

Audit Committee Meeting 2020 Annual Agenda / Check List

	Jan	Mar	June	Sep	Nov
Risk Management					
Resourcing (Mix, Skillset, Quantity)		D		D	
Reputational Risk	D		D	D	D
Management Structure Issues			D		
Enterprise Risk Management	D		D		
Budget (2020/2021)		D	D		
Financial Reporting Process					
MOE Financial Reports	D	D	D	D	D
Consolidated Financial Statements					
Internal Audit					
Open Audit Status (% complete, support received)	D	D	D	D	D
Risk Review Summary on Audit Completion			D		
Future Audit Plan (2 years)					
Internal Controls					
Ministry Operational Review					
Internal Audit recommendations		D	D		D
Compliance Matters					
Legal	D	D	D	D	D
MOE	D	D	D	D	D
Union	D	D	D	D	D
Board Policy Compliance		D	D	D	D
External Audit					
Review External Auditors				D	
Scope				D	
Cost					

D - Discussed

R - Review requested

P - Pending

Audit Committee is required to meet a minimum of 3 times annually.