

## Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
1	School Boards' Cooperative Inc. Award	School Boards' Cooperative Inc.	New Procurement Award	Onsite Consulting services for Human Resources	\$280,000.00
2	St. Maurice Catholic School Interior Stair Repairs and Replacement Contractor Award and Budget Increase	Martinway Contracting Ltd.	New Procurement Award  Budget Increase	Interior Stair repairs and replacement of staircases A, B, C & D at St Maurice Catholic School.	\$151,584.00  \$55,745.98
3	Annual 2020 Drinking Water Lead Sampling and Analysis	S2S Environmental Inc.	New Procurement Award	Drinking Water Lead Sampling and Analysis	\$55,500.00
4	Purchase of Dell Chromebooks through SEA	Dell Canada	New Procurement Award	Acquisition of 1000 DELL Chromebooks in support of individual assistive technology claims	\$598,980.00
5	Purchase of Apple IPADS through SEA	Apple Canada	New Procurement Award	Purchase of 100 Apple Ipads in support of student claims through Special Equipment Amount funding	\$63,950.00
6	Dell Chromebooks Purchase for Student Device Needs	Dell Canada	Modification to Existing Award	Purchase of 2600 Dell Chromebooks and Google Chrome licenses	\$1,163,500.00

## Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
7	Apple iPad Purchase for Student Device Needs	Apple Canada	Modificaiton to Existing Award	Purchase 400 iPads with Cellular, and 400 iPad cases for Student Need Devices	\$245,600.00
8	SAP 2021 Annual Software Maintenance	SAP Canada	Information on existing award	Annual Software Fees SAP's ERP 6.0 software application	\$1,077,211.53
9	International Languages Elementary Workbooks	Gilmore Printing	New Procurement Award	Annual order of International Languages Elementary student workbooks for Italian, Spanish and Portuguese	\$93,295.35
10	Mary Ward HVAC Retro-Commissioning Contractor Award	Active Mechanical	New Procurement Award	Energy conservation measures (retro-commissioning), air and water balancing, and commissioning of the HVAC system at St. Mary Ward CS	\$459,900.00
			Budget Increase		\$444,575.53
11	St. Thomas More Catholic School PA System Upgrade Budget Increase and Contractor Award	CEC Electric Limited	New Procurement Award	Award of a construction contract for the upgrade of the Public Address, Master Clock and Gym Sound System	\$152,000.00
			Budget Increase		\$34,025.76

## Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
12	Request for SEA Bridges Training 20-21	Bridges Canada	New Procurement Award	On-going training for students/staff new to devices purchased through Special Equipment Amount (SEA) for students to access curriculum	\$500,000.00
13	Water Treatment Program Contract Award	Rochester Midland Canada Corporation	New Procurement Award	Monthly preventative maintenance chemical water treatment program for the boilers at all sites	\$220,000.00
14	Cisco SmartNet Maintenance	Long View Systems	New Procurement Award	Cisco SmartNet maintenance is required in order to access software updates, hardware and software technical support for the Cisco networking equipment	\$315,000.00
15	Portable Site Work at Christ the King Catholic School	Bevcon Construction & Paving Ltd.	New Procurement Award	Unit Price asphalt paving for site work necessary for portable classroom placement	\$57,000.00
16	Additional Student Barriers and Clips Covid-19 Emergency Purchase	Schoolhouse Products	Modificaton to Existing Award	Due to COVID-19 Emergency response, additional units were purchased under the existing unit-price contract	\$92,513.75
17	Many Gifts - Nelson Social Studies Resource (Grades 2 – 5 @ St. Anne Catholic Academy)	Nelson Education Ltd.	New Procurement Award	Many Gifts is a social studies e-text published by Nelson. This resource contains Catholic content and the hardcover text is already in use in TCDSB schools.	\$120,528.00

## Appendix A

No.	Report Name	Vendor Name(s)	Type	Description	Amount
18	Math Up Classroom for grade 4 and 5 @ St. Anne Catholic Academy	Rubicon Publishing Inc	New Procurement Award	MathUP School already exists in 32 TCDSB elementary schools, which is Principal led. MathUP Classroom is a teacher application for use with students.	\$84,579.00
19	Gizmos System Wide License Grades- 7-12	ExploreLearning	New Procurement Award	The vendor is providing an 18month license for Mathematics, Science and Special Education Resource for Gr 7-12	\$112, 000.00
20	Pearson Mathology/Mathologie (Mathematics resource for Kindergarten - Grade 3 @ St. Anne Catholic Academy) and Pearson Literacy Portal – Spark Reading (Literacy Resource for Kindergarten to Grade 5 @ St. Anne Catholic Academy)	Pearson Canada	New Procurement Award	Pearson Mathology/Mathologie is an existing hard copy resource used in TCDSB schools. Pearson Literacy Portal/Spark Reading publishers of TCDSB’s existing running record collection (Active Young Readers).	\$135,200.00



