

## APPENDIX B - ANNUAL REPORT 2019-2020: TCDSB COMMUNICATIONS

### Community Consultation and Engagement

ENGAGEMENT		LEVEL	PURPOSE/GOAL	OUTCOME/IMPACT
Date  (MM/YY)				
St. Andrew: Parking Lot and Site Reconfiguration	09/19	<ul style="list-style-type: none"><li>• Consult</li><li>• Involve</li><li>• Collaborate</li></ul>	<ul style="list-style-type: none"><li>• In order to ensure the needs of the various stakeholders (school, church, community center) in this project are met, multiple consultations and design reviews have taken place</li></ul>	<ul style="list-style-type: none"><li>• Pedestrian movement through the reconfigured parking area was discussed</li><li>• Elements were added/removed based on feedback</li></ul>
St. Simon: Basketball & Funnel Ball	09/19	<ul style="list-style-type: none"><li>• Involve</li><li>• Collaborate</li><li>• Consensus</li></ul>	<ul style="list-style-type: none"><li>• Parents, custodians and administration met with the Landscape Supervisor to determine the best locations element installation</li></ul>	<ul style="list-style-type: none"><li>• Elements were rearranged to consider yard use, snow storage and future, potential portable placement</li></ul>
Local Design Committee (LDC) Meetings	09/19 – 07/20	<ul style="list-style-type: none"><li>• Inform</li><li>• Consult</li><li>• Involve</li><li>• Consensus</li><li>• Empower</li></ul>	<ul style="list-style-type: none"><li>• To present ongoing design development of new schools and additions with representatives of the school community</li><li>• To solicit input from the school community to inform design development</li><li>• To achieve consensus from the community on new school design. Signed approval of the LDC is required before a project can move from design development into construction documentation</li></ul>	<ul style="list-style-type: none"><li>• The LDC is made up of the Trustee, SO, Principal, 2-3 staff and 2-3 parent representatives. Consultants and Capital staff also attend</li><li>• The following LDC meetings have been held: 11/09/19 – St Fidelis 24/09/19 – St. JH Newman 08/10/19 – Holy Angels 15/10/19 – Dante Alighieri / Regina Mundi 21/10/19 – St. Antoine Daniel 28/10/19 – St. Matthias</li></ul>

				7/01/20 – St. JH Newman 22/01/20 – St. Barbara 06/02/20 – St. Dominic Savio 19/02/20 – St. Fidelis 09/03/20 – Regina Mundi 10/03/20 – St. Fidelis 10/03/20 – St. Matthias 24/03/20 – St Michael's Choir 01/04/20 – St. Fidelis 14/05/20 – St. JH Newman 19/05/20 – St. John Vianney 17/06/20 – Dante Alighieri 23/07/20 – St. Andre
Loretto College: Master Plan	10/19	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of the meeting was for the consultants to meet with the school community to understand their concerns, needs and wishes for a redeveloped site	<ul style="list-style-type: none"> <li>• Priorities were identified</li> <li>• CSPC, students and staff were provided the opportunity to share ideas and opinions</li> </ul>
Our Lady of Sorrows: Master Plan	10/19	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of the meeting was for the consultants to meet with the Outdoor Committee and Administration, whom present their community consultation and research on school yard additions; as well as familiarizing everyone with the restrictions of the site and budget	<ul style="list-style-type: none"> <li>• Priorities were identified, major site restrictions were identified and explained</li> </ul>
Father John Redmond, Transfiguration, St. Wilfrid: Pollinate TO Pollinator Gardens	10/19	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> </ul>	The purpose of these meetings was to provide grant recipients with a direct meeting with City of Toronto Staff	<ul style="list-style-type: none"> <li>• Garden locations were confirmed; procedure for next steps were identified</li> </ul>
St. Norbert: Site Expansion	10/19	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of this meeting was for the consultant to meet with the Expansion	<ul style="list-style-type: none"> <li>• The consultants were able to determine any revisions required to the plan, prior to</li> </ul>

