



REPORT TO

CORPORATE SERVICES, STRATEGIC PLANNING AND PROPERTY COMMITTEE

2019-20 REVISED BUDGET ESTIMATES - NON INSTRUCTIONAL

“I can do all things through him who strengthens me.”
Philippians 4:13

Created, Draft	First Tabling	Review
November 18, 2019	November 25, 2019	Click here to enter a date.

D. De Souza, Coordinator of Revenue, Grants and Ministry Reporting
 G. Sequeira, Coordinator of Budget Services
 P. De Cock, Comptroller of Business Services & Finance

RECOMMENDATION REPORT

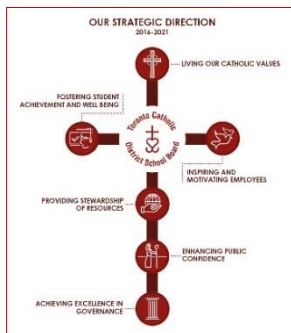
Vision:

At Toronto Catholic we transform the world through witness, faith, innovation and action.

Mission:

The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.

We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.



Rory McGuckin
 Director of Education

D. Koenig
 Associate Director of Academic Affairs

L. Noronha
 Associate Director of Facilities, Business and Community Development, and Chief Financial Officer

A. EXECUTIVE SUMMARY

As per the requirements set out in the Education Act, TCDSB's revised budget estimates are required to be balanced. The 2019-20 Overall and Instructional budget expenditure revised estimates appearing in this report is prepared based on updated enrolment and staffing projections, and calculated Grants for Student Needs (GSN) and Other Priorities and Partnership Funds (PPF) funding projections.

Two budget related reports have been submitted to facilitate Trustees with conflicts of interest on instructional related funding, at their own discretion, the opportunity to participate in non-instructional funding related discussions. The two reports are intended to be read together for a fulsome understanding of the budget but are separated for the purposes of public debate.

The total change from Budget Estimates to Revised Budget Estimates is a net increase of \$3.2M. Total Revenues in the Revised Budget Estimates is \$1,147.9M and the Expenditures is \$1,150.7M, which will result in a net (deficit) of (\$2.8M), which is \$3.2M favourable compared to the \$6.0M in-year deficit projected in September 2019.

Additional costs will result in a \$1.3M increase in the Non-Instructional budget, but are offset by decreased costs within the Instructional budget. These additional costs are related specifically to Transportation required to accommodate students moving from an extended day program to the regular instructional day for the International Language program as well as Transportation policy changes. As per the recommendations of the 2018-19 Year End Financial Report, the Accumulated Surplus will fund these costs on a one-time basis for 2019-20; pending approval by the Board of Trustees.

The cumulative staff time required to prepare this report was 10 hours

B. PURPOSE

1. This report has been prepared for the Board of Trustees in order to approve the 2019-20 Revised Budget Estimates for Non-Instructional Expenditure Categories.

C. BACKGROUND

1. ***Revision of Budget Estimates is primarily driven by enrolment changes.***
The Budget Estimates were due to the Ministry by June 30, 2019 based on projected enrolment data for October 2019 and March 2020.

Revised Budget Estimates are due by December 13th, 2019 based on the actual enrolment data as of October 31, 2019 and projected enrolment data for March 31, 2020.

Subsequent changes in enrolment will be submitted throughout the year and any increases/decreases in enrolment will be used in the final Grant for Student Needs calculations at year-end with a corresponding increase/decrease in revenues.

2. ***The 2019-20 Budget Estimates have already been approved; this report speaks to minor revisions in comparison to the overall budget.*** The Board of Trustees approved the 2019-20 Budget Estimates at the Regular Board meeting held on June 13, 2019. The 2019-20 Overall Operating Budget Estimates totalled \$1,152.0M, and projected an in-year deficit of (\$2.8M). Subsequently, the Board approved an implementation deferral of Employee Paid Parking, which caused a projected loss of \$3.2M in revenue. The new in-year deficit projection as of September 2019 was therefore (\$6.0M).
3. ***The \$6.0M projected in-year deficit as of September 2019 was to be funded by the 2018-19 surplus.*** The Audit Committee reviewed and recommended to the Board of Trustees the approval of the 2018-19 year-end audited financial statements on November 13, 2019. The financial statements reported an in-year surplus of \$25.8M, which was then allocated to funding an estimated in-year deficit for 2019-20 of \$6.0M with the remaining allocated to one-time investments and Reserves based on the Reserve Strategy approved by the Board in June 2018.

D. EVIDENCE/RESEARCH/ANALYSIS

1. The projected expenditure changes in the Non-Instructional expenditure category appear in the table below:

<i>Non-Instructional Expenditure Categories</i>	<i>2019-20 Budget Estimates (\$M)</i>	<i>2019-20 Revised Budget Estimates (\$M)</i>	<i>Change (\$M)</i>
School Operations & Maintenance	98.3	98.2	(0.1)
Administration & Governance	25.5	25.6	0.1
Transportation	37.4	38.7	1.3
Other–Temporary Accommodations	3.2	3.2	0.0
Total	164.4	165.7	1.3

2. *Budgeted Expenditures increased by \$1.3M due to the following:*

- Transportation costs increased by \$1.3M because additional busses were added to address the International Languages bell time changes, policy revisions, new growth in the system and contract increases.
- Appendix A provides more detail by functional area

3. *The resulting In-Year Operating Deficit for the Non-Instructional Category is (\$1.3M).* On November 13, 2019 the Board approved a reservation strategy from the 2018-19 In-Year Surplus that allocated funding to cover this deficit.

E. STAFF RECOMMENDATION

1. That the Board of Trustees approve the Revised Non-Instructional Budget Estimates.