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	School Board Cooperative Inc. Consulting Award
Report #	
Division	Human Resources
SO/Executive	A. Della Mora, Executive Superintendent of Education, Human Resources
Initiator/Requestor	M. Harrison, Senior Coordinator, Human Resources
Report Type	Information on existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$280,000.00
Term Start Date	September 1, 2020	Term End date	August 31, 2021

## 3. Description of Goods/Service or Change

<p>November 2017 – March 31, 2021 – contract period</p> <ul style="list-style-type: none"> <li>SBCI provides onsite Consulting services (which includes but is not limited to training, development of DM program, policies, procedures, processes and guidance on complex claim management, etc.) for the SLD department (4 days per week)</li> </ul> <p>December 2, 2019 – January 2, 2021 – contract period</p> <ul style="list-style-type: none"> <li>SBCI provides training and support services related to WSIB claims reporting (16 hours per month)</li> <li>SBCI represents TCDSB at WSIB and WSIAT hearings and assists with written appeals</li> </ul>
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#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	School Board Cooperative Inc.
Winning Bid Value (exclude all Taxes)	\$280,000.00
Budget Source	
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board approve the award of a contract to School Board Cooperative Inc. in the amount of \$280,000.00 plus HST.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	St. Maurice Catholic School Interior Stair Repairs and Replacement Contractor Award and Budget Increase
Report #	Ren 2019 177
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent Capital Development, Asset Management and Renewal
Initiator/Requestor	J. Directo, Supervisor, Renewal
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	<b>T-059-20</b>	Value (exclude all taxes)	\$151,584.00
Term Start Date	December 4, 2020	Term End date	May 31, 2021

## 3. Description of Goods/Service or Change

Interior Stair repairs and replacement of staircases A, B, C & D at St Maurice Catholic School.

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	9
Name of Recommended Vendor/Bidder	Martinway Contracting Ltd.
Winning Bid Value (exclude all Taxes)	\$151,584.00
Budget Source	2018-2019 School Renewal Plan
Budget Source approval (Report & Date)	Ren 2018 182 – June 13, 2019
New/Under/Over Budget	Budget Increase required

#### 5. Formal Award Recommendation

1. That a contract be awarded to Martinway Contracting Ltd. in the amount of \$151,584.00, plus net HST of \$3,274.21, for a total of \$154,858.21, for the interior stair repairs and replacement at St. Maurice Catholic School.



# Project Funding Update

*Note: Complete this page for any purchasing awards need that have impact on a project budgets or delete page if not required for report.*

## Funding Statement

<b>St. Maurice Catholic School - (All amounts include net HST)</b>		
	<b>Cost</b>	<b>Balance</b>
Approved Project Budget		\$126,248.00
Construction Cost	\$154,858.21	
Consulting Fees	\$5,423.67	
Consulting Fee Increase	\$1,532.40	
Technical Development Allowance	\$4,855.70	
Contingency Allowance	\$15,324.00	
Total Project Cost		\$181,993.98
<b>Balance</b>		<b>(\$55,745.98)</b>

Project Budget Change Needed?	Yes
Budget Change Amount	\$55,745.98

## Formal Budget Change Recommendation

1. That a revised project budget of \$181,993.98 be approved, to cover a funding shortfall of \$55,745.98.
2. That a Consulting fee increase in the amount of \$1,532.40, incl. net HST, for Bluegrove Consulting Inc. is included in the revised project budget.
3. That a Technical Development allowance of \$4,855.70 and a Contingency Allowance of \$15,324.00 are included in the project budget.
4. That the funds for this project be made available from the School Renewal Grant from the 2018-2019 School Renewal Plan.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Annual 2020 Drinking Water Lead Sampling and Analysis
Report #	
Division	Human Resources
SO/Executive	A. Della Mora, Executive Superintendent, Human Resources
Initiator/Requestor	M. Radic, Occupational Health and Safety Manager
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	<b>RFQ-003-21</b>	Value excluding taxes	\$55,500.00
Term Start Date	November 23, 2020	Term End date	January 31, 2021

## 3. Description of Goods/Service or Change

Regulation O. Reg. 243/07, under the Ontario Safe Drinking Water Act requires schools to test their water for lead annually. Legislation is prescriptive with respect to the methods for sample collection including methods, documentation and chain of custody.

Legislation requires that the annual testing occur each year, before October 30. However, due to Covid-19, the Occupational Health and Safety Department has had to delay the start of this project as priorities have shifted significantly. The Ministry of Environment has been consulted and the Board has been advised to complete the sampling as soon as possible.

A Request for Quick Quote was issued to OECM suppliers for this project for all schools. The services to be rendered by the vendor would include all equipment supplies, shipping, processing and laboratory analysis costs, with a project completion date of December 20, 2020.

Two submissions were received – ECOH Environmental and S2S Environmental Inc.

One (1) Declined – Maple Environmental Inc.

