



Special Education Advisory Committee (SEAC) Membership Application

Individuals must complete the following application form for consideration to be a member of TCDSB Special Education Advisory Committee (SEAC).

Position applying for: Community Member OR Local Associations Membership

Surname:	Hughes	First Name:	Sandra
Main Contact Number:	██████████	Alternate Contact Number:	██████████
E-mail address:	██		
Child(ren)'s School(s):			
Organization Name:	New Haven Learning Centre		
Organization Address:	301 Lanor Avenue, Toronto, ON, M8W 2R1		
Main Contact Person:	Sandra Hughes, Executive Director		
Main Contact Number:	██████████		
1. To which other TCDSB parent organizations do you presently belong:			
<input type="checkbox"/> CSAC <input type="checkbox"/> CPIC <input type="checkbox"/> TAPCE x <input type="checkbox"/> None			
2. List the community organizations/groups in which you are currently a member and provide a brief outline of your role within each of these organizations:			
Board member of Special Olympics Ontario, Community member of Canadian Autism Alliance Association, Community Member of Autism Ontario, member of ONTABA, ABAI.			
3. Briefly outline the reasons why you are interested in being a member of this committee:			
I believe as a non-profit charitable organization in the GTA, I can contribute to a better understanding of ABA and its application in and outside of the school system. I also believe I can add my over 20 years of supporting bot intensive and transitional services for individuals with autism and related disorders to the discussion at these meetings, respectfully listening and sharing in the belief that all students have the potential to reach fulfilling lives.			
4. Please identify and explain any related personal and/or professional experiences which you have that would assist you in the role of a committee member:			
As the Executive Director of New Haven Learning Centre, a private school and charitable non-profit, I believe I have a wealth of both direct and indirect experience in the sector of special education that I am happy to share with the community membership.			
5. Would your personal and/or professional experiences place you in a Conflict of Interest in regards to being a member of this Committee:			
x <input type="checkbox"/> NO			



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YES Please explain:

6. Have you been selected to be part of another TCDSB Committee within the past 12 months?

NO

YES Please specify the Committee:

7. Do you support the Catholic Mission/Vision of TCDSB?

I am in support of both the mission and vision of the TCDSB and welcome the opportunity to increase my knowledge of how to support their objectives.

8. Provide any additional comments to be considered in regards to your participation on this committee:

I welcome the opportunity to both participate and provide input as a community member dedicated to the betterment of others.

Completed membership application form and request for nomination letter submitted by Sandra Hughes (Applicant to enter full name in the gray shaded box) to the attention of the Director of Education and SEAC Chair via email to:

rory.mcguckin@tcdsb.org & angela.kennedy@tcdsb.org

Date:

October 7th, 2019

Important

- All nominations shall be made in writing by the executive of the local chapter to the Director of Education/Secretary of the board no later than October 31st in the year of the Board's election.
- The appointment of members will be made at the Inaugural Meeting of the Board.

For further details on the Policy for the Special Education Advisory Committee, please refer to Policy No. A23 on the TCDSB website at:

<https://www.tcdsb.org/Board/Policies/Documents/A23.pdf>

September 24th, 2019

Royal Patron
Her Royal Highness
The Countess of Wessex

Chair
John Turner

Board Members

Ross Amos
John Crean
Mike Harris
Mike Harrison
Dennis Koren
Jackie Martin
Robert Armstrong

Executive Director
Sandra Hughes, M.Ed., BCBA

Clinical Director
Jennifer Hieminga, M.Ed., BCBA

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Toronto, Ontario
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Charitable Registration Number
87888 6662 RR00001

Dear Ms. Kennedy, Ms. Maselli-Jackman, Mr. Rory McGuckin and current members of the SEAC committee,

It is with great interest that I wish to submit my letter of interest to the TCDSB SEAC decision making committee for consideration to be added to the committee membership in the 2019-2020 school year. This can come, in part, through an email exchange with Melanie Battaglia early in September of this year.

My name is Sandra Hughes, and I have worked in the field of special education, treatment and therapeutic intervention for individuals with autism and related disorders over 22 years. I hold a Bachelor's degree from McGill University and a Master's degree in Education from Trinity College Dublin, Ireland. I am also a Board certified Behaviour Analyst, practicing in both provincial and international levels focusing on services to those 2- 30 years of age.

I believe I can contribute to both the discussion and possible dissemination of information both in the focus on inclusivity and specialized services, when needed. I have worked in private sector, government sector management positions and am now the Executive Director of New Haven Learning Centre since 2016. I believe fundamentally in individualized services when needed with a priority on meeting the needs of many. I am an ongoing members of ONTABA, CASDA, ABAI and advocate frequently for evidence-based educational programs at all levels of ability.

It would be my pleasure to speak in more depth as to the interest and focus on the committee at this time and see if I can be a valued contributor within the Catholic educational system. Please note I will have email access only for the coming days as I will be at the ABA International conference presenting on pre-vocational training for young adults.

Best regards,



Sandra Hughes, M.Ed., BCBA
Executive Director
New Haven Learning Centre



Treatment and education for individuals with autism