



# TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

## Minutes of a Meeting of the Toronto CPIC

**Monday Sep 16, 2019**

~ Catholic Education Centre ~

**7:00 P.M.**

Meeting Date Time & Location:	Sep 16, 2019      7:00 PM to 10:00 PM      CEC – Catholic Teachers Centre
Chair:	John Del Grande
Secretary (note-taker):	NTC Reporting & Transcription Inc.

<b>Parent &amp; Community Members Present (voting Members):</b>	<p>W1 – OPEN</p> <p>W2 – <b>Geoffrey Feldman – Secretary</b></p> <p>W3 – <b>Joe Fiorante – Vice Chair</b></p> <p>W4 – OPEN</p> <p>W5 –</p> <p>W6 – <b>Gus Gikas - Treasurer</b></p> <p>W7 –</p> <p>W8 – <b>Ruth Oliveros - Assistant Treasurer</b></p> <p>W9 –</p> <p>W10 – <b>Annalisa Crudo-Perri</b> 📞</p> <p>W11 –</p> <p>W12 – <b>John Del Grande - Chair</b></p> <hr/> <p>PMAL 1 – <b>Isabel Starck</b></p> <p>PMAL 3 –</p> <hr/> <p>Com Rep 1 –</p> <p>Com Rep 3 – OPEN</p>	<p>W1 – <b>Raul Tellez Rios</b> 📞</p> <p>W2 – <b>Natalia Marriott</b></p> <p>W3 – OPEN</p> <p>W4 – OPEN</p> <p>W5 – OPEN</p> <p>W6 – OPEN</p> <p>W7 – OPEN</p> <p>W8 – <b>Wendell Labrador</b></p> <p>W9 – OPEN</p> <p>W10 – OPEN</p> <p>W11 – <b>Desmond Alvares - Communications</b></p> <p>W12 – <b>Anthony Antonucci</b></p> <hr/> <p>PMAL 2 – <b>Karla Coto</b></p> <p>PMAL 4 –</p> <hr/> <p>Com Rep 2 – <b>Mary Laframboise</b> 📞</p> <p>📞 Telephone Symbol</p>
<b>Other Members In Attendance (ex officio and non-voting):</b>	<p>TCDSB Director of Education or Designate: <b>John Wujek</b></p> <p>TCDSB Trustee Representative or Designate: <b>Garry Tanuan</b></p> <p>TCDSB Parent Engagement &amp; Toronto CPIC Liaison: <b>Manuela Sequeira</b></p> <p>TCDSB Communications: <b>Emmy Szekeres-Milne</b></p> <p>TCDSB Staff Support:</p>	
<b>Apologies for Absence:</b>	Jenny Romero (W9), Ben Xavier (W11),	
<b>Absent:</b>	Melinda Hackett (W4), Randy Bucuo (W7), Patricia Bozzo (CR1)	

<b>Guests and Public in Attendance:</b>	Shereda Antoine (St. Bonaventure) 📞, Dennis Hastings <b>No other guests present</b>
<b>Next Meeting:</b>	<b>Monday Nov 11, 2019 (Inaugural)      Location: CEC @ 7:00 PM</b>

AGENDA ITEMS	DISCUSSION & DECISIONS
<b>1. Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b>	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at <b>07:14 PM</b>.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p><b>J. Wujek</b> led the opening prayer.</p>
<b>2. Adoption of Proposed Agenda</b>	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p><b>Motion 19/09-01a      MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</b></p> <p>Mover: <b>R. Tellez-Rios W1</b>      Seconded: <b>D. Alvares W11</b></p> <p>Carried</p> <p>Agenda was reopened and the following motion was proposed</p> <p><b>Motion 19/09-01b      MOVED THAT the proposed Agenda, include as 11.3 the addition to</b></p>