			Committee to review design development and project progress	discussions with the larger City of Toronto as we moved towards SPA Amendment Submissions
St. Vincent de Paul: Master Plan: Operational Meeting	10/19	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of this meeting was for the parent/consultant, administration, and custodial staff to determine the waste storage/pick up constraints, snow removal and daily operation of the facility and site	<ul style="list-style-type: none"> <li>• Parent/consultant was able to include this information in developing Master Plan that takes into account the operation of the facility</li> </ul>
St Joseph Morrow Park Open House	10/19	<ul style="list-style-type: none"> <li>• Inform</li> </ul>	To provide information on the new school building to prospective grade 9 students and their parents	<ul style="list-style-type: none"> <li>• A short presentation to the larger group followed by informal questions</li> </ul>
Loretto College: Master Plan	11/19	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of this meeting was to review the draft Master Plan prepared by the consultants with the school community and collect feedback on the plan	<ul style="list-style-type: none"> <li>• The consultants were able to determine any changes required to the draft plan, prior to discussions with the larger community and City of Toronto</li> </ul>
Our Lady of Sorrows: Master Plan	11/19	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of this meeting was to review the draft Master Plan prepared by the consultants with the school community and collect feedback on the plan	<ul style="list-style-type: none"> <li>• The consultants were able to determine some of the priorities for the community as well as which elements required more exploration</li> </ul>
St. Andrew: Preliminary Design Review	11/19	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	The purpose of this meeting was to review the preliminary design prepared by the consultants with the community stakeholders and collect feedback on the plan	<ul style="list-style-type: none"> <li>• The consultants were able to determine some of the priorities for the community, the site's operation as well as which areas of the design required more development</li> </ul>
St Raymond CSPC – Project Update	11/19	<ul style="list-style-type: none"> <li>• Inform</li> </ul>	To present the design of the new school to the current CSPC	<ul style="list-style-type: none"> <li>• Consultant and Board staff responded to all questions</li> </ul>

				<ul style="list-style-type: none"> <li>Positive feedback on design provided.</li> </ul>
St. Raymond Public Meeting	12/19	<ul style="list-style-type: none"> <li>Inform</li> <li>Consult</li> <li>Empower</li> </ul>	To present the new school design and anticipated construction to the school community and neighbour and solicit input for development of annex area	<ul style="list-style-type: none"> <li>Approximately 40 community members attended</li> <li>Feedback obtained to further inform site plan</li> <li>A commitment to present and review the construction management plan with neighbours prior to commencement of construction</li> </ul>
St. Conrad: Playground Project Review	12/19	<ul style="list-style-type: none"> <li>Inform</li> <li>Involve</li> </ul>	The purpose of this meeting was to review the next steps for the Playground Project with the school community and discuss efficiencies in including the Waste Storage Area in the project	<ul style="list-style-type: none"> <li>Determined next action steps to combine the Playground Project with the Waste Storage Area</li> </ul>
St. Sebastian: Master Plan Open House	12/19	<ul style="list-style-type: none"> <li>Inform</li> <li>Consult</li> </ul>	The purpose of this open house was for the Pauline Street Public School's Outdoor Committee to present their ideas to the Pauline and St. Sebastian school communities	<ul style="list-style-type: none"> <li>St. Sebastian CSPC representatives were able to express their opinions about the project</li> <li>The Landscape Supervisor was made familiar with the project, allowing for planning of next steps with TCDSB and TDSB staff</li> </ul>
St. Vincent de Paul: Master Plan Workshop	01/20	<ul style="list-style-type: none"> <li>Consult</li> <li>Involve</li> <li>Collaborate</li> <li>Empower</li> </ul>	<ul style="list-style-type: none"> <li>The purpose of this workshop was to involve the school community in the design process, understand their priorities and allow everyone an opportunity to participate</li> </ul>	<ul style="list-style-type: none"> <li>The Outdoor Committee was able to collect feedback from the community</li> <li>Key points of conflicting priorities were identified</li> </ul>
St. Andrew: Design Review	01/20	<ul style="list-style-type: none"> <li>Consult</li> <li>Involve</li> <li>Collaborate</li> </ul>	<ul style="list-style-type: none"> <li>The purpose of this meeting was to review the preliminary design prepared by the consultants with the</li> </ul>	

