



# EMPOWERING STUDENTS TO SOAR

The Angel Foundation for Learning

## EXECUTIVE DIRECTOR'S ANNUAL UPDATE REPORT: 2019

### Introduction

A number of changes and improvements have taken place at the Foundation since assuming the role as Executive Director on May 21, 2019. Change is never easy, but always necessary as organizations strive to improve how it fulfills its principal mission to stakeholders.

Our leadership role as the Official Charity of the Toronto Catholic District School Board brings with it a unique, multi-dimensional responsibility to respect and represent the diverse needs and challenges of all our students and their families. It is a belief held firmly by the AFL Board as we continue our vital work supporting and empowering students to succeed to the best of their abilities intellectually, physically and spiritually.

Established in 1987, the Foundation's core business is the delivery of critical student nutrition programs operating in TCDSB schools where one in three families live below the poverty line. Operated locally by volunteer coordinators, this program serves over 1 million healthy breakfast or nutrition breaks each month. Public funding for student nutrition totaling approximately \$6.5 million annually is provided through public partnership grants with the City of Toronto/Toronto Public Health (TPH), the Ministry of Children, Community and Social Services (MCCSS) and the Toronto Foundation for Student Success (TFSS).

Rounding out its Four Wings of Support, the Foundation also raises monies through corporate sponsorships, donations and fundraising events to support AFL programs which target needed monies to: Student Scholarships, Awards and Bursaries; the School Allocations Program that ensures all students can participate in camps and class trips; and the Guardian Angel Fund providing items such as hearing aids, eyeglasses, warm clothing, food vouchers and other basic life essentials.

This first Executive Director's Annual Update Report is my commitment to transparency as the Foundation continues to work diligently alongside members of the AFL Board, the TCDSB Board of Trustees and Board Staff, as well as the hundreds of community supporters and corporate partners. Sharing critical information and highlights of the AFL's operations is based on the fundamental belief that only by working together can we safeguard the sustainability of the broad range of programs to meet the ever burgeoning need to support and assist TCDSB students and their families.

I look forward to continuing on this journey of witness, faith, innovation and action with all our community stakeholders, partners and sponsors.



John W. Yan  
Executive Director

## 1. Student Nutrition Program (SNP) Report

Program Highlights of \$6.25 million in public funding (see Appendix A for details by TCDSB Trustee):

- Number of Student Nutrition Programs: **184**
- Number of SNP participating schools: **167**
- Number of students enrolled in SNP schools: **76,000**
- Average daily participation: **59,546**
- Total number of meals/snacks served **3,343,000 per quarter** or **over 1 million per month**

## 2. Summary Program Funds Allocated

Local school impact through funds allocated by AFL Programs with frontline support, evaluation and needs identification conducted by TCDSB school administrators and Social Work Department (see Appendix B for details by TCDSB Trustee):

- AFL Family support for Extreme Needs: **\$7,300 = 9 families**
- AFL Camp Fund: **\$28,235 = 130 students**
- Social Work Emergency Fund: **\$82,618 = 420 students and their families**
- Reliable Life Fund (medical related needs): **\$15,063 = 50 students**
- General School Allocation (school field trips): **\$30,582 = 537 students**
- Nutrition Equipment Capital Equipment: **\$23,651 = 36 schools**
- The Loretto Fund (supporting newcomers): **\$3,690 = 25 students and their families**
- AFL Arts Fund: **\$5,674 = 27 students**
- Loblaws Kids See Free = **26 students**

## 3. Financial Statement Highlights

Auditors have recently completed their audit filed their report for the fiscal period ending August 31, 2019. The financial health of the Foundation remains strong despite a stated one-time deficit of \$73,231. In June, 2019, when it became clear that the Foundation would significantly exceed its anticipated 2018-2019 budget deficit of \$29,400, measures were put in place to ensure expenditures matched program needs in terms of value for dollar.

For 2020, there will be a refocus on efforts to ensure appropriate fiscal management and accountability processes continue to keep pace with the growing financial resources the Foundation is responsible to oversee. In October the AFL Board of Directors approved a balanced budget for the 2019-2020 fiscal year. For the first time, the total AFL budget will exceed \$7 million in forecasted revenues.

To ensure the use of best practices in financial oversight and performance, Auditors have recommended a transition to a new accounting system that aligns with the Foundation's needs. AFL Management is committed to continuous improvement and will transition to Quick Books. An update on this important change will be made once the new Finance and Accounting Officer has been hired and set up the new system.