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	<b>Chair presided over the Meeting.</b>
<b>5. Report from the Trustee Representative or Designate</b>	<b>Trustee Tanuan reported.</b> <ul style="list-style-type: none"><li>Hon. Stephen Lecce, Minister of Education asked for audience with Catholic school parents. He asked questions about issues that are important to all parents.</li><li>October 3 - Federal Election Live Debate "A Debate from a Catholic Perspective" - if you want to attend send name to the Chair for tickets. The event will also be live casted.</li><li>At the Catholic Education and Living our Catholic Values Subcommittee Meeting held in August we discussed:<ul style="list-style-type: none"><li>forging potential partnerships with other organization to enhance faith and morals in our School Board;</li><li>TCDSB Whistleblower Policy A.39;</li><li>Gender identity, gender expression, family status, etc.;</li><li>Human person, love and sexuality.</li><li>Code of Conduct Policy S.S.09</li></ul></li><li>On September 19th board meeting, Share Life will be presented by the Archdiocese.</li><li>At the Student Achievement Subcommittee on September 5, we reviewed the safe school support 2018-2019 report and the annual report on communications and community engagement.</li><li>At the Corporate Services Subcommittee we looked at the Net Zero Study Report which is to reduce the carbon footprint for all TCDSB schools. The projected Student Information System was moved to the next meeting. This is a major upgrade at a projected cost of \$15 million.</li></ul>
<b>6. Report from the Director of Education or Designate</b>	<b>Superintendent Wujek reported.</b> <ul style="list-style-type: none"><li>The school admissions tool "S.O.A.R." is being extended to the secondary schools admission process. Principals are being in-serviced and parents will receive information on how to send applications to their child's preferred schools.</li><li>ProGrant -- the Ministry has advised that all remaining unused PROGrant Funds prior to August 31, 2019 will need to be returned by the TCDSB back to the Ministry of Education.</li><li>PIC Fund - All schools have unused PIC funds from previous years. No advisement if that these will be clawed back. We are considering a plan to centralize these unused PIC funds and set up a fair system in which any school with an acceptable project can apply for funding from the centralized PIC fund. Manuela will create a spreadsheet for distribution through CPIC Chair.</li><li>Presented in August at the "Head Start" a 2-day in service for newly place admins in our system. Spoke about parent engagement, and about the first 40 days of school, i.e. CSPC elections, how CSPC chair is assigned a board email address, CSPC funds, fund reporting, budget keeping and minute taking.</li><li>Parent engagement is a topic at the online principal's meetings to be held on Friday Sep 20, 2019 - CSPC elections, CSPC Funds, CSPC Chair emails. In addition I will introduce the new CPIC election format.</li><li>CPIC Elections for Odd Wards will be held on Monday Oct 28, 2019 and for vacant Even Wards on Tuesday Oct 29, 2019. We have tentatively chosen locations selected strategically in terms of geography, access, public transit, etc.</li><li>CSPC S10 Policy went to Trustee Governance and Policy subcommittee on Tuesday Sep 10, 2019. The letter written by A. Crudo-Perri, OAPCE-Toronto and J. Del Grande CPIC Chair with regards to not being fully consulted was read and discussed which resulted in a</li></ul>

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	<p>delay until the December GAP meeting.</p> <p><b>Motion # 19/09-04</b> MOVED THAT Staff are requested to report back to this Committee on the amounts by school of unused PIC Funds.  Mover: J. Fiorante W3 Seconded: G. Gikas W6  Carried</p>
7. Financial Report from the Treasurer	<p><b>CPIC Treasurer reported.</b></p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB as at Aug 31, 2019 was provided and discussed by the members.</p> <p><b>Motion # 19/09-05</b> MOVED THAT the Financial Report as presented be accepted.  Mover: G. Feldman W2 Seconded: R. Tellez-Rios W1  Carried</p>
8. Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings	<p><b>Unfinished Business/Items Deferred from Prior Meeting</b></p> <p><b>8.1 CPIC Logo Refresh and Official Logo Designation:</b>  The existing logo and the idea presented by R. Tellez-Rios was discussed by the members and the TCDSB communication staff representative. The following motion was presented.</p> <p><b>Motion # 19/09-06</b> MOVED THAT Communications take existing logo, and Raul's design, to find a happy balance, or incorporate them together and make recommendations for a rework -- come back in November meeting. Refer current logo and Raul's concept to Communications.  Mover: J. Fiorante W3 Seconded: I. Starck PMAL1  Carried</p> <p style="text-align: center;"><b>Motions for Which a Notice of Motion was Provided</b></p> <p><b>8.2 Ratification of Proposed Revised CPIC Bylaws:</b>  The draft of the revised CPIC Bylaw distributed last week was discussed, amendments were proposed, and the following encompassing motion was proposed:</p> <p style="text-align: center;">MOVED THAT Toronto CPIC Members ratify the proposed Bylaws as</p> <p><b>Motion # 19/09-07</b> amended.  Mover: G. Feldman W2 Seconded: R. Tellez-Rios W1  Carried by Unanimous Vote of all Members present</p>
9. Subcommittee Reports & Recommendations	<p><b><u>STANDING (PERMANENT) SUBCOMMITTEES</u></b></p> <p><b><u>9.1 Budget &amp; Priority Setting Subcommittee</u></b>  No report presented.</p> <p><b><u>9.2 Governance &amp; Procedure Subcommittee</u></b>  No report presented.</p> <p><b><u>9.3 Nominating &amp; Election Subcommittee</u></b>  No report presented.</p> <p><b><u>9.4 Conference Planning Subcommittee</u></b>  No report presented.</p> <p><b><u>9.5 Executive Subcommittee</u></b>  The executive subcommittee minutes from their August 10, 2019 meeting was presented to the members.</p> <p><b>Motion # 19/09-08</b> MOVED THAT Toronto CPIC Members accept the Executive</p>