		<ul style="list-style-type: none"> <li>• Consensus</li> </ul>	community stakeholders and collect feedback on the changes made to the plan	
St. Conrad: Final Design Review	01/20	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Consensus</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to ensure that the Outdoor Committee was satisfied with the design and provide sign off for progression to working drawings</li> </ul>	<ul style="list-style-type: none"> <li>• The consultant was able to prepare construction drawings and move towards project tendering</li> </ul>
St. Norbert: Final Design Review	01/20	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Inform</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to ensure that the Outdoor Committee was satisfied with the design and provide sign off for progression to working drawings</li> </ul>	<ul style="list-style-type: none"> <li>• The consultant was able to begin a complete drawing set required for municipal approvals</li> </ul>
Loretto Abbey Relocation Consultation	01/20	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> <li>• Consensus</li> <li>• Empower</li> </ul>	<ul style="list-style-type: none"> <li>• To inform the school community of options for accommodation of students during required building renewal work</li> <li>• To gather feedback on preferred options</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately 350 parents, students, staff and school neighbours attended</li> <li>• Feedback obtained to inform site plan</li> <li>• Consultants and Board staff responded to questions at round tables and a larger question and answer forum after the presentation</li> <li>• Consensus to remain on site during renewal work</li> </ul>
St. Antoine Daniel Public Meeting	01/20	<ul style="list-style-type: none"> <li>• Inform</li> </ul>	<ul style="list-style-type: none"> <li>• To present the new school design and gather feedback from the larger school community, neighbours and community groups</li> <li>• To provide information on relocation process and timing</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately 50 parents, staff and school neighbours, City Councilor and City staff attended</li> <li>• Consultants and Board Staff responded to questions both from individuals and during a larger question and answer forum after the presentation</li> </ul>

				<ul style="list-style-type: none"> <li>Consensus that relocation to be planned for September 2021</li> </ul>
St. Pius X: Playground Meeting	01/20	<ul style="list-style-type: none"> <li>Consult</li> <li>Involve</li> <li>Collaborate</li> </ul>	The purpose of this meeting was to discuss the preparation of construction drawings for the previously designed Phase I of the Master Plan	<ul style="list-style-type: none"> <li>The consultant was able to confirm timelines and deadlines, while discussing revisions to the original design</li> </ul>
Transfiguration: Pollinator Garden	01/20	<ul style="list-style-type: none"> <li>Consult</li> <li>Involve</li> <li>Collaborate</li> </ul>	The purpose of this meeting was to work with a Principal and a parent representative on the Pollinator Garden plan, review preliminary cost estimates and determine a plan for the planting of the garden	<ul style="list-style-type: none"> <li>The Landscape Supervisor was able to advise on next steps, required materials and planting design</li> </ul>
Holy Angels CSPC – Relocation	01/20	<ul style="list-style-type: none"> <li>Inform</li> <li>Consult</li> <li>Consensus</li> <li>Empower</li> </ul>	To present information about process, options and timing of relocation to the school CSPC and other school community members	<ul style="list-style-type: none"> <li>Consensus that relocation be planned for September 2021</li> </ul>
St. Norbert: Final Design Presentation	02/20	<ul style="list-style-type: none"> <li>Inform</li> <li>Involve</li> </ul>	The purpose of this meeting was to present the final design to the larger, school community	<ul style="list-style-type: none"> <li>The community was informed of the ongoing work of the Expansion Committee, consultants and Board Staff to produce a well thought out, site expansion design</li> </ul>
Dante Alighieri / Regina Mundi Relocation Consultation	02/20 03/20	<ul style="list-style-type: none"> <li>Inform</li> <li>Consult</li> <li>Involve</li> <li>Collaborate</li> <li>Consensus</li> <li>Empower</li> </ul>	<ul style="list-style-type: none"> <li>To inform the school community of options for accommodation of students during building construction</li> <li>To gather feedback on preferred options</li> <li>To present feedback received for further consultation</li> </ul>	<ul style="list-style-type: none"> <li>Approximately 250 parents, students, staff and school neighbours attended</li> <li>Feedback obtained to inform site plan</li> <li>Consultants and Board staff responded to questions at round tables and a larger</li> </ul>