Two other firms asked questions but did not submit bids – Safetech Environmental Limited and T. Harris Environmental Management

Bid submissions were evaluated by a team composed of staff from the Occupational Health and Safety Department and Materials Management Department, based on the following criteria: 1) Price 2) Written Action Plan 3) Proof of Accreditation for the Laboratory 4) WSIB Certification and 4) Insurance Certification.

S2S Environmental was the low compliant bidder.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	2
Name of Recommend Vendor/Bidder	S2S Environmental Inc.
Winning Bid Value + Net HST	\$55,500 + HST
Budget Source	Cost Centre # 841126
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award the low compliant bidder, S2S Environmental the contract for lead testing services in the amount of \$55,500.00 + HST.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Purchase of Dell Chromebooks through SEA November 2020
Division	Special Services
SO/Executive	M. Meehan, Special Services Superintendent
Initiator/Requestor	D. Reid, Principal Special Services
Report Type	New procurment award

## 2. Tender/RFP Information

RFP/Tender #		Value excluding taxes	\$598,980.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

Rationale for purchase of 1000 Dell Chromebooks in support of student claims through Special Equipment Amount funding in the amount of \$598,980.00 plus NET HST:

As per SEA Ministry Guidelines (2019-20) - PPA and Claims-Based Funding:

It is expected that equipment will be initiated, replaced or upgraded as needed to accommodate changes in students' needs, due to changing technology, and/or to better meet the students' strengths and needs as documented in the current IEP. (p.5)

Given the pivot to virtual learning and the completion among Boards for device stock, this additional purchase will allow us to fulfill existing SEA claims and meet the needs of claims currently under review for the current school year. Claims are received on a continuous intake basis as student needs arise. Note the new quote includes imaging and delivery to schools directly from the vendor.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Dell Canada
Winning Bid Value + Net HST	\$598,980.00
Budget Source	771 SEA
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

It is recommended to Board that the acquire 1000 DELL Chromebooks in support of individual assistive technology claims, purchased through DELL Canada with funding to come through SEA (Special Equipment Amount) be approved at a cost of \$598,980.00 plus net HST.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Purchase of Apple IPADs through SEA November 2020
Division	Special Services
SO/Executive	M. Meehan, Special Services Superintendent
Initiator/Requestor	D. Reid, Principal Special Services
Report Type	New procurment award

## 2. Tender/RFP Information

RFP/Tender #		Value excluding taxes	\$63,950.00
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

Rationale for purchase of 100 Apple Ipads in support of student claims through Special Equipment Amount funding in the amount of \$63,950.00 plus NET HST

### **As per SEA Ministry Guidelines (2019-20) - PPA and Claims-Based Funding:**

*It is expected that equipment will be initiated, replaced or upgraded as needed to accommodate changes in students' needs, due to changing technology, and/or to better meet the students' strengths and needs as documented in the current IEP.*

Given the pivot to virtual learning and the completion among Boards for device stock, this additional purchase will allow us to fulfill existing SEA claims and meet the needs of claims currently under review for the current school year. Claims are received on a continuous intake basis as student needs arise. Note the new quote includes imaging and delivery to schools directly from the vendor.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Apple Canada
Winning Bid Value + Net HST	\$63,950.00 + HST
Budget Source	771 SEA
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

It is recommended to Board that the acquire 100 APPLE Ipads in support of individual assistive technology claims, purchased through Apple Canada with funding to come through SEA (Special Equipment Amount) be approved at a cost of \$63,950.00 plus net HST.



# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Dell Chromebooks Purchase for Student Device Needs
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$1,163,500.00
Term Start Date	March 1, 2017	Term End date	November 1, 2023

## 3. Description of Goods/Service or Change

Purchase of 2600 Dell Chromebooks and Google Chrome licenses. Dell Canada to provide setup, configuration and delivery services for the distribution of Student Device Needs to students. The Board is already under contact with Dell under a province wide OEMC contract. This purchase is an additional spend under the existing contract.



#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Dell Canada
Winning Bid Value (exclude all Taxes)	\$1,163,500.00
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	Email approval from A.D. Business and CFO; Associate Director of Education, Academic Services; and Director of Education to Acting CIO dated October 29, 2020 under the Emergency Provisions of the Purchasing Policy
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

To use existing contract with Dell Canada to purchase an additional 2,600 Dell Chromebooks, Google Chrome licenses along with setup, configuration and logistics services at a cost of \$1,163,500.00 + HST.

\$500,000 will be funded from the ICT Infrastructure Reserve budget.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Apple iPad Purchase for Student Device Needs
Report #	
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	B. Tari, Senior Manager, Field Technical Support & Software Deployment J. Di Fonzo, Senior Coordinator, IT Infrastructure & Operations
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$245,600.00
Term Start Date	November 9, 2020	Term End date	N/A

## 3. Description of Goods/Service or Change

To purchase 400 iPads with Cellular, and 400 iPad cases for Student Need Devices. The Board is already under contact with Apple to supply iPads.