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	<p>subcommittee minutes attached to the Agenda and dated August 10, 2019 and the decision to approve \$1,800 for the Parliamentarian to review the Draft of the Revised CPIC Bylaws.  <b>Mover:</b> R. Tellez-Rios W1 <b>Seconded:</b> W. Labrador W8  <b>Carried</b></p> <hr/> <p><b><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></b></p> <p><b><u>9.5 Making Your Voices Heard:</u></b>  No report presented.</p> <p><b><u>9.6 Communications and Dissemination Planning Subcommittee:</u></b>  No report presented.</p>
<b>10. Reports from Parent Members: Ward Representatives</b>	<p><b><u>10.1 Ward 10 Event with Paul Davis:</u></b>  Paul Davis will lead a parent discussion on “Social Networking and Online Safety” at Chaminade School on September 26, 2019 at 7 pm. This event is being coordinated by A. Crudo-Perri and members are requested to spread the word to their ward CSPC communities.</p> <p><b><u>10.2 Malvern Event - Dream Big/Microsoft Training:</u></b>  Members are also requested to promote through their CSCP Communities an event hosted by Parents Engaged in Education and Microsoft under their Dream Big banner aimed at training and providing technology tools to assist parents in handling their volunteer CSCP functions. It is a free event and it will be held at U of T Scarborough Campus on Saturday October 5th.</p>
<b>11. New Business and Motions Arising Therefrom</b>	<p><b><u>11.1 Rescinding of Redundant CPIC Policies:</u></b>  The June 1, 2011 Toronto CPIC Constitution and Bylaws has been rewritten and the proposed revision was ratified under Motion # 19/09-07 above. This Bylaw revision has incorporated various CPIC Standing Rules and Policies that were enacted between 2011 and 2016 that augmented the original Constitution. This Motion rescinds the unneeded Standing Rules and Policies.</p> <p><b>Motion # 19/09-09</b> MOVED THAT Toronto CPIC Members rescind the following Toronto CPIC Standing Rules and Policies:</p> <ul style="list-style-type: none"> <li>• STANDING RULE (1): Conflict of Interest Provisions.</li> <li>• STANDING RULE (2): Mid-Term Appointment Process.</li> <li>• POLICY (2): Notice of Motion.</li> <li>• POLICY (3): Reduce Number of Formal Meetings.</li> <li>• POLICY (4): Past Chair as Executive Officer.</li> </ul> <p><b>Mover:</b> R. Tellez-Rios W1 <b>Seconded:</b> G. Feldman W2  <b>Carried</b></p> <p><b><u>11.2 Proposed CPIC Policy #6:</u></b>  Article IV of the revised CPIC Bylaws which was ratified under Motion # 19/09-07 above requires that CPIC policy dictates the number of additional Elementary Panel Ward Parent Members &amp; Ward Clusters for Secondary Panel Parent Members. The proposed CPIC Parent Member distribution was discussed at Toronto CPIC meeting held on June 17, 2019 and is attached to this meeting’s Agenda.</p> <p><b>Motion # 19/09-10</b> MOVED THAT Toronto CPIC Members accept the Policy #6 “PARENT MEMBERS – ELEMENTARY WARD SPLITS &amp; SECONDARY WARD CLUSTERS”.</p> <p><b>Mover:</b> G. Feldman W2 <b>Seconded:</b> R. Tellez-Rios W1</p>