				question and answer forum after the presentation
Playground Reserve Fund: Applications	02/20 – 06/20	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of the application meetings was for the Landscape Supervisor to provide support to Outdoor Committees as needed while completing their Playground Reserve Applications, especially in determining feasibility, landscape design options and elements to include, cost estimation and school community consultation</li> <li>• Meetings that took place prior to March 13<sup>th</sup> were held in person, where the site could be reviewed with the Committee, while meetings after March 13<sup>th</sup> were conducted remotely</li> </ul>	<ul style="list-style-type: none"> <li>• ‘Frequently Asked Questions’ document was prepared based on immediate, overwhelming response to grant</li> <li>• 67 Elementary and Secondary schools total applied for the Playground Reserve Grant (the majority of which worked with the Landscape Supervisor and/or Area SQS to complete their applications)</li> <li>• 59 schools were awarded funds for outdoor environment improvements</li> </ul>
Budget Consultations	04/20-05/20	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Consult</li> <li>• Involve</li> </ul>	<ul style="list-style-type: none"> <li>• The 2020-21 budget consultation offered TCDSB community and stakeholders with an opportunity to provide input in a number of different ways in advance of the provincial release of grants for student needs</li> </ul>	<ul style="list-style-type: none"> <li>• Staff met with various stakeholders including Principals, CPIC, OAPCE, CSLIT, ESCLIT, SEAC, TECT, TSU, MAPA, ETFO, CUPE, APSSP</li> <li>• A CEC Virtual Townhall was held and 326 attendees learned more about the budget setting process, potential COVID impacts and asked questions</li> <li>• Budget consultation survey received 4,549 responses, including 83 from CSPCs</li> </ul>

Parent/Guardian Voice June 2020 Annual Survey	06/01-06/12	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• This annual survey seeks feedback from parents/guardians about their overall satisfaction with their child's school. This year, the survey covered the period between September 2019 and March 13, 2020. Topics include nurturing our Catholic community, school climate, supporting learning, communication, parental involvement, and service excellence</li> </ul>	<ul style="list-style-type: none"> <li>• 6,266 parents/guardians responded to the online survey</li> <li>• 79% of responses were based on children in elementary; 21% for secondary</li> <li>• Results were positive and showed continuous improvement</li> </ul>
Learning During the COVID-19 Pandemic: Parent/Guardian Voice June 2020 Survey	06/15-06/26	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Following the distance learning experience from March-June, staff wanted to hear from families what their families experience was during the shutdown</li> </ul>	<ul style="list-style-type: none"> <li>• 4,914 parents/guardians responded</li> <li>• Responses were received from parents/guardians from all schools</li> <li>• 79% of responses were based on children in elementary; 21% for secondary</li> </ul>
Playground Reserve Fund: Ward Selection Committee Meetings	06/20	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Collaborate</li> <li>• Consensus</li> <li>• Empower</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of these meetings was for an Academic Superintendent, Business Superintendent, Ward Trustee and CPIC Parent Representative to discuss Playground Reserve Applications in their specific ward and determine the allocation of funds amongst applicants</li> </ul>	<ul style="list-style-type: none"> <li>• Playground Reserve Fund allocations were determined based on a consensus of the group, results were communicated to all applicants</li> </ul>
Return to School Survey	06/22-06/30	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Families were surveyed about 3 Ministry of Education identified return to school scenarios</li> </ul>	<ul style="list-style-type: none"> <li>• 24,842 families responded</li> <li>• 45% in-school classes resume</li> <li>• 35% in-school classes partially resume with blend</li> </ul>



