

# PARENT REACHING OUT (PRO) REGIONAL GRANT

## TCDSB Reporting Template

MUST BE COMPLETED AND SUBMITTED BY JUNE 15<sup>th</sup>, 2020

<b>Ward/ Department/Committee</b>	
<b>Allocated Grant/Budget</b>	\$
<b>Person-in-Charge</b>	

Event Details	
Location	
Date/Time	
Speaker/Facilitator	
Number of Parents in Attendance	
Event Content (2 – 5 Sentences)	
Exit Survey	
Number and/or percentage of parents who have increased awareness of school activities	
Number and/or percentage of parents who felt more comfortable in the school environment	
Number and/or percentage of parents who learned new skills that will be beneficial for their child's achievement as a result of the project/event	
Photos	Please submit 2-5 photos of event via email to <a href="mailto:manuela.sequeira@tedsb.org">manuela.sequeira@tedsb.org</a> (Please include title of project on the subject line of the email)

Expenditures		
Possible Budget Category	Maximum Amount that Can be Spent	Amount
Facilitator/Speaker		\$ (original receipts attached)
Refreshments	10% of approved funding	\$ (original receipts attached)
Printing of Resources		\$ (original receipts attached)
Promotion/Advertising	10% of approved funding	\$ (original receipts attached)
Childcare		\$ (original receipts attached)
Workshop Materials		\$ (original receipts attached)
Other (Please add category):		\$ (original receipts attached)
<b>Total Amount (Cannot Exceed Grant)</b>		<b>\$</b>

\_\_\_\_\_  
**Person-in-Charge**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**