the City of Toronto benchmark. Exercising this particular option with the City satisfies both the Boards business and procurement needs. The tender award is in its first option year, expiring April 29, 2020 – with an option to renew for two additional one-year periods.

## **D. STAFF RECOMMENDATIONS**

1. That the TCDSB be authorized to enter into a funding agreement with the City of Toronto for the installation of bicycle parking at TCDSB schools at no cost to the Board and;
2. That the TCDSB participate in the current City of Toronto award for the supply and installation of bicycle racks RFQ 6407-17-0109, expiring April 29, 2020 with the option to renew for an additional two, one-year periods.