

## OUR MISSION

*The Toronto Catholic District School Board is an inclusive learning community uniting home, parish and school and rooted in the love of Christ.  
We educate students to grow in grace and knowledge to lead lives of faith, hope and charity.*

## OUR VISION

*At Toronto Catholic we transform the world  
through witness, faith, innovation and action.*



# **MINUTES OF THE REGULAR VIRTUAL MEETING OF THE AUDIT COMMITTEE OPEN (PUBLIC) SESSION**

**HELD WEDNESDAY, SEPTEMBER 30, 2020**

**Trustees:** A. Kennedy, Chair  
M. Del Grande  
D. Di Giorgio

**Non-Voting Trustees:** J. Martino

**External Members:** N. Borges  
R. Singh

**Staff:** B. Browne  
L. Noronha  
M. Eldridge  
P. Matthews  
P. De Cock  
D. Bilenduke  
D. De Souza  
C. Giambattista  
G. Sequeira  
  
S. Pellegrini, Acting Recording Secretary

**External Auditors:** T. Ferguson, Deloitte LLP  
P. Hatt, Toronto and Area Regional Internal Audit Team

## **5. Approval of the Agenda**

MOVED by Nancy Borges, seconded by Ryan Singh, that the Agenda be approved.

On the Vote taken, the Motion was declared

CARRIED

**6. Declarations of Interest**

There were none.

**7. Approval & Signing of the Minutes of the Previous Meeting**

MOVED by Trustee Del Grande, seconded by Nancy Borges, that the Minutes of the Meeting held June 22, 2020 be approved.

On the Vote taken, the Motion was declared

CARRIED

Trustee Di Giorgio joined the virtual meeting at 6:48 pm.

Dr. Brendan Browne was introduced as the new Director of Education.

**9. Presentation**

MOVED by Trustee Del Grande, seconded by Ryan Singh, that Item 9a) be adopted as follows:

- 9a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team (RIAT) received.**

On the Vote taken, the Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that 9b) be adopted as follows:

- 9b) Trevor Ferguson and Scott Finkel, representing Deloitte LLP** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Ryan Singh, that Item 14a) be adopted as follows:

**14. Staff Reports**

- 14a) Paula Hatt, representing the Toronto and Area Regional Internal Audit Team, regarding the Regional Internal Audit Team Update** received.

On the Vote taken, the Motion was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that Item 14b) be adopted as follows:

- 14b) Trevor Ferguson and Scott Finkell, representing Deloitte LLP, regarding the 2020 Audit Service Plan** received and that the Audit Committee recommend to Board that Staff include in the notes of the financial statements the impact of COVID-19 financial considerations for 2019-2020 and 2020-2021.

MOVED IN AMENDMENT by Ryan Singh, seconded by Trustee Kennedy,

that with revisal, that the Toronto Catholic District School Board (TCDSB) will comply with the Public Sector Accounting Standards.

On the Vote taken, the Amendment was declared

CARRIED

On the Vote taken, the Motion, as amended was declared

CARRIED

MOVED by Trustee Del Grande, seconded by Nancy Borges, that the meeting resolve into TRIPLE PRIVATE Session.

On the Vote taken, the Motion was declared

CARRIED

The meeting resumed with Trustee Kennedy in the Chair.

The attendance list of Committee members remained unchanged.

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that Item 14c) be adopted as follows:

- 14c) Audit Committee Non-Board Community Members' Term of Office** that the Audit Committee advertise that the two Non-Board Community Member positions on the Audit Committee are vacant as of February 2021.

MOVED IN AMENDMENT by Trustee Del Grande, seconded by Trustee Di Giorgio, that Staff organize a process whereby the Audit Committee members would be able to provide a formal feedback to Non-Board Community Members' on the Audit Committee.

On the Vote taken, the Amendment was declared

CARRIED

Nancy Borges and Ryan Singh recused themselves from the vote.

On the Vote taken, the Motion, as amended was declared

CARRIED

Nancy Borges and Ryan Singh recused themselves from the vote.

MOVED by Trustee Del Grande, seconded by Trustee Di Giorgio, that Item 14d) be adopted as follows:

- 14d) 2019-2020 Third Quarter Financial Status Update** received and that the Audit Committee recommend to Board that Staff provide the Board with the process on recovering any devices that were provided on loan for remote learning to students who are no longer students of the Toronto Catholic District School Board (TCDSB).

On the Vote taken, Motion was declared

CARRIED

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 14e) be adopted as follows:

- 14e) Audit Committee Annual Agenda/Checklist** received.

MOVED IN AMENDMENT by Ryan Singh, seconded by Nancy Borges, that the Enterprise Risk Management Item be moved to the November 17, 2020 Audit Committee Meeting.

On the Vote taken, the Amendment was declared

CARRIED

On the Vote taken, the Motion, as amended was declared

CARRIED

**16. Inquiries and Miscellaneous**

MOVED by Ryan Singh, seconded by Nancy Borges, that Item 16a) be adopted as follows:

- 16a) Toronto District School Board (TDSB) Follow-up Inquiry regarding, Collaborating on a Joint Toronto Catholic District School Board (TCDSB)/TDSB Transportation Audit List** received.

On the Vote taken, the Motion was declared

CARRIED

**17. Updating of Pending List**

MOVED by Nancy Borges, seconded by Ryan Singh, that Item 17a) be adopted as follows:

**17a) Pending List** received.

On the Vote taken, the Motion was declared

CARRIED

**19. Adjournment**

MOVED by Nancy Borges, seconded by Trustee Del Grande, that the meeting resolve into Closed (PRIVATE) Session.

On the Vote taken, the Motion was declared

CARRIED

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SECRETARY

CHAIR