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	<p><b>Carried</b></p> <p><b><u>11.2 FIOC Event:</u></b> The FIOC Event originally planned to be held in May 2019 planned will now be held in November 2019. Funds for this event was approved under Motion # 19/02-11 in the amount of \$600.</p> <p><b><u>Matters referred from the Board of Trustees or Director of Education</u></b></p> <p><b><u>11.3 TCDSB Update to Catholic School Parent Councils Policy S.10:</u></b> The Staff report was included with the agenda for member review and comment. It is a very important Board policy as it affects all parent councils. Member feedback is requested to be sent to the Chair of this Committee by email to ensure CPIC comments are included in this revision. Please pay close attention to the appendices when you provide your feedback.</p>
<b>12. Announcements &amp; Date, Time &amp; Location of Next Meeting</b>	<p>The formal meetings to be held in the CPIC FY 2018/19 are on:</p> <p><i>Inaugural Meeting Monday October 15, 2018</i>  <i>Meeting #2 Monday November 19, 2018</i>  <i>Meeting #2 Monday, December 10, 2018</i>  <i>Meeting #3 Monday, January 21, 2019</i>  <i>Meeting #4 Monday, February 11, 2019</i>  <i>Meeting #5 Monday, April 08, 2019</i>  <i>Meeting #6 Monday, May 13, 2019</i>  <i>Meeting #7 Monday, June 17, 2019</i>  <b><i>Meeting #8 Monday, September 16, 2019</i></b></p> <p>The formal meetings to be held in the CPIC FY 2019/20 will be on:  <u>Elections 2019:</u>          Elections will be held on:              Monday October 28, 2019 for Elementary School Parent Representatives and              Tuesday October 29, 2019 for Secondary School Parent Representatives          2019/20 Inaugural Meeting #1 Monday Nov 11, 2019</p> <p>There will be subcommittee and Executive meetings as needed.</p> <p style="text-align: center;">All at the: Catholic Education Centre, 80 Sheppard Avenue East. Room to be announced.</p>
<b>13. Adjournment</b>	<p><b>Motion # 19/09-11      MOVED THAT the meeting stand adjourned.</b></p> <p><b>Mover: Isabel Starck PMAL1                      Seconded: D. Alvares W11</b></p> <p><b>Carried</b></p> <p>The Chair declared the meeting adjourned and Members rose at <b>10:10 PM</b></p>

Respectfully submitted to the Members of Toronto CPIC,



John Del Grande, Chair



Geoffrey Feldman, Secretary

By resolution of the assembly (19/11-##) on  
Monday, November 11, 2019

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### APPENDIX "A" – Financial Report

## CPIC Grant & Expenditure Summary

### As at August 31, 2019

	CPIC 2018-19	PRO Grant 2018-19
	FR 1452	FR 1563
APPROVED FUNDING	21,262.00	-
CARRYOVER FROM PREVIOUS YEAR	52,695.41	3,278.82
<b>TOTAL FUNDING</b>	<b>73,957.41</b>	<b>3,278.82</b>
<b>EXPENSES:</b>		
Childcare	855.00	-
Consulting	1,500.00	-
Election-Parent Recruitment Expenses	-	-
Media Advertising	-	-
Transcriptions	-	-
Mileage	1,348.89	-
Parent Resources	-	-
Printing & Supplies	1,616.00	-
Promotional Materials	12,711.52	-
Refreshments - Events	2,871.31	-
Refreshments - Meeting	1,627.10	-
Speaker Expenses	3,264.80	-
Telecommunication	3,883.62	-
Translation Services		
TTC Tokens - Buses		
<b>TOTAL EXPENDITURES</b>	<b>29,678.24</b>	<b>-</b>
<b>CARRYOVER TO NEW YEAR</b>	<b>44,279.17</b>	<b>3,278.82</b>

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