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	N/A
Name of Recommend Vendor/Bidder	Apple Canada
Winning Bid Value (exclude all Taxes)	\$245,600.00
Budget Source	ICT Services Division – operations budget
Budget Source approval (Report & Date)	Email approval from A.D. Business and CFO; Associate Director of Education, Academic Services; and Director of Education to Acting CIO dated October 29, 2020 under the Emergency Provisions of the Purchasing Policy
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

To use existing contract with Apple Canada to purchase 400 iPads with cases to address Student Device Needs at a cost of \$245,600.00 + HST.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	SAP 2021 Annual Software Maintenance Invoice
Division	ICT Services Division
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	M. Santucci, Senior Coordinator, Student Systems & ICT
Report Type	Information on existing award

## 2. Tender/RFP Information

RFP/Tender #		Value excluding taxes	<b>\$1,077,211.53</b>
Term Start Date	January 1, 2021	Term End date	December 31, 2021

## 3. Description of Goods/Service or Change

SAP's ERP 6.0 software application is used to manage the Board's finance, purchasing, human resources, payroll, capital projects, and plant maintenance processes at schools and administrative offices. SAP Enterprise Support (maintenance) includes the delivery of software support packages, hotfixes, new software releases, remote assistance, installation verification, support, remote support, and SAP's online software services.

Most importantly, the maintenance agreement provides software changes to comply with statutory regulations in Ontario and Canada, including sales taxes, personal taxes, T4s and records of employment. The Board cannot continue to use SAP software without an on-going maintenance support agreement, e.g., 2019 T-4s cannot be produced without a maintenance contract for 2021. Annual SAP Enterprise Support maintenance fees have not changed for TCDSB for the last 3 years.

#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	SAP Canada
Winning Bid Value + Net HST	<b>\$1,077,211.53</b>
Budget Source	ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non-Instructional July 23, 2020
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That approval be given for the renewing of the Board's annual maintenance agreement with SAP Canada for its SAP software for the period **January 1, 2021, to December 31, 2021**, for **\$1,077,211.53** plus net HST (2.16%) of **\$23,267.77** for a total of **\$1,100,479.30**. Funds for this expenditure have been included in the 2019-2020 operating expenditure budget.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	International Languages Elementary Workbooks
Report #	
Division	Curriculum Leadership & Innovation
SO/Executive	L. Di Marco, DiMarco, Superintendent, Curriculum Leadership & Innovation
Initiator/Requestor	M. Sequeira, Coordinator, International Languages, Parent Engagement and Community Outreach
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$93,295.35
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

Annual order of International Languages Elementary student workbooks for Italian, Spanish and Portuguese

Quotation 20-2535: Italian Split Books - 7 different 500 copies of each Repeat from L2507

2) Quotation 20-2536 A: Portuguese Books Repeat from L2516

3) Quotation 20-2546: Spanish Books

4) Quotation 20-2550 a: Italian Books - 9 different

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	n/a
Name of Recommend Vendor/Bidder	Gilmore Printing
Winning Bid Value (exclude all Taxes)	\$93,295.35
Budget Source	
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award the Annual order of International Languages Elementary student workbooks for Italian, Spanish and Portuguese to Gilmore Printing in the amount of \$93,295.35 + HST.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Ren 2020 009 Mary Ward HVAC Retro-Commissioning Contractor Award
Report #	Ren 2020 009
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	H. Akhlaq, Project Supervisor, Renewal
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	<b>T-090-20R</b>	Value (exclude all Taxes)	\$459,900.00
Term Start Date	December 9, 2020	Term End date	March 1, 2021

## 3. Description of Goods/Service or Change

Energy conservation measures (retro-commissioning) involving installation of Variable Frequency Drives (VFD), refurbishment of Variable Air Volume (VAV) terminals, air and water balancing, and commissioning of the HVAC system at St. Mary Ward CS.

The original scope of work consisted of installation of VFD's only, however a detailed engineering study has revealed further HVAC deficiencies that require attention in order to achieve the targeted energy savings. As a result a project budget increase is required.



#### 4. Procurement Process

Procurement Type	RFP
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	8
Name of Recommended Vendor/Bidder	Active Mechanical
Winning Bid Value (exclude all Taxes)	\$459,000.00
Budget Source	School Renewal Allocation
Budget Source approval (Report & Date)	Ren 2019 002 (Oct 10, 2019)
New/Under/Over Budget	Budget Increase required

#### 5. Formal Award Recommendation

1. That a contract be awarded to Active Mechanical to employ energy conservation measures (retro-commissioning) involving installation of VFDs, refurbishment of VAVs, air and water balancing, and commissioning of the HVAC system at St. Mary Ward Catholic School in the amount of \$459,900.00, plus net HST of \$9,933.84, for a total cost of \$469,833.84
2. That consultant's fee be revised to \$23,491.69 (incl. net HST) @ 5% of the construction cost and later adjusted based upon the final construction cost of the project.
3. That a Technical Development Allowance of \$5,000.00 and a Contingency Allowance of \$75,000.00 be included in the project budget.
4. That the funding for this project be made available from the School Renewal Allocation for 2019-2020.

