

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE REGULAR MEETING OF THE SPECIAL EDUCATION ADVISORY COMMITTEE PUBLIC SESSION

HELD WEDNESDAY, FEBRUARY 19, 2020

PRESENT:

Trustees: N. Crawford, Chair
A. Kennedy

External George Wedge, Vice Chair

Members: Melanie Battaglia
Sandra Mastronardi – via Teleconference
Tyler Munro
Deborah Nightingale

Staff: D. Koenig
F. Cifelli
L. Maselli-Jackman
V. Cocco
A. Coke
M. Gendron
R. Macchia
J. Mirabella
D. Reid
G. Sequeira
P. Stachiw

S. Hinds-Barnett, Acting Recording Secretary
S. Pellegrini, Assistant Recording Secretary

Sandra Mastronardi connected via Teleconference at 7:06 pm.

Trustee Kennedy connected via Teleconference at 7:15 pm.

2. Roll Call & Apologies

Apologies were extended on behalf of Lori Ciccolini, Lori Mastrogiuseppe and Mary Pugh.

Trustee Di Giorgio and Glenn Webster were absent.

3. Approval of the Agenda

MOVED by George Wedge, seconded by Melanie Battaglia, that the Agenda, as amended to reorder Item 7a) How to Set-up your Toronto Catholic District School Board Email Account on your Personal Device? - Frank Costa, Enterprise Infrastructure Architect to Item 4a) under revised category 4 - Presentations; create a new category 10 for Consideration of Motions; and reorder Items 12j) Consideration of Motion from Melanie Battaglia regarding Third Party Protocol; 12k) Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility; and 12n) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request to Items 10a), 10b) and 10c) respectively, be approved.

On the Vote being taken, the Motion was declared

CARRIED

5. Declarations of Interest

Trustee Kennedy declared an interest in Item 10b) (previously Item 12K)
Consideration of Motion from Sandra Mastronardi regarding Applied

Behavioural Analysis (ABA) and Accessibility as she has family members who are employees of this Board.

Trustee Kennedy indicated that she would neither participate in discussion regarding that Item nor vote.

4) Presentations

MOVED by George Wedge, seconded by Deborah Nightingale, that Item 4a) (previously Item 7a) be adopted as follows:

- 4a) How to Set-up your Toronto Catholic District School Board (TCDSB) Email Account on your Personal Device? - Frank Costa, Enterprise Infrastructure Architect** received.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Tyler Munro, that the Agenda be reopened to approve the Addendum and reorder Items 12a) and 11a) to Items 8a) and 8b) respectively.

On the Vote being taken, the Motion was declared

CARRIED

8. Unfinished Business

MOVED by Deborah Nightingale, seconded by George Wedge, that Item 8a) (previously Item 12a) be adopted as follows:

From the January 22, 2020 SEAC Meeting

8a) Annual Report on the Accessibility Standards Policy (A.35) received.

Trustee Kennedy disconnected via Teleconference and joined the table at 8:46 p.m.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by George Wedge, seconded by Melanie Battaglia, that Item 8b) (previously Item 11a) be adopted as follows:

8b) SEAC Monthly Calendar Review received and that the Presentation on Budget Setting from Gerard Sequeira be received.

On the Vote being taken, the Motion was declared

CARRIED

Sandra Mastronardi disconnected via Teleconference at 9:06 p.m.

The Chair declared a five minutes recess.

Sandra Mastronardi reconnected via Teleconference at 9:07 p.m.

The meeting resumed with Trustee Crawford in the Chair.

Attendance list remained unchanged.

6. Approval and Signing of the Minutes of the Meeting

MOVED by Tyler Munro, seconded by George Wedge, that the Minutes of the Regular Meeting held January 22, 2020 be approved.

On the Vote being taken, the Motion was declared

CARRIED

9. Notices of Motion

9a) From Trustee Angela Kennedy regarding Operational Procedures and Protocol for Appealing Student Exclusions as clearly outlined in the Education Act will be considered at the March 25, 2020 Special Education Advisory Committee (SEAC) Meeting.

10) Consideration of Motions

MOVED by Melanie Battaglia, seconded by Sandra Mastronardi, that Item 10a) (previously Item 12j) be adopted as follows:

From the November 20, 2019 SEAC Meeting

10a) Consideration of Motion from Melanie Battaglia regarding Third Party Protocol

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: The TCDSB's Multi-Year Strategic Plan 2016-2021 pillar of Fostering Student Achievement and Well-Being supports and promotes the use of evidence-based teaching and learning strategies, and the use of

differentiated instruction to ensure that individual learning needs are accommodated and to engage students fully in their learning;

WHEREAS: The purpose of the Protocol is to clarify the relationship between the school and the community health professional/private therapist where parents/guardians have retained such community professionals to support their child and/or staff from another agency and/or ministry request to observe and/or work with a student at school;

WHEREAS: This Protocol recognizes that parents/guardians, community health professionals and the school share a common goal to pursue, within defined roles, the best interest of the child; and

WHEREAS: Implementation of the Protocol requires increasing awareness and distribution of the Protocol to parents/guardians and students to foster communication and collaboration with the school staff to appropriately accommodate students receiving special education programs and services.

