



Procurement Award Report – Addendum 1

The following shall be **added** to the March 12, 2020, Regular Meeting of Corporate Services, Strategic Planning and Property Committee, Agenda item **16.c Monthly Procurement Approvals** (Recommendation), Appendix A:

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
6.	CS_Mar 2020_Ren 2019 090 Madonna Catholic Secondary Catholic School Heating and Ventilation Upgrades Contract Award	The State Group	New Procurement Award	Installation of perimeter heating and ventilation modification in the MEDD classrooms.	\$63,850.00
			New Budget	No increase to overall Renewal Plan budget – new individual project budget required within approved Renewal Plan.	\$ 78,850.00



Procurement Award Report with Project Update

Report To	Corporate Services, Strategic Planning and Property Committee – Monthly Procurement
Report Name	CS_Mar2020_Ren 2019 090 Madonna Catholic Secondary Catholic School Heating and Ventilation Upgrades Contract Award
Report #	Ren 2019 090
Division	Capital Development and Asset Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development and Asset Renewal
Initiator/Requestor	T. Conforti, Renewal Project Supervisor
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$63,850.00
Term Start Date	March 12, 2020	Term End date	June 30, 2020

Description of Goods/Service or Change

Installation of perimeter heating, ventilation modification and addition of air conditioning in the MEDD classrooms at Madonna Catholic Secondary School.

This work is a follow up to the Renewal project to convert space in the school for the MEDD program, during which existing unit ventilators were removed to accommodate program elements, and the requirement for air conditioning for the special needs students.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	The State Group
Winning Bid Value Incl. Net HST	\$63,850.00
Budget Source	2019 Unplanned Renewal Contingency
Budget Source approval (Report & Date)	2019-002 (2019-10-10)
Under/Over Budget*	Within approved budget

* No increase to overall Renewal Plan budget – new individual project budget required within approved Renewal Plan.

Formal Award Recommendation

1. That the Board award a contract to the State Group in the amount of \$63,850.00, including net HST, for the installation of the perimeter heating and modification to the existing ventilation system serving the MEDD classrooms at Madonna Catholic Secondary School.

Project Funding Update

Funding Statement

Madonna HVAC Installation - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$0.00
Construction Costs	\$63,850.00	
Contingency Allowance	\$15,000.00	
Total Project Cost		\$78,850.00
Balance		(\$78,850.00)

Project Budget Change Needed?	Yes
Budget Change Amount	\$78,850.00

Formal Budget Change Recommendation

1. That a new project budget of \$78,850.00, funded from the 2019-2020 Renewal contingency, be approved for the installation of the perimeter heating and modification to the existing ventilation system serving the MEDD classrooms at Madonna Catholic Secondary School.
2. That the project budget include a contingency in the amount of \$15,000.00.