



REPORT TO

**AUDIT COMMITTEE**

**AUDIT COMMITTEE COMMUNITY MEMBERS ASSESSMENT**

*“I, I am the Lord, and besides me there is no savior. I declared and saved and proclaimed, when there was no strange god among you; and you are my witnesses, says the Lord.”*

**Isaiah 43:11-12**

Created, Draft	First Tabling	Review
October 13, 2020	November 17, 2020	<a href="#">Click here to enter a date.</a>

P. De Cock, Comptroller of Business Services & Finance

**RECOMMENDATION REPORT**

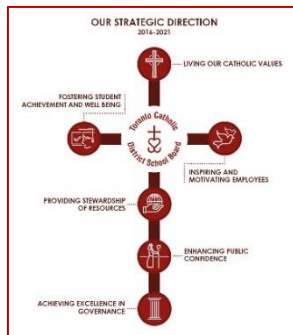
**Vision:**

*At Toronto Catholic we transform the world through witness, faith, innovation and action.*

**Mission:**

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.*

*We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*



Brendan Browne, PhD  
Director of Education

D. Koenig  
Associate Director  
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Associate Director of Facilities,  
Business and Community  
Development, and  
Chief Financial Officer

## **A. EXECUTIVE SUMMARY**

This report responds to an Audit Committee motion that TCDSB staff organize a process whereby the Audit Committee members would be able to provide a formal feedback to the Audit Committee's Non-Board Community Members. The proposed process requires the circulation and completion of a draft Community Member Assessment Form by the Audit Committee's Board members for compilation and communication to the Community members in an anonymous format.

*The cumulative staff time required to prepare this report was 5 hours.*

## **B. PURPOSE**

1. This Recommendation Report is on the Order Paper of the Audit Committee in response to a motion approved by the Audit Committee during the meeting of September 30<sup>th</sup>, 2020. The motion requested TCDSB staff to “organize a process whereby the Audit Committee members would be able to provide a formal feedback to Non-Board Community Members on the Audit Committee.”

## **C. BACKGROUND**

1. TCDSB staff presented a report to the Audit Committee on September 30<sup>th</sup>, 2020 concerning the term of office for the Audit Committee's Non-Board Community Members term of office nearing expiration. The ensuing discussion resulted in staff directed to develop a new formal feedback process and commence a recruitment process for the next 4-year term of office.

## **D. EVIDENCE/RESEARCH/ANALYSIS**

1. TCDSB staff identified a Ministry of Education form designed for Audit Committee's to conduct a self-assessment. The attached draft Audit Committee Community Member Assessment form (Appendix A) is modified for the purpose of assessing the Community Members' role on the Audit Committee.

2. The proposed assessment process will circulate the form among the Audit Committee's Board members for anonymous completion and submission to TCDSB staff for compilation and communication to the two Community Audit members.

## **E. STAFF RECOMMENDATION**

That the Audit Committee approve the recommended process detailed above in Section D and the draft Community Member Assessment Form attached as Appendix A.