THEREFORE, BE IT RESOLVED THAT: SEAC recommend to Board that staff provide information regarding the Protocol contained within the Individual Education Plan (IEP) cover letter provided annually in September to students and/or parents/guardians of students with an Identification, Placement and Review Committee (IPRC) and/or receiving an IEP; and

BE IT FURTHER RESOLVED THAT: SEAC recommend to Board that staff include information regarding the Protocol in the cover letter including how to access the Protocol, such as website links and where they can receive a hard copy of the Protocol, encouraging students and parents/guardians to use the Protocol to facilitate collaboration with their privately retained community professionals to observe and/or work with the student and to provide additional supports and resources to teachers and other school staff, including ongoing consultation as necessary.

On the Vote being taken, the Motion was declared

CARRIED

Trustee Kennedy declared an Interest in Item 10b) (previously Item 12k) **Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility** and left the table at 10:00 p.m. Trustee Kennedy indicated that she would neither vote nor participate in discussions regarding that Item.

MOVED by Sandra Mastronardi, seconded by Melanie Battaglia, that Item 10b) (previously Item 12k) be adopted as follows:

From the November 20, 2019 SEAC Meeting

- 10b) Consideration of Motion from Sandra Mastronardi regarding Applied Behavioural Analysis (ABA) and Accessibility** deferred to the March 25, 2020 SEAC Meeting.

On the Vote being taken, the Motion was declared

CARRIED

MOVED by Tyler Munro, seconded by Melanie Battaglia, that Item 10c) (previously Item 12n) be adopted as follows:

From the December 4, 2019 SEAC Meeting

- 10c) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request**

WHEREAS: The mission of the TCDSB is to be an inclusive learning community uniting home, parish and school and rooted in the love of Christ;

WHEREAS: Special needs students without an Individual Education Plan (IEP) detailing their needed accommodations will not meet their potential at school, may become disruptive at school and become alienated;

WHEREAS: The Auditor General of Ontario in their 2008 report raised concerns about IEP not being completed in a timely manner. (Section 4.14. Recommendation 9, page 392);

WHEREAS: The Ministry of Education's IEP Resource Guide states: "The 30 day requirement for completion of an IEP applies to the IEPs of all students, including those who have not been formally identified as exceptional but who receive a special education program and/or service." (page 42); and

WHEREAS: The TCDSB does not provide a public report to SEAC or the Board on how many IEPs are to be created within 30 school days or the beginning of the school year or term/semester and the number and percent of IEPs completed within the 30-school day requirement.

THEREFORE BE IT RESOLVED THAT: SEAC recommend to the Board that a report be prepared for counting the number of IEPs due at the beginning of a school year or term/semester, and the number and percent of completed IEPs that were sent to parents on or before the 30-school day period has passed;

The report to include IEPs due no earlier than the beginning of the 2019/20 school year;

The report to accumulate new reporting periods as the 30-school day period expires;

The report should not include more than the previous five school years of reporting;

The report to separate Elementary and Secondary results with a board-wide cumulative result;

The report to be sent to SEAC within 90 days of the beginning of a school year, term/semester on a semi-annual basis; and

The report to be sent to the Board on an annual or semi-annual basis at their discretion.

Sandra Mastronardi disconnected via Teleconference at 10:33 p.m.

The Chair declared a five minutes recess.

The Meeting ended as quorum was lost.

ITEM UNFINISHED

10c) Consideration of Motion from Tyler Munro regarding Individual Education Plan Completion Rate - Report Request.

ITEMS NOT DISCUSSED

11b) Special Education Plan Review

a. Roles and Responsibilities

b. Categories and Definitions of Exceptionalities

c. Provincial and Demonstration Schools in Ontario

11c) Special Education Superintendent Update

12b) Parent Reaching Out (PRO) Regional Grant 2019-2020

12c) Communication from Windsor-Essex Catholic District School Board

12d) Set SEAC Goals for this year (from the Draft Annual Calendar)

12e) Special Plan Review (from the Draft Annual Calendar)

12f) New Policy on Age-Appropriate Placement - Curriculum and Program Supports (previously listed as Draft Acceleration/Retention Policy)

12g) Review of Policy: Special Education Programs and Services (S.P.01)

- 12h) Inquiry from Sandra Mastronardi regarding Student Trustee Report
- 12i) Association Reports - George Wedge (Verbal)
- 12l) Inquiry from Tyler Munro regarding Special Education Fair
- 12m) Inquiry from Tyler Munro regarding Email Blasts
- 14a) SEAC Email Requirements and Member Contact Information
- 15a) Letter of Interest to Serve as Special Education Advisory Committee Member from Joy Alma
- 16a) *Autism Ontario 2020 Pre-Budget Consultation Submission*

SECRETARY

CHAIR