



REPORT TO

## GOVERNANCE AND POLICY COMMITTEE

### RESCINDMENT TO CARETAKER DEPLOYMENT H.S.03

*So the Lord gave Solomon wisdom, as he promised him. There was peace between Hiram and Solomon; and the two of them made a treaty. – 1 King 5:12*

Created, Draft	First Tabling	Review
January 2, 2020	January 7, 2020	<a href="#">Click here to enter a date.</a>
C. Fernandes, Superintendent of Education, Area 4 and Policy Development C. Caldwell, Legal Counsel		
<h3>RECOMMENDATION REPORT</h3>		

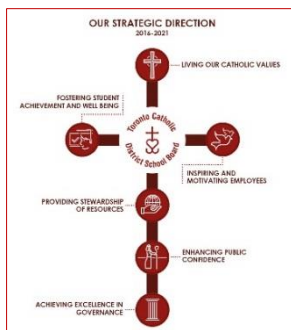
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

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Associate Director of Academic Affairs

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Associate Director of Facilities, Business and Community Development, and Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report reviews and recommends the rescindment of the policy on Caretaker Deployment H.S.03.

*The cumulative staff time required to prepare this report was 2 hours*

## **B. PURPOSE**

1. This Recommendation Report is on the Order Paper of the Governance and Policy Committee as it recommends the rescindment of the Caretaker Deployment Policy (H.S.03) due to the process outlined in this policy that was no longer used as of 1998.

## **C. BACKGROUND**

1. The Caretaker Deployment Policy (H.S.03) was first approved in March 1977 to deploy caretaking staff to schools. This policy was last reviewed in January 1986.
2. In 1998, the deployment of caretakers had been done manually. At the time, this manual process was replaced by the introduction of the new caretaker deployment software, Techni-clean, to achieve the intent of the goals set out in the policy.
3. Throughout the years, changes to schools, school programming and ministry specifications will have impacted changes to the facility needs of the organization. Techni-clean is able to respond to these changes as required.
4. Caretakers have been deployed since 1998 using the replacement software. This is a transactional process and is operational in nature.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. This policy is being recommended for rescindment in consultation with Facilities, Communication Departments and Legal Services.

2. Since 1998, caretaking staff have been deployed to schools using Techni-clean, a caretaker deployment software, designed to align with the needs of the system and the evolving needs of the board's facilities.
3. The software replaced the manual allocations of formulae and processes by which deployment of caretaking staff was made.

## **E. IMPLEMENTATION**

1. The Caretaker Deployment Policy will be removed from the Policy Register. Deployment of caretaking staff will continue with Techni-clean software.

## **F. STAFF RECOMMENDATION**

Staff recommends that the Caretaker Deployment Policy (H.S.03) be rescinded.