Also moving forward, the budgeting process will occur much earlier, with the goal of approving the budget for the upcoming fiscal year by June of the current year. To support this work, the Executive Director is recommending the formation of a budget committee led by the Treasurer, to be formed at the February Board meeting each year.

## 4. Governance

The constitution of a By-Law Review Committee at the September 2019 Board meeting was the first step in seeking improvements in governance, financial, accounting and operational processes for the Foundation.

One of the key components for enhanced governance is related to board composition. The AFL Board of Directors is rather large (common for NPOs), and consistently changing membership, however a better governance framework as outlined in a new set of By-Law and Policy and Procedures should enhance performance. It is important to build a board that is sufficiently large to carry out board's responsibilities, without unnecessarily degrading its effectiveness with excessive numbers that inhibit individual engagement and involvement for board members.

Consequently, the Executive Director's recommendation is to continue with the current review of the Foundation's By-Laws and Policy and Procedures, but with an emphasis on also reviewing its governance charter and conduct a review of board effectiveness.

## 5. Strategic Plan and Communications

Every organization needs a solid communications and strategic plan. The current AFL strategic plan "Looking Back in Order to Move Forward" was last updated in 2013 and ended in the 2018 program year.

The Executive Director recommends that work begin on a new strategic plan that also incorporates a comprehensive communications strategy to ensure its success. With the beginning of a new decade as the perfect time to engage in such an exercise, a working title of "Future Focus: Beyond 2020" as the working title. As with all such processes, the plan should reflect the engagement and input of Foundation's stakeholders and supporters from across the TCDSB school community, the Archdiocese of Toronto and all major government agencies, public and private donors and sponsors. Community engagement and consultations will begin in Spring 2020.

## Conclusion

The Foundation would not be able to carry out its work without the active support of the TCDSB Board of Trustees and Staff. Generous staff support resources and office space provided by the TCDSB is tangible reflection of our Catholic values in action every day. We are thankful to the Board of Trustees for their ongoing commitment and contributions to the AFL's work, as we all strive to empower our students to soar.

# APPENDIX A:

## ANGEL FOUNDATION FOR LEARNING

### SUMMARY OF 2018-2019 STUDENT NUTRITION PROGRAM (SNP) GRANTS AND DONATIONS BY TRUSTEE (As of August 31, 2019)

<b>Summary of Student Nutrition Program Grants and Donations Allocated by Trustee</b>					
	<b>Municipal Funding</b>	<b>Provincial Funding</b>	<b>Parental Donations</b>	<b>Other Community Partners and Sponsors</b>	<b>Total</b>
Angela Kennedy	\$ 492,130.25	\$ 248,740.75	\$ 36,271.00	\$ 32,560.51	\$ 809,702.51
Daniel Di Giorgio	\$ 308,792.64	\$ 149,361.11	\$ 15,090.00	\$ 7,665.11	\$ 480,908.86
Frank D'Amico	\$ 237,196.14	\$ 113,551.69	\$ 22,632.20	\$ 14,249.00	\$ 387,629.03
Garry Tanuan	\$ 237,688.90	\$ 120,146.84	\$ 18,720.00	\$ 16,998.15	\$ 393,553.89
Ida Li Preti	\$ 387,069.69	\$ 186,012.67	\$ 7,640.00	\$ 13,211.00	\$ 593,933.36
Joseph Martino	\$ 286,480.92	\$ 137,145.47	\$ 21,004.00	\$ 7,433.84	\$ 452,064.23
Maria Rizzo	\$ 544,944.27	\$ 260,878.24	\$ 14,730.00	\$ 51,690.12	\$ 872,242.63
Markus de Domenico	\$ 115,522.70	\$ 56,729.26	\$ 1,220.00	\$ 15,315.77	\$ 188,787.73
Michael Del Grande	\$ 310,791.26	\$ 148,783.49	\$ 14,482.00	\$ 16,868.59	\$ 490,925.34
Nancy Crawford	\$ 426,393.39	\$ 205,269.61	\$ 12,265.00	\$ 28,264.44	\$ 672,192.44
Norm Di Pasquale	\$ 385,744.16	\$ 185,320.79	\$ 12,549.00	\$ 10,658.01	\$ 594,271.96
Teresa Lubinski	\$ 229,029.72	\$ 112,173.48	\$ 520.00	\$ 25,890.61	\$ 367,613.81
<b>Total</b>	<b>\$ 3,961,784.04</b>	<b>\$ 1,924,113.41</b>	<b>\$ 177,123.20</b>	<b>\$ 315,777.15</b>	<b>\$ 6,303,825.80</b>