# Project Funding Update

*Note: Complete this page for any purchasing awards need that have impact on a project budgets or delete page if not required for report.*

## Funding Statement

St. Mary Ward CS - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$128,750.00
Construction Cost	\$469,833.84	
Consulting Fees (@ 5% of construction)	\$23,491.69	
Technical Development Allowance	\$5,000.00	
Contingency Allowance	\$75,000.00	
Total Project Cost		\$573,325.53
<b>Balance</b>		<b>(\$444,575.53)</b>

Project Budget Change Needed?	Yes
Budget Change Amount	\$444,575.53

## Formal Budget Change Recommendation

That the project budget of \$128,750.00 approved in the Renewal Plan be increased to \$573,325.53 to cover a budget shortfall of \$444,575.53 to complete the energy conservation project at St. Mary Ward Catholic School.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Ren 2020 020 St. Thomas More Catholic School PA System Upgrade Budget Increase and Contractor Award
Report #	Ren 2020 020
Division	Capital Development, Asset Management and Renewal
SO/Executive	D. Friesen, Superintendent, Capital Development, Asset Management and Renewal
Initiator/Requestor	D. Thompson, Supervisor, Renewal
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	T-086-20	Value (exclude all Taxes)	\$152,000.00
Term Start Date	December 9, 2020	Term End date	March 31, 2021

## 3. Description of Goods/Service or Change

Award of a construction contract for the upgrade of the Public Address, Master Clock and Gym Sound System at St Thomas More Catholic School.

A budget increase is required.

Renewal Project ID # 4505.0011

#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	7
Name of Recommended Vendor/Bidder	CEC Electric Limited
Winning Bid Value (exclude all Taxes)	\$152,000.00
Budget Source	School Condition Improvement Grant
Budget Source approval (Report & Date)	Ren 2018 175 – September 30, 2019
New/Under/Over Budget	Budget Increase required

#### 5. Formal Award Recommendation

That a contract be awarded to CEC Electric Limited to upgrade the Public Address, Master Clock and Gym Sound System at St. Thomas More Catholic School in the amount of \$152,000.00 plus net HST of \$3,283.20 for a total of \$155,283.20.

# Project Funding Update

*Note: Complete this page for any purchasing awards need that have impact on a project budgets or delete page if not required for report.*

## Funding Statement

<b>St. Thomas More - (All amounts include net HST)</b>		
	<b>Cost</b>	<b>Balance</b>
Approved Project Budget		\$150,000.00
Construction Amount	\$155,283.20	
Consulting Fees	\$6,742.56	
Technical Development Allowance	\$7,000.00	
Contingency Allowance	\$15,000.00	
Total Project Cost		\$184,025.76
<b>Balance</b>		<b>(\$34,025.76)</b>

Project Budget Change Needed?	Yes
Budget Change Amount	<b>\$34,025.76</b>

## Formal Budget Change Recommendation

- |   |
|---|
| <ol style="list-style-type: none"> <li>1. That the budget be increased from \$150,000.00 to \$184,025.76 to account for a budget shortfall of \$34,025.76.</li> <li>2. That a Technical Development allowance of \$7,000 and a contingency allowance of \$15,000 be included in the project budget.</li> <li>3. That the funds for this project are allocated in the School Renewal Program, under the School Condition Improvement Grant.</li> </ol> |
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# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Request for SEA Bridges Training 2020-21
Report #	
Division	Special Services
SO/Executive	M. Meehan, SO Special Services
Initiator/Requestor	D. Reid, Principal Special Services
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$500,000.00
Term Start Date	December 1, 2020	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

On-going training for students/staff new to devices purchased through Special Equipment Amount (SEA) for students to access curriculum. (Open purchase order)

The Special Equipment Amount provides assistive technology to special needs students to allow them to access the curriculum. The provision of the technology is upon the recommendation of a qualified professional (e.g. Speech Language Pathologist, Psychologist) who deems the device essential for the student to successfully access curriculum. In tandem with the purchase of the device and any required peripherals is an allowance for up to three sessions of student training. This training is coordinated through the Special Services Department and provided by Bridges Canada. It is provided on an ongoing basis through the school year across the system to the students and the staff who support them.

