

## EMERGENCY OPERATIONS CENTRE (EOC)

<b>Key Decisions</b>	<b>Actions Undertaken</b>	<b>Date</b>	<b>Outcomes</b>
Board Meetings	The recommendation that all Board meetings and CSPC meetings be conducted via electronic/virtual platforms. Board meetings should be available for the public to view.	March 19, 2020	Board approved two Board meetings per month and continue with SEAC committee meetings virtually.
Closing TCDSB Playgrounds and Sport Fields	Staff closed all playgrounds and fields in alignment with direction provided by the City of Toronto and Toronto Public Health.	March 19, 2020	All TCDSB playgrounds and sport fields were closed.
Occasional Staff Payroll Concern	Decisions were made regarding payment for occasional staff based on Ministry direction.	March 24, 2020	Pay was facilitated for occasional and casual staff using an average earning formula and those individuals scheduled to work during the 2 week closure.
Cancellation of Excursions and Events for April	Letter to be posted regarding the cancellation of all TCDSB events during the month of April.	March 24, 2020	All TCDSB events were cancelled for April and May. Information was shared via a letter and posting on our website.
Communication Protocols	All communications, where possible, should be vetted through our Chief of Communications to control burdening the	March 24, 2020	Board-wide and parent messages are managed through the communications department. Curriculum

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	system with emails and letters.		department is managing communications to the system related to learning resources, access, etc.
Access to TCDSB Buildings	Create protocols for staff wishing to enter any TCDSB buildings.	March 24, 2020	Detailed protocol was being created to mitigate risk for any staff having to enter a TCDSB building.
Governance Continuity Considerations	Decisions related to the individuals required to attend a virtual Board meeting.	March 24, 2020	The Director, Chair, recording secretary and assistant recording secretary all required to attend the meeting in person.
Playground Signage	The creation of a plan regarding signage for all of the TCDSB playgrounds and sports fields.	March 26, 2020	Created signage and additional security to monitor high traffic areas/schools as a result of the TPH announcement.
Addressing Technology Needs for Students	Determining the best technology and the associated costs to the TCDSB to allow students to complete distance learning assignments (devices and internet capabilities).	March 26, 2020	Approval for the plan to purchase the appropriate devices for student use during the closure.
Protocol to Access TCDSB Schools	Review of the draft protocols for entry into TCDSB sites.	March 26, 2020	Revisions to the draft protocol is provided and sent to principals and teaching staff after consultation with the teacher unions.

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Communications to Stakeholders and Staff Regarding Phase Two	Review of parent letter regarding phase two. Review of a message to Board staff related to working at home during the closure.	April 2, 2020	Parent letter and communication to staff was sent out centrally through the Communications Department.
Technology Support for Parents	Consideration of a service support line for parents having difficulty with technology while supporting their child(ren) during distance learning.	April 7, 2020	Service Desk extend hours until 8pm and Website/Portal information will be available for parents having issues with technology at tcdsb.org/IT support.
Protocol for Access to the CEC	Development of a letter explaining the process for accessing the CEC.	April 7, 2020	Letter included stronger language as authorized by TPH.
Deferral of Lease Payments	Request to defer any required lease payments during the closure period.	April 7, 2020	Approved by EOC and lease holders will be notified.
Budget Consultation Survey	Discussion of allowing principals/staff to host a CSPC, OAPCE and CPIC meeting in a virtual environment to allow for budget consultation.	April 9, 2020	Allow principals to host virtual meeting for budget consultation. Staff to arrange virtual meeting for OAPCE and CPIC for input on the budget.