

## SUMMARY OF SCHOOL/CSPC AUDITS COMPLETED IN 2019-20

	St. Barnabas	Bishop Marrocco	Holy Family	All Saints	Michael Power/St. Joseph	Blessed Sacrement
Order of Audit Field Work Completion	1	2	3	4	5	6
1. Invitations to Schools to select Audit field work dates	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019
2. Date selected by School for Audit field work	Jan 23, 2020	Feb 4, 2020	Feb 20, 2020	Feb 27, 2020	Mar 5, 2020	Mar 12, 2020
3. Date Confirmed with Audit Preparation instructions	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019
4. Test sample determined and sent to Principal with Questionnaire	Dec 19, 2019	Jan 6, 2020	Jan 27, 2020	Feb 3, 2020	Feb 10, 2020	Feb 18, 2020
5. Reminder of Audit field work sent 3 days prior to selected date	Jan 20, 2020	Jan 30, 2020	Feb 14, 2020	Feb 21, 2020	Mar 2, 2020	Mar 9, 2020
6. Questionnaire completed following Audit field work with findings and recommendations	Jan 31, 2020	Feb 18, 2020	Apr 13, 2020	Apr 27, 2020	May 7, 2020	May 29, 2020
7. Formal Audit Report completed	Feb 12, 2020	Feb 25, 2020	Apr 17, 2020	May 4, 2020	May 14, 2020	June 2, 2020
7(a). Forwarded to Management for review	Feb 12, 2020	Feb 25, 2020	Apr 17, 2020	May 4, 2020	May 14, 2020	June 2, 2020
8. Forwarded report to School Principal for Response	Mar 9, 2020	Mar 9, 2020	May 4, 2020	May 26, 2020	May 26, 2020	June 4, 2020
9. Forwarded completed report to Superintendent for review	May 27, 2020	Apr 20, 2020	July 6, 2020	July 22, 2020	July 22, 2020	Jun 23, 2020

**SUMMARY OF SCHOOL/CSPC AUDITS COM**

	<b>St. Edward</b>	<b>St. John Paul II</b>	<b>St. Charles</b>	<b>Bishop Allen</b>
<b>Order of Audit Field Work Completion</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>1.</b> Invitations to Schools to select Audit field work dates	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019	Dec 5, 2019
<b>2.</b> Date selected by School for Audit field work	Mar 24, 2020	Apr 2, 2020	Apr 21, 2020	Apr 28, 2020
<b>3.</b> Date Confirmed with Audit Preparation instructions	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019	Dec 17, 2019
<b>4.</b> Test sample determined and sent to Principal with Questionnaire	Feb 24, 2020	Mar 2, 2020	Mar 23, 2020	Apr 6, 2020
<b>5.</b> Reminder of Audit field work sent 3 days prior to selected date	Mar 13, 2020	Mar 30, 2020		
<b>6.</b> Questionnaire completed following Audit field work with findings and recommendations				
<b>7.</b> Formal Audit Report completed	postponed to 2020-21 year due to the COVID-19 school shutdown	postponed to 2020-21 year due to the COVID-19 school shutdown	postponed to 2020-21 year due to the COVID-19 school shutdown	postponed to 2020-21 year due to the COVID-19 school shutdown
<b>7(a).</b> Forwarded to Management for review				
<b>8.</b> Forwarded report to School Principal for Response				
<b>9.</b> Forwarded completed report to Superintendent for review				