Procurement Award Report – Addendum 1

The following shall be **added** to the April 23, 2020, Regular Board Meeting, Agenda item **19.b Monthly Procurement Approvals** (Recommendation), Appendix A:

Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
10.	Hewlett Packard Aruba WiFi Maintenance Agreement Renewal	Access 2 Networks Inc	Update to Existing Procurement	Hewlett Packard Aruba WiFi Maintenance Agreement be renewed through the reseller Access 2 Networks Inc. at a cost of $612,934.59.	$612,934.59

Procurement Award Report

Report Name	Hewlett Packard Aruba WiFi Maintenance Agreement Renewal
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	P-141-14	Value + Net HST	$612,934.59
Term Start Date	June 11, 2015	Term End date	June 10, 2020

Description of Goods/Service or Change

The TCDSB's WiFi network infrastructure is comprised of over 5,300 Hewlett Packard (HP) Aruba WiFi access points and central management software to deliver WiFi connectivity at over 185 sites. HP Aruba WiFi was awarded in 2015 to provide WiFi connectivity to the TCDSB. All of this equipment and central software is under a technical support and maintenance agreement with HP Aruba through the reseller Access2Network. The existing agreement provides TCDSB with the latest software upgrades, hardware replacement and technical support.

This equipment continues to meet the needs of the TCDSB to provide WiFi connectivity in the classroom, schools and departments. The agreement with HP Aruba needs to be renewed to continue to have technical support and maintenance on this equipment and the software.

The central software (Aruba Airwave) that manages this WiFi network infrastructure is being migrated from an on premise installation to a subscription cloud-based Software as a Service (SaaS) solution. The cloud-based solution offers the greater benefit of disaster recovery, business continuity, on demand computing and storage capacity growth.

The table below shows the term options and associated renewal cost.

Term	Estimated Annual Cost before Taxes	Estimated Total Cost before Taxes	Estimated % Savings over 1-Year Term
1-Year	$260,867.00	$260,867.00	
3-Year	$179,282.06	$537,846.20	31%
5-Year	**$119,995.02**	**$599,975.12**	**54%**

The 5-year renewal option represents the greatest benefit and savings for the TCDSB. When compared to the 1-year term the savings amounts to $140,871.98 annually and would total a savings of $704,359.90 over 5 years.

Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	16
Name of Recommend Vendor/Bidder	Access 2 Networks Inc.
Winning Bid Value + Net HST	$612,934.59
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2019- 2020 Budget Estimates – Overall Instructional Volumes 1, 2, 3, 4 2019- 2020 Budget Estimates – Non-Instructional Volumes 5, 6 June 13, 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

This report recommends that the Hewlett Packard Aruba WiFi Maintenance Agreement be renewed through the reseller Access 2 Networks Inc. at a cost of $612,934.59 inclusive of net taxes for a 5-year term.