



REPORT TO

GOVERNANCE AND POLICY
COMMITTEEUPDATE TO ADMISSION AND PLACEMENT OF
ELEMENTARY PUPILS POLICY S.A.01

“He judges the world with righteousness; he judges the peoples with equity.”, Psalm 9:8

Created, Draft	First Tabling	Review
November 26, 2019	December 2, 2019	Click here to enter a date.

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RECOMMENDATION REPORT

Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
Director of Education

D. Koenig
Associate Director
of Academic Affairs

L. Noronha
Associate Director of Facilities,
Business and Community
Development, and
Chief Financial Officer

A. EXECUTIVE SUMMARY

This report recommends an update to the current *Admission and Placement of Elementary Pupils Policy (S.A.01)* in response to a Motion approved at the November 14, 2019 meeting of the Board's Corporate Services Committee.

The cumulative staff time required to prepare this report was 6 hours

B. PURPOSE

This recommendation is on the Order Paper of the Governance Policy Committee as it recommends policy revision.

C. BACKGROUND

1. The *Admission and Placement of Elementary Pupils Policy (S.A.01)* was approved October 23, 2014 and was last updated January 6, 2015. A review of the policy in May 2019 resulted in no approved changes to the policy.
2. On November 14, 2019, the motion below was approved by the Board's Corporate Services Committee

BE IT RESOLVED THAT: *that Regulation 2. iv. of Policy S.A.01 – Admission and Placement of Elementary Pupils be amended to read, “Proof of residency as evidenced by a Canadian Revenue Agency notice of assessment and corresponding government issued photo identification.”*

3. The policy amendments proposed herein reflect changes requested through a Motion received at the November 14, 2019 meeting of the Corporate Services Committee and procedural changes adopted by Toronto Public Health.
4. Public consultation on this policy was not offered on this amendment due to timelines of reporting.

D. EVIDENCE/RESEARCH/ANALYSIS

1. *Regulation 2 (iv). Includes an additional proof of residency.* In response to the Motion above, the policy has been amended to include the requirement for

an additional piece of documentation as proof of residency/current address. Although the Motion requested a change to the current practice, the existing documentation is required in accordance with Ministry of Education enrolment audit requirements as detailed in the Enrolment Register Instructions. An additional requirement for one piece of documentation from a list of documents in *Appendix 'A'* to the policy has been added to satisfy the intent of the Motion.

2. ***Regulation 2 (v). Added notation concerning procedural change by Toronto Public Health.*** Toronto school boards were informed in December 2018 that Toronto Public Health (TPH) would no longer require school boards to collect ***Immunization Records***. Ontario's Immunization of School Pupils Act (ISPA) has been amended and requires parents of children attending elementary and secondary school to provide their local health unit (TPH in Toronto) with proof of their child's immunization. Failure to update TPH with immunization documentation can result in the child's suspension from school.

E. STAFF RECOMMENDATION

That the Board approve the amendments to the *Admission and Placement of Elementary Pupils Policy (S.A.01)* including the addition of an Appendix 'A' to the policy.