

OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

OUR VISION

*At Toronto Catholic we transform the world
through witness, faith, innovation and action.*



MINUTES OF THE SPECIAL VIRTUAL MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION

HELD MONDAY, JUNE 22, 2020

Trustees: A. Kennedy, Chair
M. Del Grande

Non-Voting Trustees: I. Li Preti
M. Rizzo

External Members: N. Borges
R. Singh

Staff: R. McGuckin
L. Noronha
M. Eldridge
P. Matthews
S. Camacho
P. De Cock
A. Della Mora
D. Bilenduke
D. De Souza
C. Giambattista
G. Sequeira

S. Pellegrini, Acting Recording Secretary
S. Hinds-Barnett, Assistant Recording Secretary

External Auditor: P. Hatt, Toronto and Area Regional Internal Audit Team

3. Roll Call & Apologies

Trustee Di Giorgio was absent.

4. Approval of the Agenda

MOVED by Trustee Del Grande, seconded by Ryan Singh, that the Agenda, as amended to include the Addendum, be approved.

On the Vote taken, the Motion was declared

CARRIED

5. Declarations of Interest

Trustee Kennedy declared an interest in Item 13e) 2020-21 Grants for Student Needs Announcement as she has family members who are employees of the Board.

Trustee Kennedy indicated that she would neither vote nor participate in that Item.

6. Approval & Signing of the Minutes of the Previous Meeting

MOVED by Trustee Del Grande, seconded by Nancy Borges, that the Minutes of the Meeting held January 29, 2020 be approved.

On the Vote taken, the Motion was declared

CARRIED

8. Presentation

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 8a) be adopted as follows:

- 8a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 8b) be adopted as follows:

- 8b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT) received.**

On the Vote taken, the Motion was declared

CARRIED

13. Staff Reports

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 13a) be adopted as follows:

- 13a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team, regarding the Regional Internal Audit Team Update:**

MOVED by Trustee Del Grande, seconded by Nancy Borges, that there be an external review by the Internal Audit Team of the current undertaking of issuing 9,000 devices out to the public domain, and to review whether the systems and procedures in place ensure that the assets are accounted for, and that they will be returned to the School Board within a timeline.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Trustee Del Grande, that Item 13b) be adopted as follows:

- 13b) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team, regarding the Payroll/HR Follow-up Audit Report** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13c) be adopted as follows:

- 13c) 2019-20 Second Quarter Financial Status Update** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13d) be adopted as follows:

- 13d) Toronto Catholic District School Board's (TCDSB) Response to the COVID-19 Pandemic** received.

MOVED in AMENDMENT by Nancy Borges, seconded by Ryan Singh, that due to COVID-19 and there are no Audit Committee meetings held over the Summer, but plans need to be in place by September, that staff are asked to

share the weekly briefing notes prepared by the Chief of Communications to Trustees, with the community members of the Audit Committee.

On the Vote taken, the AMENDMENT was declared

CARRIED

MOVED in AMENDMENT by Trustee Del Grande, seconded by Nancy Borges, that the Audit Committee recommend to the Board of Trustees that consideration be given to Trustees to be invited to sit on the COVID-19 Operations Committees.

With the consent of the Committee, Trustee Del Grande withdrew the Amendment.

MOVED in AMENDMENT by Trustee Del Grande, seconded by Nancy Borges, that the Audit Committee recommend to the Board of Trustees that an Ad Hoc Committee be established in September that provides meetings with Staff and Trustees to discuss issues at hand related to COVID-19 operations.

On the Vote taken, the AMENDMENT was declared

CARRIED

On the Vote taken, the Main Motion, as amended was declared

CARRIED

Trustee Kennedy relinquished the Chair to Trustee Del Grande, and left the virtual meeting room at 9:16 pm due to a Declaration of Interest in Item 13e), as earlier indicated.

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 13e) be adopted as follows:

13e) 2020-21 Grants for Student Needs Announcement received.

On the Vote taken, the Motion was declared

CARRIED

Trustee Kennedy returned to the virtual room at 9:26 pm and reassumed the Chair.

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 13f) be adopted as follows:

13f) Audit Committee Meeting 2020 Annual Agenda/Check List received.

On the Vote taken, the Motion was declared

CARRIED

16. Updating of Pending List

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 16a) be adopted as follows:

16a) Pending List received.

On the Vote taken, the Motion was declared

CARRIED

18. Adjournment

MOVED by Ryan Singh, seconded by Nancy Borges, that the meeting resolve into Closed (PRIVATE) Session.

On the Vote taken, the Motion was declared

CARRIED

SECRETARY

CHAIR