**SEA Guidelines to support purchase:**

*The SEA Equipment Amount (SEA) provides funding to school boards to assist with the costs of equipment (i.e., computers, software, robotics, computing-related devices, etc.) essential to support students with special education needs. This equipment is to provide students with accommodations that are directly required and essential to one or more of the following: attending school, accessing the Ontario Curriculum, accessing a board determined alternative program and/or course.*

**4. Procurement Process**

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Bridges Canada
Winning Bid Value (exclude all Taxes)	\$500,000.00
Budget Source	771
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

**5. Formal Award Recommendation**

Special Services recommends the awarding of the procurement request to purchase SEA training from Bridges Canada to the value of \$500,000.00 excluding all taxes to ensure continued delivery of training support to special needs students who use an SEA funded device to access curriculum.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	TCDSB Water Treatment Program Contract Award
Report #	Mai 2020 010
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	K. Elgharbawy, Senior Coordinator, Innovation & Service Delivery
Report Type	New procurement award

## 2. Tender/RFP Information

RFP/Tender #	T – 089 – 20	Value excl. all taxes	\$220,000.00
Term Start Date	September 1, 2020	Term End date	August 31, 2022

## 3. Description of Goods/Service or Change

Monthly preventative maintenance chemical water treatment program for the boilers at all sites in the Toronto Catholic District School Board.

The service provides comprehensive chemical treatment, analysis, monitoring for the protection and control against scaling, corrosion and bacterial growths for the systems.

The Program employs a blend of advanced scale and corrosion inhibiting chemicals, along with bactericide and biocide, to protect water-based heating or cooling systems from damage and failure.



#### 4. Procurement Process

Procurement Type	Tender
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	3
Name of Recommended Vendor/Bidder	Rochester Midland Canada Corporation
Winning Bid Value excluding all taxes	\$220,000.00
Budget Source	Maintenance 2020/2021 Budget
Budget Source approval (Report & Date)	
Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

<p>1. That a contract be awarded to Rochester Midland Canada Corporation for the monthly water treatment for the boilers at all sites in the Toronto Catholic District School Board for the amount of:</p> <p style="padding-left: 40px;">Year 1 - \$100,000.00 plus net HST in the amount of \$2,160.00 for the total amount of \$102,160.00, Year 2 - \$120,000.00 plus net HST in the amount of \$2,592.00 for the total amount of \$122,592.00.</p> <p>2. That funds for this contract are made available from the 2020-2021 Maintenance Budget.</p>
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# Procurement Award Report

## 1. Report Information

Report Name	Cisco SmartNet Maintenance
Report #	
Division	ICT Services
SO/Executive	O. Malik, Acting Chief Information Officer
Initiator/Requestor	K. Chung, Senior Manager, IT Security/Network Infrastructure & Services J. Di Fonzo, Senior Coordinator, IT Infrastructure and Operations
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	RFQ-005-21	Value (exclude all Taxes)	\$315,000.00
Term Start Date	December 4, 2020	Term End date	June 14, 2023

## 3. Description of Goods/Service or Change

Cisco networking equipment provides connectivity to mission-critical IT system applications, systems and services including the Internet for students, teachers and administrative staff. Cisco SmartNet maintenance is required in order to access software updates, hardware and software technical support for the Cisco networking equipment. The current Cisco SmartNet maintenance agreement is expiring December 3, 2020, a new supplier is required. OECM released RFP 2019-340-01 on December 16, 2019. Four (4) suppliers were awarded to supply Cisco products from the OECM RFP. On November 10, 2020, TCDSB released RFQ-005-21 to conduct a second stage process to acquire quotes from the suppliers. Four suppliers responded.

The report recommends RFQ-005-21 be awarded to the low bid meeting requirements, being Long View Systems in the amount of \$101,130.42 annually

plus \$2,184.42 net taxes for the total amount of \$103,314.84 and to also enter into an agreement with Long View Systems via OECM agreement #2010-310-01. The agreement will allow TCDSB up to 2 additional 1-year Cisco SmartNet maintenance renewals. The initial term of the OECM agreement will be from December 2020 to December 2023 with the option to extend one additional period of up to two years. The estimated spend within the term of the agreement (3 years) is \$315,000.

**4. Procurement Process**

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	4
Name of Recommend Vendor/Bidder	Long View Systems
Winning Bid Value (exclude all Taxes)	\$315,000.00
Budget Source	Facilities and ICT Services Division - Operations budgets
Budget Source approval (Report & Date)	2020-21 Budget Estimates – Overall and Instructional 2020-21 Budget Estimates – Non- Instructional July 23, 2020
New/Under/Over Budget	Within approved budget

**5. Formal Award Recommendation**

The report recommends RFQ-005-21 be awarded to the low bid meeting requirements, being Long View Systems in the amount of \$101,130.42 (annually) plus \$2,184.42 net taxes for the total amount of \$103,314.84 and to also enter into an agreement with Long View Systems via OECM agreement #2010-310-01. The total amount for the initial term is \$252,826.05 plus taxes. The agreement will allow TCDSB up to 2 additional 1-year Cisco SmartNet maintenance renewals. The initial term of the OECM agreement will be from December 2020 to December 2023 with the option to extend one additional period of up to two years.