				of in-class and distance learning <ul style="list-style-type: none"> <li>• 20% at home distance learning continues</li> <li>• 32% indicated transportation requirement</li> </ul>
Return to School Survey #2	07/13-07/20	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Families were surveyed about their preferences for an adaptive learning model and had opportunities to provide questions/comments which were grouped and updated on the COVID-19 FAQs page</li> </ul>	<ul style="list-style-type: none"> <li>• 35,190 families responded</li> <li>• 49% alternating child between in-class and distance learning bi-weekly</li> <li>• 51% alternating child between in class and distance learning within the school week</li> <li>• Open ended comment box for secondary students received approximately 6,000 comments</li> </ul>
Annunciation: Site Renewal & Playground Reserve	07/20	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> <li>• Consensus</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to prioritize the use of the awarded Playground Reserve Funds as well as CSPC funds raised for Playground Improvements</li> </ul>	<ul style="list-style-type: none"> <li>• The Outdoor Committee reached a decision on which elements would be included in the design and where</li> <li>• The Landscape Supervisor communicated the necessary information to the consultant</li> </ul>
St. Conrad: Playground Additions & Memorial Garden	07/20	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> <li>• Collaborate</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to discuss additional elements to be included in the construction (benches, basketball equipment and a memorial garden)</li> </ul>	<ul style="list-style-type: none"> <li>• The Landscape Supervisor was able to provide the consultant and contractor with the necessary information for the new elements, including a drawing of the memorial garden</li> </ul>

Return to School Survey #3	08/10-08/16	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Families were surveyed about their preference for in-class learning or distance learning</li> </ul>	<ul style="list-style-type: none"> <li>• Board approved motion called for a new registration questionnaire which was issued on Aug. 20</li> </ul>
Registration Questionnaire	08/20-08/26	<ul style="list-style-type: none"> <li>• Inform</li> <li>• Involve</li> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Families were asked to select whether their child(ren) would be attending in-class or virtually to inform class schedules and staffing</li> </ul>	<ul style="list-style-type: none"> <li>• 95% overall response rate with 71% selecting in-class and 24% virtually</li> </ul>
St. Conrad: Memorial Garden	08/20	<ul style="list-style-type: none"> <li>• Consult</li> <li>• Involve</li> </ul>	<ul style="list-style-type: none"> <li>• The purpose of this meeting was to include the parents of the child for whom the memorial garden in tribute of in the design process and meet the current Principal and Landscape Supervisor</li> </ul>	<ul style="list-style-type: none"> <li>• The tribute stone painting was coordinated and ongoing communication with parents was confirmed</li> </ul>
Return to School Virtual Townhall	08/26	<ul style="list-style-type: none"> <li>• Involve</li> <li>• Inform</li> </ul>	<ul style="list-style-type: none"> <li>• Staff presented the TCDSB Reopening Action Plan and answered questions</li> </ul>	<ul style="list-style-type: none"> <li>• 4,906 participants joined this session and were able to ask staff questions</li> </ul>
Return to School Registration Questionnaire	08/26	<ul style="list-style-type: none"> <li>• Consult</li> </ul>	<ul style="list-style-type: none"> <li>• Families were surveyed a number of times related to Ministry released scenarios and preferences. Most recently families were asked about their choice for in-class or virtual learning for their child which informed school timetables and classes</li> </ul>	<ul style="list-style-type: none"> <li>• Overall response: 95% In-class: 71% Distance: 24%</li> </ul>