



August 25, 2020

To: Board of Trustees Governance Policy Committee

## **S.10 POLICY COMMENTARY & FINAL RECOMMENDATIONS**

Dear Committee Members,

Thank you for your continued focus on the S.10 CSPC Policy. Since the last Governance meeting earlier this year, CPIC & OAPCE continued conversations with Board staff over May, June and July. Many of the regulations & appendices were amended to better reflect intent of earlier recommendations we made on behalf of parents and reordered for better flow. We wish to thank the Coordinator for [International Languages, Parent Engagement and Community Relations] for engaging in dialogue and being amenable to edits and recommendations.

There are a few minor items we would like you as Trustees to consider adding based on the final report/policy we have seen on the agenda:

### **POLICY**

#### **(I) Regulation 7: CSPC interaction with School Principal**

- Regulation 7 has suggested to be removed, on the assumption it is largely a repeat of Regulation 3.
- Regulation 3 speaks to CSPC and their recommendations to the Board whereas Regulation 7 was intended for local matters to the school principal.
- We also recommend that: ***the principal respond in a reasonable time back to CSPC if it cannot be addressed immediately.***

**(II) Regulation 10: Local CSPC Bylaw Implementation**

- Many larger CSPCs in practice have additional executive member(s) to distribute work, are vital members of the executive and are voted upon every year by all parents (ie: Fundraising Chair, Communications Chair, Budget Chair)
- This may have been omitted in error.
- Nothing in Regulation 6.12 restricts the Council Executive to only the Chair/Vice-Chair, Secretary and Treasurer.
- We recommend adding to Regulation 10.2:  
***viii) Responsibilities of Chairs of any additional sub-committees, and if the Chairs are considered part of the Executive Members of CSPC (Article VIII)***

**(III) Effects of COVID-19 and other potential unforeseeable events**

- Recommend adding new regulation for clarity: ***CSPC meetings including the AGM may be held virtually where access to school premises are not available or to increase participation of parents.***

**BYLAWS (REPORT APPENDIX B)**

**(I) Section 5.5: The Role and Responsibility of the Principal**

- This item was likely omitted in error from earlier discussions
- ***Supporting selection of any photographers for student photos and school ceremonies.***

**(II) Section 5.2: Community Representatives (Appointed Voting Members)**

- This role is often misunderstood as the purpose is to provide insight to CSPC and act as a liaison from the community at large and not just a former parent or school staff member.



- Recommend adding the words: **(Should be selected from examples: representative from a local business association/ community group, City Councillor's office etc..)**

### FINANCIAL OPERATIONS (REPORT APPENDIX C)

We are concerned about the fiscal year & reporting period being changed to June 1 to May 31<sup>st</sup> as many CSPCs have expressed concern it does not accurately account for the various expenditures processed in June and July. It also adds complexity for the Treasurer. We would prefer to call this an interim report with the fiscal year remaining and final report submitted for the period of September 1<sup>st</sup> → July 31<sup>st</sup>.

### IMPLEMENTATION & TRAINING TO BE ENACTED FOR THIS YEAR

**Given concerns last year around election practices, we implore you to recommend this policy reflective of (hopefully) these & any other changes made this evening for ultimate approval at Board with the direction to be implemented ASAP so that it can be communicated and have changes reflected for this school year at the AGM (which is scheduled to take place no later than 30 days from the start of the school year).**

We thank you for your consideration and look forward to working as partners implementing these positive changes through the continued evolution of effective CSPCs across the TCDSB.

John Del Grande  
CPIC Chair

Annalisa Crudo-Perri  
OAPCE Executive Director