The estimated spend within the term of the agreement (3 years) is \$315,000.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Contract Award Change for Portable Site Work at Christ the King Catholic School
Report #	Ren 2020 024
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent, Environmental Support Services
Initiator/Requestor	D. Domet, Project Supervisor
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	N/A	Value (exclude all Taxes)	\$57,000.00
Term Start Date	December 10, 2020	Term End date	August 20, 2021

## 3. Description of Goods/Service or Change

Original Unit Price asphalt paving for site work necessary for portable classroom placement was under \$50,000.00.

Additional work not covered by Unit Price Contract:

- Remove and dispose of obsolete steel playground structure of 800 square feet.
- Remove and dispose of wooden timbers and buried concrete.
- Remove three basketball hoops embedded in concrete footings.
- Catch basin adjustment – collar and asphalt outside of but draining portable area.

#### 4. Procurement Process

Procurement Type	Unit Price
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	1 (Unit Price award)
Name of Recommend Vendor/Bidder	Bevcon Construction & Paving Ltd.
Winning Bid Value (exclude all Taxes)	\$57,000.00
Budget Source	2020-2021 Portable Classroom Renewal Budget
Budget Source approval (Report & Date)	April 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the contract award for the site work at Christ the King Catholic School site for St. Leo Portable Classrooms to Bevcon Construction & Paving Limited be increased to \$57,000.00, plus net HST of \$1,231.20, for a total cost of \$58,231.20.

# Project Funding Update

## Funding Statement

Christ the King (for St Leo) - (All amounts include net HST)		
	Cost	Balance
Approved Project Budget		\$445,627.03
Previous Expenditures	\$208,912.48	
Contract award	\$58,231.20	
Consulting Fees	\$0.00	
Technical Development Allowance	\$0.00	
Contingency Allowance	\$0.00	
Total Project Cost		\$267,143.68
<b>Balance</b>		<b>\$178,483.35</b>

Project Budget Change Needed?	No
Budget Change Amount	N/A

## Formal Budget Change Recommendation



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Additional Student Barriers and Clips Covid-19 Emergency Purchase
Report #	Ope 2020 011
Division	Environmental Support Services
SO/Executive	M. Farrell, Superintendent Environmental Support Services
Initiator/Requestor	S. Martens, Service Quality Supervisor
Report Type	Modification to existing award

## 2. Tender/RFP/RFQ Information

RFP/Tender #	OECM QUICK QUOTE	Value (exclude all Taxes)	\$92,513.75
Term Start Date	Click or tap to enter a date.	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

Due to COVID-19 Emergency response, additional units were purchased under the unit-price contract established in a previous Request for Quotation (RFQ).

Schoolhouse Products provides the student desk barriers at a unit price of \$33.95 plus net HST. This will provide 2,725 barriers for students in the amount of \$92,513.75 plus net HST \$1,998.30, for a total of \$94,512.05.

#### 4. Procurement Process

Procurement Type	RFQ
Consortium/Group Purchase	Yes - OECM
# of Compliant Bidders/Respondents	6
Name of Recommend Vendor/Bidder	Schoolhouse Products
Winning Bid Value (exclude all Taxes)	\$92,513.75
Budget Source	COVID-19 Reserve Fund
Budget Source approval (Report & Date)	
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board ratify staff action for the purchase of an additional 2,725 barriers for students to Schoolhouse Products in the amount of \$92,513.75 plus net HST \$1,998.30, for a total of \$94,512.05 funded from the COVID-19 Reserve.





# Procurement Award Report

*(for Purchases/Contracts over \$50,000)*

## 1. Report Information

Report Name	Many Gifts - Nelson Social Studies Resource (Grades 2 – 5 @ St. Anne Catholic Academy)
Report #	
Division	Curriculum Leadership & Innovation, AICT & Virtual School
SO/Executive	L. DiMarco, Superintendent – Curriculum Leadership & Innovation AICT & Virtual School
Initiator/Requestor	J. Melo, School Effectiveness – Curriculum Leadership & Innovation
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$120,528.00
Term Start Date	January 4, 2021	Term End date	June 30, 2022

## 3. Description of Goods/Service or Change

Many Gifts is a social studies e-text published by Nelson. This resource contains Catholic content and the hardcover text is already in use in TCDSB schools.

The cost is divided as follows:

- 1,800 licenses per grade
- Cost per license is \$16.74
- Total cost per grade is \$30, 132.
- Total cost for all 4 grades \$120, 528.00

1.5-year term vendor incentive:

- 7% discount, valued at \$9,072 (increased from 5%)

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Nelson Education Ltd.
Winning Bid Value (exclude all Taxes)	\$120,528.00
Budget Source	Operational Budget
Budget Source approval (Report & Date)	Director's Council Dec. 1/20
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award a contract for Many Gifts - Nelson Social Studies Resource (Grades 2 – 5 @ St. Anne Catholic Academy) to Nelson Education Ltd. in the amount of \$120,528.00 plus taxes.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Math Up Classroom for grade 4 and 5 @ St. Anne Catholic Academy
Report #	
Division	Curriculum Leadership & Innovation, AICT & Virtual School
SO/Executive	L. DiMarco, Superintendent – Curriculum Leadership & Innovation; AICT & Virtual School
Initiator/Requestor	J. Melo, School Effectiveness – Curriculum Leadership & Innovation
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$84,579.00
Term Start Date	January 4, 2021	Term End date	Click or tap to enter a date.