# APPENDIX B:

## The Angel Foundation for Learning Summary of Funds allocated by Superintendents and Trustees - As of August 31, 2019

### Summary of AFL Monies allocated by Superintendent

	AFL Family Support for Extreme Needs	The AFL Camp Fund	Social Work Emergency Fund	Reliable Life Fund	General School Allocation	Nutrition School Allocations	The Loretto Fund	AFL Arts Fund	Loblaws Kids See Free	Total
Kevin Malcolm	\$500	\$3,093	\$3,325	\$1,200	\$2,495	\$3,500	\$150			\$14,262.75
Vincent Burzotta		\$400	\$4,135	\$832		\$1,342			3	\$6,708.88
Shawna Campbell		\$3,798	\$5,456	\$1,487	\$3,730	\$2,444	\$150		1	\$17,065.25
Michael Caccamo	\$800	\$6,237	\$11,614	\$2,367	\$5,495	\$2,614	\$1,850	\$1,485	10	\$32,461.35
Flora Cifelli		\$2,825	\$16,900	\$600	\$3,420		\$500		3	\$24,245.12
John Wujek	\$3,000	\$2,920	\$16,175	\$3,960	\$4,000	\$3,967		\$594	2	\$34,615.60
Peter Aguiar		\$3,300	\$6,963	\$3,069	\$4,640	\$4,298	\$850		3	\$23,120.22
John Shanahan	\$1,000	\$150	\$6,250		\$2,943	\$671			1	\$11,013.74
Patrick Keyes	\$2,000	\$5,512	\$11,800	\$2,049	\$3,860	\$4,816	\$191	\$3,595	3	\$33,822.53
<b>Total Monies Allocated</b>	<b>\$7,300.00</b>	<b>\$28,235.28</b>	<b>\$82,618.00</b>	<b>\$15,563.02</b>	<b>\$30,582.53</b>	<b>\$23,651.91</b>	<b>\$3,690.70</b>	<b>\$5,674.00</b>	<b>26</b>	<b>\$197,315.44</b>

### Summary of AFL Monies allocated by Trustee

	AFL Family Support for Extreme Needs	The AFL Camp Fund	Social Work Emergency Fund	Reliable Life Fund	General School Allocation	Nutrition School Allocations	The Loretto Fund	AFL Arts Fund	Loblaws Kids See Free	Total
Joseph Martino		\$464	\$6,600	\$300	\$1,800		\$500		3	\$9,664.00
Markus de Domenico		\$1,382	\$5,300	\$566	\$1,500					\$8,748.47
Ida Li Preti	\$800	\$3,291	\$12,023	\$1,467	\$2,135	\$2,165		\$395	5	\$22,275.96
Teresa Lubinski	\$1,000	\$1,615	\$9,250	\$1,149	\$2,860	\$4,356		\$594	1	\$20,823.95
Maria Rizzo		\$4,517	\$9,055	\$2,050	\$5,400	\$2,155	\$2,300	\$1,090	6	\$26,566.63
Frank D'Amico	\$1,000	\$2,190	\$8,475	\$729	\$2,500	\$2,836			1	\$17,730.21
Michael Del Grande		\$1,529	\$1,600	\$846	\$1,500		\$150			\$5,625.00
Garry Tanuan	\$500	\$2,764	\$5,030	\$1,272	\$2,995	\$3,500			1	\$16,060.88
Norm Di Pasquale	\$2,000	\$550	\$10,385	\$2,913	\$1,500	\$2,473			3	\$19,821.27
Daniel Di Giorgio	\$1,000	\$4,035	\$6,550	\$1,783	\$2,000	\$1,131	\$191	\$3,595	3	\$20,284.42
Angela Kennedy	\$1,000	\$2,250	\$6,200	\$1,489	\$3,663	\$2,592	\$400		3	\$17,593.53
Nancy Crawford		\$3,648	\$2,150	\$999	\$2,730	\$2,444	\$150			\$12,121.12
<b>Total Monies Allocated</b>	<b>\$7,300.00</b>	<b>\$28,235.28</b>	<b>\$82,618.00</b>	<b>\$15,563.02</b>	<b>\$30,582.53</b>	<b>\$23,651.91</b>	<b>\$3,690.70</b>	<b>\$5,674.00</b>	<b>26</b>	<b>\$197,315.44</b>