



## REPORT TO

## REGULAR BOARD

### RESCINDMENT TO CARETAKER DEPLOYMENT H.S.03

*So the Lord gave Solomon wisdom, as he promised him. There was peace between Hiram and Solomon; and the two of them made a treaty. – 1 King 5:12*

Created, Draft	First Tabling	Review
January 9, 2020	January 23, 2020	<a href="#">Click here to enter a date.</a>

C. Fernandes, Superintendent of Education, Area 4 and Policy Development  
C. Caldwell, Legal Counsel

### RECOMMENDATION REPORT

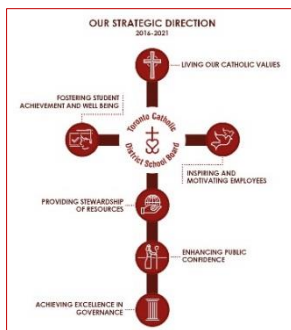
#### Vision:

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

#### Mission:

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Rory McGuckin  
Director of Education

D. Koenig  
Associate Director  
of Academic Affairs

L. Noronha  
Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## A. EXECUTIVE SUMMARY

After review at the Governance and Policy Committee on January 7, 2020, this report recommends the rescindment of the policy on Caretaker Deployment H.S.03.

*The cumulative staff time required to prepare this report was 4 hours*

## B. PURPOSE

1. This Recommendation Report is on the Order Paper of the Regular Board because the Governance and Policy Committee recommends the rescindment of the Caretaker Deployment Policy (H.S.03) as the process outlined in this policy has not been used since 1998.

## C. BACKGROUND

1. **March 1977** - The Caretaker Deployment Policy (H.S.03) was first approved to deploy caretaking staff to schools. This policy was last reviewed in January 1986.
2. **Up to 1998** - the deployment of caretakers was done manually. In 1998, this manual process was replaced by the introduction of the new caretaker deployment software, Techni-clean, to achieve the intent of the goals set out in the policy.
3. Throughout the years, changes to schools, school programming, and ministry specifications impact changes to the facility needs of the organization. Techni-clean is able to respond to these changes as required.
4. Caretakers have been deployed since 1998 using the replacement software. This is a transactional process and is operational in nature.
5. **January 7, 2020** – The Governance and Policy Committee reviewed the policy and determined it should be rescinded. It is recommended that the Board rescind this policy.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. This policy is being recommended for rescindment in consultation with Facilities, Communication Departments and Legal Services.
2. Since 1998, caretaking staff have been deployed to schools using Techni-clean, a caretaker deployment software, designed to align with the needs of the system and the evolving needs of the board's facilities.
3. The software replaced the manual allocations of formulae and processes by which deployment of caretaking staff was made.

## **E. METRICS AND ACCOUNTABILITY**

1. The recommendations in this report will be monitored by the Director of Education with the support of the Superintendent of Environmental Support Services.
2. Further reports will be brought to the Board in accordance with the policy review schedule

## **F. IMPLEMENTATION**

1. The Caretaker Deployment Policy will be removed from the Policy Register. Deployment of caretaking staff will continue with Techni-clean software.

## **G. COMMITTEE RECOMMENDATION**

That the Board accept the recommendation of the Governance and Policy Committee and approve the rescindment of the Caretaker Deployment Policy (H.S.03).