## 3. Description of Goods/Service or Change

MathUP School already exists in 32 TCDSB elementary schools, which is Principal led. MathUP Classroom is a teacher application for use with students.

- Cost per license is \$699.
- Total licenses purchased; 60 grade 4 and 61 grade 5
- Resource is based on the work of Marian Small
- Licenses are lifetime and fully transferrable
- Embedded in cost is professional learning for the educator

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Rubicon Publishing Inc
Winning Bid Value (exclude all Taxes)	\$84,579.00
Budget Source	Operating Budget
Budget Source approval (Report & Date)	Director's Council Dec. 1, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award a contract for Math Up Classroom for grade 4 and 5 at St. Anne Catholic Academy to Rubicon Publishing Inc. in the amount of \$84,579.00 plus taxes.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Gizmos System Wide License Grades- 7-12
Report #	
Division	Curriculum, Leadership and Innovation, AICT & Virtual School
SO/Executive	L. DiMarco, Superintendent - Curriculum, Leadership and Innovation, AICT & Virtual School
Initiator/Requestor	M. Varacalli-Sturino -21 <sup>st</sup> Century Program Coordinator
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$112,000.00
Term Start Date	January 1, 2021	Term End date	June 30, 2022

## 3. Description of Goods/Service or Change

-The vendor is providing an 18month license for the cost of a 12month license.  
 -Mathematics, Science and Special Education Resource for Gr 7-12  
 -Web- based interactive math and science simulations.  
 - Experiential hands on learning with Gizmos  
 -Builds understanding of foundational math concepts, science, and STEAM  
 - Webinars and live PD training specific to the Ontario Curriculum Expectations, strategies and policies, such as: Experiential Learning, Conceptual Understanding, STEAM/STEM activities supporting of all learning styles, skills and interests

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	ExploreLearning
Winning Bid Value (exclude all Taxes)	\$112,000.00
Budget Source	Operational Budget
Budget Source approval (Report & Date)	Directors Council December 1, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award a contract for Gizmos System Wide License Grades- 7-12 to ExploreLearning in the amount of \$112,000.00 plus taxes.



# Procurement Award Report

(for Purchases/Contracts over \$50,000)

## 1. Report Information

Report Name	Pearson Mathology/Mathologie (Mathematics resource for Kindergarten - Grade 3 @ St. Anne Catholic Academy) and Pearson Literacy Portal – Spark Reading (Literacy Resource for Kindergarten to Grade 5 @ St. Anne Catholic Academy)
Report #	
Division	Curriculum Leadership & Innovation, AICT & Virtual School
SO/Executive	L. DiMarco, Superintendent – Curriculum Leadership & Innovation AICT & Virtual School
Initiator/Requestor	J. Melo, School Effectiveness – Curriculum Leadership & Innovation
Report Type	New procurement award

## 2. Tender/RFP/RFQ Information

RFP/Tender #		Value (exclude all Taxes)	\$135,200.00
Term Start Date	January 4, 2021	Term End date	June 30, 2022

## 3. Description of Goods/Service or Change

Pearson Mathology/Mathologie is an existing hard copy resource used in TCDSB schools. This is a digital resource. The quote provided covers licensing for K – 3 (including French Immersion classes) for 1.5 years.

Pearson Literacy Portal/Spark Reading publishers of TCDSB’s existing running record collection (Active Young Readers). Supporting the literacy program in grades K – 5 with Canadian content and a variety of fiction and non-fiction titles. The quote covers licensing for 1.5 years to all classes at St. Anne.

Original list cost: Mathology \$140, Mathologie \$160 and Literacy Portal \$140 each license was offered at \$100.

Total List Cost (original purchase & license extension) - \$188,050

Total Discounted Cost (TCDSB price) - \$135,200 (Total Savings - \$52,850)

#### 4. Procurement Process

Procurement Type	Single/Sole Source
Consortium/Group Purchase	No
# of Compliant Bidders/Respondents	
Name of Recommend Vendor/Bidder	Pearson Canada
Winning Bid Value (exclude all Taxes)	\$135,200.00
Budget Source	Operational Budget
Budget Source approval (Report & Date)	Director's Council Dec. 1, 2020
New/Under/Over Budget	Within approved budget

#### 5. Formal Award Recommendation

That the Board award a contract for Pearson Mathology/Mathologie (Mathematics resource for Kindergarten - Grade 3 @ St. Anne Catholic Academy) and Pearson Literacy Portal – Spark Reading (Literacy Resource for Kindergarten to Grade 5 @ St. Anne Catholic Academy) to Pearson Canada in the amount of \$135,200.00 plus taxes.