

Appendix B – Emergency Purchases due COVID 19

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	HP Chromebooks	Compugen	Information on existing	Purchase of 4,688 HP Chromebooks, licenses and delivery logisitcs + Delievery of 1,000 Dell Chromebooks	\$1,436,788.24
2	Dell Chromebooks	Dell	Information on existing	Purchase of 1,000 Dell Chromebooks and licenses	\$355,516.80
3	Leased iPads	Apple	Information on existing	6-month lease of 4,000 iPads with LTE	\$976,646.60
4	IT Delivery and Logisitcs	Compugen	Information on existing	Delievery, configuration, and logisitcs for 4,000 + 600 ipad Blueooth Keyboard	\$121,312.68
5	Emergency Purchase – Hand Sanitizers	Mister Chemical Limited	Information on existing	940 cases Hand Sanitizer(400ml x24)	\$178,224.00



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Board
Report Name	HP Chromebooks
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	OECM-2017-261-03	Value Incl. Net HST	\$1,436,788.24
Term Start Date	Feb 7, 2020	Term End date	Nov 1, 2023

Description of Goods/Service or Change

Purchase of 4,688 Chromebooks, Google Chrome licenses, and delivery logistics. The Board is already under contract with Compugen under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Compugen
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

To use existing contract to purchase 4,688 HP Chromebooks and licenses at cost of \$1,436,788.24 net taxes.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Board
Report Name	Dell Chromebooks
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	OECM-2017-261-03	Value Incl. Net HST	\$355,516.80
Term Start Date	March 1, 2017	Term End date	Nov 1, 2023

Description of Goods/Service or Change

Purchase of 1,000 Chromebooks and Google Chrome licenses. The Board is already under contract with Dell under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Dell
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

To use existing contract to purchase 1,000 Dell Chromebooks and licenses at cost of \$355,516.80 net taxes.

Emergency Purchase due to COVID 19

Report To	Board
Report Name	Lease Apple iPads
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Modification to existing award

Tender/RFP Information

RFP/Tender #	N/A	Value Incl. Net HST	\$976,646.60
Term Start Date	April 6, 2020	Term End date	April 5, 2021

Description of Goods/Service or Change

6-month lease of 4,000 iPads. This is a 12 month lease contact with a 6-month out clause. Costs above are for 6-months. The Board is already under contact with Apple to supply iPads.

Procurement Process

Procurement Type	Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Apple
Winning Bid Value Incl. Net HST	\$976,646.60
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

To sign a 12-month lease of 4,000 iPads. This is a 12 month lease contact with a 6-month out clause at a cost of \$976,646.60 for 6-months.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Board
Report Name	IT Configuration and Delivery Logistics
Division	ICT Services
SO/Executive	S. Camacho, Chief Information Officer
Initiator/Requestor	
Report Type	Information on existing award

Tender/RFP Information

RFP/Tender #	OECM-2017-261-03	Value Incl. Net HST	\$121,312.68
Term Start Date	Feb 7, 2020	Term End date	Nov 1, 2023

Description of Goods/Service or Change

Delievery, configuration, and logisitics for 4,000 + 600 ipad Blueooth Keyboard + 1000 Dell Chromebooks.The Board is already under contact with Compugen under and province-wide OECM contract. This purchase is simply additional spend under the existing contract.

Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	YES - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommended Vendor/Bidder	Compugen
Winning Bid Value Incl. Net HST	
Budget Source	Operating
Budget Source approval (Report & Date)	2019-2020 Operating Budget approved June 2019
Under/Over Budget	Within approved budget

Formal Award Recommendation

To use existing contract with Compugen to purchase Delievery, configuration, and logisitics for 4,000 + 600 ipad Blueooth Keyboard + 1000 Dell Chromebooks at cost of \$121,312.68 net taxes.



Procurement Award Report

Emergency Purchase due to COVID 19

Report To	Monthly Procurement
Report Name	COVID 19 Emergency Purchases
Report #	CS_May2020_Ope 2019 013 –
Division	Facilities Operations
SO/Executive	M. Farrell, Superintendent of Environmental Support Services
Initiator/Requestor	R. MacDonald, Manager Central Services
Report Type	New procurement award

Tender/RFP Information

RFP/Tender #		Value Incl. Net HST	\$182,073.64
Term Start Date	March 15, 2020	Term End date	August 31, 2020

Description of Goods/Service or Change

Goods for COVID 19 emergency response. Hand sanitizer for distribution to all school and Board locations. Due to general product unavailability, quotations were sought from other suppliers to provide the materials in an immediate and timely fashion.

Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	2
Name of Recommended Vendor/Bidder	Mister Chemical Limited.
Winning Bid Value Incl. Net HST	\$182,073.64
Budget Source	Maintenance and Operations
Budget Source approval (Report & Date)	N/A
Under/Over Budget	Within Budget

Formal Award Recommendation

Approval for purchase of emergency supplies of hand sanitizer to Mister Chemical Limited in the amount of \$182,073.64 inclusive of net HST.